

TOWN OF OLD ORCHARD BEACH, MAINE
Finance Committee Meeting Minutes
Thursday March 12, 2026 4:30 PM
Police Conference Room

In Attendance

1. Holly Korda - Finance Committee Vice Chair
2. Tim Bollea - Finance Committee Chair
3. Terry Gallagher
4. Reza Namin
5. Diana Asanza - Town Manager
6. Brynn Patenaude - Finance Director
7. Elise Chard - Police Chief
8. David Hemingway - Police Deputy Chief
9. Anthony Ciampi - Police Captain
10. Jason Webber - Recreation Department Director
11. Nikki Duplisea - Recreation Department Assistant Director

1. Call to Order: 4:40 pm

- a. Establishment of Chair
 - i. Reza nominates Tim Bollea
 1. Terry seconds
 - ii. Vote: Unanimously in favor
- b. Vice Chair:
 - i. Reza nominates Holly Korda
 1. Tim seconds
 - ii. Vote: Unanimously in favor

2. Police/Parking

- a. Police
 - i. 2026 Ford F-150
 1. Replace the F-150 in the fleet; that vehicle will be transitioned.
The current truck is the oldest vehicle in their fleet
 - a. Cost is: \$48,080
 - b. The Department's five-year leasing plan is still intact.
 - c. They transfer several items from previous vehicles to save money.
 - ii. A Quick discussion on prior year requests was held:
 1. The GA office expansion was approved last year. Adding office space for general assistance. When the town began planning, the costs were prohibitive; some estimates were as high as ten times the originally planned budget.
 2. The GA office will now go back to the town hall on the third floor, outside the elevator section.

- a. Wright Pierce conducted a feasibility assessment, and more information on this request will be provided at a later meeting. This approach will utilize the previously appropriated \$150,000 plus \$17,250 (plus a first payment interest).

b. Parking:

i. Chevy Trailblazer

1. Adding a gas-powered vehicle to the fleet because the current shifts in the summer are too long for the EVs.
2. This vehicle is to be used in tandem with the others, and, as needed, the town will continue to use the EVs as much as possible, with the gas-powered vehicle as required.
3. The Trailblazer also offers more utility on rainy days and is less exposed to the environment.

ii. 2 parking payment kiosks

1. The First Kiosk is intended for parking at the parcel attached to Union.
 - a. A brief discussion regarding bathrooms at the Union lot was held:
 - i. Sebago Technics is looking at options for a more permanent bathroom structure for this lot.
 - ii. Engineer for paving and lighting – must work with CSX to get this lot set up; sometimes, new structures near the train can be laborious.
 - iii. Targeting men's, women's, family, and storage
 - iv. The lot was purchased for paid parking and for overflow during winter parking bans.
 1. Paid Parking is expected to generate approximately \$80,000 in revenue for the town.
 - v. The Parking lot paving is from the paving budget in CIP, and the bathroom will be in the Town CIP request.
 2. The second kiosk is a spare in case of malfunctions around town. It will be added as an extra kiosk in Milliken, and then it could be moved. Gives the town flexibility for parking meters.

3. Recreation CIP

- a. One Request this year, a Garage Upgrade for Ballpark.

- i. A brief discussion about the ballpark's future was held. Jason presented an approach indicating that the town must make some decisions about the future of the ballpark.
 1. On Planning: Current plan is to work with Sebago Technics to develop a comprehensive plan for the ballpark (stadium, buildings, and concessions).
 2. On ballpark lighting: New LED lights from Musco will be installed by this summer. The town chose to complete the full lighting project at once rather than in phases; this approach saved nearly \$150,000 in installation costs. Musco guarantees their lights for 35 years with no additional costs to the town for maintenance or repair during that timeframe.
 3. On the current state of the buildings: They are not necessarily optimal for a community center now, small office spaces mostly
 - ii. The garage should be a high-impact investment, unlikely to require revisiting in the short run and unaffected by future planning.
 1. The siding cost presented was a not-to-exceed estimate of \$33,200. Actual project costs are estimated between \$26,000 and \$29,000.
 2. The request is for Vinyl siding and the replacement of some rotted interior panels. The building assessment indicated limited rot inside and a healthy roof.
 - b. General note from the committee:
 - i. We are excited about the approach to understand the feasibility here and gather community input. This approach is fiscally responsible and takes great care of the community
4. The Meeting was adjourned at 5:30 pm