



Town Council - Meeting Agenda

June 16th, 2026 @ 6:30pm
Council Chambers - 1 Portland Avenue

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(Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on
oobmaine.com.)*

PLEDGE OF ALLEGIANCE:

ROLL CALL:

ACKNOWLEDGEMENTS:

GOOD & WELFARE:

PRESENTATION:

ACCEPTANCE OF MINUTES:

Accept the minutes from the 6/2/2026 Town Council Meeting.

Chair: Shawn O'Neill

PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:

Milestone Foundation Inc, 28 Portland Avenue, 205-1-27, 1 Retail License (requesting fee to be waived).

Chris & Gail Treanor, 39 Temple Avenue, 323-10-4, 1 Seasonal Short-Term Rental (new license).

Haley Montijo, 78 East Grand Avenue #208, 304-7-1-20, 1 Year-Round Rental

Jason Field, 4 Union Avenue, 316-13-16, 1 Year-Round Short-Term Rental

Rich McMackin, 104 Wild Dunes Way, 105A-1-H51, 1 Year-Round Short-Term Rental (new license).

Jing Ou, 16 Smithwheel Road #8, 210-2-53-8, 1 Year-Round Rental

Michael A Rague, 7 Orchard Hill Terrace, 204-3-6, 1 Year-Round Rental (new license).

Chair: Shawn O’Neill

PUBLIC HEARING – SPECIAL AMUSEMENT PERMITS & APPROVALS:

Birdies Grill & Tavern LLC, Birdies Grill & Tavern, 166-168 Saco Avenue, 208-1-6, Trivia, Inside, 10:00am-9:00pm, Monday through Sunday (Last year was Live Music, 6:00pm-10:00pm).

Chair: Shawn O’Neill

TOWN MANAGER REPORT

NEW BUSINESS:

AGENDA ITEM #9031

Discussion with Action: Canvass and certify the results of the Municipal Election held June 9th, 2026.

Chair: Shawn O'Neill

AGENDA ITEM #9032

Discussion with Action: Cancel the regular meeting of the Old Orchard Beach Town Council on July 7th, 2026.

Chair: Shawn O'Neill

AGENDA ITEM #9033

Discussion with Action: Appoint Kyle Duffy as an alternate member of the Planning Board, term to expire 12/31/27.

Chair: Shawn O'Neill

AGENDA ITEM #9034

Discussion with Action: Award the contract for the Ambulance Billing Services RFP to COMSTAR Ambulance Billing Services at a fee of 4.0% of net revenue delivered to the Town of Old Orchard Beach.

Chair: Shawn O'Neill

AGENDA ITEM #9035

Discussion with Action: Approve the quote from Jordan Equipment Co., to replace plow cutting edges for the Public Works Department in the amount of \$11,271.84, from account #20151-50452 Public Works Operating Equipment Repair Expense with a balance of \$95,933.92.

Chair: Shawn O'Neill

AGENDA ITEM #9036

Discussion with Action: Approve the quote from H. Barber and Sons for repair parts for the 2019 Barber Surf Rake for the Public Works Department in the amount of \$12,467.18, from account #20151-50452 Public Works Operating Equipment Repair Expense with a balance of \$95,933.92.

Chair: Shawn O'Neill

AGENDA ITEM #9037

Discussion with Action: Authorize the Town Manager to enter into the Animal Shelter Agreement effective July 1, 2026 through June 30, 2027 with the Animal Welfare Society for the purpose of providing shelter for stray and lost domesticated companion animals located within the Town of Old Orchard Beach, in the amount of \$13,856.86 from account #20131-50310 Service Contracts Expense with a proposed FY 27 budget in the amount of \$683,531.00.

Chair: Shawn O'Neill

AGENDA ITEM #9038

Discussion with Action: Amend Appendix A—Schedule of License, Permit and Application Fees, by increasing the fee for Parking at all Pay Stations, Meters, and Pay by Parking App to \$5.00.

Chair: Shawn O'Neill

AGENDA ITEM #9039

Discussion with Action: Shall the Town rename the following private way: Linda's Way to Silverbrook Drive per Section 50-111 of the Code of Ordinances for E-911 services.

Chair: Shawn O'Neill

AGENDA ITEM #9040

Discussion with Action: Award the Public Works Facility Feasibility Assessment RFP to Wright Pierce in the amount of \$28,974.00 from account #50002-50826 Public Works Building Improvements CIP with a balance of \$51,636.62.

Chair: Shawn O'Neill

AGENDA ITEM #9041

Discussion with Action: Authorize the Town Manager to enter into an Interlocal Agreement with the Town of Scarborough to provide General Assistance Services for the Town of Old Orchard Beach, effective July 1, 2026 through June 30, 2027, and Old Orchard Beach shall pay 33% of the total personnel cost, subject to the following provisions:

The parties agree to meet on or before October 1, 2026 to review the shared services arrangement, with an option to terminate the agreement with 45 days notice, if either party is dissatisfied with the performance or arrangement. Following the initial 12-month period, this Agreement shall be automatically renewed without affirmative action by the Parties for successive one-year periods each July 1st.

Chair: Shawn O'Neill

AGENDA ITEM #9042

Discussion with Action: Set the public hearing of July 21st to amend the Code of Ordinances, Chapter 42, Parks and Recreation, Division 5, Special Events, by adding to the special event permit, a permit for a food truck on private property.

Chair: Shawn O'Neill

AGENDA ITEM #9043

Discussion with Action: Consider the Following:

FY 2027 Municipal Operating Budget Appropriation in the amount of \$28,589,406

FY 2027 Capital Improvement Budget Appropriation in the amount of \$2,653,754

FY 2027 Non-Property Tax Revenue Appropriation in the amount of \$8,229,225

FY 2027 Appropriation of \$500,000.00 from the Unassigned Fund Balance and \$500,000.00 from the Rescue Fees Billing Fund; for the purpose of reducing the FY2027 Property Tax Commitment.

Authorizing the Finance Director to set the Percentage Rate for the FY 2027 tax bill to be used for operation and maintenance of the Wastewater Treatment Plant and sewer infrastructure, after approval of the FY 2027 Budget.

Authorizing and directing the Assessor to prepare a perfect list of all taxes of the municipality and to commit the same to the Tax Collector.

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Authorizing and directing the Tax Collector and Treasurer, pursuant to 36 M.R.S.A., Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill provided. However, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Setting Property Tax due dates of September 16, 2026, and March 17, 2027, for the FY 2027 property taxes.

Setting interest rate of 7% for delinquent property taxes.

Authorizing the Tax Collector and Treasurer to accept prepayments of taxes before commitment at an interest rate of 0%, pursuant to 36 M.R.S.A, Section 506.

Chair: Shawn O'Neill

AGENDA ITEM #9044

Discussion with Action: Approve the FY 26 Budget Carry Forward of \$50,000 from Account 20106-50300 Professional Engineering with a balance of \$51,900. This will fund the commercial property revaluation, which will be re-bid in FY 27.

Chair: Shawn O'Neill

AGENDA ITEM #9045

Discussion with Action: Approve the FY 26 Budget Carry Forward of \$15,000 from account 20151-50450 Building Repair/Maintenance with a balance of \$15,306.66. This will partially fund the installation of a central heating system in the Public Works building in FY27.

Chair: Shawn O'Neill

AGENDA ITEM #9046

Discussion with Action: Approve the FY 26 Budget Carry Forward of \$250,000 from account 20191-50345 General Assistance Expense with a balance of \$270,231.93. This will fully fund the General Assistance Expense line in FY27.

Chair: Shawn O'Neill

AGENDA ITEM #9047

Discussion with Action: Approve the FY 26 Line-Item Transfer of \$16,800 from account 20161-50106 Full Time Wages with a balance of \$135,046.30 to 20161-50310 Service Contracts with a balance of \$319.24. This amount will be requested to be carry forward to FY27 for the department to expense the one time start up cost of a new software, WIMS, proposed in the FY27 budget.

Chair: Shawn O'Neill

AGENDA ITEM #9048

Discussion with Action: Approve the FY 26 Budget Carry Forward of \$16,800 from account 20161-50310 Service Contracts with a balance of \$17,119.24 (pending the approval of the Line-Item Transfer requested in Agenda # 9047). This will fund the one-time startup cost for WIMS, a new software for the department, and was proposed for the FY27 budget.

Chair: Shawn O'Neill

AGENDA ITEM #9049

Discussion with Action: Approve the quote from Grainger to replace the confined space davit arm and retrieval winch for the Wastewater Department in the amount of \$7,000.60, from account #20161-50330 Wastewater Equipment Replacement with a balance of \$9,248.93

Chair: Shawn O'Neill

ADJOURNMENT

Chair: Shawn O'Neill