

**THE OLD ORCHARD BEACH TOWN COUNCIL
INAUGURAL MEETING
TOWN HALL CHAMBERS
Monday, November 21, 2016**

An Inaugural Meeting of the Town Council of Old Orchard Beach was held on Monday, November 21, 2016 at 6:35 p.m. at the Town Hall in the Chamber.

TOWN MANAGER: Welcome to the Inaugural Meeting. We appreciate the work of our Town Clerk, Kim McLaughlin, and I will now ask her to provide the Oath of Office and swear in those elected to office beginning with the elected member of the Regional School Unit # 23 Board Member.

TOWN CLERK: It is my pleasure to provide the Oath of Office and swear in the following Regional School Board member.

CAROLYN MARCOTTE

I, _____, do solemnly swear that I will in all respects observe the provisions of the Town Charter and ordinances of the Town of Old Orchard Beach and that I will support the Constitution and will obey the laws of the United States of America and of this State so long as I shall continue a citizen thereof, so help me God. I, _____, do solemnly swear that I will faithfully discharge all the duties incumbent upon me as a member of the Regional 23 School Board according to the Constitution and laws of the State, so help me God.

TOWN MANAGER: Councilors Blow, O'Neill and Tousignant have served previously on the Town Council and we welcome them back again to a continuation of a team approach to the issues presented to the Town Council.

**KENNETH BLOW
SHAWN O'NEILL
MICHAEL TOUSIGNANT**

TOWN CLERK:

I, _____, do solemnly swear that I will in all respects observe the provisions of the Town Charter and ordinances of the Town of Old Orchard Beach and that I will support the Constitution and will obey the laws of the United States of America and of this State so long as I shall continue a citizen thereof, so help me God. I, _____, do solemnly swear that I will faithfully discharge all the duties incumbent upon me as a Town Councilor according to the Constitution and laws of the State, so help me God.

TOWN MANAGER: I will ask the Council to take their seats.

**Councilor Shawn O'Neill
Councilor Jay Kelley
Councilor Joseph Thornton
Councilor Kenneth Blow
Councilor Michael Tousignant**

(They took the seats they determined at which they would sit)

TOWN MANAGER: I will now ask for a Motion to elect a Chair.

ELECTION MOTION: Councilor Blow motioned to elect Joseph Thornton as Chair of the Town Council and seconded by Councilor Kelley.

VOTE: Unanimous.

TOWN MANAGER: Are there any further nominations?

TOWN MANAGER: There being none I will move on. The motion passed electing Joseph Thornton as Chair of the Town Council; I will now call for a motion for the election of the Vice Chair position.

MOTION: Councilor Blow motioned for the election of Shawn O'Neill as Vice Chair and seconded by Councilor Kelley.

VOTE: Unanimous.

TOWN MANAGER: Are there further nominations? There being none I will ask the new Chair, Chair Thornton, to continue with the rest of the meeting.

CHAIR THORNTON: The Chair indicated his/her appreciation for the confidence shown by the Town Council members and accepted the responsibility of Chair of the Town Council and I look forward to working with our fellow Councilors in a year in which we will move forward for the progress of the community.

CHAIR THORNTON: I will now establish the seating of the Council from my right to my left. I will now ask the Council to take their seats at the table.

The position from the Chair's left to right of the Chairman:

**COUNCILOR TOUSIGNANT
VICE CHAIR O'NEILL
CHAIR THORNTON
COUNCILOR KELLEY
COUNCILOR BLOW**

CHAIR THORNTON: Does any Council Member wish to make any remarks?

CHAIR THORNTON: We are now asked to Reaffirm the Rules and Procedures of the Town Council.

MOTION: Vice Chair O'Neill motioned and Councilor Blow seconded to Reaffirm the Rules and Procedures of the Town Council.

VOTE: Unanimous.

CHAIR THORNTON: I will ask for a Motion to Accept the Code of Ethics – Standard of Conduct for Town of Old Orchard Beach Officials and Employees.

CODE OF ETHICS
Standard of Conduct for Town of Old Orchard Beach
Officials and Employees

1. It is the obligation of every public official and employee to support the Constitution of the United States and the Constitution of the State of Maine.
2. Every citizen, where entitled to a hearing, shall receive a fair and impartial hearing on any matter coming before the Town Council, its appointed agencies or any employee of the Town. No public official or employee shall make any promise or pledge to any person concerning any matter to be heard before a public official or employee except upon fair, impartial and final hearing thereof.
3. The conduct of public business shall be free of any hidden personal or financial interest of any public official or employee. No public official or employee shall advocate in any public meeting or private discussion any matter in which he/she has a personal or financial interest except upon full and timely disclosure of the interest.
4. It is the obligation of every public official to faithfully discharge the duties of his/her office. In the conduct of public business, no public official shall be excused from voting except on matters involving consideration of his/her own official conduct, or where his/her financial interests are involved. Every public official shall make full and timely disclosure of any personal or financial interest, or where other interests of the official impair the official's ability to act fairly and impartially which he/she has in any matter of public business to be transacted before him/her.
5. The conduct of public business shall be free of any influence arising from gifts, favors or special privileges. It is the obligation of every public official and employee to refuse personal gifts, favors or special privileges in every instance where such public official or employee reasonably believes such gift, favor or special privilege would not have been extended but for the position of such public official or employee, or where there exists a reasonable belief that the giver's interests are likely to be affected by the actions of the public official or employee, or where the gift is or may reasonably be considered to be designed to influence the actions of the public official or employee. No public official or

employee shall seek personal or financial advantage by means of his/her public office, appointment or employment.

6. **The use of public trust for private gain is in conflict with good government. No public official or employee shall violate the provisions of Maine State Statutes. No public official or employee shall use confidential or advance information obtained by virtue of public office, appointment or employment for personal or financial advantage.**
7. **It is the obligation of every public official and employee to carry out the lawful orders and policies of the Town Council. No public official or employee shall knowingly take any action inconsistent with the lawful orders or policies established by the Town Council. No public official or employee shall knowingly take any action which would be detrimental to the best interests of the Town.**

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Accept the Code of Ethics.

VOTE: Unanimous.

CHAIR THORNTON: The Chair called for the Establishment of Place and Time for the holding of regular meetings of the Council.

MOTION: Councilor Kelley motioned and Councilor Blow seconded to Establish the Town Council Chambers at 6:30 p.m. on the first and third Tuesdays of the month as the Regular Meeting of the Council.

VOTE: Unanimous.

MOTION: Councilor Blow motioned and Councilor Kelley seconded to adjourn the meeting at 6:55 p.m.

VOTE: Unanimous.

Respectfully Submitted,

V. Louise Reid
Town Council Secretary

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, do hereby certify the foregoing document consisting of four (4) pages is a true copy of the original Minutes of the Special Town Council Inaugural Meeting on November 21, 2016.

V. Louise Reid