



Town of Old Orchard Beach
Office of the Town Manager

1 Portland Ave, Old Orchard Beach, Maine

Phone: 207.937.5626

Web: www.oobmaine.com or

www.oobmaine.com/town-council

Inaugural Town Council Meeting Minutes

November 20, 2023

I, Tim Fleury, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of 8 pages is a copy of the original minutes from the inaugural meeting of the Old Orchard Beach Town Council held on 11/20/2023.

Prepared By:	Tim Fleury
Approved By:	Old Orchard Beach Town Council
Approval Date:	12/5/2023

Respectfully
Submitted,

Tim Fleury
Town Council
Secretary



Town Council Inaugural Commentary

November 20, 2023 @ 6:00pm
Council Chambers - 1 Portland Avenue

www.oobmaine.com/town-council

**Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301 - check with your provider) or by clicking the Meeting Videos link on oobmaine.com.)*

TOWN MANAGER: I welcome each of you to our Inaugural Meeting this evening, Monday November 20th, 2023. I will open the meeting @ 6:10 pm. Town Councilor please take your seats

TOWN MANAGER: We appreciate the work of our Town Clerk, Kim Mclaughlin, and I will now ask her to provide the Oath of Office and swear in those elected to office beginning with the elected members of the Regional School Unit #23 Board Member.

TOWN CLERK: It is my pleasure to provide the Oath of Office and swear in the following Regional School Board member:

Peter Flaherty

Donna Moutsatsos

TOWN CLERK: It is my pleasure to swear in the Old Orchard

Beach Town Council:

Connor Rague

Louise Reid

TOWN MANAGER: I will now ask Town Council to take their seats.

TOWN MANAGER: I call for a motion to elect a Chair.

Motion to elect a Chair: Vice Chair Blow to elect Chairman O'Neill

Seconded by: Councilor Reid

Additional mentions? none

Vote: 5-0

TOWN MANAGER: The motion passed electing Shawn O'Neill as Chair of the Old Orchard Beach Town Council. I will now call for a motion for election of the Vice-Chair.

**Motioned to elect Vice Chair: Councilor Reid for Vice Chairman Blow
Seconded by: Councilor Tousignant**

Additional mentions?

Vote: 5-0

TOWN MANAGER: The motion passed electing Kenneth Blow as Vice-Chair of the Old Orchard Beach Town Council. I will now ask Chair O'Neill to continue with the rest of the meeting.

CHAIR: I will establish the seating of the Council from my right to my left. I will now ask the Council to take their seats at the table.

CHAIR: Does any Council Member wish to make any remarks?

Remarks:

Councilor Reid – thank you for the opportunity to serve the town.

Councilor Rague – thank you as well

CHAIR: I call for a motion to Reaffirm the Rules and Procedures of the Town Council (*see attached document*).

Motioned to reaffirm rules & procedure by: Vice Chairman Blow

Seconded by: Councilor Reid

Vote: 5-0

**CHAIR: The Codes of Ethics will be read into the meeting minutes.
Chairman O'Neill read the Code below.**

**CODE OF ETHICS
Standard of Conduct for
Town of Old Orchard Beach Officials and Employees**

1. It is the obligation of every public official and employee to support the Constitution of the United States and the Constitution of the State of Maine.

2. Every citizen, where entitled to a hearing, shall receive a fair and impartial hearing on any matter coming before the Town Council, its appointed agencies or any employee of the Town. No public official or employee shall make any promise or pledge to any person concerning any matter to be heard before a public official or employee except upon fair, impartial and final hearing thereof.

3. The conduct of public business shall be free of any hidden personal or financial interest of any public official or employee. No public official or employee shall advocate in any public meeting or private discussion any matter in which he/she has a personal or financial interest except upon full and timely disclosure of the interest.

4. It is the obligation of every public official to faithfully discharge the duties of his/her office. In the conduct of public business, no public official shall be excused from voting except on matters involving consideration of his/her own official conduct, or where his/her financial interests are involved. Every public official shall make full and timely disclosure of any personal or financial interest, or where other interests of the official impair the official's ability to act fairly and impartially which he has in any matter of

public business to be transacted before him/her.

5. The conduct of public business shall be free of any influence arising from gifts, favors or special privileges. It is the obligation of every public official and employee to refuse personal gifts, favors or special privileges in every instance where such public official or employee reasonably believes such gift, favor or special privilege would not have been extended but for the position of such public official or employee, or where there exists a reasonable belief that the giver's interests are likely to be affected by the actions of the public official or employee, or where the gift is or may reasonably be considered to be designed to influence the actions of the public official or employee. No public official or employee shall seek personal or financial advantage by means of his/her public office, appointment or employment.

6. The use of public trust for private gain is in conflict with good government. No public official or employee shall violate the provisions of Maine State Statutes. No public official or employee shall use confidential or advance information obtained by virtue of public office, appointment or employment for personal or financial advantage.

7. It is the obligation of every public official and employee to carry out the lawful orders and policies of the Town Council. No public official or employee shall knowingly take any action inconsistent with the lawful orders or policies established by the Town Council. No public official or employee shall knowingly take any action which would be detrimental to the best interests of the Town.

CHAIR: I call for a motion to accept the Code of Ethics as read.

Motioned to accept the Code of Ethics as read: Vice Chairman Blow

Seconded by: Councilor Reid

Vote : 5-0

CHAIR: I call for the establishment of place and time for the holding of regular meetings of the Council to be @ 6:30pm on the first & third Tuesdays of the month as the Regular Meeting of the Old Orchard Beach Town Council.

Motioned to accept establishment of place & time for meetings by:

Councilor Reid

Seconded by: Councilor Tousignant

Vote : 5-0

CHAIR: I would like to call for a motion to Adjourn the Meeting.

Motioned by: Vice Chair Blow

Seconded by: Councilor Reid

Vote : 5-0

Adjournment @ 6:23 pm