



Town Council Agenda

Special Meeting: Executive Session followed by Regular Meeting

Tuesday, September 20th, 2022
Council Chambers - 1 Portland Avenue

Executive Session @ 5:45pm followed by Regular Meeting @ 6:30pm

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**Members of the public wishing to view the meeting from home may tune into Local Access TV (Channel 3 or 1301-check with your provider) or by clicking the Meeting Videos link on oobmaine.com.*

EXECUTIVE SESSION

Executive session is to discuss the acquisition of real property under Title 1 M.R.S.A. Section 405 (6)(C) and the Council anticipates that the discussion will be held in executive session.

Chair: Shawn O'Neill

PLEDGE OF ALLEGIANCE

ROLL CALL

ACKNOWLEDGEMENTS

GOOD & WELFARE

PRESENTATION

Swearing in of Deputy Police Chief David Hemingway
Presented by Police Chief Elise Chard

Spirit of America Award
Presented by OOB Community-Friendly-Connection

ACCEPTANCE OF MINUTES

Accept the meeting minutes from the Regular Meeting of Town Council on Tuesday, September 6th, 2022 and Council Workshop on Tuesday, September 13th, 2022.

Chair: Shawn O'Neill

PUBLIC HEARING – BUSINESS LICENSES & APPROVALS:

The Richard C. & Lori D. Schatzl Living Trust, (305-3-1-10), 1 Boisvert Street,
one year round rental.

Chair: Shawn O'Neill

PUBLIC HEARING – SPECIAL AMUSEMENT PERMITS & APPROVALS:

Alouette OOB Oceanfront Resort, Inc. d/b/a Alouette Beach Café,
(303-1-11), 91 East Grand Avenue, inside/outside music, guitar, assorted
variety, 12pm to 7pm.

Chair: Shawn O'Neill

TOWN MANAGER REPORT

NEW BUSINESS

AGENDA ITEM #7758

Discussion with Action: Approve the liquor license renewals for the following businesses:

Alouette OOB Oceanfront Resort, Inc. d/b/a Alouette Beach Café,
(303-1-11), 91 East Grand Avenue, m-v in a restaurant.

Chair: Shawn O'Neill

AGENDA ITEM #7759

Discussion with Action: Approve the quote from Ocean AVL in the amount of \$17,200.00 for concert series lighting & staging costs with \$7,000.00 from account #20171-50520 Recreation: Special Events, with a balance of \$7,001.00, and \$10,200.00 from account #30211-50311 Programming: Special Events.

Chair: Shawn O'Neill

AGENDA ITEM #7760

Discussion with Action: Approve the purchase of a DART firearms simulator from Digimation in the amount of \$14,900.00 from account #52002-50925 CIP Public Safety Firearms Simulator with a balance of \$17,000.

Chair: Shawn O'Neill

AGENDA ITEM #7761

Discussion with Action: Approve the transfer of \$14,869.62 from account #20138-50107 Part Time Employee Expense, with a balance of \$21,402.17, to the following Fire Department accounts to clear all outstanding balances:

20138-50101 Department Head Salary with a balance of (\$8,825.40),
20138-50310 Service Contracts with a balance of (\$3,706.63),
20138-50450 Building Maintenance with a balance of (\$2,337.59),
(Total Deficit: 14,869.62 will be covered by the transfer)

Chair: Shawn O'Neill

AGENDA ITEM #7762

Discussion with Action: Transfer \$38,741.74 from the following Fire Department accounts (which had a surplus at year end):

20138-50105 Fire Inspection Wage with a balance of \$7,098.71,
20138-50107 Part Time Employee Expense with a balance of \$1,494.93,
20138-50120 Call Force Wages with a balance of \$1,571.24,
20138-50121 Annual Stipend Expense with a balance of \$4,000.00,
20138-50128 Physical Fitness with a balance of \$250.00,
20138-50220 Health Club with a balance of \$654.05,
20138-50251 Conferences/Training with a balance of \$4,944.63,
20138-50335 Hydrant Rental with a balance of \$1,578.53,
20138-50400 Electricity Expense with a balance of 2903.38,
20138-50401 Water Expense with a balance of \$102.17,
20138-50405 Heating Fuel with a balance of \$2149.62,
20138-50452 Operating Equipment with a balance of \$7,181.42,
20138-50501 Operating Supplies/Equipment with a balance of \$784.92,
20138-50510 Vehicle Fuel with a balance of \$1,115.91,
20138-50517 Fire Prevention Expense with a balance of \$339.05,
20138-50536 EMS Supply Expense with a balance of \$2,573.18,
(Total Surplus: \$38,741.74)

To the Following Account:

20138-50106 Full Time Employee Expense, with a balance of (\$38,741.74).

Chair: Shawn O'Neill

AGENDA ITEM #7763

Discussion with Action: Approve the transfer of \$7,130.75 from account #20138-50501 Operating Supplies and Equipment, with a balance of \$7,130.75 and \$152,758.63 from account #20118-50350 Contingency Expense, with a balance of \$158,596.71, to account #20138-50111 Overtime Wage Expense, with a balance of (\$159,889.38).

Chair: Shawn O'Neill

AGENDA ITEM #7764

Discussion with Action: Approve the line item transfers for the Town Manager Budget to include \$46,932.50 from account #20105-50101 Finance: Department Head Salary, with a balance of \$46,932.50; \$5,838.08 from account #20118-50350 Contingency Expense, with a balance of \$5,838.08; \$22,318.73 from account #20140-50400 Street & Traffic Light Expense, with a balance of \$51,719.16; and \$9,762.39 from account #20102-50315 User License Expense, with a balance of \$17,669.22; to accounts 20102-50301 Town Manager: General Legal Services, with a balance of (\$70,481.24), and account #20102-50320 Town Manager: Advertising Expense, with a balance of (14,370.46).

Chair: Shawn O'Neill

AGENDA ITEM #7765

Discussion with Action: Approve the line item transfer for the Town Manager Budget in the amount of \$9,143.20 from account # 20102-50101 Department Head Salary, with a balance of \$9,143.20, and \$7,075.34 from account #20102-50315 User License Expense, with a balance of \$7,839.83, to account #20102-50258 Employment Testing, with a balance of (\$16,218.54).

Chair: Shawn O'Neill

AGENDA ITEM #7766

Discussion with Action: Approve the line item transfer for Solid Waste Budget in the amount of \$42,661.97 from account #20163-50340 Solid Waste: Waste Tipping, with a balance of \$42,661.97, and \$30,796.20 from account #20197-50395 Debt Service: Interest Expense, with a balance of \$32,498.21, to account #20163-50341 Solid Waste: Waste Collection, with a balance of (\$73,458.17).

Chair: Shawn O'Neill

AGENDA ITEM #7767

Discussion with Action: Approve the line item transfers for Public Works Budget in the amount of \$58,572.59:

(Transfer \$58,572.59 from the following accounts with surplus balances)

- 20151-50101 Department Head Salary with a balance of \$3,727.70,
- 20151-50108 Seasonal Employee Wages with a balance of \$5,986.19,
- 20151-50110 Overtime Construction with a balance of \$5,280.75,
- 20151-50111 Overtime Wage Expense with a balance of \$20,112.03,
- 20151-50121 Annual Stipend with a balance of \$490.89,
- 20151-50230 Clothing Allowance with a balance of \$3,034.49,
- 20151-50251 Conferences/Training with a balance of \$2,291.66,
- 20151-50252 Travel/Food/Lodging with a balance of \$867.02,
- 20151-50256 Dues/Memberships/Licenses with a balance of \$898.00,
- 20151-50401 Water Expense with a balance of \$3,871.59,
- 20151-50402 Phone/Cellular/Paging with a balance of \$856.87,
- 20151-50500 Admin/Office Supplies with a balance of \$1,015.43,
- 20151-50502 Printing/Copying with a balance of \$181.46,
- 20151-50506 Road Maint/Improvements with a balance of \$8,416.60,
- 20151-50508 Sewer Maint/Improvement with a balance of \$988.42,

20151-50515 Road Salt with a balance of \$553.49,
(Total Surplus: 58,572.59)

To the Public Works account with a deficit balance, account #20151-50106 Full Time Employee Expense, with a balance of (\$58,572.59).

Chair: Shawn O'Neill

AGENDA ITEM #7768

Discussion with Action: Approve the following line item transfers for Public Works Budget in the amount of \$144,369.81 from the following accounts with surplus balances:

\$808.42 from account #20151-50508 Public Works: Sewer Maintenance with a balance of 808.42,

\$7,941.55 from 20104-50101 Tax: Department Head Salary with a balance of 7941.55,

\$2,948.83 from account #20104-50106 Tax: Full Time Employee Expense with a balance of \$4,436.39,

\$11,970.65 from account #20105-50106 Finance: Full Time Employee Expense with a balance of \$11,970.65,

\$2,210.55 from account #20105-50251 Finance: Conferences/Training with a balance of \$2,210.55,

\$2,161.94 from 20105-50252 Finance: Travel/Food/Lodging with a balance of \$2,161.94,

\$1,232.00 from account #20105-50304 Finance: Registry of Deeds with a balance of \$1,232.00,

\$1,750.00 from account #20105-50403 Finance:Consulting/FinADV with a balance of \$1,750.00,

\$705.60 from account #20105-50502 Finance: Printing/Copying with a balance of \$1,013.85,

\$751.05 from account #20106-50106 Assessing: Full Time Employee Expense with a balance of \$1,253.02,

\$1,317.77 from account #20106-50251 Assessing Conferences/Training with a balance of \$1,317.77,

\$1,500.00 from account #20106-50252 Assessing: Travel/Food/Lodging with a balance of \$1,500.00,

\$6,000 from account 20106-50300 Assessing: Professional Engineering Services with a balance of \$6,000.00,

\$10,417.60 from account #20107-50501 Town Clerk: Operating Supplies/Equipment with a balance of \$10,417.60,

\$1,036.27 from account #20107-50500 Town Clerk: Office Admin with a balance of \$2,393.52,

\$55,933.91 from account #20119-50210 Health Insurance with a balance of \$124,245.01,

\$35,683.67 from account #20197-50330 Debt Service: Equipment Replacement with a balance of \$36,024.99,

(Total Surplus: \$144,369.81)

To the following Public Works accounts with Deficit Balances:

- 20151-50112 Stand-By Wage with a balance of (\$1,886.46),
- 20151-50300 Professional/Engineering with a balance of (\$19,935.06),
- 20151-50310 Service Contracts with a balance of (\$8,857.36),
- 20151-50318 Beach Cleaners with a balance of (\$19,990.01),
- 20151-50320 Advertising with a balance of (\$120.00),
- 20151-50336 Equipment Rental with a balance of (\$13,168.69),
- 20151-50346 Property Damage with a balance of (\$815.95),
- 20151-50400 Electricity with a balance of (\$1,451.53),
- 20151-50404 Networking/Internet with a balance of (\$3,889.85),
- 20151-50405 Heating Fuel Expense with a balance of (\$4,611.63),
- 20151-50450 Bldg Repair/Maintenance with a balance of (\$3,247.76),
- 20151-50452 Operating Equipment with a balance of (\$24,713.36),
- 20151-50455 Electrical Repairs with a balance of (\$462.11),
- 20151-50501 Operating Supplies/Equip with a balance of (\$24,128.57),
- 20151-50510 Vehicle Fuel Expense with a balance of (\$7,283.78),
- 20151-50511 Grounds Maint/Improvement with a balance of (\$9,217.66),
- 20151-50514 Road Sand with a balance of (\$590.03),

(Total Deficit Balance: \$144,369.81)

Chair: Shawn O'Neill

ADJOURNMENT