

The Old Orchard Beach Ballpark Commission  
Meeting Minutes  
March 25, 2019  
The Ballpark Conference Room

Attendees: John Gallo, Victor Gould Jr and Pat Macdonald. Ballpark Operations Manager Guy Fontaine.  
(Illness was not kind to us this week)

Minutes for this meeting were taken by Chairman John Gallo

1. All items requiring a vote were tables until the next meeting when a quorum could be present.
2. Ballpark Operations Manager's report:
  - a. There was a broken pipe discovered in the main irrigation line.
  - b. There was water discovered in the 1<sup>st</sup> base dugout.
  - c. One new person was identified and interviewed at the town job fair for concessions. The town will hold another job fair on April 13<sup>th</sup>.
  - d. More dates have been scheduled by the River Rats.
  - e. Guy made arrangements for a fund raiser at the Texas Roadhouse in Scarborough. The tentative date is June 6<sup>th</sup>. We can also conduct a raffle at the event.
3. The Field Manager was not available for his report. He was out of town for work.
4. A review of the 2020 Ballpark budget was presented by John and Guy. It is unclear at this time if the budget for 2020 will include a CIP request.
5. A review of the following documents was conducted:
  - a. Facilities Rental Request Form
  - b. Ballpark Events Handout (in lieu of pocket schedules)
  - c. Sponsorship Brochure
6. The highest priority for the commission is fund raising through sponsorships, donations and events.
  - a. We need to get accurate and updated costs/pricing
  - b. We need to put a priority on making updates to the Sponsorship Brochure
7. Make Sponsorships the focus of all workshops until all necessary tasks are done.
8. Action Item Review
  - a. Delete marketing Brochure and combine to make a single Sponsorship Brochure.
  - b. Add the 2019 3<sup>rd</sup> Quarter Quarterly Review to the Action Item Log. Try to complete in time for the May 21<sup>st</sup> Town Council Meeting.
  - c. Remind Kris about a quote to restore the plumbing in the 2<sup>nd</sup> concession stand.