



**Town of Old Orchard Beach**  
*Office of the Town Manager*

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[www.oobmaine.com/town-council](http://www.oobmaine.com/town-council)

# Regular Town Council Meeting Minutes

*March 17, 2026*

I, Tim Fleury, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of 16 pages is a copy of the original minutes from the regular meeting of the Old Orchard Beach Town Council held on 3/17/2026.

Prepared By:	Tim Fleury
Approved By:	Old Orchard Beach Town Council
Approval Date:	4/7/2026

Respectfully  
Submitted,

Tim Fleury  
*Town Council*  
*Secretary*



## Town Council - Meeting Agenda

March 17, 2026 @ 6:30pm  
Council Chambers - 1 Portland Avenue

[www.oobmaine.com/town-council](http://www.oobmaine.com/town-council)

*\*Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on oobmaine.com.)*

### PLEDGE OF ALLEGIANCE:

**ROLL CALL:** Tim Fleury called roll. The following were present:

Kenneth Blow, Vice Chair  
Connor Rague, Councilor  
Michael Tousignant, Councilor  
Jay Kelley, Councilor

Diana Asanza, Town Manager  
Tim Fleury, Town Council Secretary

Chairman O'Neill has an excused absence.

### ACKNOWLEDGEMENTS:

### GOOD & WELFARE:

Frank Bell – 3 Goodwin Avenue – help from Town Council, 5 years with no response – wants to put taxes in escrow account until project at home is

finished – doesn't want to pay taxes for empty promises – promised new street on Goodwin Avenue 5-6 years ago – no done – water damage on driveway wanted taken care of – water to front door – wants to do more than a skirt on driveway -

**Jason Webber, Recreation Director** – Eggstravaganza this weekend at OOB HS. 9:00-10:30 am. Free event.

**PRESENTATION:**

**ACCEPTANCE OF MINUTES:**

Accept the minutes from the 3/3/2026 Regular Town Council Meeting

Chair: Shawn O'Neill

**Motion to accept: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**

**PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:**

Gabriel Perez, Flip Flops Comedy Club, 40 Old Orchard Street, 205-3-6, Function Hall (Comedy Club) & Victualers without Prep with Beer, Wine, and/or Liquor.

Kristen Krafsig, 43 Seaside Avenue, 321-25-2, 1 Seasonal Short-Term Rental

Scott W. Smith, 3 Bay Avenue #23, 313-2-11-4, 1 Year-Round Short-Term Rental

Cierra Investments LLC, James Albert, (211-9-1), 215 Saco Avenue, Building A, Units 1 thru 4, four (4) Year-Round Rentals

Chair: Shawn O’Neill

**Vice Chair Blow opened the hearing at: 6:35 pm**

**Frank Bell – would like answer for his question at Good and Welfare**

**Motion to accept: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

**Vice Chair Blow closed the hearing at: 6:36 pm**

# TOWN MANAGER REPORT

**NEW BUSINESS:**

**AGENDA ITEM #8967**

**Discussion with Action:** Renew the liquor license for RAR Surfside Inc, Royal Anchor Resort, 202-1-5, 203 East Grand Avenue, Class I-A Hotel with Food Optional, On-Premise, Beer, Wine & Spirits

Chair: Shawn O'Neill

**Motion to accept: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**

## **AGENDA ITEM #8968**

**Discussion with Action:** Set the public hearing date for April 7, 2026, for the Town Council to consider amendments to the Code of Ordinances, Chapter 18, Article XIII, Section 18-623. The purpose of these amendments is to allow food trucks, carts, and stands provide on-site services to guests of events held on private property in the DD1, DD2, BRD, and R3 Zoning Districts.

Chair: Shawn O'Neill

**Motion to remove without prejudice: Councilor Tousignant**  
**Second: Councilor Kelley**  
**Vote: 4-0**

## AGENDA ITEM #8969

**Discussion with Action:** Accept grant funds in the amount of \$17,956.00 from the Leary Firefighters Foundation Grant for the purchase of up to two (2) thermal imaging cameras.

Chair: Shawn O'Neill

Deputy Chief Travis McDonald authored the grant for the purchase of two additional thermal imaging cameras. The Fire Department was chosen to be one of 64 fire departments across 36 states to be awarded the grant. The Town will receive the cameras directly and not have to be reimbursed for the purchase.

**Motion to accept: Councilor Rague**

**Second: Councilor Kelley**

**Vice Chair Blow – How many cameras do we have and how old are they? Fire Chief Gilboy – 20+ years old – each on duty firefighter will have access to one Vice Chair Blow – any yearly maintenance? – Fire Chief Gilboy- no, unless damaged – Vice Chair Blow – no ongoing cost until they become obsolete – Fire Chief Gilboy yes**

**Vote: 4-0**

## AGENDA ITEM #8970

**Discussion with Action:** Authorize the Town Manager to sign the Interlocal Agreement Between the Town of Old Orchard Beach and the County of York to establish a cooperative framework for recovery and resiliency projects, including sharing resources, personnel and technical expertise.

Chair: Shawn O'Neill

This agenda item codifies the ongoing partnership between the Town of Old Orchard Beach and York County Government with efforts to work with federal agencies in the wake of long-term recovery goals that originally stemmed from the January 2024 disaster events.

**Motion to accept: Councilor Rague**  
**Second: Councilor Kelley**  
**Vote: 4-0**

## AGENDA ITEM #8971

**Discussion with Action:** Approve the quote from Wright Pierce for design and engineering services for the Washington Avenue sidewalk, repaving, and stormwater infrastructure upgrades between West Old Orchard Ave., and Atlantic Ave., in the amount of \$49,200.00 with \$24,600.00 from account #50002-50506 Public Works Road Maintenance and Improvements CIP with a balance of \$449,209.34 and \$24,600.00 from account #50002-50507 Public Works Sidewalk Maintenance and Improvements CIP with a balance of \$630,767.77.

Chair: Shawn O'Neill

The Town has been working to complete the improvements to Washington Avenue from W. Old Orchard and Atlantic Ave. This agenda item includes design and engineering work for sidewalks, road improvements and to also assess stormwater infrastructure in this area. Once design and engineering is done the Town will go out to bid for construction.

**Motion to accept: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**

## AGENDA ITEM #8972

**Discussion with Action:** To renew the lease agreement between the Grand Victorian Hotel Condominium Association and the Town of Old Orchard Beach for the use of a portion of the Milliken Street Parking lot for three years with the option to extend the lease agreement for two additional years for the annual amount of \$51,000.00, and authorize the Town Manager to sign the lease agreement on behalf of the Town.

Chair: Shawn O'Neill

The Grand Victorian leases a section of the Milliken Street parking lot from the Town to provide additional parking spaces.

**Motion to accept: Councilor Tousignant**  
**Second: Councilor Rague**

**Councilor Tousignant – are the last two year the same fee? – Town Manager Asanza – \$51,000 for all years on the contract – cost based on metered spot for a similar spot.**

**Vote: 4-0**

## AGENDA ITEM #8973

**Discussion with Action:** Approve the Beach Management Agreement with the U.S. Fish & Wildlife Services (USFWS) and the Maine Department of Inland Fisheries & Wildlife (MDIFW); from 2026 to 2028.

Chair: Shawn O'Neill

The Town has partnered with US Fish and Wildlife and ME Inland Fisheries since 2009 on the Beach Management Agreement.

The intent of this agreement is to implement measures that will protect piping plovers, least terns, and migratory shorebirds from predators and human-related harmful activities on the beach, while allowing Public Works to perform beach cleaning duties during spring and summer months. Each year staff are trained on how to properly manage areas where federally protected birds are located.

**Motion to accept: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**

## AGENDA ITEM #8974

**Discussion with Action:** Authorize the Town Manager to enter into a five (5) year agreement with Baseball by the Beach Inc. for the use of the Ballpark as its home facility for its baseball season beginning March 18, 2026, through January 31, 2031. In consideration of the use of the Ballpark and its designated home field, Baseball by the Beach, Inc. (BBTB) will pay to the Town a non-refundable annual user fee in the amount of \$13,000, increasing \$1,000 annually for each subsequent year during the five (5) year term, in addition to the annual user fee, BBTB. will pay the Town a per-game usage fee of \$650 for each game at the Ballpark.

Chair: Shawn O'Neill

Baseball by the Beach operates a summer collegiate baseball league and will lease the Ballpark as their home field. The Town maintains control of the Ballpark, and this does not grant exclusive rights to Baseball by the Beach. In addition to the yearly lease fee and the per-game usage fee, the Town maintains exclusive rights to all concession sales.

Vice Chair Blow – wants to make sure charges cover expenses for field use.  
Rec Director Webber – yes, usually charge \$350 for a day game, more at night, now \$650 regardless of day or night. All games are played at Ballpark – no rights to scheduling by BBTB, Recreation schedule has priority – Councilor Kelley – one team? – Rec Director Webber – 4 teams that play at OOB under BBTB umbrella – Councilor Tousignant – how many games? – Rec Director Webber – 50 total – Councilor Tousignant – 5-year contract? Unsure if we can do 5 years, probably 3 years with a 2 year option – sponsorship? – Rec Director Webber – currently Rec department has done a small bit for concerts – entity doing all the work and we're receiving 30% – Councilor Tousignant –

\$300 fee? – Rec Director Webber – if concessions don't cover the \$300, BBTB will make up difference to cover employees running concessions – Councilor Tousignant – outside food clause? – Rec Director Webber – in case Rec only runs alcohol sales and not food on specific nights – Councilor Tousignant – thanked Rec Director Webber on presentation

**Motion to accept: Councilor Tousignant**

**Second: Councilor Kelley**

**Vote: 4-0**

**AGENDA ITEM #8975**

**Discussion with Action:** To confirm the appointment and to renew the three-month contract for Diana H. Asanza as the Town Manager for the Town of Old Orchard Beach effective March 7, 2026, through July 3, 2026.

**Motion to accept: Councilor Tousignant**

**Second: Councilor Rague**

**Vote: 4-0**

**Executive Session:** The Town Council will be holding an Executive Session for the discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency under Title 1 M.R.S.A. Section 405 (6) (A), and the Council anticipates that the discussion will be held in executive session.

Chair: Shawn O'Neill

**Motion to enter executive session at 7:06 pm: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**

**Motion to leave executive session at 7:44 pm: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**

**ADJOURNMENT**

Chair: Shawn O'Neill

**Motion to accept: Councilor Kelley**

**Second: Councilor Rague**

**Vote: 4-0**