



Town of Old Orchard Beach  
Attn: HR Office  
1 Portland Avenue  
Old Orchard Beach, ME 04064  
207-937-5632

Class Title: Firefighter/Paramedic  
FLSA: Non-Exempt  
Starting rate: \$27.98 and will be based on experience and licensing  
Posting ends: WHEN FILLED  
Apply online: <https://www.oobmaine.com/apply>

**FIREFIGHTER/ PARAMEDIC**  
Old Orchard Beach Fire Department  
Lateral hires welcomed.

**GENERAL**

This is skilled firefighting work in combating, extinguishing, and preventing fires, in answering emergency calls, and in the operation and maintenance of fire department equipment, apparatus and quarters.

Work involves training for and participating in duties of protecting life and property by firefighting and rescue activities. Employees of this class are required to learn and participate in the operation of apparatus and the performance of hazardous tasks under emergency conditions, which may require strenuous exertion under such handicaps as smoke and dangerous surroundings. Specific orders and directions are given by thorough individual understanding of firefighting methods.

In addition to firefighting, a significant part of the work shall consist of duties related to the ambulance service. This work consists of emergency treatment and transportation of the physically and mentally ill and injured.

Although firefighting and rescue work are the most difficult and responsible areas of activity, the major portion of time is spent drilling and studying methods, techniques and organization, and in routine duties in the care and maintenance of fire department property and equipment. A sufficient amount of ambulance related training and education shall be acquired in order to maintain a State of Maine Paramedic license.

**SUPERVISION RECEIVED**

Direct supervision is received from the Shift Captain.

**ESSENTIAL DUTIES & RESPONSIBILITIES**

Responds to medical emergencies; performs primary and secondary physical assessment of ill or injured persons; treat patients in accordance with Maine Emergency Medical Services Protocols and Fire Department policy; compile necessary reports and records; respond to and perform skilled tasks at the scenes of emergency calls and non-emergency calls.

Responds to fire alarms and assists in the suppression of structural, residential, commercial, industrial, chemical, petroleum, vehicle, and wildland fires; perform fire control activities and utilize strategies in the areas of victim rescue, entry, exposure tactics, ventilation, fire containment and extinguishment, and salvage work; lay and connect hose, hold nozzles and direct water streams; rise and climb ladders; ventilate burning structures; make forcible entries and evacuate occupancies.

Operates a variety of apparatus, equipment, tools, devices, and vehicles including lifting, hoisting, spreading, and pulling equipment, foam and additive proportioners, fuel and oil pumps, building heating and cooling systems, cutting, boring and sawing tools, lighting, lifting and air moving equipment, appliances, elevators, fire protection and escape systems, radio equipment and meters, all types of portable fire extinguishers, pike poles, hand fines, smoke ejectors, salvage covers, forcible entry tools, emergency medical equipment and other rescue equipment.

Conducts fire prevention inspections of dwellings, public assemblies, and commercial, industrial, and governmental buildings, and other public establishments to ensure compliance with codes and regulations pertaining to fire safety; identify common, special, structural, and panic hazards and recommend pre-fire planning activities; make recommendations regarding correction of hazards.

Conducts daily inspections of condition and readiness of equipment; clean, wash, and service equipment, inspect, test, and maintain equipment and pump motors including nozzles, appliances, fittings, fire extinguishers, hand and power tools, ropes, emergency lighting equipment, generators, rescue and first aid and related equipment.

Responds to miscellaneous emergencies; including rescues, hazardous materials, flooding, and natural disasters, respond to non-emergency situations including false fire alarms, elderly assists, vehicle and residential lockouts, and other non-emergency situations.

Participates in periodic testing of pumps, ladders, and other apparatus and equipment

Participates in fire training activities; attend continuing and advanced training sessions, which include fire fighting techniques, emergency medical care, and the proper use of all equipment and related tools.

Responds to the orders and directives of incident commanders/superiors and carries out assignments per applicable practices, protocols, and guidelines.

Assists in the maintenance of fire stations and grounds; maintain inventories of apparatus, equipment, and supplies.

Actively engages in public fire safety activities; conduct station tours.

Performs related work as required.

Uses computer for processing reports (Word and Excel) and creating documentation.

## **REQUIREMENTS OF WORK**

### NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:

Ability to learn a wide variety of firefighting duties and methods within a reasonable working test period.

Ability to learn quickly principles and practices of firefighting and rescue.

Skill in use, operation, and care of firefighting equipment.

Ability to learn a wide variety of emergency medical techniques.

Knowledge of the street system and physical layout of the city.

Skill in operating emergency vehicles.

Ability to climb ladders and work at considerable heights.

Ability to establish and maintain effective working relationships with other employees and the general public.

Ability to understand and follow oral and written instructions.

Ability to use personal computers.

Ability to maintain composure during extremely demanding periods.

Ability to react quickly and calmly in emergencies.

### NECESSARY EDUCATION AND TRAINING:

Graduation from a standard high school or vocational school.

Must have current EMT Paramedic License and State Certification as a Firefighter 1 & 2 at time of hire or have attained both within the first year of employment. Must maintain these certifications throughout their employment.

### NECESSARY SPECIAL REQUIREMENTS:

Physical strength and agility, and physical ability to regularly carry out the essential duties and responsibilities; and, the ability to meet such specific physical requirements as may be established by the Town and Fire Department.

## **PHYSICAL DEMANDS**

Ability to carry injured people from houses, cars, etc.

Ability to climb ladders and work at considerable heights

Ability to see and hear well enough to do the functions of the job.

Ability to enter dwelling through windows during emergencies requiring the protection of life and property.

Ability to operate all fire and ambulance apparatus.

Ability to carry equipment including self contained breathing apparatus equipment.

Ability to read, write and speak English.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually from normal for business conditions to extremely loud, dangerous and stressful conditions. Employee is occasionally exposed to extremes in weather conditions.

### **SELECTION GUIDELINES**

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required. Selected applicant may be required to complete a background check, physical and psychological assessment prior to hiring.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer, in consultation or negotiation with the Exclusive Representative of the bargaining unit when applicable, as the needs of the employer and requirements of the job change.

The Town of Old Orchard Beach is an equal employment opportunity employer.