

TOWN OF OLD ORCHARD BEACH, MAINE

Finance Committee Meeting Minutes

Monday, May 11, 2026 5:00 PM

Police Conference Room

In Attendance

1. Holly Korda - Finance Committee Vice Chair
 2. Tim Bollea - Finance Committee Chair
 3. Terry Gallagher
 4. Reza Namin
 5. Brynn Patenaude - Finance Director
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1. Call to Order: 5:05 pm
 - a. Approval of Minutes
 - i. Confirm approval of 4/2 minutes
 1. Terry Seconds
 2. All in Favor
 2. Public Works Discussion:
 - a. The committee raised questions about the data provided on Public Works capital projects. Overall, the Committee does not seek to micromanage the use of the funding for each particular account, but seeks a more general forecast based on planned projects. The current breakdown lacks mutual exclusivity across project funds, making forecasting and budgeting challenging. The Committee acknowledged that multi-year forecasts can be challenging due to changing economic conditions, which can dramatically impact bid pricing. Ultimately, the Committee requested additional data on the planned Public Works capital projects. Brynn agreed to supply that data once she had worked with Diana.
 3. Discussion of Methodology:
 - a. As with previous years, the Committee has ranked the Capital Improvement requests individually. The rankings with the highest standard deviation were discussed first; low- or no-standard-deviation items were omitted from the discussion. Additional discussion was held on items that ranked as low priority.
 4. Discussion of the highest standard-deviation items:
 - a. First Due Software
 - i. The Committee had no disagreement regarding the nature of the request, and agreed upon a recommendation that the Fire Department pursue use of the First Due software. Any disagreement here was due to whether this should be a capital or operating expense; due to (comparatively) low startup costs and higher annual costs, the Committee would prefer this be indicated as an operating expense.
 - b. Garage Upgrade
 - i. The Committee wants to highlight agreement on the Recreation Department's decision to hold off on remaining upgrades to the ballpark until there is additional input regarding the ballpark's future. The

discussion eventually settled on the fact that these repairs were likely necessary in the short run.

- c. Service Truck Body for Crane Truck
 - i. This standard deviation was driven by an error in the rankings approach, which we resolved in the meeting.
 - d. LFPK 15
 - i. This standard deviation was driven by an error in the rankings approach, which we resolved in the meeting.
 - e. UTV CF-MOTO
 - i. There was some disagreement regarding the priority level of this request. Ultimately, the Committee found consensus due to its relatively low cost and potentially high impact on the department.
5. Discussion of the lowest-ranked items:
- a. Town Hall Audio and Display Upgrades
 - i. Discussion centered around concerns regarding the cost of the upgrade. Several items appear to be priced above market rates. The town's desire to maintain vendor accountability is sensible, but the cost of these improvements seems higher than expected.
 - b. Town Hall GA expansion
 - i. The Committee resurfaced concerns about the cost of this project. The \$500,000 price tag is considerable, and the Committee is concerned about the long-term tenability of the office space.
 - c. Lifeguard Cargo Trailer
 - i. This was only lower-priority based on its relative importance to the general capital improvement plan. For example, storage is lower-priority than life-saving fire equipment.
 - d. Town Hall Reserve
 - i. The Committee raised concerns regarding the lack of specificity in the town hall reserve and its growing balance \$295,000. The Committee recognizes that there are potentially outstanding or new projects that could consume this balance.
6. The Committee continued its discussions on long-term planning for the town, recognizing Diana's leadership over the past several years. Discussion centered on the importance of vision and clarity in large capital improvement projects.
7. The meeting was adjourned at 6:46 pm