



Gina Cardamone
General Assistance Administrator
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Old Orchard Beach, ME 04064
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Memories Start Here

Appointment Information

Interviews for General Assistance are scheduled by appointment only.

Please call 207-937-5637 to schedule an appointment

If you are a first-time applicant, interviews may last up to an hour.

If you are going to be more than 15 minutes late for your appointment you will need to call and reschedule.

Please bring the following information with you to your appointment:

FOR EACH PERSON IN THE HOUSEHOLD:

Picture ID (if over 18 years old)

Social Security Cards*

Immigration Status (if applicable)

EBT Card

Medical Cards

* You may order a replacement card at the Social Security office located at: 110 Main Street, Suite 1450, Saco ME

DOCUMENTATION OF ALL HOUSEHOLD INCOME FOR THE PAST 30 DAYS:

Wages

Social Security/SSI/SSDI

TANF/ASPIRE

Child Support

Unemployment

Workers Compensation

VA Benefits

Pension or Trust Fund

Relatives, roommates, etc.

Other

DOCUMENTATION OF ALL HOUSEHOLD EXPENSES (PROVIDE STATEMENTS AND RECEIPTS):

Rent or Mortgage

Central Maine Power

Oil, propane, K-1

Sewer and water

Home and/or cell phone

Internet

Cable

Car payment

Car insurance

Childcare

Medical expenses

Credit Cards

Child support (current and back)

Other

DOCUMENTATION OF:

Vehicle registration

Savings account (statement/current balance)

Vehicle insurance

Federal Tax return

State tax return

Checking account (statement/current balance) including:

CashApp

Venmo

Zelle

Paypal

Chime

Any other banking application

Landlord Verification of Rental Unit (must be completed by the landlord only)

Medical Verification (if unable to work—current note completed by a licensed physician outlining work restrictions)

DHHS Case Summary and written verification of any other assistance you are receiving (SNAP, TANF etc)