



## Town Council - Meeting Agenda

**May 20<sup>th</sup>, 2025 @ 6:30pm**  
**Council Chambers - 1 Portland Avenue**

*[www.oobmaine.com/town-council](http://www.oobmaine.com/town-council)*

*\*Members of the public wishing to view the meeting from home may tune into Local Access TV  
(Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on [oobmaine.com](http://oobmaine.com).)*

### **PLEDGE OF ALLEGIANCE:**

### **ROLL CALL:**

### **ACKNOWLEDGEMENTS:**

2024 Annual report dedication

Corporal Sheehan swearing in – Chief Chard

Margaret Bayles acknowledgement – Council

### **GOOD & WELFARE:**

### **PRESENTATION:**

## **ACCEPTANCE OF MINUTES:**

Accept the minutes from the 5/6/2025 Regular Town Council Meeting and the 5/7/2025 Budget Workshop.

Chair: Shawn O'Neill

## **PUBLIC HEARING – ORDINANCE AMENDMENTS:**

**Public Hearing:** Shall the Town amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, Section 54-187, adding one handicap space on Atlantic Avenue, and no parking on Cascade Road, Portland Avenue and Ross Road.

**Public Hearing:** Shall the Town amend the Code of Ordinances, Chapter 42, Parks and Recreation, Section 42-256, Required, by allowing events at the Ballpark to be administratively approved.

**Public Hearing:** Shall the Town amend the Code of Ordinances, Chapter 54, Section 54-187, Restrictions and Prohibitions, by allowing for two free 30-minute parking spaces in front of 49 East Grand Avenue, MBLU 305-4-3.

Chair: Shawn O'Neill

## **PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:**

Dylan Doughty, (311-8-3), 36 Fifteenth Street, one (1) year-round short-term rental.

Nancy Sjoblom, (312-9-1), 38 West Old Orchard Avenue, one (1) year-round short-term rental.

James Skelton and Stacey Ladley, (322-3-1), 19 Massachusetts Avenue, one (1) year-round short-term rental.

J Fields Properties, Jason Field, (315-5-2), 27-33 Odessa Avenue, eight (8) year-round short-term rentals.

J Fields Properties, Jason Field, (315-5-4), 28 Reggio Avenue, one (1) year-round short-term rental.

James and Brian Fitzsimmons, (315-12-9), 30 Seaview Avenue, one (1) year-round short-term rental.

SJP LLC, Stan Corwall, (309-2-6-1, 309-2-6-2, 309-2-6-3), Washington Avenue units 1, 2 and 3, three (3) year-round short-term rentals.

Ocean Path Properties LLC, Matthew Atienza, three (3) year-round rentals.

Sarah Wolf, (314-9-1), 50 Park Avenue, one (1) seasonal short-term rental.

Robert Courville, (104-2-14-906), 135 Portland Avenue Unit #906, one (1) year-round short-term rental.

Brian Davis, (313-3-4), 95 West Grand Avenue, parking lot.

Norman and Denise Minor, (319-14-3), 2 Reggio Avenue, two (2) year-round short-term rentals.

Peter Beyther, (210-2-6-57), 18 Smithwheel Road Unit #57, one (1) year-round rental.

Emmanuel Sungubele, (207-2-13-305), 161 Saco Avenue Unit #305, one (1) year-round rental.

James and Stacey Skelton, (322-3-1), 19 Massachusetts Avenue, one (1) year-round short-term rental.

Sarem Al-Shawk, Istanbul Restaurant and Bakery, (206-31-9), 41 Old Orchard Street, victualer with prep and no alcohol.

Sarem Al-Shawk, (206-31-9), 41 Old Orchard Street, one (1) year-round short-term rental.

Chair: Shawn O'Neill

## **TOWN MANAGER REPORT**

**NEW BUSINESS:**

**AGENDA ITEM # 8773**

**Discussion with Action:** Authorize the Town manager to enter in a contract with Pine Tree Waste, Inc. d.b.a Casella Waste Services for municipal solid waste disposal services for a term of ten (10) years, effective July 1<sup>st</sup>, 2025 through June 30<sup>th</sup>, 2035, at a rate of \$107 per ton for year one of the contract and increasing annually by a percentage equal to the greater of (a) 5.0% or (b) the year-over-year percentage change in the Consumer Price Index for Garbage and Trash Collection from account #20163 – 50340 Waste Tipping Expense with a proposed FY 26 budget of \$365,000.

Chair: Shawn O'Neill

**AGENDA ITEM # 8774**

**Discussion with Action:** Approve the line item transfer of \$16,529.99 from account #20151-50452 Operating Equipment with a balance of \$64,945.76 to account #20151-50455 Electrical Repairs with a balance of \$3,210.01 for the purchase of Downtown Light Poles from SpecLines in the amount of \$19,740.

Chair: Shawn O'Neill

**AGENDA ITEM # 8775**

**Discussion with Action:** To accept a Drainage and Access Easement from Stephan T. Earle for the purposes of installing a drainage pipe and for the collection, diversion, and flow of storm and surface waters on property located at 84 Seaside Avenue.

Chair: Shawn O'Neill

## **AGENDA ITEM # 8776**

**Discussion with Action:** Approve the Special Event Permit application for OOB365 to hold a Scottish Festival on Saturday, June 7th, 2025, June 6th, 2026 and June 5th, 2027; Set-up in the Park Friday starting at 6 a.m. Parade at 8:45 a.m. each Saturday from Town Hall, down Old Orchard Street, First Street to Memorial Park; event in Memorial Park on Saturday from 8 a.m. to 8 p.m., to include takedown. Four Downeaster parking spaces are to be provided; access available to Chamber of Commerce; accommodations for Shuttlebus riders by assisting them with passage through the event; First Street closed on each Saturday from 8 a.m. to 8 p.m. Any liquor must be on the library property, with permission from the library—Liquor Liability insurance, listing Town as additionally insured, to be provided by the liquor provider, as well as the Liquor provider providing private door security; Applicant to work with Flag Raising Committee for Flag Raising at 6:30 p.m. each night there is a flag raising. One week before each event applicant to walk the area with Public Works.

Chair: Shawn O'Neill

### **AGENDA ITEM # 8777**

**Discussion with Action:** Approve the Special Event Permit Application for OOB365 to hold “Back to the Beach” Corvette Weekend, Saturday, June 14th, 2025, June 13th, 2026 and June 12th, 2027 to include closing Old Orchard Street from 9 a.m. to 1 p.m., with a parade to follow. A 20-foot fire lane must be provided down the center of Old Orchard Street for fire apparatus. Fire pits on the beach in front of the Atlantis Motel on each Friday, June 13th, 2025, June 12th, 2026 and June 11th, 2027, from 7 p.m. to 10 p.m. Burn permit must be obtained from the Fire Department on the day of each bonfire. Insurance, listing the Town of Old Orchard Beach as additionally insured, to be provided to the Town Clerk’s Office one month before each event. Insurance for 2025 already provided.

Chair: Shawn O’Neill

### **AGENDA ITEM # 8778**

**Discussion with Action:** Approve the Special Event Permit application for the Chamber of Commerce to hold their Annual Beach Olympics on Thursday, August 14th, 2025, delivery of flatbed to square after midnight, and the event from 4:00 p.m. to 9:00 p.m., Friday, August 15th, 10:00 a.m. to 9:00 p.m., and Saturday, August 16th, 10:00 a.m. to 9:00 p.m., 2025, to include activities and music on the beach, the Square, and Memorial Park Basketball Courts. Request to close the Square for the event, and to have voluntary tolls at the intersection of East and West Grand Avenues. Insurance, listing the Town as additionally insured, to be submitted to the Town Clerk’s Office at least one month prior to the event. Applicant to check with Public Works before the event, reference federally protected Piping Plovers.

Chair: Shawn O’Neill

### **AGENDA ITEM # 8779**

**Discussion with Action:** Approve the Special Event Permit applications for the 2025 annual Ocean Park Association events, as follows: 1) a sand sculpture contest on the beach between Randall and Winona Avenues on Thursday, July 3rd, set up from 12-1 p.m., event and takedown 1-4 p.m.; 2) an Independence Day Parade , starting on Temple Avenue, on Friday, July 4th, set up from 9-10 a.m., event and take down 10-noon, pending police officer availability for traffic control; 3) Square and Line Dancing on Temple Avenue between West Grand Avenue and Seaside Avenue, Friday, July 4th from 5-9 p.m., including set-up and takedown, request to close that section of Temple Avenue; 4) Ocean Park 5k Race on Friday, July 25th, set up from 3-5 p.m., event and take down from 5-8 p.m. in Ocean Park; 5) Illumination Night, Saturday, August 2nd, event set-up 2-5 p.m., event and takedown, 5-10:30 p.m., candles removed from beach early morning of August 3rd; 6) Kids Fun Run, back streets of Ocean Park, Saturday, July 26th, set-up from 9-10 a.m., event and takedown from 10-11 a.m.

Chair: Shawn O'Neill

### **AGENDA ITEM # 8780**

**Discussion with Action:** Approve the Special Event Permit application for the Salvation Army to hold their annual parade from Saco and Biddeford Savings Bank to the Square on Sunday, July 27th, 2025, from 4:00 to 5:00 p.m. Permission to collect donations during parade as long as parade participants walk up to observers at the sidewalk, and do not allow participants to come out to the road, and the parade must stay in the right-hand lanes going down Old Orchard Street.

Chair: Shawn O'Neill



### **AGENDA ITEM # 8781**

**Discussion with Action:** Approve the Special Event Permit application for the Salvation Army to hold their evening programs in the Square; July 23rd through July 28th, 2025, including set-up and takedown. Inspection by Fire Prevention and Code Enforcement of the stage constructed in the Square to ensure compliance with applicable fire and building codes, to take place prior to any performance. Insurance, listing the Town of Old Orchard Beach as additionally insured, to be provided to the Town Clerk's Office at least one month in advance of the event.

Chair: Shawn O'Neill

### **AGENDA ITEM # 8782**

**Discussion with Action:** Approve the Special Event Permit for the Community Friendly Connection to hold a Fall Festival on Saturday, September 27th, 2025, rain date September 28th, 2025, from 11:00 a.m. to 4:00 p.m., to include set-up and takedown, with closure of First St. from Staples St. to Heath St. beginning at 2am on Saturday, September 27th, 2025.

Chair: Shawn O'Neill

### **ADJOURNMENT**

Chair: Shawn O'Neill