

The Old Orchard Beach Ballpark Commission
Meeting Minutes
January 14, 2019
Old Orchard Beach High School Library

Attendees: Chairman John Gallo, Vice Chair Kris Fish, Commissioners Victor Gould Jr., Jerome Plante and Melissa Clark, Ballpark Operations Manager Guy Fontaine, Field Manager Jim Doran, Pam Gallo and Charlie Coulthard. Commissioner Robin Dayton arrived after the meeting had started.

This meeting was originally scheduled to be a workshop. After the workshop was called to order at 6:01pm it was voted to change it to a regular meeting.

Old Business:

1. Election of Officers: Chairman John Gallo was re-elected unanimously. (Fish/Clark)
Vice Chair Kris Fish was re-elected unanimously. (Gallo/Plante)
Secretary Melissa Clark was re-elected unanimously. (Fish/Plante)
2. Review/Approval of Ballpark Commission Applications: The Commission had reviewed and recommended the reappointments of Commissioners Victor Gould Jr and Jerome Plante and the new application for Pat McDonald at our last meeting. A memorandum will be sent to the Town Council with our recommendations.
3. Reviewing the action items: #40: new member, still need one new member from OOB
#44b: mission statement, policies, in process
#49b: recommendation to Town Council, John will do tonight
#52: determine true cost of events, in process
#53: budget, John and BOP Fontaine working on this, it is a lot of work
#54: standard price list, costs, working on this
#55: update marketing brochure, pending completion of #54
#56: update sponsorship brochure, Kris is getting a template
#57: Memorial Day Parade, we will be there either walking or riding
#58: quarterly report, in process
#59: master list of events, on Google list, events are transferred to website upon payment.
#60: Policy and procedures subcommittee, John will be checking on these.

New Business:

4. Bluesfest: Per BOP Fontaine, the 2018 event made a little less profit because we had less money in sponsorships. This is our biggest fundraiser. We need to start raising money sooner. The date is still being decided on. Charlie states we will have three bands with two headliners this year. He also stated they will be starting now as last year was very rushed at the end. Jerome volunteered to be the liaison with the Bluesfest planners and the commission.
5. Ballpark Budget Discussion: We need to plot our expenditures and income/assets. The next workshop will be devoted to the budget.

6. Memorial Day 2019 presence: already discussed with the action items log.
7. Oct-Dec Quarterly Report: will be presented to the commission at the January 28th meeting and to the Town Council on February 12th.

Next Meetings will be as follows:

Next Commission workshop will be February 11, 2019 at 6pm in the OOB High School Library

Next Commission meeting will be January 28, 2019 at 6pm in the OOB High School Library

There were no public comments.

Meeting adjourned at 8:05pm

Submitted by Melissa Clark
Ballpark Commission Secretary