



TOWN OF OLD ORCHARD BEACH

Office of the Town Manager

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www.oobmaine.com/town-council

Regular Town Council Meeting Minutes

August, 18th, 2026

I, Jason Webber, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of 13pages is a copy of the original minutes from the regular meeting of the Old Orchard Beach Town Council held on 8/18/2026.

Prepared By:	Jason Webber
Approved By:	Old Orchard Beach Town Council
Approval Date:	9/1/2026

Respectfully
Submitted,

Jason Webber
Town Council
Secretary



Town Council - Meeting Agenda

August 18th, 2026 @ 6:30pm
Council Chambers - 1 Portland Avenue

www.oobmaine.com/town-council

**Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on oobmaine.com.)*

PLEDGE OF ALLEGIANCE:

**ROLL CALL: Connor Rague, Michael Tousignant, Kenneth Blow,
Shawn O'Neill and Jay Kelley had excused absences.**

ACKNOWLEDGEMENTS: No Acknowledgements

GOOD & WELFARE: No Good & Welfare

PRESENTATION: No Presentations

ACCEPTANCE OF MINUTES:

Accept the minutes from the 8/4/2026 Regular Town Council Meeting and the 2026 Budget Hearings.

Chair: Shawn O'Neill

Motion to approve: Michael Tousignant
Second: Connor Rague
Vote 3-0

PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:

Justin Genschel, 161 Saco Avenue #216, 207-2-13-216, 1 Year-Round Rental (no previous license).

Martha Mitchell, 4 Laurene Drive, 206-2-4, 1 Year-Round Rental.

Waste Management (Jim Fish), 2 Waste Hauler Trucks.

A-1 Environmental Service Inc. (Nathan Gay), 3 Waste Hauler Trucks.

Associated Septic dba Royal Flush (Thomas Troiano), 2 Waste Hauler Trucks.

Reynolds & Sons Disposal Services (William Reynolds), 1 Waste Hauler.

Dump Guy LLC (Garrett Gordon & Jason Gilpatrick), 1 Waste Hauler.

Chair: Shawn O'Neill

Open the public hearing at 6:28 pm
Motion to approve: Connor Rague
Second: Michael Tousignant
Vote 3-0
Close the public hearing at 6:29 pm

TOWN MANAGER REPORT

Town Manager's Report 8/18/2026

Old Orchard Village Water Issue:

The ongoing water leak issues in Old Orchard Village were brought to my attention by both park residents and Councilor Blow. I met with Councilor Blow at the site to gain a clear understanding of the situation. Subsequently, Jason Webber and staff from the Code Enforcement Office joined Councilor Blow and residents for a follow-up meeting. Following that meeting, Councilor Blow contacted MacDonald Excavating to help identify and implement a solution.

I am pleased to report that, as of this morning, the leak has been successfully repaired. It will take some time for the affected properties to dry out so that any additional concerns can be assessed; the park owners will address those as needed.

I want to thank Councilor Blow for his efforts in securing a timely resolution to an issue that has impacted park residents for an extended period.

The Recreation Department's 50 Plus Fall Brochure is now available, and registration for our fall programs begins today. We have a variety of programs, activities, and trips planned for the upcoming season.

Fall Youth Sports registration is also now open. We encourage families to register as soon as possible as we begin preparing for the fall sports season. And finally, a reminder to everyone that school begins August 31st.

As students head back to school, please use extra caution during your morning commute. Be on the lookout for children walking and biking to school, and remember to slow down and pay close attention to school buses and bus stops.

We wish all of our students, teachers, and school staff a safe and successful start to the new school year.

NEW BUSINESS:

AGENDA ITEM #9088

Discussion with Action: Accept the quote from Tyler Technologies to implement the Employee Access module for the Human Resources department in the amount of \$7,740.00 from account 20102-50315, Town Manager User License Expense, with a balance of 42,206.08. This module allows employees to monitor and maintain personal and employment information, including paid time off, accrual requests, pay history, benefits selections, job openings, performance evaluations, announcements, and more.

Chair: Shawn O'Neill

The next three agenda items pertain to upgrades to our municipal software platform, MUNIS. These enhancements will expand system access for employees and streamline the onboarding process. This investment supports our broader effort to modernize operations and improve overall efficiency within the Town.

This was discussed and approved through the budget process.

Motion to approve: Michael Tousignant

Second: Connor Rague

Vote 3-0

AGENDA ITEM #9089

Discussion with Action: Accept the quote from Tyler Technologies to implement the Onboarding and Content Manager module for the Human Resources department in the amount of \$15,546.00 from account 20102-50315, Town Manager User License Expense, with a balance of 42,206.08. This module allows Human Resources to post open positions and manage the full recruitment workflow from one interface and allow applicants to submit information electronically, reducing paperwork and improving the candidate experience.

Chair: Shawn O'Neill

This was discussed and approved through the budget process.

Motion to approve: Connor Rague

Second: Michael Tousignant

Vote 3-0

AGENDA ITEM #9090

Discussion with Action: Approve line-item transfers in the amount of 23,286.00 from account 20103-50106 Human Resources Full-Time Wages with a balance of \$88,500 to 20102-50315 Town Manager User License Expense with a balance of \$42,206.08. The Human Resources Full-Time Wages line is used to fund the HR Generalist position that we have yet to fill and after reviewing the needs of the position with our new Human Resources Director, the full use of the anticipated salary we budgeted for is not needed. The department would like to reallocate these funds to cover the cost of the previously requested modules (Employee Access and Onboarding/Content Manager) since the Town Manager User License Expense Line did not budget for these additional modules.

Chair: Shawn O'Neill

Town Councilor Connor Rague asked whether the vacant position would still be filled and whether the salary had been reduced. Tim Fleury, Interim Town Manager, clarified that the position will be filled, but at a lower starting salary in the \$60,000 range rather than the previous \$80,000 range. An interview is scheduled for Thursday.

Motion to approve: Connor Rague

Second: Michael Tousignant

Vote 3-0

AGENDA ITEM #9091

Discussion with Action: Approve Council Order # 2026-2, entitled “Order to Authorize the Town of Old Orchard Beach to Issue General Obligation Bonds in the Principal Amount Not to Exceed \$3,300,000 to Acquire and Install New Radio Frequency Equipment.”

Chair: Shawn O’Neill

This critical initiative is a joint effort between Old Orchard Beach and Scarborough to modernize the public safety communications infrastructure. This project also impacts our School Departments, Public Works, Community Services, Sanitary and Wastewater Districts.

The existing system is based upon 25-year-old architecture and utilizes technologies that have been outdated for a few decades. A recent comprehensive study has identified significant deficiencies, including the use of end-of-life equipment. It is difficult for radio repair vendors to find parts for the system when repair is needed due to the age of the equipment.

The proposed solution is a digital radio system that will provide reliable radio communications during both routine and emergency communications. The key goals of the proposed upgrade are to enhance network resiliency, improve system coverage and reliability for all municipal departments.

Councilor Blow shared that during the Fourth of July, he visited the command van and learned that public safety personnel were experiencing radio communication issues and, at times, were using a phone app to communicate. He acknowledged the significant cost of the proposed radio communications project but emphasized the operational need.

Councilor Rague asked about Scarborough’s approval process and whether

Scarborough needed to act first. Tim Fleury, Interim Town Manager, stated that Scarborough had completed its first reading and was expected to hold a second reading shortly before the matter proceeds to its ballot process.

Councilor Rague also asked about Old Orchard Beach's share of the overall project cost. Tim Fleury, Interim Town Manager, explained that Scarborough's portion is approximately \$9.6 million, while Old Orchard Beach's authorization is not to exceed \$3.3 million. He noted that grants and other federal and state funding opportunities are being pursued to offset OOB's cost, which is why the authorization is structured as an "up to" amount.

Motion to approve: Michael Tousignant

Second: Connor Rague

Vote 3-0

AGENDA ITEM #9092

Discussion with Action: Approve Council Order # 2026-3 entitled “Order to Submit Order # 2026-2 to the Voters and to Call Public Hearing.”

Chair: Shawn O’Neill

Motion to approve: Connor Rague

Second: Michael Tousignant

Vote 3-0

AGENDA ITEM #9093

Discussion with Action: Approve the application for the Cider Hill Tax Increment Financing (TIF) District

Chair: Shawn O'Neill

The public hearing for the proposed TIF district was held at the last meeting. Its purpose was to receive public comments on the following item pursuant to the provisions of Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended:

The designation of the proposed Cider Hill Municipal Tax Increment Financing District and the proposed development program for the District.

The District consists of approximately 56 acres, and a proposed credit enhancement agreement with CHA Builders, LLC (the "Developer") relating the development of the property in the District.

Motion to approve: Connor Rague

Second: Michael Tousignant

Vote 3-0

AGENDA ITEM #9094

Discussion with Action: Approve the quote from Onset Computer Corporation for the purchase of Hobo data loggers and transmitters in amount of \$8,881.60 from account #20173-50300 Conservation Commission Professional Engineering with a balance of \$18,000.00

Chair: Shawn O'Neill

In December 2025, Wright-Pierce developed and delivered The West Grand Marsh Resiliency Study Report for the Town. The Resiliency Study was the first step to developing a Preliminary Monitoring Plan for continued data logger monitoring, marsh maintenance, tide gate monitoring, and concept capital projects that affect the marsh. Wright-Pierce will consult the Town to develop the Preliminary Monitoring Plan. The Town is partnering with UNE to implement our Marsh Monitoring program to continue to refine our tide gate operations. This equipment will allow round the clock remote monitoring of real time conditions and allow us to fine tune the operation of the tide gate.

Councilor Blow confirmed with the town manager that this will help reduce flooding and issues with the freshwater staying up into the marsh and not being released. The town manager agree that would be one aspect of it.

Motion to approve: Connor Rague

Second: Michael Tousignant

Vote 3-0

ADJOURNMENT

Motion to adjourn at 6:43 pm: Connor Rague

Second: Michael Tousignant

Vote 3-0

Chair: Shawn O'Neill