Town of Old Orchard Beach
Office of the Town Manager

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Town Council Budget Workshop Minutes

April 28, 2026

I, Tim Fleury, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of 6 pages is a copy of the original minutes from the regular meeting of the Old Orchard Beach Town Council held on 4/28/2026.

Prepared By:	Tim Fleury
Approved By:	Old Orchard Beach Town Counci
Approval Date:	8/18/2026

Respectfully
Submitted,

Tim Fleury
Town Council
Secretary

Town Council
Budget Workshop Agenda

April 28th, 2026 @ 6:00pm
Council Chambers - 1 Portland Avenue

www.oobmaine.com/town-council

**Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on oobmaine.com.)*

The Town Council is hosting a Workshop on Tuesday, April 28th, 2026, at 6:00 pm to discuss Fiscal Year 2027 proposed operating and CIP budgets for:

- Fire Department
- Lifeguards

Chair: Shawn O'Neill

Chairman O'Neill opened the workshop at 6:05pm. Fire Chief John Gilboy, Deputy Chief Travis MacDonald, Lieutenant Keith Willett, and Finance Director Brynn Patenaude were present to answer questions from the Council.

Lifeguards:

Town Manager Asanza gave an overview of the Lifeguard Budget. The Council discussed the purchase of an enclosed utility trailer for FY27 instead of a proposed shipping container in FY26, carry over $5,000 from FY26 and add to $4,500 proposed in FY27. $9,500 in CIP, Town Manager Asanza recommends removing it with $4,500 added to operating with $5,000 earmarked from FY26. Chairman O'Neill gave his expertise on trailer choices based on personal use. Recommended a taller trailer to prevent bending over when loading and unloading. Chairman O'Neill would support a larger trailer. (SR1 Trailers an option)

Fire Department:

Town Manager Asanza went over the drivers for the Fire Department FY27 budget.

NEMSIS program added to assist FD with EMS billing. Program transfers data automatically from calls to billing software. Town released an RFP for ambulance billing, bids received. Labor intensive, data entry position for EMS billing. Can not support chief and deputy chief in assistant role. Narrowed choices down to 3, still evaluating options. Councilor Tousignant – increase for billing will save money from data entry? – Town Manager Asanza will save time and now the admin can support chief and deputy chief instead of full-time billing data entry. Councilor Tousignant – still have administrator while using billing company? – Town Manager Asanza admin input needed for management of billing even with outside assistance – Fire Chief Gilboy – explained the process – Vice Chair Blow – how much of the time saved by moving to outside billing will be used on other admin projects? Vice Chair Blow – how much did we bill out? Fire Chief Gilboy – roughly $600,000 –

Chairman O'Neill – what should Council look at? Town Manager Asanza - $30k for existing software upgrade and keep in house or award RFP for outside billing – Councilor Tousignant – if we go with RFP do we need the upgrade price? – Council asked to revisit process before moving forward – Fire Chief Gilboy – difficult to compare past performance of individual in position to current position, software company suggested it is a two-person job that was being done by single individual –

CIP:

FD – Total FY27 - $322,670 request, $230k suggested by Town Manager Asanza – triband radio request replaced back door garage door replacement - $32k for radios v. $27k for garage door – Council discussed existing and potential door replacements front versus back doors, revisit.

Cardiac monitors – proposed 4 purchased at same time to receiving savings, $60k first year, $56k second – fourth year, no interest until 4th year – Vice Chair Blow - $61k from FY26 – Fire Chief Gilboy - $221k for total purchase, last 8-10 years – mass purchase with Biddeford, Scarborough, Saco and others to reduce price –

Repaving front ramp at fire station – removed from FY26 – alternate company $116k for front and back repaving – Council discussed just repaving the ramp area just in front of garage doors and not entire drive area. Reduce to $50k for revisit. Councilor Tousignant wants to make sure Council is approving correct items and not moving forward with everything.

Closed the workshop at 7:15 pm.

20137 Lifeguards $339,660 increase $50,000 (20%) (Page 16-17)

50108 Wages: $300,000 increase $50,000 (20%). The increase is based on the FY26 budget projection for the remainder of year, and the hourly rate increase of $1. The lifeguard staff was nearly full staffed the 2025 summer season, which had 12 out of the 13 stands out. Whereas in previous years they were not fully staffed and did not have as many stands out. They are currently at $22 hourly, and we propose to increase the hourly rate to $23 hourly for FY 27.

20138 Fire Department: $3,798,383 increase $269,171 (8.77%) (Page 17-19)

50101,50102,50105,50106,50107, 50111, 50120, and 50121 Wages: $3,001,381 increase $235,989 (8.5%). The increase reflects a 5% COLA for the Non-Union positions (Chief and Fire Inspector) and an increase for the new four full time firefighters added in FY 26 after the budget was adopted, based on the Fire Dept Operations Assessment. Wages also recognize a decrease in part – time wages of $30,000 or 9% because of the additional four full-time firefighters.

50127: Education Incentive Expense: $13,500 increase $500 (3.85%), however the actual amount should be $17,000 based on 15 firefighters with degrees. <u>Recommended budget change in the amount of $3,500.</u>

50310: Service Contracts: $43,335 increase $3,560 (8.95%) The increase reflects adding a new program called NEMSIS, which assist with digitizing records for rescue billing. We are currently reviewing the RFP for Ambulance billing to decide if we keep rescue billing in-house or outsource. The cost of the programs is not reflected in the report, but shows on the justifications.

50313: Equipment Testing Services: $13,467 increase $1,442 (11.99%) The increase reflects the increased cost of pump testing from the vendor.

50335: Hydrant Rental Expense: $385,000 increase $29,680 (8.35%). This increase reflects the increase in pricing from MaineWater for the hydrant rentals.

50501: Operating Equipment: $46,000 decrease $3,000 (-6.12%). Reducing based on current and prior year-to-date expenses.

50517: Fire Prevention Expense: $3,000 increase $1,000 (50%) The department would like to be more active with their fire prevention programs, especially within our schools.

Recommended Budget Changes: 50127 Increase $3,500 from $13,500 to $17,000