

**TOWN OF OLD ORCHARD BEACH
REGULAR TOWN COUNCIL MEETING
TUESDAY, DECEMBER 18, 2012
TOWN HALL CHAMBERS
7:00 P.M.
AGENDA**

**Pledge to the Flag
Roll Call**

ACKNOWLEDGEMENTS:

ACCEPTANCE OF MINUTES: Town Council Meeting Minutes of December 4, 2012.

ACCEPTANCE OF TABLED MINUTES: Special Town Council Meeting Minutes of November 19, 2012; Special Town Council Inaugural Meeting Minutes of November 19, 2012; Town Council Meeting Minutes of November 20, 2012; and Special Town Council Minutes of November 27, 2012.

PUBLIC HEARING BUSINESS LICENSES AND APPROVAL:

Keith O’Leary (206-31-9), 41 East Grand Avenue, one year round rental; and Claudette Lizotte (312-11-11), 55 Atlantic Avenue, one year round rental.

TABLED ITEM: # 5783 – Discussion with Action: Written Expectations for the Town Manager position per Section 409.1 of the Charter.

TOWN MANAGER’S REPORT:

NEW BUSINESS:

5791 Discussion with Action: Approve five-year Lease Number ME1240-05 with Gorham Leasing Savings Group LLC for a 2013 International Model 7400 dump truck with wing plow, front plow and sander; amount of first payment \$29,493 from Account Number 20151-50330 – Equipment/Replacement/ Lease with a balance of \$57,673.88.

Town Manager Mark Pearson

- # 5792 Discussion with Action: Grant Central Maine Power a construction access and staging License at the Transfer Station, in the lower Area off Dirigo Drive, at the location of the brush pile; having no access to any other area within the Transfer Station property, except the easement for use and maintenance of the existing corridor trail, from Dirigo Drive to the School Street Substation.** **Public Works Director
Bill Robertson**
- # 5793 Discussion with Action: Per Section 410.1 of the Town Charter, Enactment of Emergency Amendment to the Code of Ordinances, Section 54-87, Restrictions and Prohibitions, Subsection (a), West Grand Avenue and Union Avenue.** **Planner - Jeffrey Hinderliter**
- # 5794 Discussion with Action: Adopt an Ordinance to ensure the adequate long-term operation and maintenance of post-construction best management practices (BMPs).** **Planner – Jeffrey Hinderliter**
- # 5795 Discussion with Action: Accept the Resignation, with Regret, of Shirley Holt from the Design Review Committee.** **Chair Sharri MacDonald**
- # 5796 Discussion with Action: Appoint Beth Gilman as Registrar of Voters, term to expire December 31, 2014.** **Town Manager Mark Pearson**
- # 5797 Discussion with Action: Re-appoint Ray Deleo as a Regular Member of the Design Review Committee, term to expire 12/31/2014; Appoint John Bird as a Regular member of the Finance Committee, term to expire 12/31/2014; Re-appoint Mark Koenigs, Carl D’Agostino and Winthrop Winch as Regular Members of the Planning Board, terms to expire 12/31/2014; re-appoint Owen Stoddard to the Zoning Board of Appeals, term to expire 12/31/2015; re-appoint Tina Morrison as the regular citizen member and Marc Bourassa as the regular business member to the Business License Administrative Board, terms to expire 12/31/2014; re-appoint Margaret “Peg” Bayles and Arlene Dolgon as regular members of the Community Animal Watch Committee, terms to expire 12/31/2014.** **Chair Sharri MacDonald**

- # 5798 Discussion with Action: Approve the Special Event Permit application from OOB365 to hold Last Blast on Monday, December 31st, 2012 and Tuesday, December 31st, 2013 from 4:30 p.m. to 9 p.m. in the Square and on the beach, including vendors, a DJ, a bonfire and fireworks on the beach. Pyrotechnics Company to provide proof of licensure from the State Fire Marshall's Office to be provided to the Town Clerk's Office at least one week prior to the event for 2012 and 2013. Proof of insurance to be provided to the Town Clerk's Office at least one month in advance for the 2013 event; and a request to waive the fee.** Chair Sharri MacDonald
- # 5799 Discussion: Town Manager to provide Town Council with update on meeting with MERC and Tri Community meetings.** Chair Sharri MacDonald
- # 5800 Discussion with Action: Approve the Town Manager's RFP for Legal Services.** Town Manager Mark Pearson
- # 5801 Discussion with Action: Approve the Town Manager's RFP for Payroll Services.** Town Manager Mark Pearson
- # 5802 Discussion with Action: Town Manager to provide information pertaining to Time Clock cost and execution for Town Council review and approval.** Town Manager Mark Pearson
- # 5803 Discussion with Action: Set date for Town Council Workshop with Library Board of Trustees.** Chair Sharri MacDonald
- # 5804 Discussion with Action: Set date for Town Council Workshop with the Finance Committee, the Town Manager and the Department Heads to establish Budgetary projections per Town Charter Section 702.** Councilor Bob Quinn
- # 5805 Discussion with Action: Approve the Peg Smith Memorial Flower Garden to be placed in Veteran's Memorial Park and instruct the Memorial Park Committee to work with the family to determine size and location.** Vice Chair Laura Bolduc
- # 5806 Discussion with Action: Town Manager's presentation on the Performance Evaluation Tool and Merit Based Raise criteria.** Councilor Linda Mailhot

5807 Discussion: Town's Human Resource Director to update the Town Council on background check policy for employment for the Town of Old Orchard Beach and provide the Town Council with the following:

Councilor Dana Furtado

- **Total number of background checks completed since April 2012.**
- **Name of all employees and individuals on which background checks were done.**
- **Cost of each background check.**
- **Account Number where these costs are encumbered.**
- **Total to date of all background checks.**
- **Who, if anyone, gave authorization and direction to complete background checks.**
- **The policy and procedures for conducting such background checks.**

GOOD AND WELFARE:

ADJOURNMENT: