

OOBMITS Meeting Notes 02/08/18

Meetings Convened: 10:00AM in Jakeman Hall, Ocean Park; 5:00PM in Town Council Chambers

In Attendance:

Pat Brown, Chris Carmon, Wendy Chase, Jerry Gosselin, Frank Gwalthney, Lee Koenigs, Demi Kulacz, Susan McGinty, Megan McLaughlin, Helene Whittaker, Amy Wright

ITEM 1: Recap from Meeting with Patrick

- The meeting with Patrick was rescheduled due to snow until 2/14. We will update the group after that meeting.

ITEM 2: Panel Discussion

- *Final panel count/locations*

The Committee discussed finding the locations with DPW and working with them to get the posts in the ground so all they have to do once we receive the panels is affix them to the posts.

We also discussed retaining ownership of the electronic files/proofs so we can recreate them if something happened to a panel and the MITS business was no longer in existence. It was discussed to have this put into the contract we sign with Patrick.

Panel Title	Location
1907 Fire	Town Square
Alberta Hotel/Whitehall	Bills Pizza
Auto Races	Pier Area
Brunswick	Brunswick
Cultural Diversity	TBD
Everett Hotel	Parking Lot Across from Beach Bagels
Fiske Hotel	Surf 6
Grand View Inn	Saco & Biddeford Savings
Harmon Museum	Historical Society
I.O.O.F. Building	Paradise Beachwear
Libby Memorial Library	Staples Street
Montreal House	Beachwood
Town Hall	Town Hall
Noah's Ark	Grand Victorian
Old Orchard House	Rite Aid
Palace Ballroom	Palace Playland
Salvation Army	Salvation Army
Seashore House	Palace Playland
Seaside Park	Francis Street Neighborhood
Saint Margaret's Church	Saint Margaret's Church
Staples Inn	Staples Inn
The Pier	The Pier
Train Depot	Subway Building
Velvet Hotel	Grand Victorian

Ocean Park has 3 sites funded and they are looking at a possible fourth site. Two of the panels are in the Ocean Park square, one is at the Ocean Park Tennis Courts and the fourth may be at the Temple. The committee looked at the photos and write-ups at the meeting.

- *Potential location of the Cultural Diversity Panel*

The Cultural Diversity Panel was researched/written by Amy Wright and her High School class. It was discussed that this panel should be located at the Chamber of Commerce and would be a double 20x40 panel. The panel could be attached to the building. The Chamber of Commerce is a good location for this panel because it gets a lot of foot traffic with the train, bus, etc. and it is on the route from Rite Aid – Library – Chamber – Subway Building – Downtown Area.

- *Review Photos/Write-Ups for Each Site*
 - *Discuss distributing the photos/write-ups to Sponsors*

Photos/Write-Ups have been attached to these meeting notes. The Committee would like to be able to use 2 photos of possible for some of the sites.

It was mentioned that when scanning in the photos, it is better to scan them in grayscale as opposed to black and white.

The dates of when the photos of the sites were taken should be put on the panel if they are known.

The group talked about locating panels in locations where participants can look at a panel and then look across the street and see the site how it looks today. In the write-up we should say something about “across the street is...” so people understand what they are looking at and make the connection with the buildings.

We do not have any photos of the I.O.O.F. Building. It was discussed to look in the Town Hall Archive, Fire Dept./Police Archive, etc. Wendy is going to look and see if there are any photos in the Odd Fellows Archives. We also talked about the Historical Society collection, announcements, brochure clippings, etc. that they might have if it was the first Town Hall in OOB. The Biddeford/Saco Journal might also have some archives about it, we were part of Saco at the time so we might have to look there for the pictures.

A question was asked about if Dan can add a sentence about the Coal Mine on the Noah’s Ark panel.

The committee likes the look of the Hallowell panel that we received as a sample panel with the images of items that connect to the main theme of the panel. Are there things that we could add to the panels in terms of photos that would connect? A brochure from a hotel with the cost per night or what amenities they offered. The library might have some photos.

The committee talked about adding a picture of the Tabernacle to the Salvation Army panel.

- *Sponsorship line at the bottom of the panel – Review draft letter*

- *Business logo, what about individuals who sponsor a panel in honor of someone, should we allow a symbol that represents that person?*

The symbols would have to be appropriate. Once we receive the sponsorship line back from the sponsors, the Committee will review them via email and provide comments. It was discussed that the draft sponsorship letter should go out in a week and they should be back by early-March for the committee to review everything and get the materials to Patrick.

We will follow up on the letters with a phone call/email to make sure the sponsors received them and are working on their sponsorship line. We will also plan to visit some of them.

- *A lot of our panel locations were damaged during the Fire of 1907 or one of the many fires that have happened in Town. Instead of mentioning “this building was destroyed by the fire...” on every individual panel, should we put a symbol of a fire on the intro panel and on the site panels to show which sites were affected by the fire? It also saves on the word-count.*

The committee liked the idea of the fire symbol on the panels and Patrick said it is something we can do. It was also brought up that we should have a wave on the panels that have photos taken from the beach side to let people know that the angle of the photos was from the beach side but the panels could not be placed on the beach.

- *We have 2 intro panels that we did not get sponsorships for, we do not need sponsorships for them but we have space for business logos, etc. at the bottom. Should we instead put the names of the committee members on these panels along with our OOBMITS logo and maybe a picture of the committee?*

The committee discussed putting names as first initial last name on the panel. We will have to create a form and send it to each of the committee members to sign that they are okay having their name on the intro panel. We decided to put the OOBMITS logo next to the names.

We also discussed who is “on the committee,” it depends on if they have attended a meeting in the last year/other ways they have participated in the project. The group discussed putting on the panel something about community collaboration and recognizing the Chamber of Commerce, Library, Ocean Park Association, Historical Society and involvement by the OOB High School.

Committee Members: A. Wright, C. Carmon, D. Blaney, D. Kulacz, F. Gwalthney, H. Whittaker, J. Gosselin, K. Schwickrath, K. Verreault, L. Koenigs, L. Rioux, M. McLaughlin, N. Castle, P. Brown, S. McGinty, W. Chase

- *Where should our intro panels be located? Do they have to be at the start/end of the tour? Could we have one in the square? Imperial Street by the bus stop? Chamber of Commerce?*

The committee liked the idea of having one of the intro panels in the square where it would be visible. It was also discussed having the other intro panel in Ocean Park. There were a couple of possible areas: Curtis House (Yellow building on the corner of Temple), Town owned land on

the other side of the Soda Fountain, Ocean Park Library – side next to the library on Temple/West Grand corner.

- *Logo Discussion – OOB & Ocean Park*

There were 4 options to vote on for the logos. One was to have a project logo at the top that combined both OOB and Ocean Park, another was to have one large Town logo for each part of the project placed at the top, another was to have on large Town logo at the top of the panels and a smaller logo at the bottom of all of the panels, a last one was to put our OOBMITS logo on the panel.

The option the committee chose was to put the OOB logo at the top of all of the panels and a smaller Ocean Park logo at the bottom of the Ocean Park panels.

If a business does not have a logo at 600dpi, it should be okay because they are going to be small in the corner of the panels. The committee discussed the scanner that is available at the library that we could use and they also have a designer who can bring the photos up to 600dpi. There is also a scanner that does 2,000dpi at the Dyer Library in Saco. The Historical Society is planning to get a scanner but it might not be in time for us to be able to use for the panel photos.

ITEM 3: Timeline

- *We are hoping to get materials to Patrick by Early March*
- *We are looking at about a 2 month turnaround once we get all of the materials to Patrick. Patrick says it will take 2-3 weeks to get proofs, make corrections and get proofs back to the designer, after that 5 weeks for fabrication and shipping, assuming all goes well, 2 weeks for installation – depending on DPW schedule.*

Since it is going to take 2 months once we get all of the materials to Patrick we are looking at having all of the materials prepared and ready to go by mid to late March at the latest. This means we have to get the letters to the sponsors and ask for their sponsorship lines by early March.

We also need to reach out to the manufacturer of the sign posts and ask how long they anticipate the production taking. We will need to have a meeting with DPW to figure out where the posts are going, see if we can reach out to businesses about putting them on buildings and then get them ordered.

The committee talked about creating a timeline chart to track and see if we are on target throughout the course of our progress before we get the materials to Patrick.

ITEM 4: Student Meeting

- *Ideas to recognize student involvement in the project. They have helped with the Haunted Walk, Memories Event and researched/wrote the Cultural Diversity Panel.*

One idea was to have a student/parent dinner and hand out framed certificates recognizing participation in the project. We also discussed inviting the members from the Harmon Museum who have helped out with the project.

Another idea was to have a trolley tour of the MITS sites for students/parents with snacks/beverages in Late April. It would help to connect them to the project itself. Shuttlebus has already donated a trolley for our use. We could meet at the High School, grab some snacks, take the students/parents on the trolley around Town and where the sites will be and then back to the High School to say thank you and present the certificates.

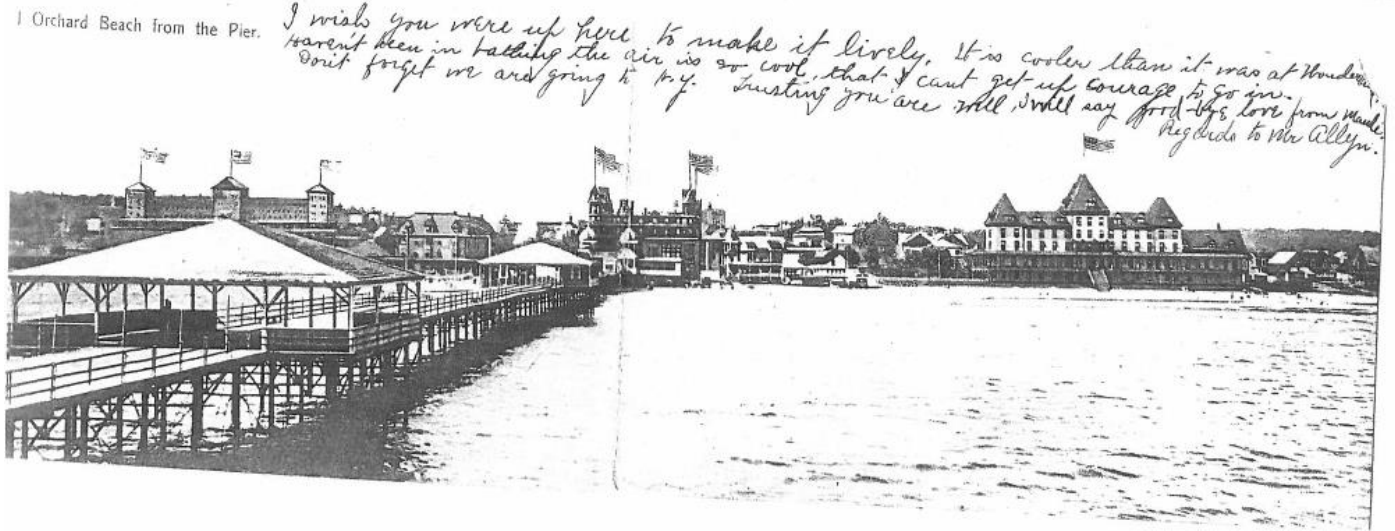
OTHER BUSINESS:

Ever since we had the memories event last March, we have been trying to capture the memories of so many people in Town. We had memory sheets where people could write down their memories but unfortunately no one wants to take the time to write them down. We discussed having a picture of all of the panels once they are in place and then recording people talking about their memories or memories that have been passed down to them about each of the sites and make a video out of it. For example, *“you have 60 seconds, tell me everything you know about Noah’s Ark.”* This would be recorded and the voice would be overlaid with a photo of the corresponding panel.

MUSEUM IN THE STREETS PHOTO CHOICES

1. 1907 Fire (2 Photos if Possible)

BEFORE



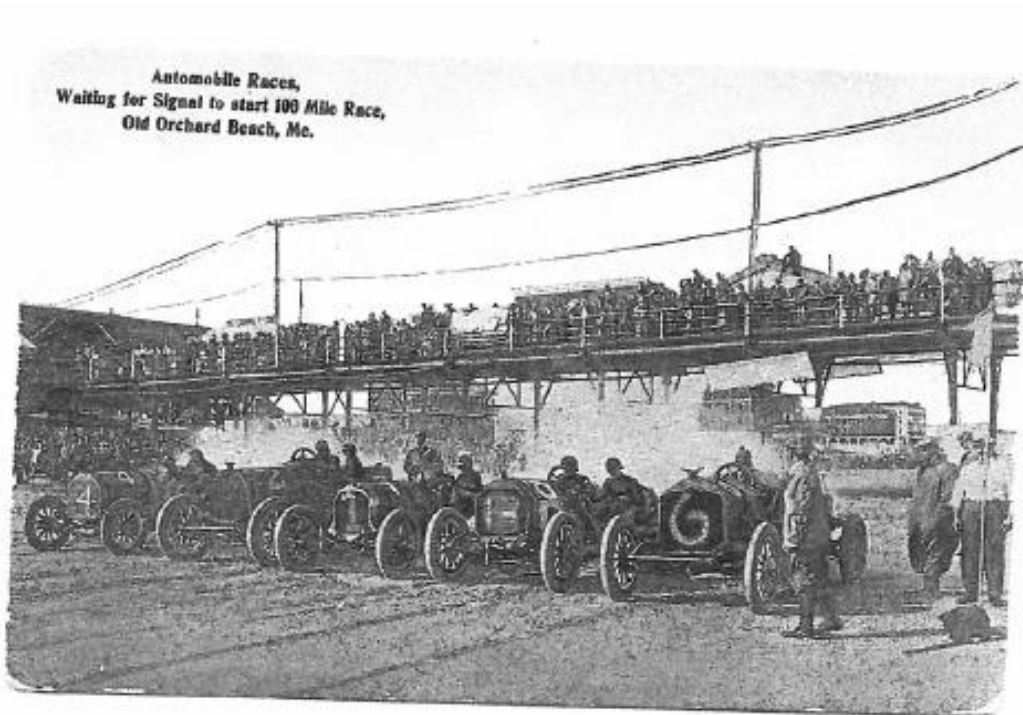
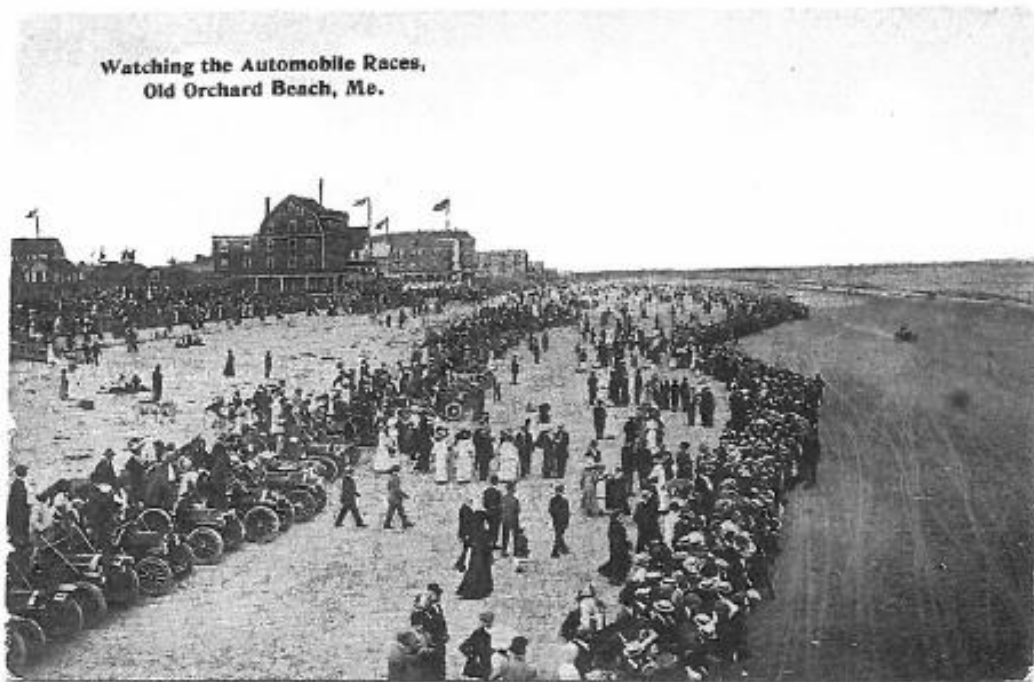
AFTER



2. Alberta Hotel/White Hall Building



3. Auto Races (Pier Area) (2 Photos if Possible)



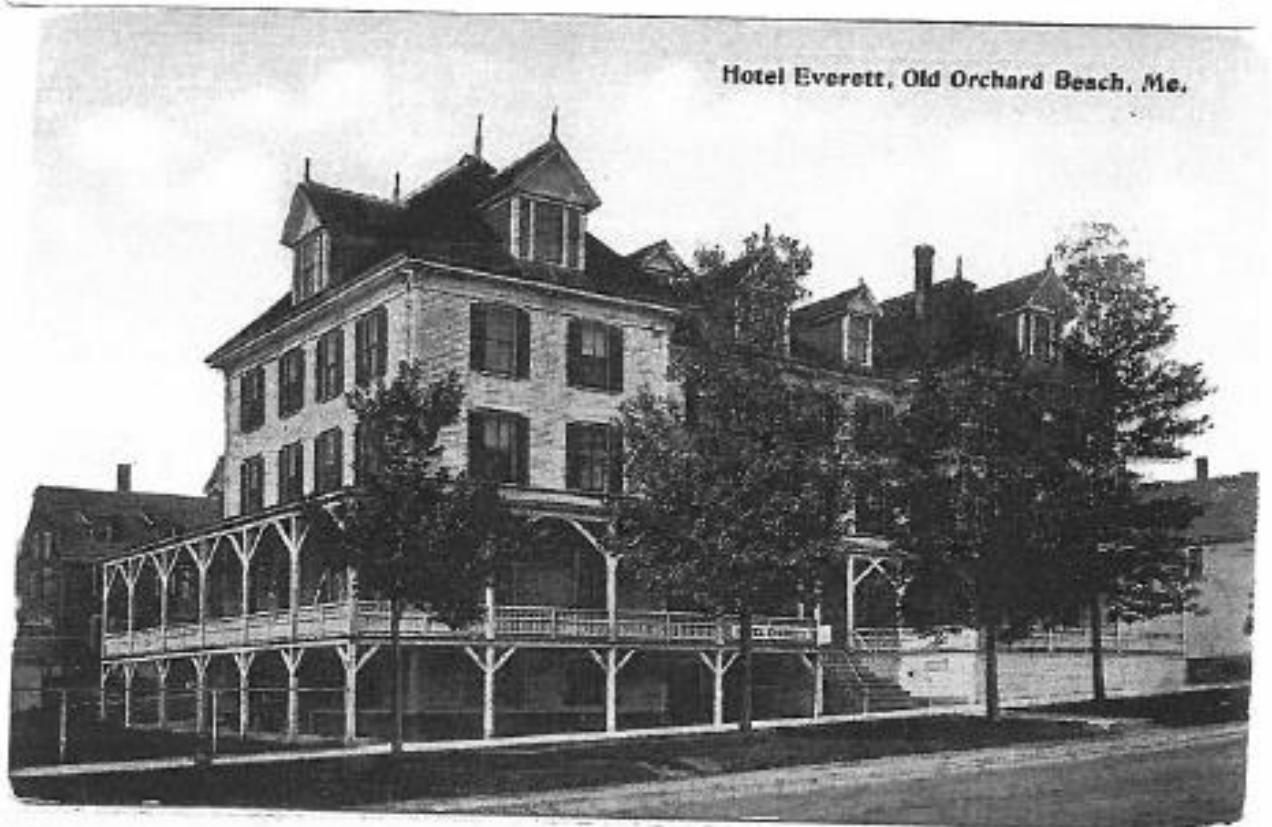
4. BRUNSWICK (2 Photos if Possible)



Brunswick Hotel, Old Orchard Beach, Maine



5. EVERETT HOTEL



Hotel Everett, Old Orchard Beach, Me.

The Everett, Old Orchard, Me.

18931

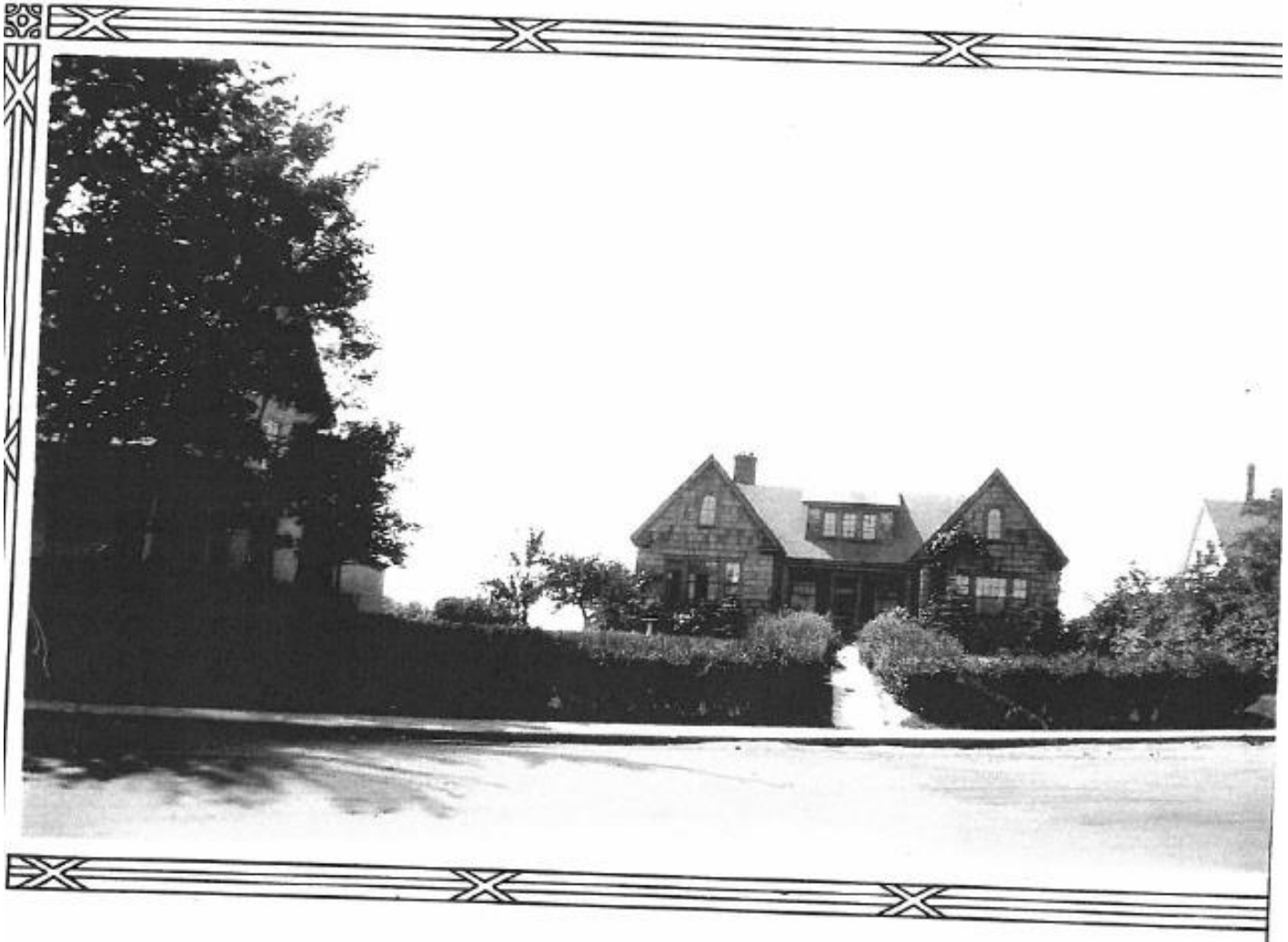
6. FISKE HOTEL



7. GRAND VIEW INN (As long as the Roofline is Visible in the Original Photo)



8. HARMON MUSEUM

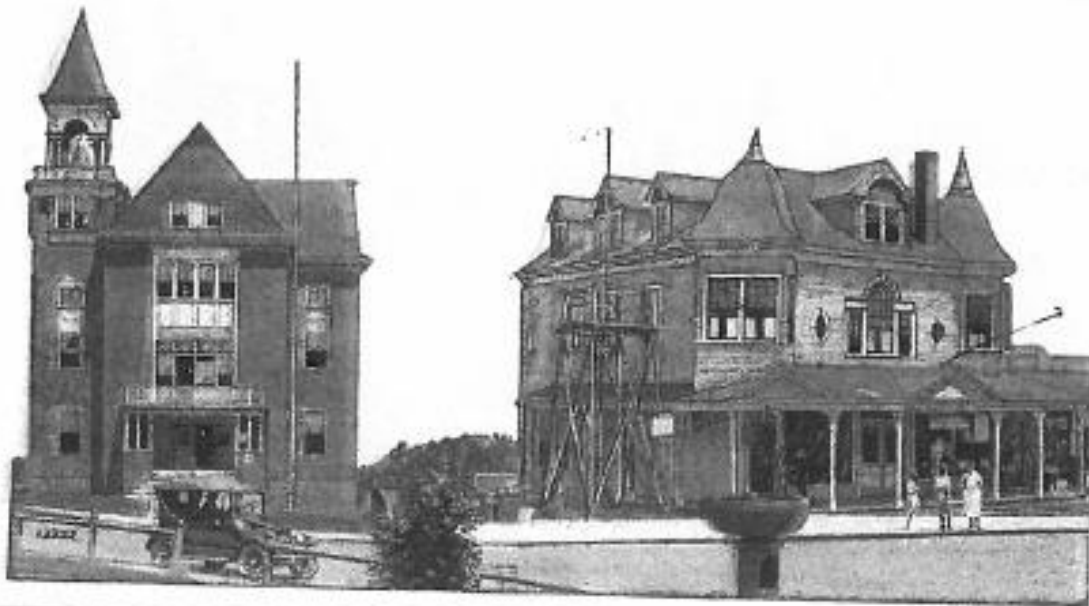


9. TOWN HALL (2 Photos if Possible)



Town Hall and Post Office, Old Orchard, Me.

Town Hall and Post Office, Old Orchard, Me.



10. OLD ORCHARD HOUSE (2 Photos if Possible)



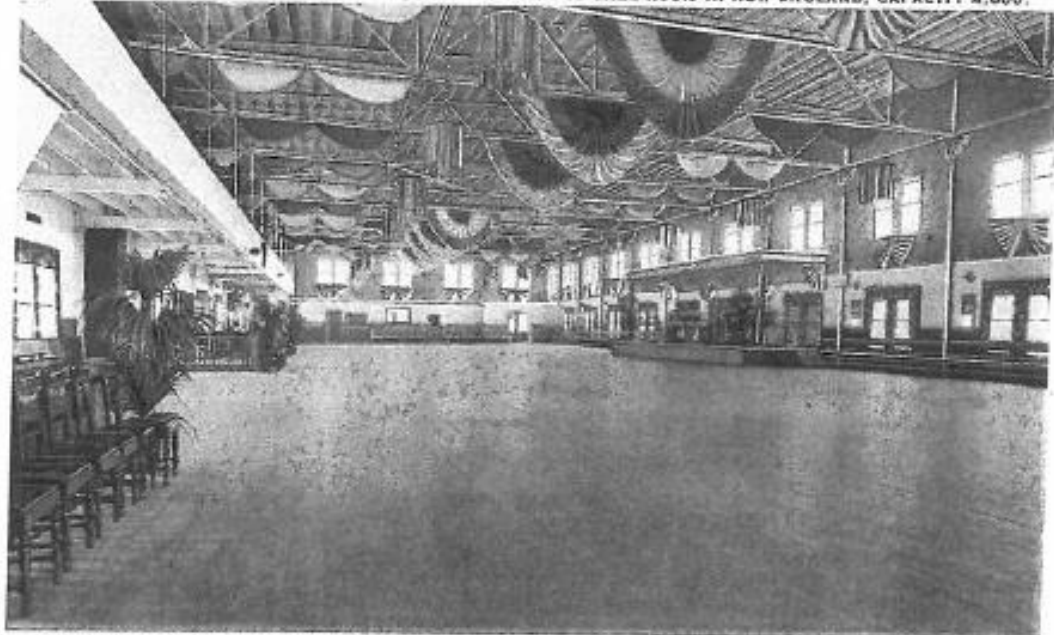
11. PALACE BALLROOM (2 Photos if Possible)

PALACE BALL ROOM BUILDING, CAPACITY 4,000, LARGEST IN NEW ENGLAND.



106429

July 7, 1926 - Grand Concert in the PALACE BALL ROOM IN NEW ENGLAND, CAPACITY 4,000.



106428

12. THE PIER (2 Photos if Possible)

Original 1898 pier



Old Orchard, Maine.

2nd pavilion

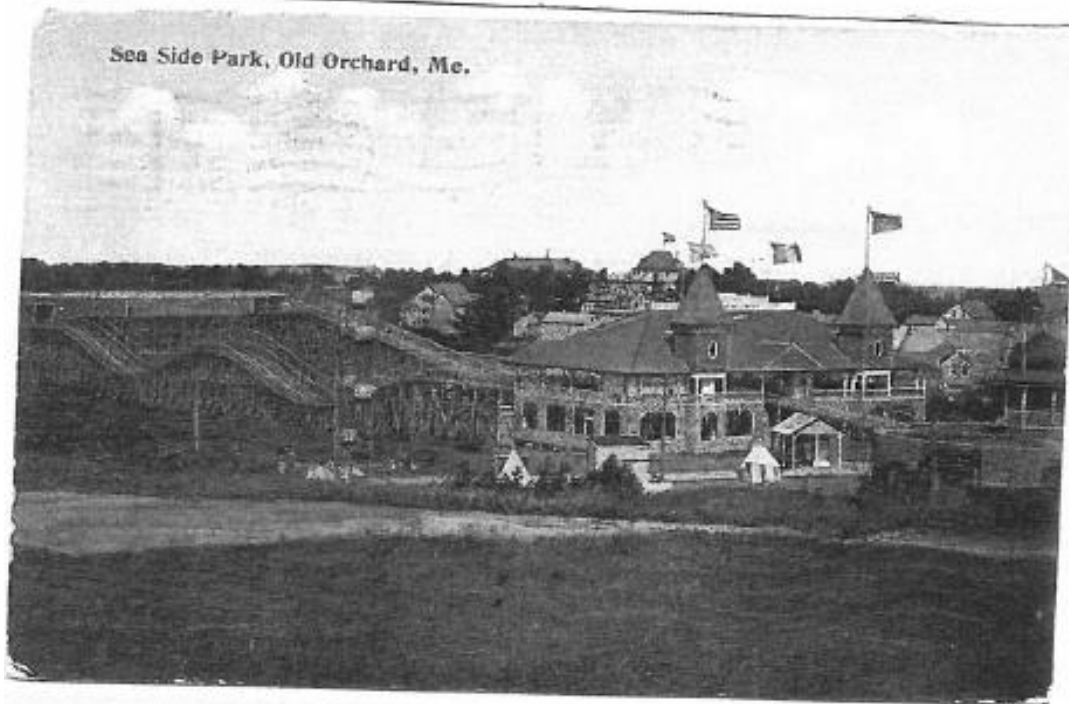


Old Orchard Ocean Pier
Greetings from Old Orchard.

13. SEASHORE HOUSE (2 Photos if Possible)

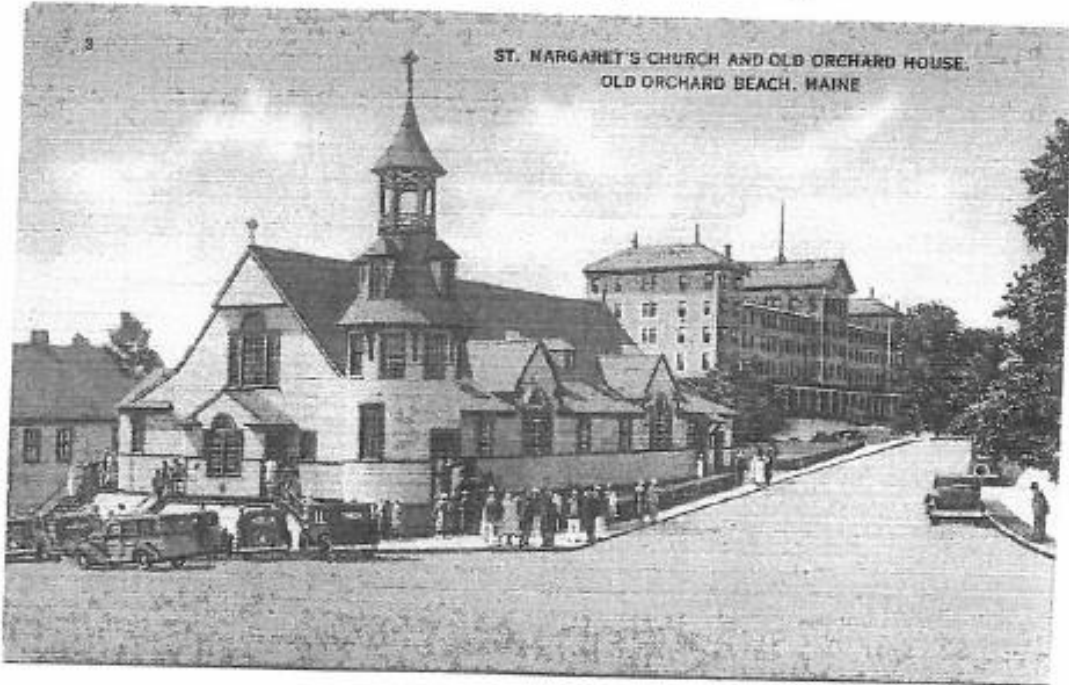


14. SEASIDE PARK (2 Photos if Possible)



15. SAINT MARGARET'S CHURCH (2 Photos if Possible)

Post 1915 - present day

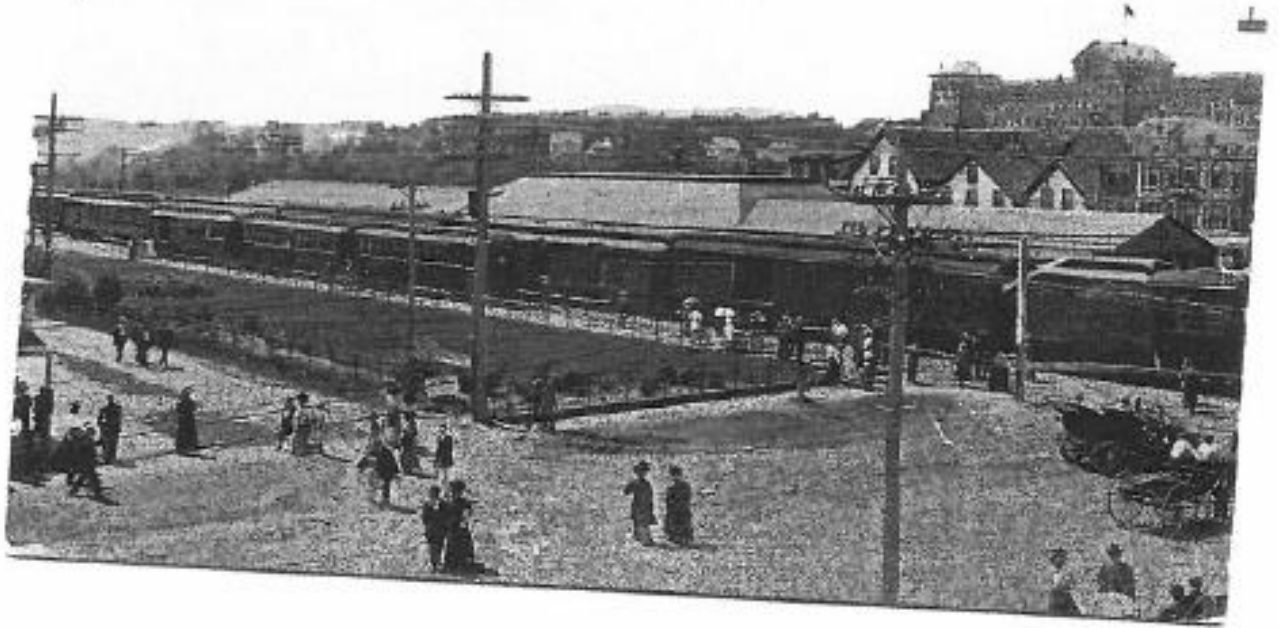


16. STAPLES INN

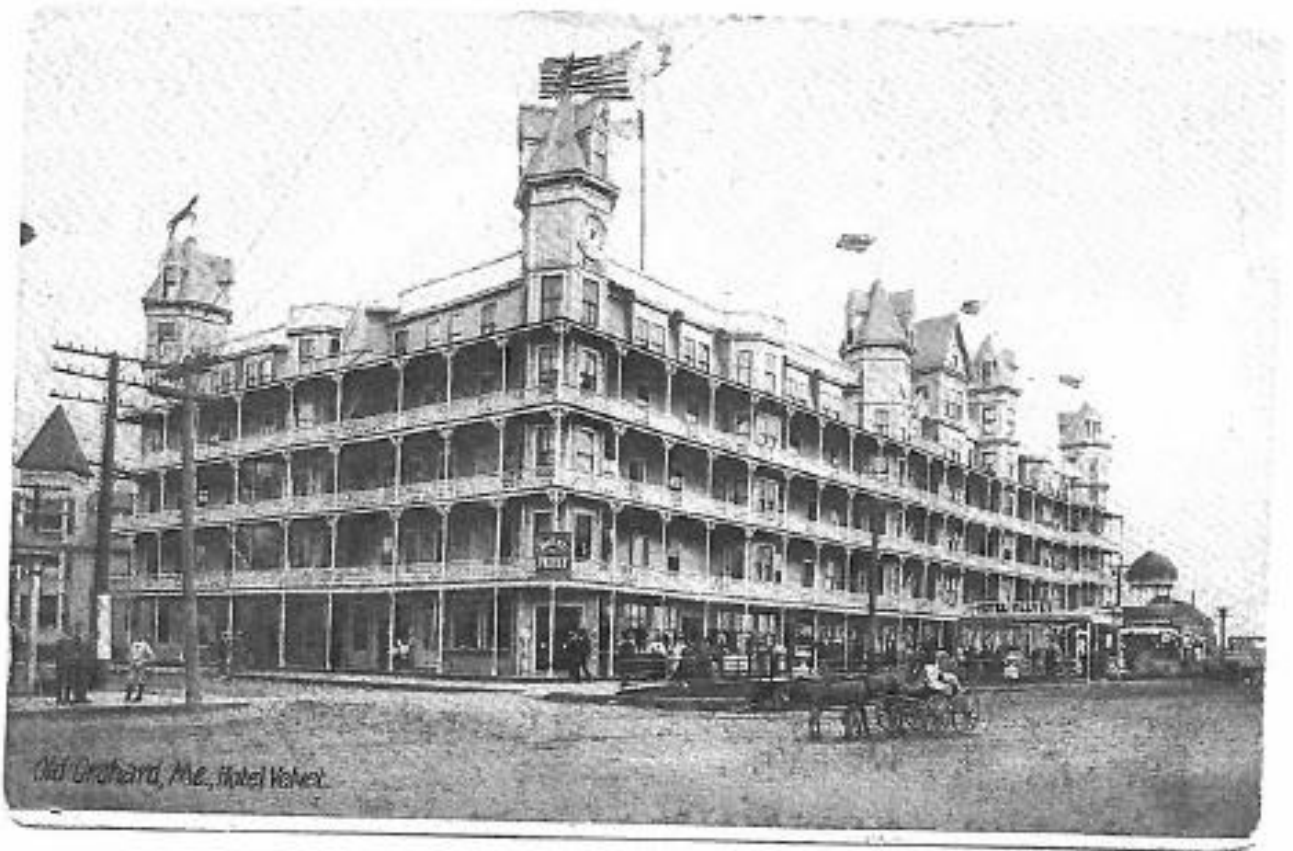


17. TRAIN DEPOT

*View of B. & M. R. R. Station, showing
Old Orchard House, Old Orchard, Me.*



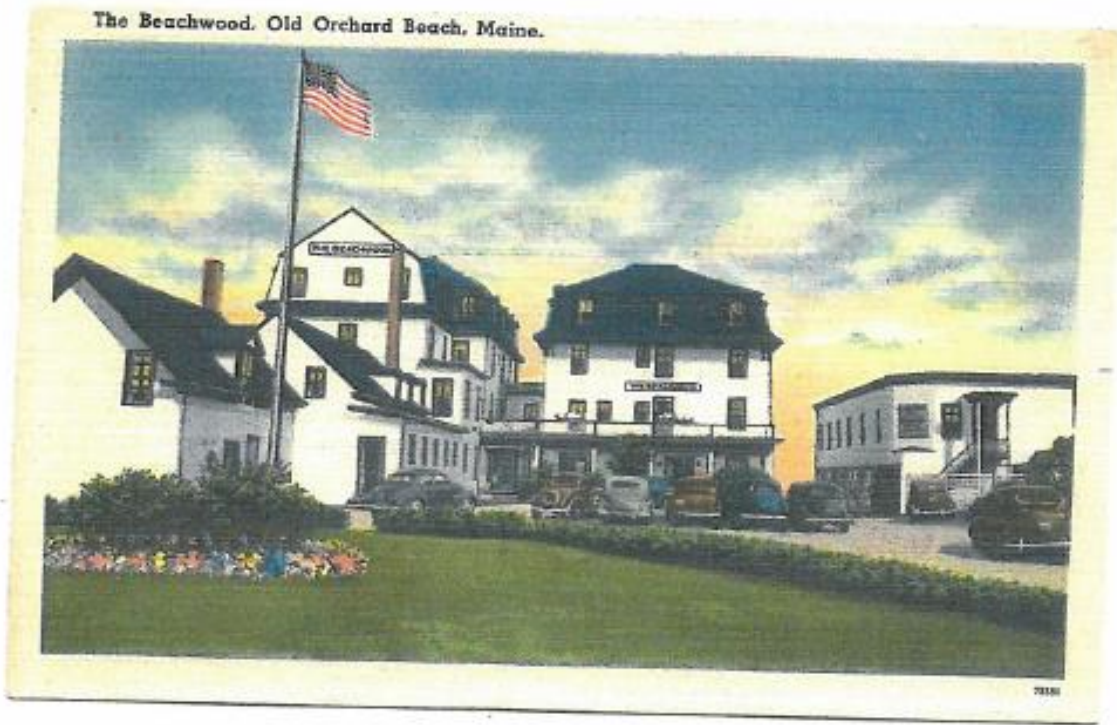
18. VELVET HOTEL



19. NOAH'S ARK (2 Photos if Possible)



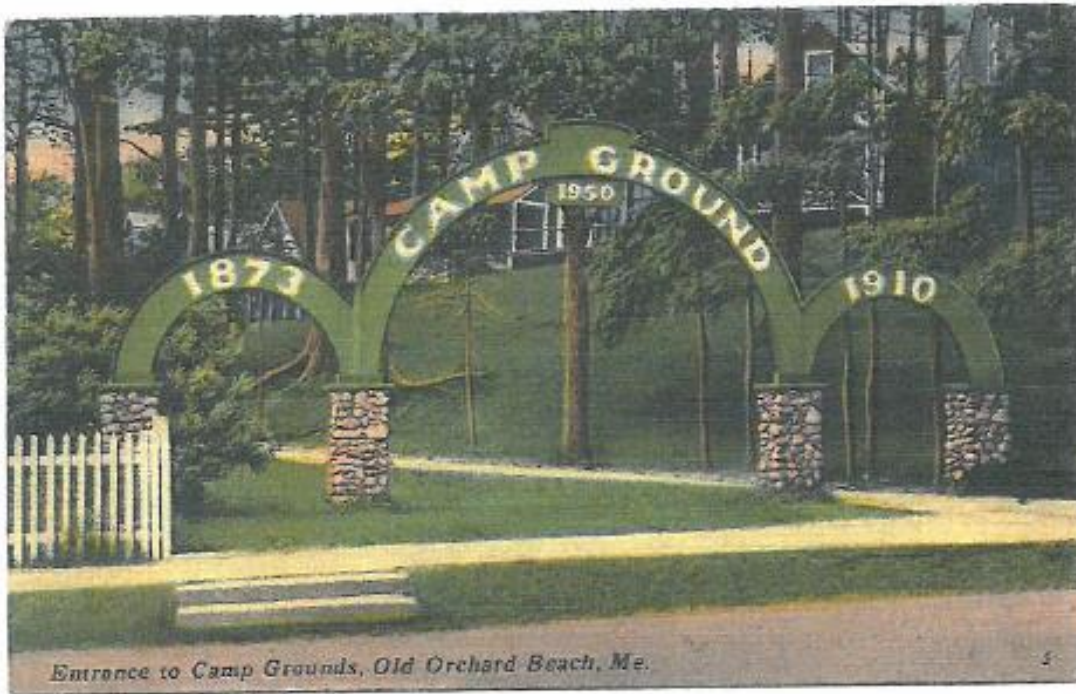
20. BEACHWOOD/MONTREAL HOUSE (2 Photos if Possible)



21. SALVATION ARMY (Looking for Additional Photos for this one)



Old Orchard Me. Camp Meeting Grounds



Entrance to Camp Grounds, Old Orchard Beach, Me.

Additional Panels we Need Photos For:

Cultural Diversity

I.O.O.F.