



Town Council - Meeting Agenda

June 17th, 2025 @ 6:30pm
Council Chambers - 1 Portland Avenue

www.oobmaine.com/town-council

**Members of the public wishing to view the meeting from home may tune into Local Access TV
(Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on oobmaine.com.)*

PLEDGE OF ALLEGIANCE:

ROLL CALL:

ACKNOWLEDGEMENTS:

GOOD & WELFARE:

PRESENTATION:

ACCEPTANCE OF MINUTES:

Accept the minutes of the 6/3/2025 Regular Town Council meeting.

Chair: Shawn O'Neill

PUBLIC HEARING – LIQUOR LICENSE & APPROVALS:

Salty Seal Coffee LLC, Gabriel Kidd, Café 64/Kelp, (206-31-7), 35 Old Orchard Street, m-s-v in a restaurant.

Chair: Shawn O'Neill

PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:

JDS Partnership, Courtney Steinbacher, (316-4-1-4D), 1 Seacliff Avenue Unit 4D, one (1) year-round rental.

Davian Akres, (210-2-6-44), 18 Smithwheel Road Unit 44, one (1) year-round rental.

Pocket Lint LLC, Davian Akers, (210-2-6-25), 18 Smithwheel Road Unit 25, one (1) year-round rental.

Prathi Realty LLC, Sunanda Prathi, (313-2-2-1), 7 Bay Avenue Unit 2, one (1) seasonal short-term rental.

Lucas Van Blaircum, (210-2-6-19), 18 Smithwheel Road Unit 19, one (1) year-round rental.

Juan Maria Chiabrera, (206-24-49), 49 School Street, one (1) seasonal short-term rental.

David and Vicki Keene, (321-15-3), 15 Oceana Avenue, one (1) seasonal short-term rental.

Michael and Jenny Moore, (311-13-1), 2 Murphy Avenue, one (1) year-round short-term rental.

Griffin Libby, (309-9-1-19), 7 Heath Street Unit 19, one (1) seasonal rental.

Jeannette Daffau, (207-2-13-109), 161 Saco Avenue Unit 109, one (1) year-round rental.

Gina and Stefan Vaglica, (205-12-12), 24 Carll Avenue, one (1) year-round rental.

Mikaela Nida-Eldridge, (211-9-8), 7 Runnells Avenue, one (1) year-round rental.

184 West Grand LLC, David and Rebecca Williams, (321-7-1), 184 West Grand Avenue, one (1) year-round short-term rental.

Chair: Shawn O'Neill

TOWN MANAGER REPORT

NEW BUSINESS:

AGENDA ITEM #8795

Discussion with Action: Accept the donation in the amount of \$5,000 from John Putnam for the construction of new lights in the Veteran's Memorial Park.

Chair: Shawn O'Neill

AGENDA ITEM #8796

Discussion with Action: Approve line item transfers in the amount of \$47,164 from the following accounts: \$27,910 from account 20131-50104 PD Seasonal Reserves with a balance of \$257,494.50 and \$19,254 from account 20151-50106 PW Full Time Employee Wage expense with a balance of \$166,617.61 to account 52002-50865 CIP Police Department Security Cameras with a balance of \$264.

Chair: Shawn O'Neill

AGENDA ITEM #8797

Discussion with Action: Approve the quotes from Setronics Security Integrators in the amount of \$47,164 for the purchase and installation of three 20 MP Multisensor IP Dome Cameras and one surveillance system from account number 52002 – 50865 CIP Police Department Security Cameras with a balance of \$47,428.

Chair: Shawn O'Neill



Surveillance System for OOB DPW

Prepared for:

Old Orchard Beach Dept of Public Works

David Hemingway
dhemingway@oobmaine.com

Prepared by:

setronics
security integrators

Andy Wilder
awilder@setronics.com

Friday, April 25, 2025

Old Orchard Beach Dept of Public Works
David Hemingway
103 Smithwheel Road
Old Orchard Beach, ME 04064
dhemingway@oobmaine.com

Dear David,

Thank you for the opportunity to present the following Proposal # 25-006865.

Scope of Work

This proposal outlines the comprehensive installation and configuration of a high-definition surveillance system at the Old Orchard Beach Department of Public Works (DPW) facility. The system will be based on **ExacqVision** software and include four (4) strategically placed IP dome cameras with infrared capabilities. Remote monitoring will be enabled via integration with the Old Orchard Beach Police Department (OOBPD).

System Components and Installation

1. Video Recording and Storage:

- Supply and install **one (1) ExacqVision Network Video Recorder (NVR)** with 12TB of storage capacity, housed securely within the designated IT closet.

2. Network Infrastructure:

- Provide and install **Category 6 (Cat6) Ethernet cabling** from each of the four IP camera locations to the central IT closet.
- Supply and install **one (1) 8-Port Power over Ethernet (PoE+) network switch** to support camera connectivity and power requirements.

3. Surveillance Cameras and Mounts:

- Provide and install **two (2) 5MP NDAA-compliant Hanwha IP Dome Cameras** with infrared (IR) capabilities and appropriate mounting hardware. These will be positioned to monitor:
 - The front entrance of the DPW facility
 - The rear corner area encompassing three gray storage containers
- Provide and install **two (2) 8MP 270° NDAA-compliant Multi-sensor IP Cameras** with IR functionality and mounts, strategically placed to cover:
 - The rear office corner of the building, ensuring visibility of the rear entrance and garage area
 - The front right corner of the building, capturing views of the gas pump station

4. Software Licensing and Configuration:

- Provide and activate **four (4) ExacqVision IP camera licenses** to support the installed surveillance devices.
- Configure all installed cameras and integrate them with the ExacqVision NVR.
- Establish and test **remote access** for **Deputy Police Chief David Hemingway**, enabling secure monitoring from his office at the OOBPD.

5. Equipment Installation Location:

- Mount and secure both the NVR and network switch onto existing plywood infrastructure located within the IT closet at the DPW facility.

Customer Responsibilities

To ensure timely and successful system implementation, the following will be the responsibility of the customer:

- Provide access credentials (username and passwords) for any pre-existing networked systems or infrastructure relevant to this project.
- Ensure availability of an active **internet connection** within the facility to support remote access functionality.
- Confirm that **120V power** is present and operational in the IT closet where the NVR and switch will be installed.
- Coordinate with the **Old Orchard Beach IT Department** to assist in establishing remote connectivity between the DPW and the Police Department.
- Facilitate installation and setup of the **ExacqVision client software** on the Old Orchard Beach DPW Windows Server to allow local viewing of camera feeds.

Sincerely,



Andy Wilder
Senior Sales Executive
Setronics Corp.

Payment Terms

■ Municipality - Wage Labor Rates

This proposal is valid for thirty (30) days.

Labor charges assume prevailing-wage labor rates. Applicable shipping charges are not included. Customer has advised Setronics, in writing, of any special circumstances associated with completing the proposed work (e.g. hazardous materials, presence of asbestos, etc.), if applicable.

Any changes to project scope or unplanned project delays may result in additional charges for which you will be notified in advance.

Setronics shall invoice the cost of all equipment and materials upon receipt by Setronics. These invoices are due upon receipt. Payment is required to schedule installation resources. The remaining project balance (plus any mutually agreed upon project change orders) shall be invoiced upon project completion and acceptance.

Terms for the final project invoice are Net 30 days.

Customer is responsible for all applicable state sales tax.

The terms and conditions of this proposal are as outlined on Exhibit A.

Setronics reserves the right to adjust prices in response to tariffs, duties, trade restrictions, or other government-imposed fees that impact the cost of goods or services. If a tariff or other regulatory fee is imposed or increased after an order is placed, Setronics may pass these costs onto the customer by adjusting the final price accordingly. Customers will be notified of any price adjustments before fulfillment of their order. In cases where a price adjustment is necessary, the customer will have the option to proceed with the order at the revised price or cancel the order without penalty. Setronics shall not be liable for any indirect, incidental, or consequential damages arising from price adjustments due to tariffs or other external economic factors. Setronics is not responsible for any costs incurred by the customer as a result of order cancellations due to tariff-related price changes.

Signed approval of this proposal, applicable purchase order, and receipt of deposit is required by Setronics within 30 days to purchase materials and schedule installation resources. Delayed receipt of initial deposit could cause significant delays and increased costs to the project.

Project Price

Qty	Description
2	5MP IP Vandal Dome Camera w/IR & 2.8mm Lens
2	8MP Panoramic Vandal Dome Camera, 2.8mm Fixed Lens
4	Wall Mount Accessory
2	Pendant Adapter
2	Cap Adaptor
4	Installation Back Box
1	NVR w/12TB of Storage & 8 IP Licenses
1	8 Port PoE+ Network Switch
1	Cable, Materials and Labor

Subtotal: **\$19,254.00**

Surveillance System for OOB DPW

Prepared by:

Setronics Corp.

Andy Wilder
 Main Office: 978-671-5450
 Mobile: 978-835-9571
 Fax 978-6715448
awilder@setronics.com

Prepared for:

Old Orchard Beach Dept of Public Works

103 Smithwheel Road
 Old Orchard Beach, ME 04064
 David Hemingway
 (207) 776-9132
dhemingway@oobmaine.com

Quote Information:

Quote #: 25-006865

Version: 1
 Delivery Date: 04/24/2025
 Expiration Date: 05/24/2025

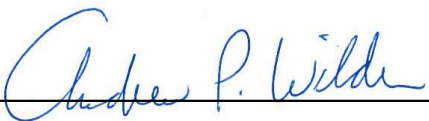
Quote Summary

Description	Amount
Project Price	\$19,254.00
Total:	\$19,254.00

The information contained herein may be privileged and confidential and protected from disclosure by any parties other than the recipients of this document. If the reader of this document is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication to any vendor, supplier or any other party is strictly prohibited.

Setronics Corp.

Old Orchard Beach Dept of Public Works

Signature: 
 Name: Andy Wilder
 Title: Senior Sales Executive
 Date: 04/24/2025

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Terms and Conditions

I. SERVICES

- A. Setronics, Inc. shall provide the following services under the Proposal.
1. Supply all materials required for performance of the proposal, purchase order, or other form of the parties' agreement(s) in compliance with all terms therein;
 2. Install products in accordance with the proposal, purchase order, or other form of agreement(s) in accordance with the scope of same, in a good and workmanlike fashion, using Setronics personnel or persons who may be arranged by Setronics on an as-needed basis;
 3. Test any systems installed and ensure that all operate in accordance with industry standards for the purposes agreed upon by the parties;
 4. Maintain a reasonably clean and safe working environment at all times, removing all debris from the job site upon completion of the work and keeping all areas reasonably neat/clean during the performance of the work.
- B. Customer shall provide the following services under the Proposal.
1. Cooperate fully with all planning and performance of the work, ensuring that Setronics and its personnel have appropriate access to all areas where work is to be performed during times and on schedules as may be reasonably agreed by Setronics for performance of work;
 2. Prior to the start of any work, inform Setronics of any and all known hazards or potential hazards in the work area that may be relevant to Setronics' performance under the Proposal, along with any other conditions that might materially affect Setronics in the performance of agreed work, wherever located and of any nature whatsoever, including but not limited to conditions of construction and orders of any local or other governmental authority.

II. PAYMENTS

Timing of invoices and related terms are as outlined in the proposal cover letter. Any invoice that is not timely paid shall be subject to interest at the rate 18% per annum, compounded monthly. Setronics reserves the right to cease all work in the event any invoice is not timely paid. If invoices for work performed or products purchased are not paid on time and in full, Setronics may institute legal proceedings to collect same, in which case Customer shall pay, in addition to prior assessments, interest at the statutory rate along with all costs and legal fees Setronics may incur to collect any amount owed.

III. INDEMNIFICATION

The Customer shall indemnify, defend and hold Setronics harmless from any claim, suit, cause of action or legal action that arises from Customer's negligent conduct; from any hazardous condition that may exist at property where services are performed by Setronics; from the failure to inform Setronics about material or hazardous conditions that it will or may encounter during performance of work; and from any breach of any condition agreed upon by the parties. This indemnification shall include but not be limited to all financial losses suffered by Setronics along with any and all costs or legal fees it may incur in connection with any matter covered by this indemnification.

IV. TERM AND TERMINATION

Work shall commence on the date and under terms agreed by the Parties as same may be specified in the proposal, purchase order, or other agreement(s), written or oral, between the parties. Work shall continue for so long as all conditions of same and of these terms/conditions are complied with.

V. VENUE AND ENFORCEMENT

Any agreement between the parties shall be subject to and enforceable under the laws of the Commonwealth of Massachusetts. All disputes under any agreement or these terms/conditions shall be settled by binding arbitration in accordance with the rules and procedures of JAMS in Boston, Massachusetts. Upon the conclusion of any arbitration proceedings, the arbitrator shall render findings of fact and conclusions of law and a written opinion setting forth the basis and reasons for any decision reached by him or her and shall deliver same to each party to this Agreement along with a signed copy of the award. Costs of arbitration shall be shared equally by the parties and shall be subject to reasonable reapportionment by the arbitrator who, in the event he/she finds that Customer breached any substantive term of its agreement(s) with Setronics or the term/s conditions herein, shall require that Customer reimburse Setronics for all arbitration fees along with all costs and legal fees it may incur during the arbitration process. Nothing in this paragraph shall preclude Setronics from applying to a court of competent jurisdiction for injunctive relief in the event Setronics deems such relief necessary or appropriate.

VI. ADDITIONAL TERMS

- Failure by Setronics at any time or from time to time to enforce any of the provisions of the parties agreement(s) or these terms/conditions shall not be construed to be a waiver of such provision or of its right to thereafter enforce same.
- 6.1
 - 6.2 Setronics shall at all times retain complete discretion and control over its business operations; workforce; and decisions as to implementation of the terms of the parties' agreement(s) and these terms/conditions.
 - 6.3 These terms and conditions shall form an integral part of the parties' agreement(s) and they along with such agreement(s) represent the entire agreement between the parties. No term, condition or agreement shall be amended, altered or changed except by written agreement signed by both parties.
 - 6.4 In the event any condition encountered during the work requires an expansion of the scope of work agreed to by the parties, or if Customer opts during the work to expand the scope, any such additional work required or desired shall be agreed upon by written change order that specifies the agreed additional work, time for performance, and price to be paid by Customer. Setronics shall not be obligated to perform any work or provide any service that is not included in the proposal, purchase order or other agreement(s) except by written change order. If any such condition makes continued performance by Setronics impracticable, or if same occurs due to a force majeure, Setronics may terminate this agreement by delivering written notice. Any amounts then owed to Setronics shall be paid upon delivery of the final invoice by Setronics.
 - 6.5 Any and all notices and other communications permitted or required to be given hereunder shall be validly given or made in writing if (a) personally delivered, (b) delivered and confirmed by telecopies or like instantaneous transmission service, (c) delivered by reputable overnight courier delivery service or (d) deposited in the United States mail, first class, postage prepaid, addressed to the Customer at the address set forth in the proposal, purchase order, or other form of agreement between the parties.
 - 6.6 Customer represents that it has read these terms/condition and fully understands all terms. It recognizes and agrees that all terms herein shall form an integral part of any and all agreement(s) between the parties, regardless of form. Customer materially represents that it will comply in good faith with all terms and conditions stated herein.

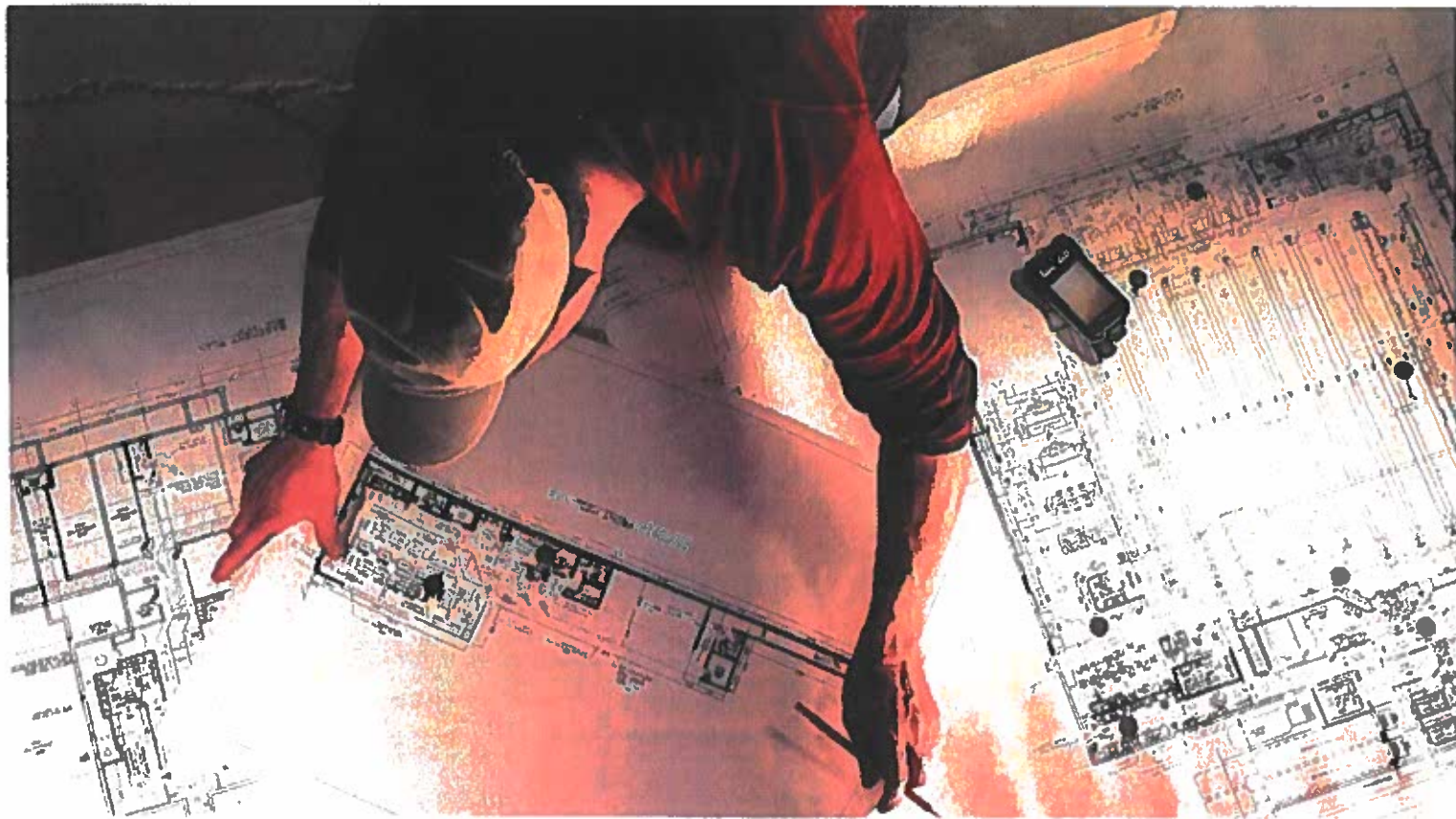
“Our **commitment** to the **security** of your business
does not end with **implementation**. It begins there.”



setronics

5 Executive Park Drive
Billerica, Massachusetts 01862
978-671-5450
800-640-4550
Fax: 978-671-5448

www.setronics.com



WEST GRAND & Temple Ave IP Multisensor Dome Camera

Prepared for:

Old Orchard Beach Police Department

David Hemingway
dhemingway@oobmaine.com

Prepared by:

setronics

..... security integrators

Andy Wilder
awilder@setronics.com

Thursday, January 16, 2025

Old Orchard Beach Police Department
David Hemingway
16 E. Emerson Cummings Blvd.
Old Orchard Beach, ME 04064
dhemingway@oobmaine.com

Dear David,

Thank you for the opportunity to present the following Proposal # 25-006427.

The following proposal outlines the details for the sale and installation of a Multisensor 20MP IP Dome Camera at the Intersection of ^{Temple} ~~Walnut~~ & ~~East~~ Grand Ave so the camera can see down Walnut St & both ways down East Grand Ave.
~~West Grand~~

Scope of Work:

- Provide and install (1) Nema Enclosure with Heater and Blower for weather situations
- Provide and install (1) 20MP Multisensor IP Dome camera with mounts for a Pole installation
- Provide and install (1) PoE injector switch to power up the Camera
- Provide and install (1) Exacq IP camera license
- Program the IP camera through an Internet provider and hook to the Internet's provider router for streaming it back to the OOB Police Station

Customer Responsibilities:

- Provide username and passwords for existing devices.
- 120 V Power at the pole for Nema Enclosure and PoE switch
- Internet Router Static IP address for connection to Internet to send the signal back to the Police station
- Pole installed at the Intersection closest to the water and Grand Victorian Hotel
- Provide a Police detail at the intersection to secure the area during install

Notes:

- Proposal does not include a lift. Should one be necessary this cost will be treated separately.

Sincerely,



Andy Wilder
Senior Sales Executive
Setronics Corp.

COVID-19 & Other Hazardous Conditions

■ COVID-19 & Other Hazardous Conditions

In response to the COVID-19 pandemic, Setronics has implemented certain protocols to better protect the safety of our employees, customers, and others with whom we come in contact while performing installations and service at customer locations. Following guidelines issued as by the US CDC and other state regulatory authorities, all Setronics employees will arrive at customer locations wearing masks and gloves (as required).

In addition, all equipment and tooling will be sanitized for use. All Setronics employees have been directed to maintain social distancing and to monitor their personal health. Setronics employees will excuse themselves from work should they be exposed to COVID-19, develop a temperature, or experience any flu-like symptoms. Setronics is prepared to review and implement additional safety processes in response to specific customer requirements.

For the safety of all, Setronics encourages and expects all customers to require their staff and others visiting their locations to adapt these safety procedures as outlined above.

Please see Section 1.B.2. of our Terms and Conditions for information on identification of any other potentially hazardous job site conditions.

Payment Terms

■ Municipality - Prevailing Wage Labor Rates

This proposal is valid for thirty (30) days.

Labor charges assume prevailing-wage labor rates. Applicable shipping charges are not included. Customer has advised Setronics, in writing, of any special circumstances associated with completing the proposed work (e.g. hazardous materials, presence of asbestos, etc.), if applicable.

Any changes to project scope or unplanned project delays may result in additional charges for which you will be notified in advance.

Setronics shall invoice the cost of all equipment and materials upon receipt by Setronics. These invoices are due upon receipt. Payment is required to schedule installation resources. The remaining project balance (plus any mutually agreed upon project change orders) shall be invoiced upon project completion and acceptance.

Terms for the final project invoice are Net 30 days.

Customer is responsible for all applicable state sales tax.

The terms and conditions of this proposal are as outlined on Exhibit A.

Signed approval of this proposal, applicable purchase order, and receipt of deposit is required by Setronics within 30 days to purchase materials and schedule installation resources. Delayed receipt of initial deposit could cause significant delays and increased costs to the project.

Project Price

Qty	Description
1	20MP IP Camera, Dome, 4 sensor 360 degree
1	CAP ADAPTER CAN BE USED WITH PNM-9084RQZ/9085RQZ
1	INSTALLATION BACK BOX
1	WHITE GOOSENECK MOUNT
1	Pole Mount
1	83W HPOE INJECTOR FULLY COMPLIANT WITH IEEE802.3A
1	Enclosure
1	IP Professional Camera License
1	Cable, Materials and Labor
	CAT 6 Cable

Subtotal: **\$10,477.00**

1-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 1YR Contract	\$1,458.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	
* Optional Subtotal:	\$1,458.00

2-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 2YR Contract	\$3,258.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	

* Optional Subtotal: **\$3,258.00**

3-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 3YR Contract	\$3,858.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	
* Optional Subtotal:	\$3,858.00

Walnut & E Grand Ave IP Multisensor Dome Camera

Prepared by:

Setronics Corp.

Andy Wilder

Main Office: 978-671-5450

Mobile: 978-835-9571

Fax 978-6715448

awilder@setronics.com

Prepared for:

Old Orchard Beach Police Department

16 E. Emerson Cummings Blvd.

Old Orchard Beach, ME 04064

David Hemingway

(207) 937-5803

dhemingway@oobmaine.com

Quote Information:

Quote #: 25-006427

Version: 1

Delivery Date: 01/16/2025

Expiration Date: 02/14/2025

Quote Summary

Description	Amount
Project Price	\$10,477.00
Total:	\$10,477.00

*Optional Expenses

Description	One-Time
1-Year Maintenance Plan	\$1,458.00
2-Year Maintenance Plan	\$3,258.00
3-Year Maintenance Plan	\$3,858.00
Optional Subtotal:	\$8,574.00

The information contained herein may be privileged and confidential and protected from disclosure by any parties other than the recipients of this document. If the reader of this document is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication to any vendor, supplier or any other party is strictly prohibited.

Setronics Corp.

Old Orchard Beach Police Department

Signature:

Andy P. Wilder

Name:

Andy Wilder

Title:

Senior Sales Executive

Date:

01/16/2025

Signature:

Name:

Title:

Date:

Terms and Conditions

I. SERVICES

A. Setronics, Inc. shall provide the following services under the Proposal.

1. Supply all materials required for performance of the proposal, purchase order, or other form of the parties' agreement(s) in compliance with all terms therein;
2. Install products in accordance with the proposal, purchase order, or other form of agreement(s) in accordance with the scope of same, in a good and workmanlike fashion, using Setronics personnel or persons who may be arranged by Setronics on an as-needed basis;
3. Test any systems installed and ensure that all operate in accordance with industry standards for the purposes agreed upon by the parties;
4. Maintain a reasonably clean and safe working environment at all times, removing all debris from the job site upon completion of the work and keeping all areas reasonably neat/clean during the performance of the work.

B. Customer shall provide the following services under the Proposal.

1. Cooperate fully with all planning and performance of the work, ensuring that Setronics and its personnel have appropriate access to all areas where work is to be performed during times and on schedules as may be reasonably agreed by Setronics for performance of work;
2. Prior to the start of any work, inform Setronics of any and all known hazards or potential hazards in the work area that may be relevant to Setronics' performance under the Proposal, along with any other conditions that might materially affect Setronics in the performance of agreed work, wherever located and of any nature whatsoever, including but not limited to conditions of construction and orders of any local or other governmental authority.

II. PAYMENTS

Timing of invoices and related terms are as outlined in the proposal cover letter. Any invoice that is not timely paid shall be subject to interest at the rate 12% per annum, compounded monthly. Setronics reserves the right to cease all work in the event any invoice is not timely paid. If invoices for work performed or products purchased are not paid on time and in full, Setronics may institute legal proceedings to collect same, in which case Customer shall pay, in addition to prior assessments, interest at the statutory rate along with all costs and legal fees Setronics may incur to collect any amount owed.

III. INDEMNIFICATION

The Customer shall indemnify, defend and hold Setronics harmless from any claim, suit, cause of action or legal action that arises from Customer's negligent conduct; from any hazardous condition that may exist at property where services are performed by Setronics; from the failure to inform Setronics about material or hazardous conditions that it will or may encounter during performance of work; and from any breach of any condition agreed upon by the parties. This indemnification shall include but not be limited to all financial losses suffered by Setronics along with any and all costs or legal fees it may incur in connection with any matter covered by this indemnification.

IV. TERM AND TERMINATION

Work shall commence on the date and under terms agreed by the Parties as same may be specified in the proposal, purchase order, or other agreement(s), written or oral, between the parties. Work shall continue for so long as all conditions of same and of these terms/conditions are complied with.

V. VENUE AND ENFORCEMENT

Any agreement between the parties shall be subject to and enforceable under the laws of the Commonwealth of Massachusetts. All disputes under any agreement or these terms/conditions shall be settled by binding arbitration in accordance with the rules and procedures of JAMS in Boston, Massachusetts. Upon the conclusion of any arbitration proceedings, the arbitrator shall render findings of fact and conclusions of law and a written opinion setting forth the basis and reasons for any decision reached by him or her and shall deliver same to each party to this Agreement along with a signed copy of the award. Costs of arbitration shall be shared equally by the parties and shall be subject to reasonable reapportionment by the arbitrator who, in the event he/she finds that Customer breached any substantive term of its agreement(s) with Setronics or the terms/conditions herein, shall require that Customer reimburse Setronics for all arbitration fees along with all costs and legal fees it may incur during the arbitration process. Nothing in this paragraph shall preclude Setronics from applying to a court of competent jurisdiction for injunctive relief in the event Setronics deems such relief necessary or appropriate.

VI. ADDITIONAL TERMS

- 6.1 Failure by Setronics at any time or from time to time to enforce any of the provisions of the parties agreement(s) or these terms/conditions shall not be construed to be a waiver of such provision or of its right to thereafter enforce same.
- 6.2 Setronics shall at all times retain complete discretion and control over its business operations; workforce; and decisions as to implementation of the terms of the parties' agreement(s) and these terms/conditions.
- 6.3 These terms and conditions shall form an integral part of the parties' agreement(s) and they along with such agreement(s) represent the entire agreement between the parties. No term, condition or agreement shall be amended, altered or changed except by written agreement signed by both parties.
- 6.4 In the event any condition encountered during the work requires an expansion of the scope of work agreed to by the parties, or if Customer opts during the work to expand the scope, any such additional work required or desired shall be agreed upon by written change order that specifies the agreed additional work, time for performance, and price to be paid by Customer. Setronics shall not be obligated to perform any work or provide any service that is not included in the proposal, purchase order or other agreement(s) except by written change order. If any such condition makes continued performance by Setronics impracticable, or if same occurs due to a force majeure, Setronics may terminate this agreement by delivering written notice. Any amounts then owed to Setronics shall be paid upon delivery of the final invoice by Setronics.
- 6.5 Any and all notices and other communications permitted or required to be given hereunder shall be validly given or made in writing if (a) personally delivered, (b) delivered and confirmed by telecopies or like instantaneous transmission service, (c) delivered by reputable overnight courier delivery service or (d) deposited in the United States mail, first class, postage prepaid, addressed to the Customer at the address set forth in the proposal, purchase order, or other form of agreement between the parties.
- 6.6 Customer represents that it has read these terms/condition and fully understands all terms. It recognizes and agrees that all terms herein shall form an integral part of any and all agreement(s) between the parties, regardless of form. Customer materially represents that it will comply in good faith with all terms and conditions stated herein.

"Our commitment to the security of your business
does not end with implementation. It begins there."



setronics

5 Executive Park Drive
Billerica, Massachusetts 01862
978-671-5450
800-640-4550
Fax: 978-671-5448

www.setronics.com



Chamber of Commerce IP camera viewing the Train Platform and behind Bldg

Prepared for:

Old Orchard Beach Police Department

David Hemingway
dhemingway@oobmaine.com

Prepared by:

setronics
..... security integrators

Andy Wilder
awilder@setronics.com

Wednesday, January 15, 2025

Old Orchard Beach Police Department
David Hemingway
16 E. Emerson Cummings Blvd.
Old Orchard Beach, ME 04064
dhemingway@oobmaine.com

Dear David,

Thank you for the opportunity to present the following Proposal # 25-006414.

The following proposal outlines the details for the sale and installation of (1) 20MP IP Multisensor Dome Camera on the rear corner of the Chamber of Commerce Building viewing the Rear of the building and the Railroad Platform and the side of the building down the street towards Dog Park.

Scope of Work:

- Provide and install (1) 20MP Multisensor IP Dome Camera
- Provide and install Mounts for the Multisensor camera on the corner of the Chamber of Commerce Building
- Provide and install Power (PoE) for the IP camera
- Provide and install (1) Exacq IP camera License
- Use the existing Wireless Antennas from the Front Chamber of Commerce project
- Program in the IP camera to the Exacq NVR through the Library to the Police Station

Customer Responsibilities:

- Provide username and passwords for existing devices.
- Provide 120 v power

Sincerely,



Andy Wilder
Senior Sales Executive
Setronics Corp.

COVID-19 & Other Hazardous Conditions

■ COVID-19 & Other Hazardous Conditions

In response to the COVID-19 pandemic, Setronics has implemented certain protocols to better protect the safety of our employees, customers, and others with whom we come in contact while performing installations and service at customer locations. Following guidelines issued as by the US CDC and other state regulatory authorities, all Setronics employees will arrive at customer locations wearing masks and gloves (as required).

In addition, all equipment and tooling will be sanitized for use. All Setronics employees have been directed to maintain social distancing and to monitor their personal health. Setronics employees will excuse themselves from work should they be exposed to COVID-19, develop a temperature, or experience any flu-like symptoms. Setronics is prepared to review and implement additional safety processes in response to specific customer requirements.

For the safety of all, Setronics encourages and expects all customers to require their staff and others visiting their locations to adapt these safety procedures as outlined above.

Please see Section 1.B.2. of our Terms and Conditions for information on identification of any other potentially hazardous job site conditions.

Payment Terms

■ Municipality - Prevailing Wage Labor Rates

This proposal is valid for thirty (30) days.

Labor charges assume prevailing-wage labor rates. Applicable shipping charges are not included. Customer has advised Setronics, in writing, of any special circumstances associated with completing the proposed work (e.g. hazardous materials, presence of asbestos, etc.), if applicable.

Any changes to project scope or unplanned project delays may result in additional charges for which you will be notified in advance.

Setronics shall invoice the cost of all equipment and materials upon receipt by Setronics. These invoices are due upon receipt. Payment is required to schedule installation resources. The remaining project balance (plus any mutually agreed upon project change orders) shall be invoiced upon project completion and acceptance.

Terms for the final project invoice are Net 30 days.

Customer is responsible for all applicable state sales tax.

The terms and conditions of this proposal are as outlined on Exhibit A.

Signed approval of this proposal, applicable purchase order, and receipt of deposit is required by Setronics within 30 days to purchase materials and schedule installation resources. Delayed receipt of initial deposit could cause significant delays and increased costs to the project.

Project Price

Qty	Description
1	4.13 9.4MM(2.3X)MOTORIZED VARIFOCAL LENS MAX 30FPS
1	CORNER MOUNT ADAPTER ACC USE WITH SBP-300WMW1
1	CAP ADAPTER CAN BE USED WITH PNM-9084RQZ/9085RQZ
1	WALL MOUNT ACCESSORY 2X KNOCK OUT BUILT-IN
1	INSTALLATION BACK BOX
1	83W HPOE INJECTOR FULLY COMPLIANT WITH IEEE802.3A
1	IP Professional Camera License
1	Cable, Materials and Labor
	CAT 6 Cable

Subtotal: **\$7,187.00**

1-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 1YR Contract	\$1,096.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	
* Optional Subtotal:	
	\$1,096.00

2-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 2YR Contract	\$2,450.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	

* Optional Subtotal: **\$2,450.00**

3-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 3YR Contract	\$2,901.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	

* Optional Subtotal: **\$2,901.00**

Chamber of Commerce IP camera viewing the Train Platform and behind Bldg

Prepared by:

Setronics Corp.

Andy Wilder

Main Office: 978-671-5450

Mobile: 978-835-9571

Fax 978-671-5448

awilder@setronics.com

Prepared for:

Old Orchard Beach Police Department

16 E. Emerson Cummings Blvd.

Old Orchard Beach, ME 04064

David Hemingway

(207) 937-5803

dhemingway@oobmaine.com

Quote Information:

Quote #: 25-006414

Version: 1

Delivery Date: 01/15/2025

Expiration Date: 02/13/2025

Quote Summary

Description	Amount
Project Price	\$7,187.00
Total:	\$7,187.00

*Optional Expenses

Description	One-Time
1-Year Maintenance Plan	\$1,096.00
2-Year Maintenance Plan	\$2,450.00
3-Year Maintenance Plan	\$2,901.00
Optional Subtotal:	\$6,447.00

The information contained herein may be privileged and confidential and protected from disclosure by any parties other than the recipients of this document. If the reader of this document is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication to any vendor, supplier or any other party is strictly prohibited.

Setronics Corp.

Old Orchard Beach Police Department

Signature: 

Name: Andy Wilder

Title: Senior Sales Executive

Date: 01/15/2025

Signature: _____

Name: _____

Title: _____

Date: _____

Terms and Conditions

I. SERVICES

- A. Setronics, Inc. shall provide the following services under the Proposal.
1. Supply all materials required for performance of the proposal, purchase order, or other form of the parties' agreement(s) in compliance with all terms therein;
 2. Install products in accordance with the proposal, purchase order, or other form of agreement(s) in accordance with the scope of same, in a good and workmanlike fashion, using Setronics personnel or persons who may be arranged by Setronics on an as-needed basis;
 3. Test any systems installed and ensure that all operate in accordance with industry standards for the purposes agreed upon by the parties;
 4. Maintain a reasonably clean and safe working environment at all times, removing all debris from the job site upon completion of the work and keeping all areas reasonably neat/clean during the performance of the work.
- B. Customer shall provide the following services under the Proposal.
1. Cooperate fully with all planning and performance of the work, ensuring that Setronics and its personnel have appropriate access to all areas where work is to be performed during times and on schedules as may be reasonably agreed by Setronics for performance of work;
 2. Prior to the start of any work, inform Setronics of any and all known hazards or potential hazards in the work area that may be relevant to Setronics' performance under the Proposal, along with any other conditions that might materially affect Setronics in the performance of agreed work, wherever located and of any nature whatsoever, including but not limited to conditions of construction and orders of any local or other governmental authority.

II. PAYMENTS

Timing of invoices and related terms are as outlined in the proposal cover letter. Any invoice that is not timely paid shall be subject to interest at the rate 12% per annum, compounded monthly. Setronics reserves the right to cease all work in the event any invoice is not timely paid. If invoices for work performed or products purchased are not paid on time and in full, Setronics may institute legal proceedings to collect same, in which case Customer shall pay, in addition to prior assessments, interest at the statutory rate along with all costs and legal fees Setronics may incur to collect any amount owed.

III. INDEMNIFICATION

The Customer shall indemnify, defend and hold Setronics harmless from any claim, suit, cause of action or legal action that arises from Customer's negligent conduct; from any hazardous condition that may exist at property where services are performed by Setronics; from the failure to inform Setronics about material or hazardous conditions that it will or may encounter during performance of work; and from any breach of any condition agreed upon by the parties. This indemnification shall include but not be limited to all financial losses suffered by Setronics along with any and all costs or legal fees it may incur in connection with any matter covered by this indemnification.

IV. TERM AND TERMINATION

Work shall commence on the date and under terms agreed by the Parties as same may be specified in the proposal, purchase order, or other agreement(s), written or oral, between the parties. Work shall continue for so long as all conditions of same and of these terms/conditions are complied with.

V. VENUE AND ENFORCEMENT

Any agreement between the parties shall be subject to and enforceable under the laws of the Commonwealth of Massachusetts. All disputes under any agreement or these terms/conditions shall be settled by binding arbitration in accordance with the rules and procedures of JAMS in Boston, Massachusetts. Upon the conclusion of any arbitration proceedings, the arbitrator shall render findings of fact and conclusions of law and a written opinion setting forth the basis and reasons for any decision reached by him or her and shall deliver same to each party to this Agreement along with a signed copy of the award. Costs of arbitration shall be shared equally by the parties and shall be subject to reasonable reapportionment by the arbitrator who, in the event he/she finds that Customer breached any substantive term of its agreement(s) with Setronics or the term/s conditions herein, shall require that Customer reimburse Setronics for all arbitration fees along with all costs and legal fees it may incur during the arbitration process. Nothing in this paragraph shall preclude Setronics from applying to a court of competent jurisdiction for injunctive relief in the event Setronics deems such relief necessary or appropriate.

VI. ADDITIONAL TERMS

- Failure by Setronics at any time or from time to time to enforce any of the provisions of the parties agreement(s) or these terms/conditions shall not be construed to be a waiver of such provision or of its right to thereafter enforce same.
- 6.1 Setronics shall at all times retain complete discretion and control over its business operations; workforce; and decisions as to implementation of the terms of the parties' agreement(s) and these terms/conditions.
 - 6.2 These terms and conditions shall form an integral part of the parties' agreement(s) and they along with such agreement(s) represent the entire agreement between the parties. No term, condition or agreement shall be amended, altered or changed except by written agreement signed by both parties.
 - 6.3 In the event any condition encountered during the work requires an expansion of the scope of work agreed to by the parties, or if Customer opts during the work to expand the scope, any such additional work required or desired shall be agreed upon by written change order that specifies the agreed additional work, time for performance, and price to be paid by Customer. Setronics shall not be obligated to perform any work or provide any service that is not included in the proposal, purchase order or other agreement(s) except by written change order. If any such condition makes continued performance by Setronics impracticable, or if same occurs due to a force majeure, Setronics may terminate this agreement by delivering written notice. Any amounts then owed to Setronics shall be paid upon delivery of the final invoice by Setronics.
 - 6.4 Any and all notices and other communications permitted or required to be given hereunder shall be validly given or made in writing if (a) personally delivered, (b) delivered and confirmed by telecopies or like instantaneous transmission service, (c) delivered by reputable overnight courier delivery service or (d) deposited in the United States mail, first class, postage prepaid, addressed to the Customer at the address set forth in the proposal, purchase order, or other form of agreement between the parties.
 - 6.5 Customer represents that it has read these terms/condition and fully understands all terms. It recognizes and agrees that all terms herein shall form an integral part of any and all agreement(s) between the parties, regardless of form. Customer materially represents that it will comply in good faith with all terms and conditions stated herein.

1-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 1YR Contract	\$1,639.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	
* Optional Subtotal:	\$1,639.00

2-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 2YR Contract	\$3,664.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	

* Optional Subtotal: **\$3,664.00**

3-Year Maintenance Plan

* Optional

Description	Total
Annual Maintenance Package - 3YR Contract	\$4,341.00
One (1) onsite preventative maintenance per year (security) or one (1) annual test & inspect (fire alarm)	
Detailed Report inclusive of deficiencies found	
Software Support Agreements (SSA) & firmware updates included	
Remote Diagnostics (contingent on customer authorization and remote access included)	
72-hour standard on-site response time	
24-hour emergency on-site response time (for agreed upon critical system components)	
Technical Support included	
Service Labor Rate & Parts Discounts of 10% off MSRP	
Service Call Coverage M-F 8-5PM (Parts & Labor Included)	
Service Call Coverage After Hours and Weekends – Billable at discounted rates	
* Optional Subtotal:	\$4,341.00

IP Camera for Chamber of Commerce Bldg Street Side

Prepared by:

Setronics Corp.

Andy Wilder
Main Office: 978-671-5450
Mobile: 978-835-9571
Fax 978-6715448
awilder@setronics.com

Prepared for:

Old Orchard Beach Police Department

16 E. Emerson Cummings Blvd.
Old Orchard Beach, ME 04064
David Hemingway
(207) 937-5803
dhemingway@oobmaine.com

Quote Information:

Quote #: 25-006413

Version: 2
Delivery Date: 01/15/2025
Expiration Date: 02/13/2025

Quote Summary

Description	Amount
Project Price	\$10,246.00
Total:	\$10,246.00

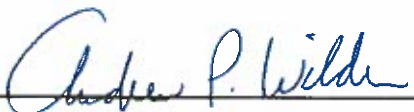
*Optional Expenses

Description	One-Time
1-Year Maintenance Plan	\$1,639.00
2-Year Maintenance Plan	\$3,664.00
3-Year Maintenance Plan	\$4,341.00
Optional Subtotal:	\$9,644.00

The information contained herein may be privileged and confidential and protected from disclosure by any parties other than the recipients of this document. If the reader of this document is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication to any vendor, supplier or any other party is strictly prohibited.

Setronics Corp.

Old Orchard Beach Police Department

Signature: 
Name: Andy Wilder
Title: Senior Sales Executive
Date: 01/15/2025

Signature: _____
Name: _____
Title: _____
Date: _____

Terms and Conditions

I. SERVICES

- A. Setronics, Inc. shall provide the following services under the Proposal.
 1. Supply all materials required for performance of the proposal, purchase order, or other form of the parties' agreement(s) in compliance with all terms therein;
 2. Install products in accordance with the proposal, purchase order, or other form of agreement(s) in accordance with the scope of same, in a good and workmanlike fashion, using Setronics personnel or persons who may be arranged by Setronics on an as-needed basis;
 3. Test any systems installed and ensure that all operate in accordance with industry standards for the purposes agreed upon by the parties;
 4. Maintain a reasonably clean and safe working environment at all times, removing all debris from the job site upon completion of the work and keeping all areas reasonably neat/clean during the performance of the work.
- B. Customer shall provide the following services under the Proposal.
 1. Cooperate fully with all planning and performance of the work, ensuring that Setronics and its personnel have appropriate access to all areas where work is to be performed during times and on schedules as may be reasonably agreed by Setronics for performance of work;
 2. Prior to the start of any work, inform Setronics of any and all known hazards or potential hazards in the work area that may be relevant to Setronics' performance under the Proposal, along with any other conditions that might materially affect Setronics in the performance of agreed work, wherever located and of any nature whatsoever, including but not limited to conditions of construction and orders of any local or other governmental authority.

II. PAYMENTS

Timing of invoices and related terms are as outlined in the proposal cover letter. Any invoice that is not timely paid shall be subject to interest at the rate 12% per annum, compounded monthly. Setronics reserves the right to cease all work in the event any invoice is not timely paid. If invoices for work performed or products purchased are not paid on time and in full, Setronics may institute legal proceedings to collect same, in which case Customer shall pay, in addition to prior assessments, interest at the statutory rate along with all costs and legal fees Setronics may incur to collect any amount owed.

III. INDEMNIFICATION

The Customer shall indemnify, defend and hold Setronics harmless from any claim, suit, cause of action or legal action that arises from Customer's negligent conduct; from any hazardous condition that may exist at property where services are performed by Setronics; from the failure to inform Setronics about material or hazardous conditions that it will or may encounter during performance of work; and from any breach of any condition agreed upon by the parties. This indemnification shall include but not be limited to all financial losses suffered by Setronics along with any and all costs or legal fees it may incur in connection with any matter covered by this indemnification.

IV. TERM AND TERMINATION

Work shall commence on the date and under terms agreed by the Parties as same may be specified in the proposal, purchase order, or other agreement(s), written or oral, between the parties. Work shall continue for so long as all conditions of same and of these terms/conditions are complied with.

V. VENUE AND ENFORCEMENT

Any agreement between the parties shall be subject to and enforceable under the laws of the Commonwealth of Massachusetts. All disputes under any agreement or these terms/conditions shall be settled by binding arbitration in accordance with the rules and procedures of JAMS in Boston, Massachusetts. Upon the conclusion of any arbitration proceedings, the arbitrator shall render findings of fact and conclusions of law and a written opinion setting forth the basis and reasons for any decision reached by him or her and shall deliver same to each party to this Agreement along with a signed copy of the award. Costs of arbitration shall be shared equally by the parties and shall be subject to reasonable reapportionment by the arbitrator who, in the event he/she finds that Customer breached any substantive term of its agreement(s) with Setronics or the term/s conditions herein, shall require that Customer reimburse Setronics for all arbitration fees along with all costs and legal fees it may incur during the arbitration process. Nothing in this paragraph shall preclude Setronics from applying to a court of competent jurisdiction for injunctive relief in the event Setronics deems such relief necessary or appropriate.

VI. ADDITIONAL TERMS

- 6.1 Failure by Setronics at any time or from time to time to enforce any of the provisions of the parties agreement(s) or these terms/conditions shall not be construed to be a waiver of such provision or of its right to thereafter enforce same.
- 6.2 Setronics shall at all times retain complete discretion and control over its business operations; workforce; and decisions as to implementation of the terms of the parties' agreement(s) and these terms/conditions.
- 6.3 These terms and conditions shall form an integral part of the parties' agreement(s) and they along with such agreement(s) represent the entire agreement between the parties. No term, condition or agreement shall be amended, altered or changed except by written agreement signed by both parties.
- 6.4 In the event any condition encountered during the work requires an expansion of the scope of work agreed to by the parties, or if Customer opts during the work to expand the scope, any such additional work required or desired shall be agreed upon by written change order that specifies the agreed additional work, time for performance, and price to be paid by Customer. Setronics shall not be obligated to perform any work or provide any service that is not included in the proposal, purchase order or other agreement(s) except by written change order. If any such condition makes continued performance by Setronics impracticable, or if same occurs due to a force majeure, Setronics may terminate this agreement by delivering written notice. Any amounts then owed to Setronics shall be paid upon delivery of the final invoice by Setronics.
- 6.5 Any and all notices and other communications permitted or required to be given hereunder shall be validly given or made in writing if (a) personally delivered, (b) delivered and confirmed by telecopies or like instantaneous transmission service, (c) delivered by reputable overnight courier delivery service or (d) deposited in the United States mail, first class, postage prepaid, addressed to the Customer at the address set forth in the proposal, purchase order, or other form of agreement between the parties.
- 6.6 Customer represents that it has read these terms/condition and fully understands all terms. It recognizes and agrees that all terms herein shall form an integral part of any and all agreement(s) between the parties, regardless of form. Customer materially represents that it will comply in good faith with all terms and conditions stated herein.

"Our **commitment** to the **security** of your business
does not end with **implementation**. It begins there."



setronics

5 Executive Park Drive
Billerica, Massachusetts 01862
978-671-5450
800-640-4550
Fax: 978-671-5448

www.setronics.com

"Our **commitment** to the **security** of your business
does not end with **implementation**. It begins there."



setronics

5 Executive Park Drive
Billerica, Massachusetts 01862
978-671-5450
800-640-4550
Fax: 978-671-5448

www.setronics.com



IP Camera for Chamber of Commerce Bldg Street Side

Prepared for:

Old Orchard Beach Police Department

David Hemingway
dhemingway@oobmaine.com

Prepared by:

setronics
..... security integrators

Andy Wilder
awilder@setronics.com

Wednesday, January 15, 2025

Old Orchard Beach Police Department
David Hemingway
16 E. Emerson Cummings Blvd.
Old Orchard Beach, ME 04064
dhemingway@oobmaine.com

Dear David,

Thank you for the opportunity to present the following Proposal # 25-006413.

The following proposal outlines the details for the sale and installation of 20MP Multisensor IP Dome Camera on right corner front of the Chamber of Commerce Building to view the Front side walk, Street, and side of the building. There are some trees that confine the view down the side of the building.

Scope of Work:

- Provide and install (1) 20MP Hanwha Multisensor IP Dome camera on the front of the Chamber of Commerce Building
- Provide and install Mounts for the Multisensor IP camera to hang off the front of the Building on the Right Front side
- Provide and install (1) Wireless Antenna Package to be connected with the Library across the street to go to the Police Station Exacq NVR
- Provide and install (1) Exacq IP camera license
- Provide and install Cat 6 Cable for the camera and PoE connections
- Provide and install PoE network switch for power to the IP camera
- Program the IP camera and Wireless Antenna's for communication to the Library and Police Station

Customer Responsibilities:

- Provide username and passwords for existing devices.
- Provide 120 V power in the Chamber of Commerce Building
- Provide access to the Chamber of Commerce Building and Library during installation

Sincerely,



Andy Wilder
Senior Sales Executive
Setronics Corp.

COVID-19 & Other Hazardous Conditions

■ COVID-19 & Other Hazardous Conditions

In response to the COVID-19 pandemic, Setronics has implemented certain protocols to better protect the safety of our employees, customers, and others with whom we come in contact while performing installations and service at customer locations. Following guidelines issued as by the US CDC and other state regulatory authorities, all Setronics employees will arrive at customer locations wearing masks and gloves (as required).

In addition, all equipment and tooling will be sanitized for use. All Setronics employees have been directed to maintain social distancing and to monitor their personal health. Setronics employees will excuse themselves from work should they be exposed to COVID-19, develop a temperature, or experience any flu-like symptoms. Setronics is prepared to review and implement additional safety processes in response to specific customer requirements.

For the safety of all, Setronics encourages and expects all customers to require their staff and others visiting their locations to adapt these safety procedures as outlined above.

Please see Section 1.B.2. of our Terms and Conditions for information on identification of any other potentially hazardous job site conditions.

Payment Terms

■ Municipality - Prevailing Wage Labor Rates

This proposal is valid for thirty (30) days.

Labor charges assume prevailing-wage labor rates. Applicable shipping charges are not included. Customer has advised Setronics, in writing, of any special circumstances associated with completing the proposed work (e.g. hazardous materials, presence of asbestos, etc.), if applicable.

Any changes to project scope or unplanned project delays may result in additional charges for which you will be notified in advance.

Setronics shall invoice the cost of all equipment and materials upon receipt by Setronics. These invoices are due upon receipt. Payment is required to schedule installation resources. The remaining project balance (plus any mutually agreed upon project change orders) shall be invoiced upon project completion and acceptance.

Terms for the final project invoice are Net 30 days.

Customer is responsible for all applicable state sales tax.

The terms and conditions of this proposal are as outlined on Exhibit A.

Signed approval of this proposal, applicable purchase order, and receipt of deposit is required by Setronics within 30 days to purchase materials and schedule installation resources. Delayed receipt of initial deposit could cause significant delays and increased costs to the project.

Project Price

Qty	Description
1	4.13 9.4MM(2.3X)MOTORIZED VARIFOCAL LENS MAX 30FPS
1	WALL MOUNT ACCESSORY 2X KNOCK OUT BUILT-IN
1	INSTALLATION BACK BOX
1	CAP ADAPTER CAN BE USED WITH PNM-9084RQZ/9085RQZ
1	83W HPOE INJECTOR FULLY COMPLIANT WITH IEEE802.3A
1	IP Professional Camera License
2	60 HGz Radiio w/Antenna
2	Indoor RJ45 surge protector
2	3M HARTING IP67 TO RJ45 OUTDOOR CAT6A CABLE
2	802.3BT (60W) 1GBE POE INJECTOR .8M US CORD
1	Cable, Materials and Labor
	CAT 6 Cable
	Standard Support 5 year extension

Subtotal: **\$10,246.00**

AGENDA ITEM #8798

Discussion with Action: Canvass and Certify the results of the June 10th, 2025
RSU #23 Budget Validation Referendum.

Chair: Shawn O'Neill

June 11th, 2025

TO: MEMBERS OF THE TOWN COUNCIL
FROM: KIM M. MCLAUGHLIN, TOWN CLERK
SUBJECT: CERTIFY AND CANVASS ELECTION RESULTS AND ISSUE
CERTIFICATES

The results of the Special Municipal Election and RSU #23 Budget Validation Referendum, which was held on June 10th, 2025 as declared by the Warden, Patrick Surette is as follows:

RSU #23 Budget Validation Referendum Question One:

Yes	306****
No	61
Blanks	0

RSU #23

RSU #23 Question two:

Yes	283****
No	78
Blanks	6

****Denotes the highest number of votes for the respective questions and consequently the successful question.

AGENDA ITEM #8799

Discussion with Action: Per Section 50-111 of the Code of Ordinances, the Town Council, for E-911 services, is renaming the following private way: Bordeaux Drive to Sea Oaks Drive.

Chair: Shawn O'Neill



Memories Start *Here*

Town Of Old Orchard Beach
1 Portland Ave, Old Orchard Beach, ME 04064
www.oobmaine.com

Diane J. Paul
Deputy Assessor
207.937.5612
dpaul@oobmaine.com

MEMO

TO: Town Council
From: Diane J. Paul, CMA
Deputy Assessor / E911 Addressing Officer
DATE: 6/10/2025
RE: New Street Name – Sea Oaks Drive

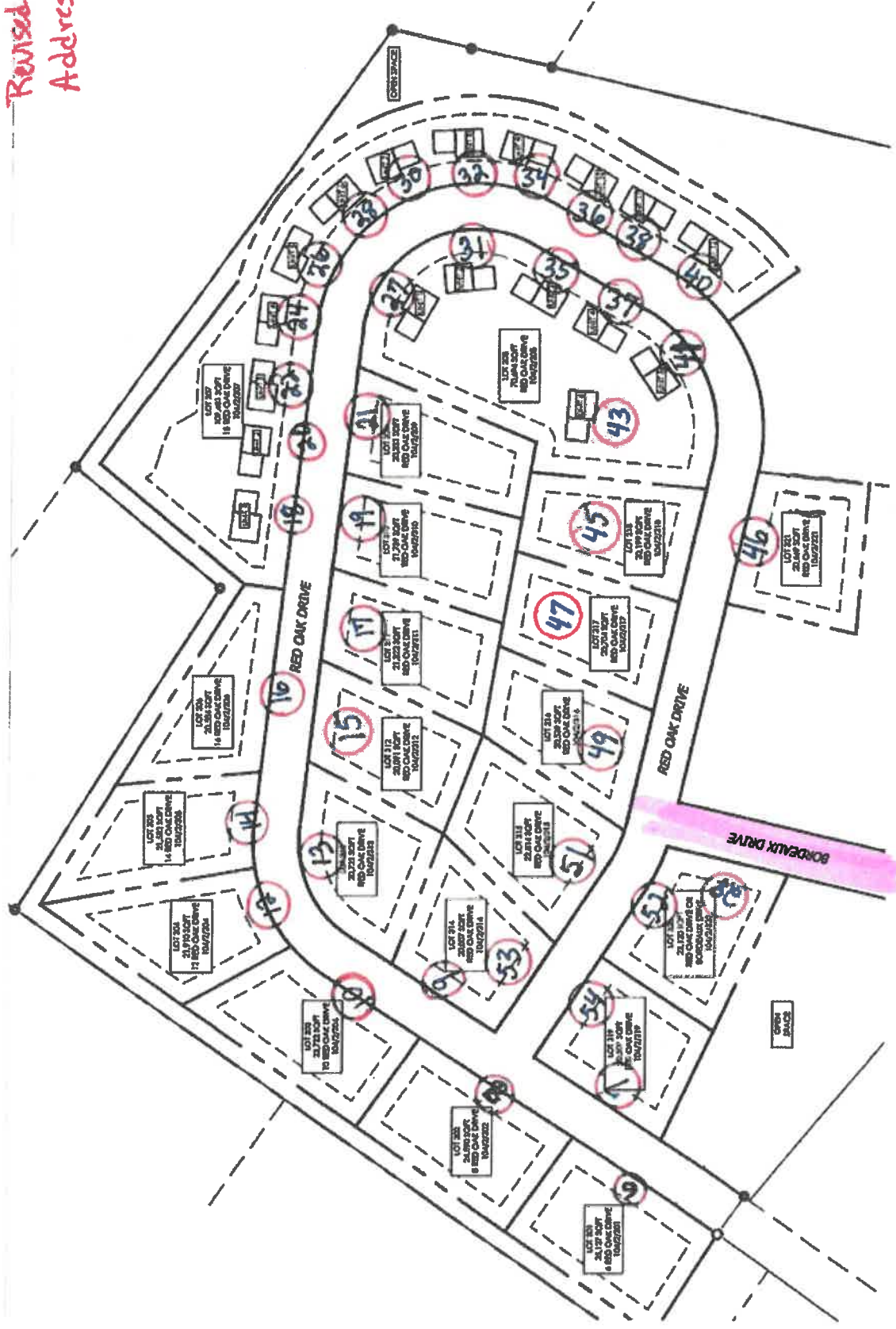
Red Oak Subdivision is a major subdivision with Final Approval in the planning process. The previous developer had named the two roadways Red Oak Drive and Bordeaux Drive.

The Project has been sold to a new developer, Sea Oaks, LLC, who has requested to change Bordeaux Drive to SEA OAKS DRIVE. Please see the following site plan with the street marked in pink.

I, along with the police chief and fire chief, have reviewed this name and found it to be acceptable.

Therefore, it is recommended that the Town Council approve the street name, Sea Oaks Drive.

Red Oak Subdivision
Phase III
Revised 10-18-2022
Addressing Plan



AGENDA ITEM #8800

Discussion with Action: Cancel the regular meeting of the Old Orchard Beach Town Council on July 1st, 2025.

Chair: Shawn O'Neill

AGENDA ITEM #8801

Discussion with Action: Approve the quote from Kompan in the amount of \$10,999.25 for the purchase of replacement playground equipment for Veteran's Memorial Park from account #20152-50310 with a balance of \$36,414.42.

Chair: Shawn O'Neill

PURCHASE ORDER REQUEST FORM

Date: 6/11/25

Department: Public Works

Vendor #: _____ (is vendor active in Munis? If not a vendor packet needs to be completed prior to requesting PO)

Vendor Name: Kompan

Account (Org/Obj): 20152-50310

Current Account Balance: \$ 36,414.42

Amount Requested: \$ 10,999.25

- Copies of quotes if required, are they attached? Yes ☐ No ☐
- Copies of bids if required, are they attached? Yes ☐ No ☐
- Items to purchase \$5000 and over approved by Council? Yes ☐ No ☐
 - Agenda Item # _____
 - Date approved _____

General Description: Replacement of Playground Equipment

Estimate, Quote or Itemized list included (enter items on attached table): Yes ☒ No ☐

- Quantity
- Cost for each
- Description of item
- Freight charge

Department Head Signature

Date

**Sales Proposal**

Town of Old Orchard Beach
Public Works Dept.
Mrs. April O'Neal
1 Portland Avenue
Old Orchard Beach, ME 04064

Quote No. SP153247-1
Customer No. 47127
Document Date 06/09/2025
Expiration Date 08/08/2025

Sales Representative Perry Trachten
Email PerTra@Kompan.com

Project Name US334546 Supernova for Veteran's Memorial Park (Old Orchard Beach)

No.	Description	Qty Unit	Unit Price	Net Price
GXY960010-3717	Supernova - Night Sky Blue In-ground 90cm Total CO ₂ Emission 977.0 LB (977.0 LB/Pieces)	1 Pieces	9,450.00	9,450.00



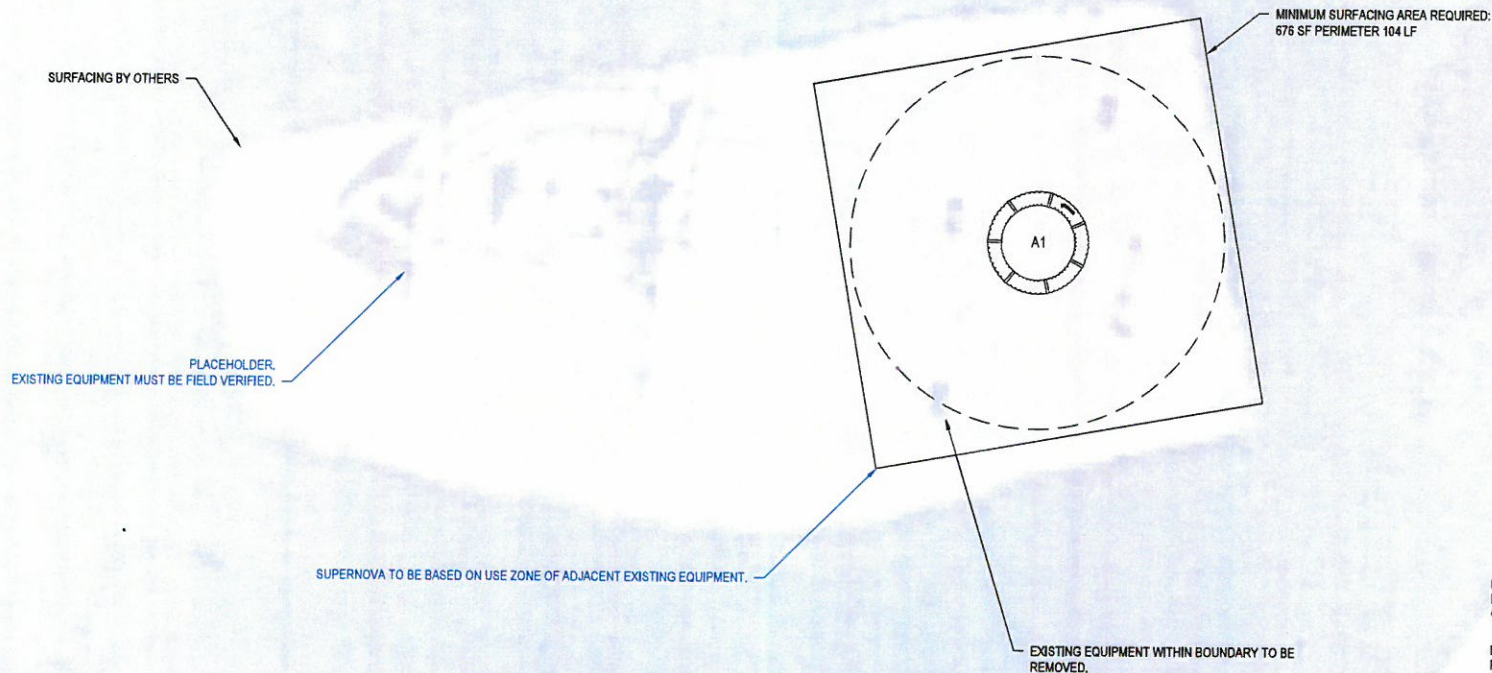
FREIGHT	Freight	1 Pieces	1,549.25	1,549.25
---------	---------	----------	----------	----------

Description	Qty	Net Price
No. of Products	1	
Subtotal - Products		9,450.00
Subtotal - Freight		1,549.25
Total USD		10,999.25

Payment Terms 50% Prepayment , 50% Net 30 days

Installation Site Address

Veteran's Memorial Park - Old Orchard Beach, ME
Town of Old Orchard Beach
Old Orchard Beach, ME
April O'Neal
4 Heath Street
Old Orchard Beach, ME 04064
Phone No. (207) 934-2250



LOCATION AND DETAILS OF EXISTING OR THIRD PARTY EQUIPMENT MUST BE CONFIRMED BY OWNER/OPERATOR TO ENSURE COMPLIANCE

DUE TO THE PRESENCE OF THIRD PARTY OR EXISTING PLAY EQUIPMENT, ADA COMPLIANCE SHALL BE THE RESPONSIBILITY OF THE SITE OWNER / OPERATOR.

ADA ACCESSIBLE PATH TO SITE IS REQUIRED, PER 2010 ADA STANDARDS (SECTION 206)

USE ZONES MUST BE CLEAR OF ALL OBSTRUCTIONS.

PLAYGROUND SITE MUST MEET SURFACING REQUIREMENTS AS PER ASTM F1292

#	Product Number	Product Name	M.F.H.	Count
A	GXY950010-ux17	Supernova	24"	1

Town of Old Orchard Beach
4 Heath St
Old Orchard Beach, ME
Site Plan- 5-12 Years



MANUFACTURER'S SHOP DRAWING:

FOR USE BY CONTRACTOR, ENGINEER, OR DESIGN PROFESSIONAL OF RECORD, SEE SHOWN SALES PROPOSAL FOR COMPLETE SCOPE TO BE PROVIDED BY KOMPAN OR REPRESENTING AGENCY. CONSTRUCTION, FLARE AND SCOPE WITH KOMPAN SALES REP OR PROJECT MANAGER PRIOR TO USE FOR REVIEW, PERMITTING, OR CONSTRUCTION.

TO BE USED CONFORMITELY WITH EQUIPMENT STANDARDS FOR SITE PREPARATION, MATERIALS AND INSTALLATION. PROCEEDS PROVIDED AFTER EQUIPMENT PURCHASE, A COMPLAINT PLAYGROUND TO KOMPAN STANDARDS MUST SATISFY ALL REQUIREMENTS IN THE CODE OF CONDUCT.

SLAB BY OTHERS UNLESS OTHERWISE NOTED FOR SURFACE MOUNT OPTIONS. THE CONCRETE REQUIREMENTS MAY BE UP TO 5% OF 1500 PSI MINIMUM COMPRESSIVE STRENGTH. CONTACT KOMPAN FOR SPECIFIC PRODUCT REQUIREMENTS. ALL CONCRETE STRUCTURES SHOWN REQUIRE A SET GRADE OF 2% MINIMUM. FOR OPTIONAL SPECIFICATIONS FOR EACH KOMPAN STRUCTURE MAY BE FOUND AT KOMPAN.COM/KOMPANMANAGER

DIMENSIONS OF PLAY AREA, USE AND ORIENTATION, LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT AND SITE PERIMETERS TO BE FIELD VERIFIED PRIOR TO CONSTRUCTION.

PREPARED AND PRINTED IN USA BY KOMPAN © 2023 KOMPAN, INC. AUSTIN, TX, USA 800-426-4788



KOMPAN
Let's play

SALES REPRESENTATIVE			SHEET
Perry Trachten			K1.0
REVIEW BY	DRAWN BY	DATE	REVISION NOTES
DESIGN	JUL/em	7 June 23	
REV. NO.	REV. BY	REV. DATE	Equipment Change
1	VanAgu	06/11/2025	

LAYOUT IS IN ACCORDANCE WITH ASTM F1292

AGENDA ITEM #8802

Discussion with Action: Approve the Special Event Permit for Impact Melanoma and the Town of Old Orchard Beach to hold an awareness event in the Square and on the beach on Wednesday, July 16th, 2025, 10 a.m. to 3 p.m., including set up and takedown.

Chair: Shawn O'Neill

APPLICATION INFORMATION

PLEASE SUBMIT A **COMPLETE** APPLICATION A MINIMUM OF **30 CALENDAR DAYS** PRIOR TO THE EVENT.

1. Name of applicant Impact Melanoma + Town of OOB
Address of applicant 1 Portland Ave OOB ME 04064
City State Zip
Phone number of applicant (207) 934-4042 Fax (207) 934-7967
Cell phone () E-mail kmclaughlin@cobmaine.com
On whose behalf is this event being conducted? (Organization, Firm, Corporation, if applicable)
Part of our grant w/ Impact Melanoma
Website address (if an Organization, Firm or Corporation) www.cobmaine.com

Type of Event:

- ☐ Festival/Fair
☐ Race/Walk/Bike Ride
☐ Concert
☐ Parade/March
☒ Other – Please specify

Skin care education

2. Event Description (name all vendors who will provide entertainment and the type of entertainment provided)

Setting up a table in the Square + out on the beach to
give away free skin care education, and skin care frisbees,
beach balls, lip balm, etc.

Will you be using tents? X YES NO

If yes, list size of tent and supplier, as well as what portion of the event will be taking place under the tent (i.e. cooking, sales, picnic tables, chairs, etc), and how the tent will be secured.

Small tent in the Square to provide shade

Will you be using staging? _____ YES X NO

If yes, the following items will be used at the event (Please mark all that apply):

☐ Amplified Music ☐ Bleacher(s) ☐ Dance Floor(s) ☐ Live Entertainment
☐ Loud Speaker(s) ☐ Microphone(s) ☐ Stadium(s) ☐ Stage(s)

☐ Other: _____

Note: If any of the above items will be used, please indicate their location on your attached Site Plan/Map. Use of the above items may require the Event Organizer to meet ADA regulations.

3. Chairperson and/or responsible party for the event, if other than above:
(Include information how this person may be contacted at any time during the event).

Name _____ Work Phone (____) _____

Address _____
City State Zip

Cell phone (____) _____ Fax (____) _____

E-mail _____

4. SET-UP Date for Event 7/16/25 Day of Week Wed from 10am to 11am

Date of Event 7/16/25 Day of Week Wednesday from 11am to 2pm

Date of Event _____ Day of Week _____ from _____ to _____

Date of Event _____ Day of Week _____ from _____ to _____

Date of Event _____ Day of Week _____ from _____ to _____

TAKE-DOWN date 7/16/25 Day of Week Wednesday from 2pm to 3pm

RAIN DATE(s) _____ Times _____
(if rain date listed, insurance must list rain date)

5. Location of the Event Square on beach
(if applicable, a map or diagram showing the area to be used, or parade route)

6. The estimated number of participants in the event

_____ 0-150; X 150-500; _____ 500-1000; _____ 1,000+

7. If a parade or public gathering, will it occupy any or all of the roadway involved or to be traversed? (if yes, explain). Use extra sheet of paper to describe exact route of parade, including any water stops.

Tent will be on raised Section of Syvate

8. Will the sale of food and/or beverages occur at the event? No If yes, describe the commodities to be sold.

☐ Alcoholic Beverages (only at Ballpark, using Ballpark Licensee) ☐ Pot Luck Items
☐ Professional Catering ☐ Non-Profit Food Vendors ☐ Retail Food Vendors

9. Will there be merchandise sold at the event? YES X NO

Description of merchandise _____

10. Is the event a Charitable event? X YES NO

Is this event co-sponsored by the Town of Old Orchard Beach? X YES NO

Is this event a Regional School Unit #23 event? Yes NO NO

(The request for a waiver can only be requested if the event is a RSU #23 event or sponsored or co-sponsored by the Town of Old Orchard Beach).

11. If the event is charitable, name the beneficiary of the proceeds from the event:

Town of OOB

12. List any Event Sponsors:

Will admission be charged for the event? YES X NO

Will participants be charged for parking? X YES NO using parking lots

3 free spots for Milliken St

13. Has this event been held previously in Old Orchard Beach?

☒ YES (if yes, please list dates): 2024

☐ NO

14. What is the applicant doing to ensure the event will not endanger the public safety or disturb the peace? Describe your plans for security at your event, including crowd control (attach additional sheets if necessary). Security plan will need final approval by the Old Orchard Beach Police Department and they have final say in appropriate number and type of security personnel required. Must include at least one Old Orchard Beach Police Officer, if security is required. Costs associated with security are the sole responsibility of the event organizer.

Please describe your security plan (including your plans for controlling ingress/egress of all persons, vehicles, equipment, and Emergency Medical Services) :

Should not be an issue during the day event.

Additional Uniformed presence provided by: ☐ Off-Duty Police Officers; ☐ Private Security;
☐ Volunteers

Times: _____ How many? _____

If you have already made contact with someone about security, provide the contact name and number:

Name: _____ Phone Number: _____

Please list any items that will be left overnight. If equipment will be left on-site overnight, provide details for personal property safety and security of site: (Note that the event organizer is solely responsible for items left on the property. The Town assumes no responsibility for items of personal property at the location at any time)

N/A

Will audible devices be used at this event? ____ YES X NO

If yes, what type of devices will be used? What time will they be used? (Decibel level limits are in Chapter 26 of the Code of Ordinances).

Where will the event attendees/participants park? paid parking lots except
3 free spots @ Milliken St.

Will a shuttle service be provided from parking areas to the event site? ____ YES X NO

If yes, please describe shuttle plan, and name of company provided service:

Will you require special parking (RV's, trailers, trucks)? ____ YES X NO

If yes, give details: _____

15. Describe your plans for waste disposal at your event. What arrangements have you made for removal and disposal of trash generated by your event? Please supply details of numbers and type of containers and supplier of containers that will be used. (Attach additional sheets if necessary) Costs associated with waste disposal are the sole responsibility of the event organizer. Disposal in Town trash receptacles is NOT an accepted means of disposal, and is prohibited.

Use trash receptacles + take out trash

Is the use of barricades necessary/requested for this event? N/A

If yes, number needed and location _____

Will it be necessary to cover street and/or parking signs for this event, or place no parking signs?

____ YES X NO If yes, please describe:

Is any other public works assistance needed? NO

If using First Street or Memorial Park Parking Lot, has the applicant reserved two spaces for Amtrak Parking? _____

16. Will there be any use of fire (i.e. tiki torches, grills, barbecues, bonfires, etc?) For Bonfires, the pit/bonfire must be pre-approved for use by the Fire Department; the wood to be burned has no paint or nails; the portable pit or bonfire can be removed or filled in after the event leaving no residue or noticeable impact; a small water extinguisher and shovel are present; at least one adult be assigned to "keep fire watch" at all times. Note a burn permit must also be obtained from the Fire Department for the date specified on the date of the event. The Fire Department will issue a permit based on class day as listed by the Maine Forest Service. Permission may be refused or revoked if the Maine State Forestry Commission (governing body) declares a "Red Flag" day on which NO open fires may be allowed in our zone. A \$100 **cash** deposit is required for all fires to be returned to the applicant if the area is cleaned to the satisfaction of the public works department and/or fire department.

____ YES ☒ NO

If yes, explain: _____

17. Describe your plans for all signage and/or decorations for the event. Please include type of signage to be used, and description of verbiage being posted on signage.

Signage on tent

Will this event be posting a banner on public property? ☒ YES ____ NO @tent

If yes, please list requested dates, dimensions of banner, wording on banner, and location (no more than two weeks prior to the event):

18. Alcohol is not allowed on public property, except as outlined in the liquor license for the Ballpark. If this is a Ballpark event, will there be alcohol available for consumption? Note, if alcohol is being served, the Town requires additional Liquor Liability Insurance (minimum \$2,000,000, listing Town of Old Orchard Beach as additionally insured): ____ YES ☒ NO

Will the alcohol be: _____ Sold; _____ Given away; _____ Both

Describe the type of alcohol to be served, times consumption will be allowed, and plans for controlling consumption:

19. If this is a Ballpark Event, have you signed an agreement with the Ballpark Commission for use of the Ballpark? _____ Yes, it's attached _____ No N/A

20. Will the event involve professional fireworks? _____ YES X _____ NO
Consumer Fireworks are prohibited. If professional fireworks are requested, what is the name of the Pyrotechnics Company? _____
(If fireworks are requested, the Fire Chief or his designee must approve of the site prior to the application being submitted to the Town Council for consideration. The Pyrotechnics Company must submit the approval the Maine State Fire Marshal's Office at least one week prior to the event, and the event sponsor's insurance must list that fireworks are occurring).

What time/date will the fireworks display occur? _____

21. Will there be any kind of animals at this event? (e.g. petting zoo, pony rides, etc.) _____ YES X _____ NO

If so, please indicate the location of the animals on the Site Plan/Map.

22. Piping Plovers are state and federally protected birds that nest on beaches. There are mandatory beach management guidelines from April 1st through August 31st of each year. Will this event occur on the beach? X YES _____ NO Just walking around

If yes, you must contact the Public Works Department at 207-934-2250, approximately one week prior to the event. In the event there are any active piping plover nests in the vicinity of your event, you may have to move your event farther down the beach, or request permission to change the date of your event.

Piping Plover Essential Habitat: The Maine Department of Inland Fisheries and Wildlife (MDIFW) has designated two areas on Old Orchard Beach as "Essential Habitat" for nesting piping plovers. By statute, a state agency or municipal government shall not permit, license, fund, or carry out projects that will significantly alter an Essential Habitat or violate protection guidelines adopted by MDIFW. This rule is not a prohibition of all projects within areas designated as Essential Habitat. ***However, projects must be reviewed by MDIFW before Town approval.***

If the event is located partly or wholly within a mapped Essential Habitat the applicant will need to coordinate with municipal staff to submit a "Request for Project Evaluation" to MDIFW. MDIFW will evaluate the final project proposal per review standards established for Essential Habitats and determine if the project would significantly alter the habitat or violate protection guidelines.

The applicant is encouraged to obtain MDIFW guidance during project planning and design. Early involvement of MDIFW will help to minimize or avoid potential conflicts, facilitate cooperation between all parties, and enable quick turnarounds on project evaluations.

23. Certificate of Insurance and Additional Insured Endorsement page must be provided to the Town of Old Orchard Beach Town Clerk's Office 30 days prior to the event date. The applicant shall at its own cost and expense furnish a policy or policies for property damage or bodily injury in the amount of at least \$500,000. The Town of Old Orchard Beach MUST be listed as an Additional Named Insured.

_____ Yes, it has been provided with the application; _____ No, it will be provided at least 30 days prior to the event. Town Event

24. Is the applicant requesting the use of the RSU #23 school property (schools, parking lots, playing fields)? _____ YES X NO. If yes, has the applicant received approval from RSU #23 or the date the applicant will receive approval?

SPECIAL EVENT PERMIT AGREEMENT

I, Kim McLaughlin on behalf of Town of OOB
(Print Applicant Contact Name) (Print Organization/Group Name)

Agree to abide by the following Special Event requirements:

1. All pre-event determined fees shall be paid at least two weeks prior to the event. I agree to pay any costs determined after the event immediately upon receipt of invoice.
2. Certificate of Insurance and Additional Insured Endorsement page must be provided to the Town Clerk's Office at least 30 days prior to the event date. The Town of Old Orchard Beach MUST be listed as an Additional Name Insured with the proper endorsement included. Kim (initial)
3. To develop a comprehensive security plan in conjunction with the Old Orchard Beach Police Department.
4. Town property shall not be removed from the premises including but not limited to benches, trashcans, tables, chairs, fencing, signs, etc.
5. Premises will be left in as good a condition as received except for reasonable wear and tear. All trash will be disposed of properly within 12 hours of the end of the event. I accept responsibility for any damages that might occur during the period of use.
6. To comply will all laws, rules, and regulations of the federal, state, and Town governments governing operations and conduct on Town property.
7. This permit agreement may be terminated by the Town of Old Orchard Beach at any time upon finding a violation of any rule, ordinance, and/or condition of the permit or upon good cause shown.
8. For myself and any other persons, organizations, firms and corporations sponsoring the event, which is the subject of this permit application, jointly and severally, hereby contract and agree to pay all costs of services provided by the Town of Old Orchard Beach, in support of said event.
9. For myself and any other persons, organizations, firms, and corporations sponsoring the event which is the subject of this permit application, jointly and severally, hereby contract and agree to indemnify, defend and hold harmless the Town of Old Orchard beach, its officers and employees, against all claims, loss or liability from any claim or suit arising or alleged to have arisen from any act or omission of said applicant, its agents, invitees or other sponsor in connection with said event.

10. The facility/area is provided in an "as is" condition. The event organization assumes all responsibility for the security and safety of all participants and spectators of the event.
11. I understand that the Town of Old Orchard Beach has no responsibility for equipment and/or items of personal property at the location at any time.
12. Any misrepresentation or deviation from the final permit conditions will result in immediate revocation of the permit and halting of the event.
13. Events are considered rain/shine. Refunds are not issued if the event does not occur.
14. The permit does not authorize alcohol on any public property, including, but not limited to the beach, Memorial Park, streets and sidewalks.
15. Consumer Fireworks are illegal in Old Orchard Beach.

I have read and understand the Special Events Permit Agreement terms and conditions and I agree to be bound by said terms and conditions. I certify that the information I provided is accurate to the best of my knowledge.

Signature: Kim McLaughlin
(authorized representative)

Date: 6-11-25

Print name: Kim McLaughlin

Print Organization Name (if applicable): TOWN OF OOB

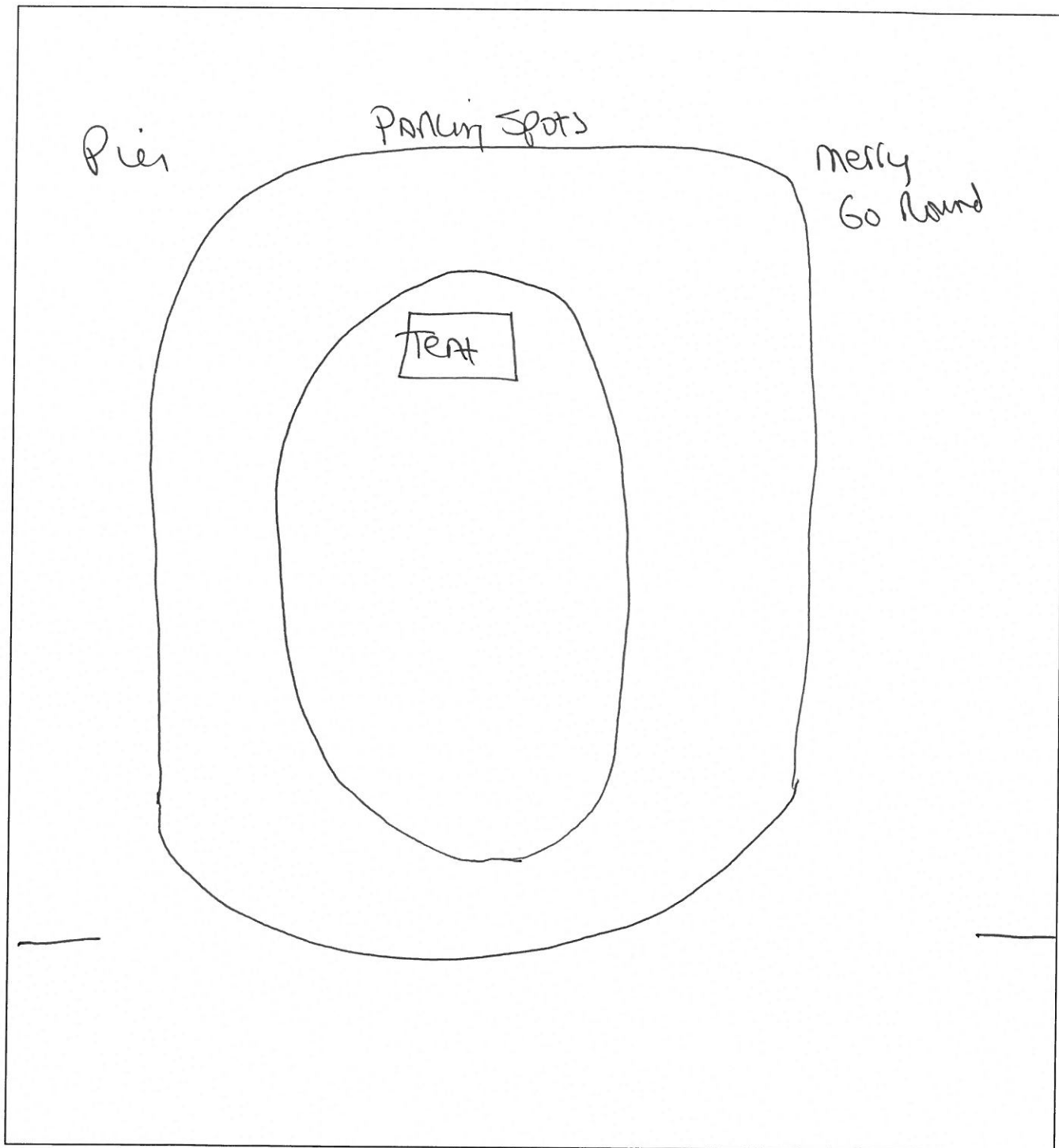
SITE PLAN SKETCH OF SPECIAL EVENT (Completed by Event Coordinator)

In the space below, please provide the following information. Attach a separate map if necessary.

General Map of Location
Event Coordinator's Booth
Tents/Stages/Grandstands
Porta Potties/Rest Rooms

Vendor Locations
Garbage Cans
Water Sources

Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers



AGENDA ITEM #8803

Discussion with Action: Renew the liquor license for Ocean Jade Inc., Shi Bin Zheng, Ocean Jade Kitchen, (305-4-4), 47 East Grand Avenue, m-s-v in a restaurant.

Chair: Shawn O'Neill

ADJOURNMENT

Chair: Shawn O'Neill