



Town Council - Meeting Agenda

March 5th, 2024 @ 6:30pm

Council Chambers - 1 Portland Avenue

To Be Immediately Followed by an Executive Session

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

ACKNOWLEDGEMENTS:

GOOD & WELFARE:

PRESENTATION:

ACCEPTANCE OF MINUTES:

Accept the minutes from the 2/20/2024 Regular Town Council Meeting, the 2/20/24 Executive Sessions and the 2/28/2024 Town Council Workshop.

Chair: Shawn O'Neill

PUBLIC HEARING – LIQUOR LICENSE & APPROVALS:

Potential LLC, The Carolina Motel, (304-2-1), 1 Roussin Street, hotel mini bar 34 units.

Chair: Shawn O’Neill

PUBLIC HEARING – BUSINESS LICENSE & APPROVALS:

Jade CO. Properties LLC, Brita Lappnow, (208-3-12-3), 189 Saco Avenue #3, one (1) seasonal short term rental.

The Friendship Motor Inn INC, (302-6-9), 25 Puffin Street, two (2) seasonal short term rentals.

Kemp Properties LLC, Paul Dunton, (315-15-3-1), 21 Union Avenue #1, one (1) year round short term rental.

42 11th Street LLC, (311-11-8), 42 Eleventh Street, one (1) year round short term rental.

Brooke Allen, (318-13-2), 3 Woodland Avenue, one (1) year round short term rental.

Denise Alphonse, (206-29-32), 60 School Street, one (1) seasonal short term rental.

Diane Wilson Johnson, (313-2-11-2), 3 Bay Avenue #21, one (1) year round rental.

Elizabeth Anne Michaud, (206-11-13), 58 Saco Avenue Unit B, one (1) year round short term rental.

Andrew J. Hodge, (103-7-7), 153 Portland Avenue, one (1) year round short term rental.

Brianna Masse, (315-15-3-3), 21 Union Avenue #3, one (1) year round short term rental.

Chair: Shawn O'Neill

TOWN MANAGER REPORT

NEW BUSINESS:

AGENDA ITEM #8110

Discussion with Action: Appoint the following Democrats as ballot clerks, terms to expire 05/01/2026: Current Ballot Clerks—JoEllen Clark, Brenda Dowling, Walter Dowling, Andrea Dresser, Elizabeth Dunkerley, Anthony Eramo, Guy Fontaine, David Guay, Deborah Guimont, Mary Henaire, Roland Henaire, Gary Larkin, Lauren Manchester, Mary Rena, Robert Riley, Kevin Rioux, William Tullis, Deanna Weaver, Carol Wickens; additional ballot clerks nominated at Caucus—Martin Womer, Stacy Kilroy, Jane Mount, Suzanne Benoit, Guy Fontaine (existing ballot clerk).

Chair: Shawn O'Neill

AGENDA ITEM #8111

Discussion with Action: Appoint the following Republicans as ballot clerks, terms to expire 05/01/2026: Current Ballot Clerks—David Baird, Margaret Bayles, Richard Bayles, Darlene Bourgeois, Linda Bromage, JoEllen Clark, James Cocker, Marcia Cocker, Judith Colby, William Conlan, Sheila Flathers, Patricia Griffin, William Jones, Janice Joubert, Janet Lavenbein, Mark Lowell, George Monteith, Betty Robidoux, Heather Siebert.

Chair: Shawn O'Neill

AGENDA ITEM #8112

Discussion with Action: To consider the proposed discontinuance of a portion of Odena Avenue approximately 205 feet beginning at West Grand Avenue to Seaside Avenue, as more particularly shown on the Town's Tax Map 316 on file with the Town Assessor, and to send notices to all abutters.

Chair: Shawn O'Neill

AGENDA ITEM #8113

Discussion with Action: Approve the Special Event Permit application for 5k Sports Race Management to hold a road race on Saturday, March 23rd, 2024, from 8 a.m. to Noon. Two Old Orchard Beach police officers are required, and must be booked at least two weeks prior to the event; any cancellation of the event must be at least one week prior to the event. Insurance, listing the Town of Old Orchard Beach as additionally insured, must be provided to the Town Clerk's Office at least two weeks in advance of the event.

Chair: Shawn O'Neill

AGENDA ITEM #8114

Discussion with Action: Approve the Special Event Permit application for the Salvation Army to hold their evening programs in the Square; July 24th through July 29th, 2024, including set-up and takedown. Inspection by Fire Prevention and Code Enforcement of the stage constructed in the Square to ensure compliance with applicable fire and building codes, to take place prior to any performance. Insurance, listing the Town of Old Orchard Beach as additionally insured, to be provided to the Town Clerk's Office at least one month in advance of the event.

Chair: Shawn O'Neill

AGENDA ITEM #8115

Discussion with Action: Approve the quote from ENS for the three (3) year renewal subscription for the Sophos Anti-Virus, Spam Filtering and Sophos Firewalls support services in the amount of \$11,039.09 from account 20102-50454 Computer Support/Service with a balance of \$60,204.29

Chair: Shawn O'Neill

AGENDA ITEM #8116

Discussion with Action: Approve the line item transfer of \$15,000 from account 20196-50390 Abatement/Overlay with a balance of \$39,380.94 to account 20132-50836 Sign Expense with a balance of \$(6,336.36).

Chair: Shawn O'Neill

AGENDA ITEM #8117

Discussion with Action: Approve the purchase of Crosstalk-SZ-10 Flashing School Zone Sign from K & K Systems in the amount of \$6,168.57 from account 20132 – 50836 Parking Enforcement Signs with a balance of \$8,663.64.

Chair: Shawn O'Neill

AGENDA ITEM #8118

Discussion with Action: To approve the Consent Agreement between HFY Enterprises, Inc and the Town of Old Orchard Beach in consideration of mutual agreement that the Town shall not seek any action against the property owner, its successors in interest, heirs or assigns, with respect to the encroachment as shown on the Mortgage Loan Inspection which revealed a twenty two foot (22') deficit of the road frontage, and a two foot (2') encroachment of the side setback.

Chair: Shawn O'Neill

ADJOURNMENT

Chair: Shawn O'Neill