



Town of Old Orchard Beach

Human Resources
OOB Town Hall
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June 20, 2017

May 2017 Monthly Update from the Human Resource Office

Human Resource Manager:

We are still looking to fill lifeguard and Ballpark openings. As with many businesses, we have found that the number of applications was much lower this year and finding qualified applicants difficult.

The new Facebook page has reached over 100 people in just a short time. Information from the departments will be posted here. We will post job openings, Election results, street paving notices, and more. You can find the page at <https://www.facebook.com/TownOOB/>.

Fiscal year end updates are in process and will be ready by the end of June.

Union Contracts:

We are in negotiations with 3 of our Unions:

- IAFF Local 2247 (Fire)
- Teamsters Local 340 (Town Hall Clerical & Maintenance)
- AFSCME Council 93 Local 481 (Public Works)

Hiring:

We advertised for the following positions:

- Per Diem Firefighters
- Reserve Police Officers
- Summer Camp Junior Counselors
- Summer Camp Senior Counselors
- Summer Camp Coordinators
- Ballpark Help
- Public Works Seasonal Laborer
- Lifeguards
- Planning/Code Administrative Assistant

We have filled all the openings for the Recreation summer camp positions. We have 12 new Reserve Officers joining our 13 returning Reserve Officers. We have 20 lifeguards on staff, 17 returning and 3 new. Public Works and Wastewater have filled their seasonal positions. We also added 2 Per Diem firefighters to our staff.

Wellness:

We have 1 class set for June. The Cancer Center of York will be giving a presentation on Sun Safety. Those in attendance will also receive a facial screen to evaluate sun damage.

Upcoming:

- Updating Personnel Policy
- Updating employee evaluation form

Respectfully,

A handwritten signature in black ink that reads "Fran Beaulieu". The signature is written in a cursive style with a large, stylized initial "F".

Fran Beaulieu
Human Resource Manager