



## Town Council - Meeting Agenda

**April 15<sup>th</sup>, 2025 @ 6:30pm**  
**Council Chambers - 1 Portland Avenue**

*[www.oobmaine.com/town-council](http://www.oobmaine.com/town-council)*

*\*Members of the public wishing to view the meeting from home may tune into Local Access TV  
(Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on [oobmaine.com](http://oobmaine.com).)*

### **PLEDGE OF ALLEGIANCE:**

### **ROLL CALL:**

### **ACKNOWLEDGEMENTS:**

Dan Fraser retirement

### **GOOD & WELFARE:**

### **PRESENTATION:**

### **ACCEPTANCE OF MINUTES:**

**Accept the minutes from the 4/1/2025 Regular Town Council Meeting and  
the 4/8/2025 and 4/9/2025 Budget Workshops.**

Chair: Shawn O'Neill

**PUBLIC HEARING – LIQUOR LICENSE & APPROVALS:**

Lord Hobo Brewing Company LLC, Lone Pine Brewing Company, (305-6-1), 32 East Grand Avenue, m-s-v in a restaurant.

Anna Ayotte, Red Door Market and Deli, (206-31-8), 39 Old Orchard Street, m-v in a restaurant.

Chair: Shawn O'Neill

## **PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:**

Strong Island LLC, (308-3-11), 20 Washington Avenue, three (3) year-round rentals. (Conditional Fire Department approval based on replacing fire doors in 1 year time frame)

Lord Hobo Brewing Company LLC, Lone Pine Brewing Company, Thomas Madden, (305-6-1), 32 East Grand Avenue, victualers with prep and alcohol.

6 Weymouth LLC, Heidi Smith, (324-12-11), 6 Weymouth Avenue, one (1) year-round short-term rental.

APV Reality, LLC, Kelly Andrade, (301-3-1-307), 189 East Grand Avenue #307, one (1) year-round short-term rental.

Martha Blackburn, (319-7-2), 11 Tripoli Avenue, one (1) year-round short-term rental.

Kelp, Salty Seal LLC, Gabe Kidd, Levi Rush, Samantha Rush, (206-31-7), 37 Old Orchard Street, retail store.

Norman and Barbara Delage, (210-2-53), 16 Smithwheel Road #5, one (1) year-round rental.

Cary Seamans, (105A-1-C20), 8 Magnolia Way, one (1) year-round rental.

Laura Cigri, (205-16-3-1A), 9 Cascade Road #1A, one (1) year-round rental.  
Jacquis Ndaya, (211-14-2), 190 Saco Avenue, one (1) year-round short-term rental.

Katrina Records, DBA Sun and Moon Therapy, (211-14-1), 192 Saco Avenue, personal services.

Chair: Shawn O'Neill

## **PUBLIC HEARING – SPECIAL AMUSEMENT PERMITS & APPROVALS:**

BNP Inc., Elizabeth Poitras, Sunset Bar and Grill, (307-1-6), 4 Fernald Street, live music outside 12pm to 11pm Sunday through Saturday. (2pm to 11pm last year)

Lord Hobo Brewing Company LLC, Lone Pine Brewing Company, (305-6-1), 32 East Grand Avenue, acoustic music outside, 12pm to 8pm Sunday through Saturday. (same as last year)

Chair: Shawn O'Neill

## **TOWN MANAGER REPORT**

### **NEW BUSINESS:**

#### **AGENDA ITEM #8742**

**Discussion with Action:** Accept the donation in the amount of \$5,000 from Paul Golzbein for the installation of light fixtures in Veteran's Memorial Park.

Chair: Shawn O'Neill

#### **AGENDA ITEM #8743**

**Discussion with Action:** Accept the donation in the amount of \$5,000 from Elizabeth Chu for the installation of light fixtures in Veteran's Memorial Park.

Chair: Shawn O'Neill

### **AGENDA ITEM #8744**

**Discussion with Action:** Authorize the Town Manager to enter into the Animal Shelter Agreement for Fiscal Year 2026 with the Animal Welfare Society for the purpose of providing shelter for stray and lost domesticated companion animals located within the Town of Old Orchard Beach, in the amount of \$13,081.60 from account #20131-50310 Service Contracts Expense with a proposed FY 26 budget in the amount of \$641,511.

Chair: Shawn O'Neill

### **AGENDA ITEM #8745**

**Discussion with Action:** Accept the Copier/Printer and Service and Supplies proposal from Connected Office Technologies for FY 2026, in an amount not to exceed \$28,476.00 annually for (5) five years, from account number 20102-50310 Town Manager Service Contracts with a proposed FY 26 budget in the amount of \$66,576.00.

Chair: Shawn O'Neill

### **AGENDA ITEM #8746**

**Discussion with Action:** Per Section 50-111 of the Code of Ordinances, the Town Council, for E-911 services, are naming the following private way: Daly Drive.

Chair: Shawn O'Neill

### **AGENDA ITEM #8747**

**Discussion with Action:** Per Section 50-111 of the Code of Ordinances, the Town Council, for E-911 services, is naming the following private ways in the Atwood Park Campground: Atwood Trail, Fiona Trail, Jaxon Trail, Maddox Trail, and Wyatt Trail.

Chair: Shawn O'Neill

### **AGENDA ITEM #8748**

**Discussion with Action:** Approve the quote from Verathon in the amount of \$8,946.00 for the purchase of three (3) GlideScope Go 2 kits with accessories from Maine EMS Grant account #30195-50329 with a balance of \$18,712.02.

Chair: Shawn O'Neill

### **AGENDA ITEM #8749**

**Discussion with Action:** Grant the authority to the Finance Director-Treasurer to disburse payroll checks with only one Town Councilor's signature in accordance with M.R.S.A. Title 30-A, Section 5603 (2)(A)(1).

Chair: Shawn O'Neill

### **AGENDA ITEM #8750**

**Discussion with Action:** To adopt the written policy to permit the disbursement of state fees when a disbursement warrant has been signed by one or more Town Councilors. This policy allows a designated Town Councilor, acting on behalf of the full board of Municipal Officers to review, approve, and sign Municipal Treasurer's disbursement warrants for payment of State Fees only.

Chair: Shawn O'Neill

### **AGENDA ITEM #8751**

**Discussion with Action:** Accept the bid from Waste Zero for Trash Disposal Bags at a cost of \$0.39 per bag for Fiscal Year 2026; \$0.423 per bag for Fiscal Year 2027; and \$0.4607 per bag for Fiscal Year 2028 from Account # 10011-10302 – Inventory Trash Bags, with a balance of \$34,299.95.

Chair: Shawn O'Neill

### **AGENDA ITEM #8752**

**Discussion with Action:** To authorize the Town Manager to enter into an agreement with Multivision LLC for the placement of public bathrooms on Union Ave, MBL 315-16-1, starting May 25<sup>th</sup>, 2025, through May 25<sup>th</sup>, 2026, for \$6,000 from account #20151-50511 Public Works Grounds Maintenance with a balance of \$7,215.91.

Chair: Shawn O'Neill

### **AGENDA ITEM #8753**

**Discussion with Action:** Approve the Quote from Eagle Network Solutions for the Replacement of the Psafety02 Server in the amount of \$13,908.52 from account 51002-50923 CIP Admin IT Network/Firewall Infrastructure with a balance of 64,492.99. This was part of the FY 2025 CIP Budget.

Chair: Shawn O'Neill

### **AGENDA ITEM #8754**

**Discussion with Action:** Amend Town Council Policy 22-01, Town Council Appointments, that was approved on 04/05/22; amending the process for notifying the Town Manager and Town Council, to now start with the Town Clerk, but to notify the Town Manager and then Town Manager notifies Town Council; removed the workshop by the Town Council; adding notification to the applicant by e-mail; and adding that alternates can be moved to regular positions as long as they meet the qualifications in the Code of Ordinances and the Charter.

Chair: Shawn O'Neill

### **AGENDA ITEM #8755**

**Discussion with Action:** Approve the quote from Poirier Guidelines in the amount not to exceed \$65,000 for the purpose of restriping Town roadways, parking lots & spaces from account #50002-50506 Public Works Road Maintenance CIP, with a balance of \$386,053.31

Chair: Shawn O'Neill



### **AGENDA ITEM #8756**

**Discussion with Action:** Appoint Gina Mannarino as an alternate member of the Conservation Commission, term to expire 12/31/2027, and move Charles Backus to a regular position on the Conservation Commission, term to expire 12/31/2027

Chair: Shawn O'Neill

### **AGENDA ITEM #8757**

**Discussion with Action:** Amend the Special Event Permit approved on March 18th, 2025 for the Chamber of Commerce to hold Lobster Rock in Memorial Park, by allowing set-up the day before the event, Friday, June 13th, 2025, event on Saturday, June 14th, 2025.

Chair: Shawn O'Neill

### **AGENDA ITEM #8758**

**Discussion with Action:** Approve the quote from Turf Prep in the amount of \$25,250.00 for the replacement of the infield netting and addition of netting down the length of the first and third base lines at the Ballpark from account #51002-50911 CIP Ballpark Improvement and Repairs with a balance of \$312,638.87.

Chair: Shawn O'Neill

### **AGENDA ITEM #8759**

**Discussion with Action:** Renew the liquor license for Palomas Camlin LLC, Paloma's Restaurant, (306-4-4), 15B East Grand Avenue, m-s-v in a restaurant. (Conditional on fire suppression and extinguisher service scheduled for 4/18/2025)

Chair: Shawn O'Neill

### **AGENDA ITEM #8760**

**Discussion with Action:** Renew the liquor license for BNP Inc., Elizabeth Poitras, Sunset Bar and Grill, (307-1-6), 4 Fernald Street, m-s-v in a restaurant.

Chair: Shawn O'Neill

### **ADJOURNMENT**

Chair: Shawn O'Neill