



Town of Old Orchard Beach, Maine

www.oobmaine.com

Street Opening Permit

Control # _____

(Available only from April 1 to October 31, except in emergency.)

Contractor Name: _____ Date: _____

Address: _____

Location of Excavation: _____
(Need a house number.)

Nature & Purpose of Excavation: _____

	Temporary (Sec. 50-147) Must be completed within 48 hours of initial excavation.	Permanent (Sec. 50-148) Must be completed within 30 days of initial excavation.
Resurfacing to be (check one):	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
	_____ ← Date → _____	_____

Contractor Phone # _____ Fax # _____

24 Hour Emergency Phone # _____ Contractor Signature: _____

Name of Resurfacing Company/ Contractor: _____ Phone#: _____

☐ Applicant must call DPW 24 hours prior to excavating.

Date of Commencement: _____

Date of Completion: _____

NOTICE: If work is not started within 30 days of issue, contractor will
forfeit deposit/fees. A new application will be required.

Applicable Proof of Utility Notification

- ☐ Dig Safe # _____
(Affiliates: Electric, Telephone, Time Warner Cable TV)
- ☐ Biddeford/Saco Water District Name: _____ Date: _____
- ☐ Public Works Contact Name: _____ Date: _____

DPW use only

NOTE: Certified Check only, Payable to Town of Old Orchard Beach.

Fees:

(circle one) Street Opening: \$1,000 or Sidewalk / Curbing : \$500 Check #: _____

(required) Application Fee: \$100 Check # _____ Amount of Check: _____

Approved By: _____ Date: _____

Completed Inspections

	Date	Pass/Fail	Notes/Comments	Fee	Inspection Notes
1					
2					
3					
4					
TOTAL					

Authorized Close Out: _____ Refund Amount: \$ _____ Date: _____

Forward this completed form to Finance Department for specified Date: _____
refund amount and Finance close out initials: _____ Refund Amount: _____

Applicant Please Review and Acknowledge

The issuance of Old Orchard Beach Street Opening Permit is limited to contractors or Utilities only.

Contractors or Utility's proposing excavation anywhere within the town limits of the town right-of-way, including excavations outside the paved road, are required to complete a Street Opening Permit form, and submit this completed form to the Old Orchard Beach "Public Works Department".

It is recommended that applicants for a street opening permit be familiar with the Old Orchard Beach Code Ordinance and emergency phone numbers of which are provided with this application.

All open spaces within the permit must be completed as required.

Accompanying this permit, the applicant shall submit the following:

Provide a Sketch of the proposed excavation (see below).

Permit Application fee is **\$100.00**, Deposit fee for Street Opening is **\$1,000.00**, and for Curbing is **\$500.00**.

Inspection fees are **\$20.00** each and will be deducted from the deposit.

The entire excavation project must be permanently completed within **30 days**. A minimum of three inspections is necessary within the excavation process as follows:

1. Initial start up 2. Resurfacing 3. Final Inspection Acceptance (within 1 year.)

Inspection fees are based upon accuracy of information provided within the initial street opening permit.

Additional charges may be necessary for additional inspections.

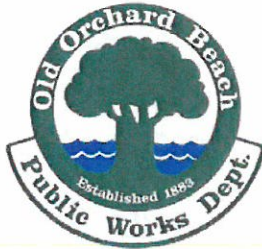
I have read the above instructions and the attached Town of Old Orchard Beach Excavation Ordinance and agree to the requirements set forth.

Applicants Initials: _____

SKETCH PLAN

Describe the proposed excavation project and area

SF. Attach a separate sheet if necessary.



1 Portland Avenue
Old Orchard Beach, ME.
04064
(ph) 207-934-2250
(fax) 207-934-5323

**Old Orchard Beach –
Public Works Dept.**

Control Number: _____

STREET OPENING GENERAL INSTRUCTIONS

The issuance of Old Orchard Beach Street Opening Permit is limited to contractors or Utilities only. Contractors or Utility's proposing excavation anywhere within the town limits of the town right-of-way, including excavations outside the paved road, are required to complete a Street Opening Permit form, and submit this form to the Old Orchard Beach "Public Works Department".

It is recommended that applicants for a street opening permit be familiar with the Old Orchard Beach Code Ordinance. (Pages 2 and 3 Attached.) Emergency phone numbers are also attached.

All open spaces within the permit must be completed as required.

Accompanying this permit, the applicant shall submit the following:

- 1) Plan or Sketch of the proposed excavation,
- 2) Proof of Notice to Utilities.
- 3) Deposit (Certified or Bank Check only) payable to "Old Orchard Beach Town" of which will be held until satisfactory completion of project.

Permit Application fee is \$100.00, Deposit fee for Street Opening is \$1,000.00, and for Curbing is \$500.00. Inspection fees are \$20.00 each and will be deducted from the deposit.

The entire excavation project must be permanently completed within 30 days. A minimum of three inspections is necessary within the excavation process as follows:

1. Initial start up
2. Resurfacing
3. Final Inspection Acceptance (within 1 year.)

Inspection fees are based upon accuracy of information provided within the initial street opening permit. Additional charges may be necessary for additional inspections.

I have read the above instructions and the attached Town of Old Orchard Beach Excavation Ordinance and agree to the requirements set forth:

Applicant Signature

Date

Code of Ordinance Town of Old Orchard

ARTICLE III. STREET DIVISION 3 EXCAVATIONS

Subdivision I In General

Sec. 50-146. Effect of noncompliance.

If for any reason there is noncompliance with this division, by the applicant, of the specifications established by the town, the foreman of public works shall direct that the repair work be done at the expense of the applicant.

(Ord. of 9-18-1984, § IV)

Sec. 50-147. Temporary resurfacing of trench.

Temporary resurfacing of a trench excavation shall be completed within 48 hours of the initial excavation. A 12-inch aggregate sub-base to be compacted in six-inch loose depths shall be installed. Existing surfaces of the pavement shall be cleaned, which will be bonded to the temporary pavement. Material shall consist of three-inch grade B hot bituminous concrete or bituminous cold mix during winter months. Temporary pavement shall be maintained smooth and free from potholes to a required grade for a period of 30 days. Temporary pavement areas shall be periodically inspected and repaired as necessary, especially during winter months when temporary pavement remains in place for an extended period. The public works director shall have the authority to order repairs done by the contractor to areas which, in his opinion, are in unsatisfactory condition.

(Ord. of 9-18-1984, § I(d); Ord. of 3-4-1986)

Sec. 50-148. Permanent resurfacing of pavement.

Permanent resurfacing of a pavement excavation shall be completed within 30 days of the initial excavation. Existing paving shall have edges sawed to provide a vertical bonding face. Existing paving and surface material so cut shall be removed and replaced with a 12-inch aggregate, sub-base in six-inch loose depth lifts. A tack coat shall be applied to the cut edges, and a two-inch binder course shall be placed over the entire excavated surface and roller compacted. A one-inch state mix shall be applied over the entire excavated surface and roller compacted. All aggregates shall conform to section 704 of state department of transportation specifications. All bituminous hot or cold concrete shall conform to section 702 of state department of transportation specifications.

(Ord. of 9-18-1984, § I(e); Ord. of 12-18-1984; Ord. of 3-4-1986)

Sec. 50-149. Traffic control.

If, in the judgment of the foreman of public works, traffic control is necessary for an excavation, the applicant for the permit required in subdivision II of this division shall, at his cost, provide such control as may be required.

(Ord. of 9-18-1984, § I(g); Ord. of 12-18-1984)

Secs. 50-150--50-170. Reserved.

Subdivision II. Permit

Sec. 50-171. Required.

It shall be unlawful for any person to dig up, excavate, tunnel, undermine, or in any manner break up any street or to make or cause to be made any excavation in or under the surface of the street for any purpose or to place, deposit, or leave upon any street any earth or other material obstructing or tending to interfere with the free use of the street, unless such person shall have first obtained an excavation permit from the public works department.

(Ord. of 9-18-1984, § I(a))

Sec. 50-172. Application.

(a) No excavation permit shall be issued unless a written application for the issuance of the permit is submitted to the director of public works.

(b) The application shall state the following:

- (1) The name and address of the applicant;
 - (2) The nature, location and purpose of the excavation;
 - (3) The date of commencement of the excavation; and
 - (4) The date of completion of the excavation.
- (c) The application shall be accompanied by a plan showing the extent of the proposed excavation work, including its location and the dimensions and elevations of the proposed excavated surfaces and such other information as may be reasonably required by the foreman of public works.
- (d) The application shall be accompanied by proof of notice to the utilities as provided in 23 M.R.S.A. § 3360-A(3). (Ord. of 9-18-1984, § II; Ord. of 12-18-1984)

Sec. 50-173. Fees.

- (a) A deposit shall accompany each written application for an excavation permit and shall be posted and held by the town treasurer until the applicant has complied with all specifications of this division. The deposit shall be in the form of a certified check made payable to the town according to the rates specified in the schedule of license, permit and application fees in appendix A of this Code. The deposit shall be forfeited to the town if the foreman of public works determines that the repair work is not properly accomplished within the specified time period.
- (b) An application fee as specified in the schedule of license, permit and application fees in appendix A of this Code shall be paid for each issuance and renewal of the excavation permit.
- (c) Public utilities or districts may be exempt from posting a deposit only at the discretion of the public works foreman. (Ord. of 9-18-1984, § III; Ord. of 12-18-1984; Ord. of 3-4-1986; Ord. of 9-19-1995; Ord. of 4-1-2003, § 2)

Sec. 50-174. Dates limited.

Excavation permits shall only be issued from April 1 to October 31 unless an emergency or special situation exists. A written explanation shall be submitted to the foreman of public works notifying him of the special situation or emergency prior to the issuing of a permit during the months of November 1 through March 31. (Ord. of 9-18-1984, § I(b); Ord. of 12-18-1984)

Sec. 50-175. Starting date.

Excavation work must be started no later than 30 days from the date of issuance of the excavation permit. After the expiration of the 30-day period, such excavation permit shall become null and void and shall be renewed. (Ord. of 9-18-1984, § I(c))

Sec. 50-176. Moratorium after reconstruction.

A three-year moratorium, except for emergency or special situations, on the issuance of any excavation permit is in effect after the completion of a newly reconstructed roadway. (Ord. of 9-18-1984, § I(f))

Utility Companies for Old Orchard Beach Excavation Projects

Emergency Contacts:

DIG SAFE	<u>Phone</u> Authorization, for:	1-888-344-7233
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<u>Affiliates</u>	<u>Name</u>
Utility Poles	Fair Point
Cable TV	Time Warner
Electric	Central Maine Power

Telephone	AT&T	1-800-241-3624
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Gas	Northern Utilities	1-800-525-8222
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Water

Biddeford / Saco Water Company	282-1543
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Business Hours: 7:30AM to 4:30PM

Emergency	Non Business Hours	282-9141
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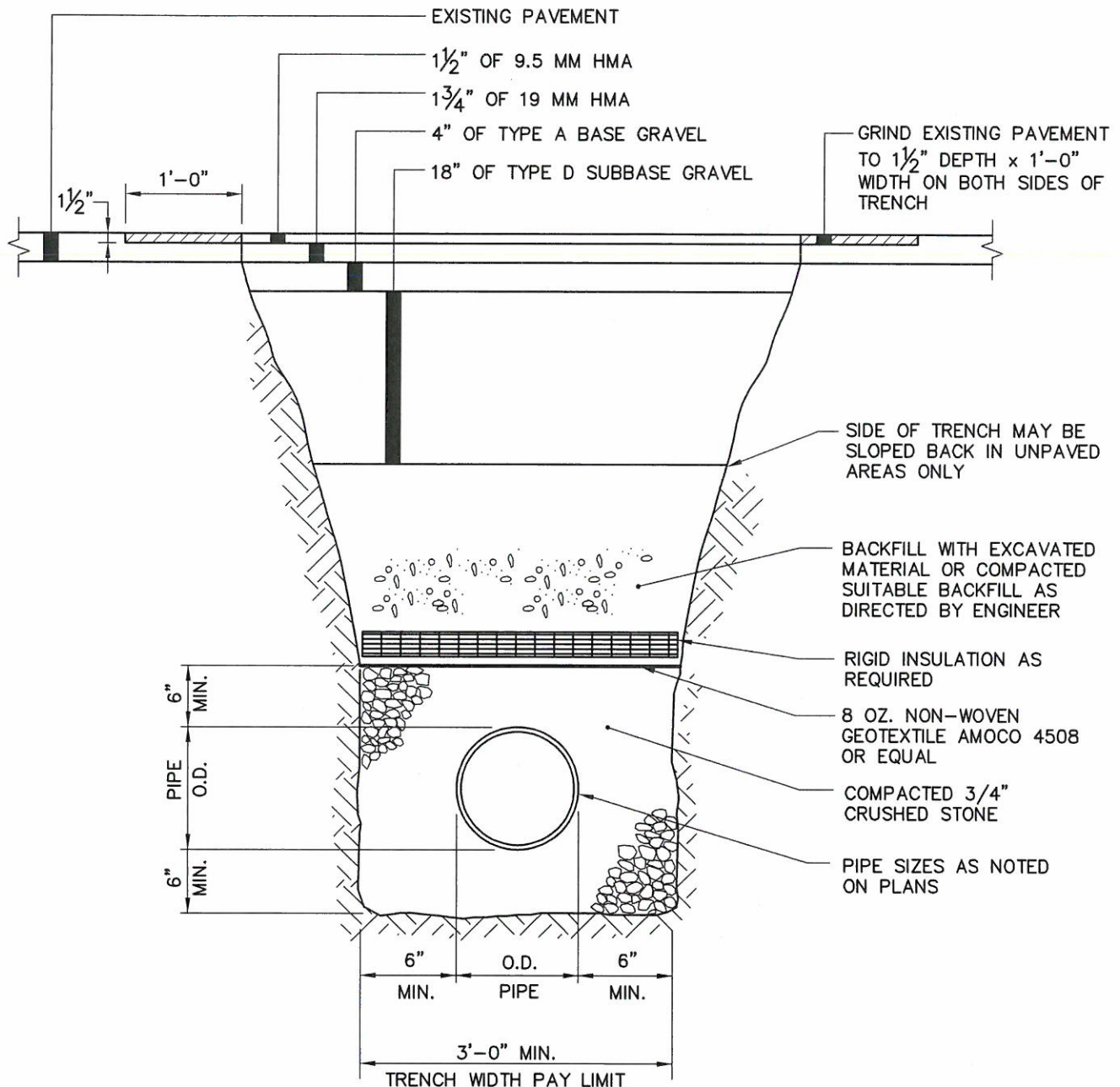
Old Orchard Beach	Public Works Depart	934-2250
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Sewer / Storm Drain

Inspection

Business Hours 7AM to 3PM

Emergency	Non Business Hours	934-4911
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NOTES:

- MAINTAIN UNIFORM TRENCH WIDTH TO 6" OVER PIPE.
- PROVIDE RIGID INSULATION, 2" THICKNESS, FOR ALL PIPING WITH LESS THAN 4' OF COVER TO TOP OF PIPE.
- BRACING AND SHEETING OR OTHER TRENCH PROTECTION TO BE PROVIDED TO MEET APPLICABLE O.S.H.A. SAFETY REGULATIONS. ALL SUCH TRENCH PROTECTION TO BE RESPONSIBILITY OF CONTRACTOR.

OLD ORCHARD BEACH, PUBLIC WORKS DEPARTMENT

103 Smithwheel Road, Old Orchard Beach, ME. 04064

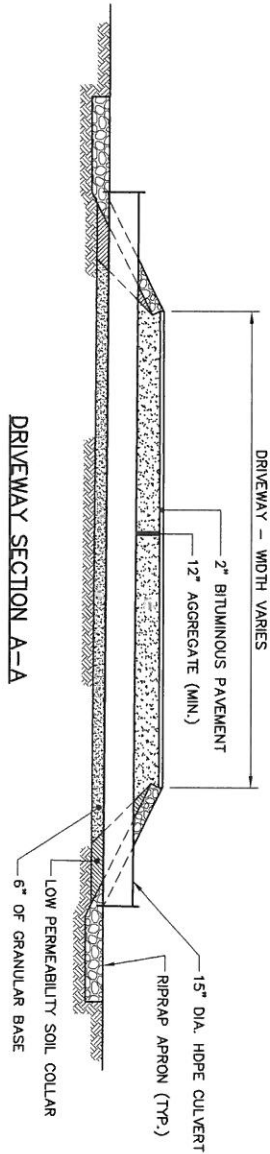
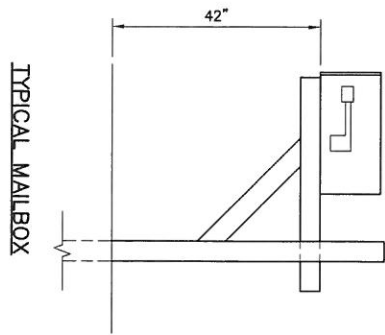
Phone: 934-2250 Fax: 934-5323

SINGLE SEWER PIPE TRENCH DETAIL

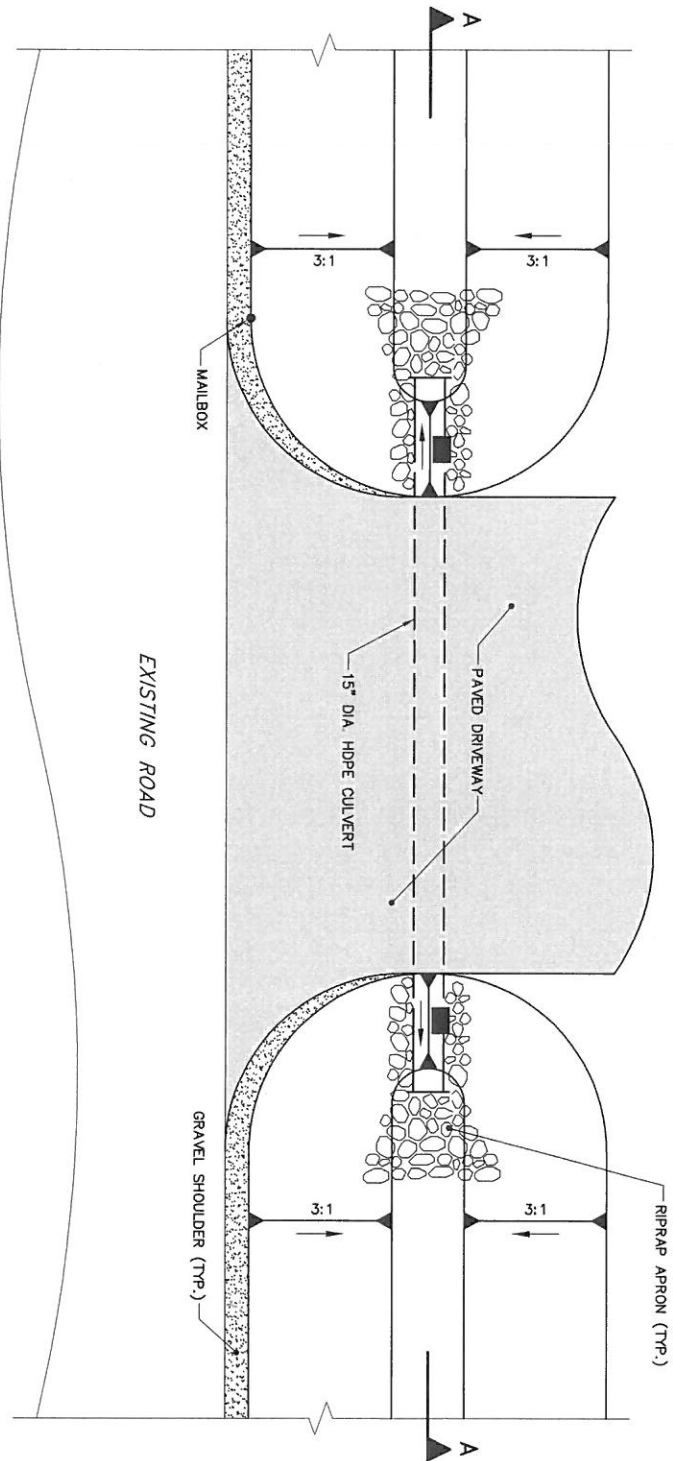
DATE: Mar 16, 2006

SCALE: NOT TO SCALE





DRIVEWAY PLAN



JOB NO. 203434.00
DATE: OCTOBER 2005
SCALE: 1" = 5'

TOWN OF OLD ORCHARD BEACH
OLD ORCHARD BEACH, MAINE

GENERAL ENGINEERING SERVICES

TYPICAL DRIVEWAY CULVERT DETAIL

DESIGNED BY: DRG
DRAWN BY: JBC

CHECKED BY: DRG
culvert detail.dwg



WOODARD & CURRAN
Engineering • Science • Operations