OLD ORCHARD BEACH PLANNING BOARD Regular Meeting MINUTES July 14, 2022 6:30 PM Town Hall Council Chambers MINUTES MAY NOT BE TRANSCRIBED VERBTIM. SECTIONS MAY BE PARAPHRASED FOR CLARITY. A COMPLETE RECORDING MAY BE OBTAINED BY CONTACTING THE TOWN CLERK AT 207-934-4042 OR kmclaughlin@oobmaine.com CALL MEETING TO ORDER PLEDGE TO THE FLAG ROLL CALL Chair Walker asked Town Planner Jeffrey Hinderliter for the roll call and Jeffrey took the roll call as follows: Win Winch Robin Dube Jay Kelley Marianne Hubert Chair Walker Vice Chair Hitchcock Chair Walker then stated they have a full house with the exception of Sam Dupuis who has an excused absence for the evening. Minutes: 6/9/22 Chair Walker asked if there were any discussion on the Minutes. Seeing none, Mr. Winch made a motion to accept the Minutes, and Ms. Hubert seconded the motion. Chair Walker then asked Town Planner Jeffrey Hinderliter to call for the vote and the vote was as follows: Win Winch YES Robin Dube YES Marianne Hubert YES Chair Walker YES Vice Chair Hitchcock YES Chair Walker then stated that carries 5-0.

1 Regular Business

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Proposal: Subdivision Amendment: Reconsideration of request to remove condition attached to

4 subdivision lots
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1 – 4 regarding second access construction

6 Action: Discussion; Final Ruling

7 Applicant: Ross Road LLC

Location: 1-7 Mary's Way, MBL's: 107-1-401-404; Zoning: RD

Town Planner Jeffrey Hinderliter updated the Board as follows:

This item is a proposed amendment to the Eastern Trail (ET) subdivision off of Ross Rd. requesting the Town allow development of 4 lots, identified as lots 1-4 on the approved subdivision plan, before the second road access is constructed

- When ET Estates was originally approved the Planning Board (the Board) placed a condition on lots
 1-4 which tied development of these lots to the creation of a second access
- The reason for the condition was that the 20 lot subdivision requires 2 access connections with existing public streets and at the time only 1 access could be secured
- The second access was to be included in a not yet approved extension of the subdivision which is located in Saco
- So, to allow the development to move forward, the Board attached the condition which prevents development of lots 1-4 until there is a second access road connecting to Mary's Way
- With ET Estates near completion, the developer would like to develop the 4 lots to help fund the extension of ET Estates into Saco which includes the connection to the second access
- In order to do this, the condition must be removed which is what the applicant is requesting
- This request was considered by the Board at the June meeting. At that time the Board decided to not approve the amendment
- After the meeting, I thought this proposal could have been presented to the Board in a better way
- So to be fair to the Board and applicant, I requested reconsideration of this item through a formal waiver request
- The applicant has the same request but now includes a waiver to support the request
- The applicant waiver requested is not really a traditional waiver where someone asks for a standard to not apply. It's more of a modification because the applicant intends to build the second access so the standard will still be met, it just will not be met before development of the 4 lots
- The applicant's submission includes why he believes the Board should grant a waiver
- The Board's responsibility is to determine if due to special circumstances of a particular plan certain required improvements are not needed in the interest of public health, safety, and general welfare
- In other words, the second access is not needed at this time because this access is not essential for ensuring the health, safety and welfare of the neighborhood residents, town functions and overall population
- If the waiver is granted, the condition can be removed and the applicant can begin development of the 4 lots
- In the memo, I provide my thoughts and conclude the request should be granted if we have confidence that the second access will be built and operational within a reasonable time frame. And note that in the ordinance, the time period for constructing the second access is not stated; it just says that the second access is required, so the condition that has been imposed is actually stricter than what the standard requires
- Also in the memo are a motion for conditional approval and a motion for denial

1 Bill Thompson, of BH2 Engineers, then approached the Board. Bill stated that he was here with the 2 applicant, Kevin Beaulieu. He reiterated the reasons for requesting the waiver, noting that it was a request to change the time line only. Bill also explained that he has shown what the Saco subdivision will look like 3 4 with the 20 lots, further showing that Kevin is serious about moving this forward, to get that 2nd access out 5 to Easy Street. Bill then stated that for 2 other projects that BH2 engineered here in town, one project at 6 Orchard Estates has 34 units with only 1 access road, and that there are multiples projects at Dunegrass, 7 one being at the Turn, with 24 lots with 1 access, with no waivers requested or granted. Bill is hoping the 8 condition will be removed with the Board granting the waiver, and he is hoping that the Board does not add 9 a condition to not issue any occupancy permits until the road is built as he is unsure of the timing issues 10 with the Saco Planning Board. Chair Walker then stated that Bill's examples of other projects not requiring the 2nd access have no bearing on this Board's decision as those decisions were made at the hands of other 11 12 Board members, not the current Board. Chair Walker then questioned why the project has taken so long to 13 get this approval started, that the plan was approved in 2017. Bill explained it was a timing issue, they 14 wanted to ensure that the lots could be sold, and that 5 years isn't a long period of time. Chair Walker then asked if the Board grants the opportunity to build those 4 lots, and the applicant defaults on the requirement 15 to add the 2nd access, how does the Board recoup the loss of the 2nd access? Bill stated that there are no 16 17 guarantees, other than what he knows of the developer. Ms. Hubert then asked when they were planning on going to Saco, to which Bill replied it could go in as early as Monday to get on their agenda. Ms. Hubert 18 19 then asked if they could wait for the project to be in their books before we move forward? Bill then 20 explained that Saco is really bogged down, and that condition may force them into a hard place. Ms. Dube then asked about Chair Walker's comment about prior Board's decisions not weighing in, and says she 21 feels that because 4 of the Board members were on that Board, their opinions do matter and this project is 22 no different than us doing Dunegrass project after project. She stated that Kevin Beaulieu is a true business 23 man, he is not going to put his neck out there if he doesn't have the financial backing. She added that she 24 25 doesn't feel there is justification for not allowing him to move forward. Ms. Hubert then added that she 26 feels that they are setting precedents for other projects, the standards require a 2nd egress for 15 or more 27 lots. Chair Walker clarified that the examples given by Bill were at the hands of a different Board, and the Dunegrass was part of a Master Plan. Mr. Winch then stated that he agrees with what Jeffrey said, that the 28 ordinance does not state the timing requirement of the 2nd access, and there are no safety issues involved 29 with this. Vice Chair Hitchcock stated that he has an opposite opinion, that the 2nd access is a requirement, 30 and it only seems logical that it be done before the project is completed. Vice Chair Hitchcock then stated 31 32 that the language that they keep citing is clear: "four internal lots, shown as 1,2,3 and 4, shall not be built 33 until there is a second access road connecting to Mary's Way", and then stated that he doesn't see this as a timing issue and he sees no reason to change the decision of a prior Planning Board, a decision that was so 34 35 clear and in consonant with the ordinance. Mr. Kelley then said what they need to do is to look at the big picture. We have a very reputable developer here, and the 4 house lots in question here have no impact on 36 the 2nd exit whatsoever. He also stated that if he were a voting member tonight, which he's not, he would 37 vote to approve the request. Chair Walker then asked if there were other comments, to which Town Planner 38 39 Jeffrey Hinderliter stated that re Ms. Hubert's concern about the Board setting a precedent, Jeffrey does not 40 feel the Board is setting a precedent for 2 reasons: first is that the 2nd access will be built so we're not actually waiving the requirement, and second, the condition is very good based on the prior Planning Board 41 42 decision. Jeffrey added that he believes that the condition went beyond what the actual ordinance requires, and the ordinance doesn't talk about timing, it doesn't say that the subdivision must be complete or at what 43 point the 2nd access is required. Without more definitive language, Jeffrey feels that he is more in favor of 44 the waiver request and has provided him with more confidence to support the recommendation. Ms. Hubert 45 46 then added that she can support it once it is filed with Saco, then it is an existing applied street that is in the process. Chair Walker then asked if there was any more discussion, and seeing none, asked for a motion. 47 48 Mr. Winch made a motion as follows:

I make a motion to approve the request to modify Sec. 74-309 (l), Connections with existing public streets, which will allow development of Lots 1 – 4 in Eastern Trail Estates before construction and operation of a second access to existing public streets.

Motion was seconded by Ms. Dube. Chair Walker then asked Town Planner Jeffrey Hinderliter to call for

5 the vote, and the vote was as follows:

7 Win Winch YES

8 Robin Dube YES

9 Marianne Hubert NO

10 Chair Walker NO

11 Vice Chair Hitchcock NO

Chair Walker then stated that motion is denied 3-2.

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17 ITEM 2

Proposal: Site Plan: Self Storage Facility

19 Action:

Determination of Completeness Review; Schedule Public Hearing

20 Applicant:

Sebago Technics, Inc

21 Location:

15 Ocean Park Rd., MBL: 210-10-3; Zoning: GB1

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Assistant Town Planner Michael Foster updated the Board as follows:

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This proposal was last before the Planning Board for review in April and the applicant addressed multiple review comments during their April presentation. The applicant is now proposing a total of 8 storage buildings, with one building proposed to be climate controlled with an office. The PB conducted a site walk in May. For this month the application is up for determination of completeness and to schedule a public hearing for next month. The applicant provided responses to previous comments, and changes in the submittal include removal of the 25-foot- wide access drive previously proposed along the easterly side of the site, with the access drive now proposed along the westerly side, and the addition of a smaller storage building where the access drive is now proposed. Planning staff feels that moving the access drive as proposed should reduce potential impacts to abutting residential properties on Melvin Ave. Provided to you tonight are the Wright Pierce and Fire Department memos, the waiver request from the applicant, and an updated recommended motion by Staff.

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Some of the bigger items previously discussed include:

- 1. Offset from intersections standard and waiver request,
- 2. Access to the site regarding vehicle staging.
- 3. Site maneuvering for fire apparatus,
- 4. Screening and buffering, and
- 5. Noise.

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The updated applicant responses to the above items:

• The Offset from intersections standard requires a minimum 100-foot separation be maintained between any driveway and the curbline tangent of intersecting arterial and/or collector streets. It is important to note that this 100' is a minimum and based on existing or projected traffic conditions, the planning board may require more than 100-foot separation distances.

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- The applicant's updated submittal for July did request a waiver in their responses to staff comments. For the Planning Board to grant waivers, the applicant needs to demonstrate that the offset from intersections standard is impractical or technically infeasible, and that modification of these standards will not create unsafe conditions for vehicles or pedestrians. We recommended the applicant submit a letter requesting the waiver with supporting information and a copy was provided to you. In their memo from their professional transportation engineer, to support the request, they cite the following in consideration of the waiver: the proposed development is considered a low traffic generator when looking at a trip generation manual, and they also reference the adequate intersection site distance. To align directly with Jeannette Ave., they will need to move the utility pole along with utility services and other poles in the Ocean Park Road corridor. And Smithwheel and Jeannette are only separated by 90', so a driveway at this location cannot meet the 100' separation from both intersections, no matter where you put it.
- O Does the PB feel the applicant has demonstrated that the offset from intersections standard is impractical or technically infeasible, and that modification of these standards will not create unsafe conditions? A decision on the waiver does not need to be made tonight, but if the Planning Board doesn't think they will support it, they should let the applicant know now so they can make any adjustments for the final plan submittal.
- A driveway access diagram was included and shows a WB-67 semi-trailer staged at the access gate
 and the applicant's response indicates there is 80 feet of vehicle storage. Does the Planning Board
 feel that is adequate? To give you some idea, looking online at the largest U-Haul truck for
 moving, it's 34'6" bumper to bumper.
- A turning movement plan has been included in the plan for fire apparatus access and site maneuvering.
- Regarding screening and buffering, the applicant is no longer proposing an access drive along the
 easterly side of the site and is proposing a chain link fence with barbed wire along the easterly
 property line. Does the proposed chain link fence provide adequate buffering/screening from
 residential neighbors on Melvin Ave? Buffering has a higher standard than screening and shall
 achieve between 75 percent to 100 percent year-round visual obstruction. The Planning Board
 should be clear in their expectations so the applicant can prepare.
 - O Please note Section 66-206 of the ordinance regulates the use of barbed wire, and it states that it is unlawful to erect or maintain within seven feet of the ground level. Is barbed wire needed here?
- The rear area between the storage units and the stormwater wet pond has been proposed as a paved storage area for motor homes and boats. Should this area be required to meet the same buffering standards as a parking lot?
- Regarding noise, the applicant has indicated that the access drive on the easterly side is no longer proposed and that a note has been added to the site plan limiting access to the facility from 11PM to 6AM. This note could not be located on the plan and should be added. The applicant responses regarding 24/7 operation weren't clear where one response says they will limit access, and another response says access to the facility will not occur, between 11PM to 6AM. This should be clarified.

Additional staff comments:

• Regarding traffic the applicant indicated that the trip generation provided is based upon the completed build out of the facility and fully occupied to provide the highest anticipated generation of traffic. Does the Planning Board need any additional information regarding traffic to support the applicant's waiver request?

- Applicant responses to the Sec 78-216 Site Plan criteria for approval have been submitted.
- The number of parking spaces has been increased to a total of 5 standard parking spaces and one ADA space. The applicant has indicated proposed parking is based on one employee.
 - One thing to note: This parking area abuts Ocean Park Rd and requires screening. Does the Planning Board feel the proposed tree is enough?
- For signage the applicant requests that the detail of the sign be coordinated with the Code Office during the building permit application review process.
- The applicant has indicated that no dumpster is proposed for the site because customers are responsible for removing their own waste from the property.
- Snow storage areas have been added to the plan.
- Additional fencing is not proposed around the wet pond. The applicant indicated that the wet pond is designed with a 10-foot-wide safety bench.
- We received basic building plans for a storage unit, but it doesn't appear the plans for the climatecontrolled storage/office building were in the updated submittal. There is a condition on receiving plans.

RECOMMENDATIONS:

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The applicant has submitted responses to previous staff and engineering comments as requested and the complete list is in their Review Comment Response letter. The July submittal packet was just missing those climate-controlled storage building plans. The applicant will want to respond to updated review comments provided by the Fire Department and Wright Pierce.

The big piece for the Planning Board to discuss is that waiver request. Do you have what you need for information to consider it? The Planning Board should also provide guidance for buffering. Will the proposed chain link fence provide adequate screening/buffering?

Planning Staff supports the application being determined as complete, subject to receiving those building plans, so that a public hearing can be scheduled to receive feedback from the public.

A Public Hearing should be scheduled for Thursday 11 August at 6:30PM

Chair Walker then stated that what he'd like to do first is to discuss the intersection offset waiver request. and either approve or deny that so that we don't waste the applicant's time any further. Mr. Winch then stated that he drove out there today, drove down Jeannette, and feels that the offset intersection is unsafe. and would like to see the opinion of the traffic engineer. Chair Walker then asked Town Planner Jeffrey Hinderliter how long it would take to get a traffic study done in this area. Jeffrey replied that he did not know, he didn't know of their in-house ability. The applicant then stated that the memo was prepared by a traffic engineer, and feels that the amount of traffic does in fact have a direct impact on the safety of the conditions. Mr. Winch then replied that moving that pole would increase the safety factor, to which the applicant stated that he did not agree or such would have been recommended by his traffic engineer. Chair Walker then stated that he was coming back into town yesterday on 195, and someone was making the left into Dunkin Donuts, and another car was making a left onto Jeannette, and there were a couple of close calls, it's a scary road right there, and thus understands why Mr. Winch is requesting the opinion of the traffic engineer. Chair Walker further stated that he does not want someone's opinion, he wants to know facts, numbers, statistics. Mr. Kelley then added that a traffic study could be done on Jeannette, there is more traffic on Jeannette than there will be out of that development. The applicant replied that there is an existing traffic problem there, but is there any practical impact on that with this project? Ms. Dube then asked Town Planner Jeffrey Hinderliter how many traffic studies have been done in that area? Jeffrey Hinderliter then replied that with the way our ordinances are, you could have an extremely high traffic generator that does not require Planning Board review, and we have absolutely no oversight over that.

There have been some very technical traffic studies done, but none associated with this specific type of development. Jeffrey then also stated that there are more important issues to address in this area than the traffic generated from this proposal. Jeffrey continued that if the Planning Board is going back and forth on this, we could do a full blown traffic study, but that may take 6 months to a year, takes a lot of work, and he feels that it is not needed. He also suggested that in order to give the Planning Board more confidence in this, they could contact one of the traffic engineers that we have used, to take a look at their access, to do a basic review of the proposal. Ms. Dube then stated that the Town of Old Orchard should do a traffic study in that area once and for all. Mr. Kelley then asked if they did a traffic study for Dunkin Donuts, and if so. what did they come up with. Jeffrey Hinderliter replied yes, a study was done. Mr. Kelley then added that since Dunkin Donuts has gone in there, there has been just a few accidents in that area, but this project doesn't warrant an additional traffic study. Jeffrey Hinderliter then replied that if traffic is a concern, it shouldn't hold us up moving forward in this process but is maybe something we contact Gorrill Palmer about. The applicant then stated that he would be happy to have his traffic engineer be at the Public Hearing. Assistant Town Planner Michael Foster then added that he had a couple of comments to add. He stated that this roadway is a DOT roadway, and their previous proposal would have required a traffic movement permit, but this does not require that, which is something worth highlighting. Also, re the studies talked about, the previous roundabout study was done, and the Town is trying to work with Saco right now and is putting RFPs out to look at this area. Chair Walker then asked the Board if they would like to delay the ruling on the waiver request until after the Public Hearing, and all agreed.

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The applicant then addressed some of the issues of the proposal, including the driveway along the back, the note re no access from 11pm - 6am, the alignment of the driveway, the 6" waterline to the fire hydrant, the façade of the building and the landscaping, the maneuvering, and the gate access. He then asked if there were any other concerns of the Board, and would appreciate being scheduled for a Public Hearing. Chair Walker then asked if the Board had any comments. Vice Chair Hitchcock asked for clarification re there being no access from the back and if there would still be doors there. The applicant then replied that the buildings were ordered about a year and a half ago, and yes, the doors will still be there. Vice Chair Hitchcock also asked about the gate access being open during most of the day, to which the applicant stated that yes, the gate would be open while the employee office was open. Ms. Hubert then stated that if in order to provide a longer driveway and potentially solve some of the traffic issues, they could have 2 gates. Chair Walker then asked about the chain link fence, if the slots were going to be filled. The applicant replied they are considering options, to which Chair Walker stated that they would like to have complete buffering along that abutter side. Ms. Dube then stated that the idea of a chain link fence with barbed wire on top was not a good idea. The applicant replied that over 60% of self-storage renters are women, and they like lighting and barbed wire because they feel more secure. Chair Walker then asked if barbed wire could be put on top of stockade fencing, to which the applicant replied yes, it could be. If was then agreed that either stockade or chain link w slots to achieve buffering would be acceptable. Chair Walker then asked for a motion, and if no motion was made, he would schedule a Public Hearing. Ms. Hubert then made the following motion:

I make a motion to determine the site plan application as complete for a Self Storage Facility, located at 15 Ocean Park Rd., MBL: 210-10-3; Zoning: GB1, applicant Sebago Technics Inc, subject to the following:

- 1. Applicant shall provide a formal waiver request letter with justification and show requested offset from intersections on plan. Plus a traffic engineer would attend the next meeting.
- 2. Applicant shall provide building plans of all proposed structures including interior layout, side and front elevations drawn to a scale of not less than one-fourth inch to one foot.

Chair Walker added that he would schedule a Public Hearing for Thursday 11 August at 6:30PM

Motion was seconded by Vice Chair Hitchcock, and Chair Walker then asked Town Planner Jeffrey Hinderliter to call for the vote. The vote was as follows:

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- Win Winch YES
- 5 Robin Dube NO
- 6 Marianne Hubert YES
- 7 Chair Walker YES
 - Vice Chair Hitchcock YES

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Chair Walker then stated that motion carries 4-1.

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13 ITEM 3

14 Proposal:

Ordinance Amendments: Amend Medical Marijuana Ordinances Ch. 18 and Ch. 78

15 Action:

Discussion; Schedule Public Hearing

16 Applicant:

Town of Old Orchard Beach

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Town Planner Jeffrey Hinderliter updated the Board as follows:

- This item proposes to amend the medical marijuana ordinances so medical marijuana registered dispensaries and medical marijuana production facilities are no longer allowed in any zoning district
- This proposal is in response to a recently adopted moratorium on medical marijuana registered dispensaries and production facilities
- The proposed amendments will change language in Ch. 78 and Ch. 18 of our ordinances
- Regarding Ch. 78, these amendments fall under the Planning Board's jurisdiction for review and recommendation to Council
- The Ch. 78 amendments remove medical marijuana registered dispensaries and production facilities as conditional uses so they will no longer be allowed, remove most of the medical marijuana definitions, and remove most of the medical marijuana conditional use language
- Medical marijuana primary caregiver language remains because municipalities are required by state law to allow the use
- Regarding Ch. 18, these amendments do not fall under the Planning Board's jurisdiction and are only provided so you're aware
- The Ch. 18 amendments remove all medical marijuana related language associated with business licensing. If the amendments are adopted, the uses that require a business license will no longer be allowed so it makes no sense to leave medical marijuana business license standard in the ordinance
- Recommend Planning Board schedule a public hearing to be held on 11 August for the Ch. 78 ordinance amendments

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Chair Walker then asked for any discussion by the Board. Seeing none, a Public Hearing was scheduled for August 11 at 6:30pm.

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Other Business

- Town Planner Jeffrey Hinderliter wanted to give the Board a summary of the State's rule changes re affordable housing. The State is trying to address affordable housing issues, and has decided to enact a couple of ordinances that they are requiring municipalities to adopt by July 1, 2023, so you are going to see that they are requiring municipalities to adopt by July 1, 2023, so you are going to see that they are requiring municipalities to adopt by July 1, 2023, so you are going to see that they are required t
- couple of ordinances that they are requiring municipalities to adopt by July 1, 2023, so you are going to see amendments to our ordinances associated with these changes. Right now, we are waiting for some of the
- interim guidance which should be completed this fall. One of the changes includes a density bonus of 2 ½
- 48 times the typical density which would be given to developers who provide a certain % of affordable
- 49 housing attached to their project. A second change is that if a lot does not contain an existing dwelling

unit, the law would allow structures to have 2 units per lot, pretty much regardless of the town's density requirements. Chair Walker asked about setbacks as well, to which Jeffrey Hinderliter replied that the Town does have a say about setbacks, but we have to allow that density. Jeffrey added that if there is an existing lot in a district which allows residential use, which all of our districts do, and the lot is in a designated growth area according to our comprehensive plan, you are allowed to go up to 4 additional units per lot. The third item being changed is re accessory dwelling units, they will have much looser standards, and the changes here are that they must be allowed in all districts, they can be in a detached structure, and they do not have to have that in-law requirement that we have now. Ms. Dube then asked how high up can they go, to which Jeffrey replied it will be dependent on what the district allows. Ms. Hubert then asked about the parking requirement, to which Jeffrey replied that the law does have standards re parking, and you are capped with a reasonable amount so these units can come into existence.

 Kevin Beaulieu then spoke to the Board. He stated that he was disappointed with the votes tonight, that it was not good for the town or for the economics. He stated that the town wanted a guarantee, but he feels that he is hitting a wall, and has always done what he has been asked to do. He stated that he doesn't understand the decision.

Good and Welfare

20 None

ADJOURNMENT

Motion to adjourn was made by Vice Chair Hitchcock, vote was unanimous. Meeting adjourned at 7:49pm

I, Laurie Aberizk, Administrative Assistant to the Planning Board of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of Nine (9) pages is a true copy of the original minutes of the Planning Board Meeting of July 14, 2022.

aurie Aherizk