

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Tuesday, May 21, 2019
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, May 21, 2019. Chair Thornton opened the meeting at 6:33 p.m.

The following were in attendance:

**Chair Joseph Thornton
Vice Chair Shawn O'Neill
Councilor Jay Kelley
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid
Finance Director Diana Asanza**

Absent: Councilor Kenneth Blow

EMERGENCY ITEM:

EMERGENCY MOTION

CHAIR: I am asking that we add to the beginning of the Agenda this evening, a Presentation on STREET SCAN by Stanly Karlen, Manager of Street Scan.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to add to the beginning of the agenda a Presentation on STREET SCAN by Stanley Karlen, Manager of Street Scan.

VOTE: Unanimous.

CHAIR: I ask for a motion to Add to the Agenda – Agenda Item Number 7389 following Agenda Item Number 7888– Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Add Agenda Item Number 7389 – Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

VOTE: Unanimous.

CHAIR: I ask for a motion to Add to the Agenda – Agenda Item Number 7390 following Agenda Item 7389 – Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Agenda Item Number 7390 following Agenda Item 7389– Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

VOTE: Unanimous.

ACKNOWLEDGEMENT:

The Assistant Town Manager reported on the work of the Sixth Grade Class at Loranger interviewing today and tomorrow the older generation of residents.

PRESENTATION: STREETSCAN

Stanley Karlan made the presentation on STREETSCAN. He gave an overview and indicated that over nineteen States and Provinces and two countries have selected StreetScan and over 15,000 miles under management. There have been three patents awarded and they are part of the esri Partner Network (Silver) and the Municipal Association of Partnerships. Some of the Municipalities that he mentioned include the City of Portland, Town of York, Town of Wells, Town of Ogunquit, Town of Kennebunk, City of Portland and Town of Brunswick for a total of 1,755 miles. The firm is concentrated on Labor Intensive, Time Consuming objectives, Subjective and Partial Coverage. He talked about Computer Vision, Machine Learning, Data Science and Sensing Expertise. The scope of services includes the Project Kickoff, Data Review and PMS Assessment, Pavement Data Collection, Decision Tree Development, Reporting and Capital Plan Development, GIS Linkage and Training. During the initial meeting they concentrate on project initiation, review of existing GIS Mapping, Network Referencing and Survey and Data Protocols. Their engineering team and GIS team will meet with Town Staff and review data provided by the Town. They will thoroughly review database software options and discuss integration with GIS software products, review street network layout, evaluation of streets, previous maintenance program and practice, etc. Any existing prior spreadsheet of roadway segments shall be reviewed. He explained the 3D Imaging and Video Imagery as well as the GIS process and the rear and front cameras. The Project Timeline is initially discussed during the kick-off meeting and adjusted based on the Town's deadlines and preferences. A work

plan will be made available to the Town. StreetScan will then use the following methods to control schedule and communication throughout the project - Weekly Updates and Operator Tracker which is a web-based GIS application which shows the progress of the field crew in real-time. Percentage of the completed and remaining work will also be included in this portal. Total miles and percentage of evaluated roads are updated daily. They have the capability to filter these figures in a custom time range. Collected data is uploaded to StreetScan server where automated software processes the 3D data. It covers cracking, bumps and surface distortions, potholes and surface texture which in turn give you're a PCI Estimate and QC Review and a final PCI. The optical camera showing surface images produces videos of the QC Review. Decision Tree and Police for Maintenance and Rehabilitation Treatments includes repair category, distress types, initial repair suggestions, secondary information and a final decision. QA/QC is performed prior to data collection, during data collection, during data processing and with the final deliverables and are outlined: Prior to Data Collection – Daily “Walk-Around” – Prior to Data Collector – Sensor Data Verification, During Data Collection – Real-Time Data Verification and After Data Collection. The Decision Tree Customization included portal with School zones. StreetScan will work with the Town staff to develop a maintenance and capital plan based on projected budget scenarios, level of service and Pavement Condition Index (PCI). StreetScan can also develop additional scenarios at no additional cost. Due to the architecture of their system, generating multiple scenarios is very simple. Additionally, StreetScan will train and assist to develop and adjust both budgetary and annual reports. They system has the ability to run multi-year budget scenarios, edit and updating capabilities and merge, add and split segments. StreetScan will review the Town’s shape files required for the pavement management system. As needed, StreetScan will update the segmentations and perform rubber sheeting to make sure the various datasets can be overlaid spatially. An ID field will be added to all datasets to allow relating the datasets by a common attribute as well. There will be a comprehensive training plan and strategy for Client users to operate the Streetlogix Portal and provide ongoing support and maintenance. Training will include end-user training; functional/ system administration; and database/technical training for the Engineering Department of the Town including GIS as needed with Streetlogix. StreetScan will review the Town’s shapefiles required for the pavement management system. As needed, StreetScan will update the segmentations and perform rubber sheeting to make sure the various datasets can be over-layered spatially. An ID field will be added to all datasets to allow relating datasets by a common attribute as well. Overall pricing was discussions for a 82 lane miles including Scan Van Data Collection at \$110 for a total of \$9,020; Data Processing at \$90 for a total of \$7,380; Pavement Management Plan at a fixed price of \$3,000; Travel Cost at a fixed price of \$500; Licensing, Support and Hosting for a cost of \$3,550; for a total cost of \$23,450.

GOOD & WELFARE:

JOHN GALLO: He talked about needing host families and how to be contacted if there is an interest.

ACCEPTANCE OF MINUTES:

Accept the Town Council Minutes of May 7, 2019; Town Council Workshop of May 7, 2019; and Town Council Workshop of May 15, 2019.

MOTION: Councilor Kelley motioned and Vice Chair O'Neill seconded to Accept the Minutes as read.

VOTE: Unanimous.

PUBLIC HEARING:

CHAIR: I open the Public Hearing at 7:08 p.m.

Joshua Mokarzel dba/JMIVM LLC dba/Island View Motel (302-7-9), 172 East Grand Avenue, sixteen year round Motel rentals; Joan Angelakis (313-1-1), 116 West Grand Avenue, two year round rentals; Matthew Chamberlain & Natash Erb dba/E&C Real Estate (304-6-2), 70-72 East Grand Avenue, fifteen year round rentals; Jetta Antonakos (211-9-2) 218 Temple Avenue, one year round rental; David & Laura Webb (318-8-6-10), 146 West Grand Avenue, Unit 10, one year round rental; Carol Marcotte (319-11-5), 27 Reggio Avenue, one seasonal rental; Marcel Nunes (301-3-1-307), 189 East Grand Avenue, #307, one year round rental; Paul Dornan (316-8-4), 111 West Grand Avenue, two seasonal rentals; James Locke & Patricia Farrell (311-5-2), 74 Washington Avenue, one seasonal rental; Eidan Bereby dba/Maine Ink (206-31-4), 31 Old Orchard Street, year round Tattoo & Retail Shop; Shawn Vance & Barbara Ouellette dba/The Pizza Stand (306-4-A), 15 East Grand Avenue, seasonal Victualers w/Prep/No Alcohol; John Foran (206-31-4), 31 Old Orchard Street, Tatooist; and Paula Yetman/Thomas Leonard dba/Yetman Sober Housing, Inc. dba/Tom's Place Restaurant (306-4-4), 15 East Grand Avenue, Victualers with Alcohol.

CHAIR: I close this Public Hearing at 7:10 p.m.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve Business Licenses as read.

VOTE: Unanimous.

PUBLIC HEARING AMUSEMENT PERMITS AND APPROVAL:

CHAIR: I open this Public Hearing at 7:10 p.m.

Kelley & Robert Greenlaw dba/GFB Scottish Pub, LLC (205-3-1-B), 32 Old Orchard Street, Acoustic/Amplified and Karaoke from 12:00 p.m. to 12:30 a.m. – with the condition that should there be one official and substantiated complaint, including exceeding the Noise Ordinance, that the License will come back to the Town Council

for consideration - Inside; William & Linda Newmann – Last Call Inc. dba/Last Call Sports Bar (206-31-19-A), 4 First Street, Amplified Live Bands– 11:00 a.m. to 1:00 a.m. – Inside; Keith O’Leary – Pun Saloon dba/Uptown O’Leary’s Public House (206-31-9-A), 41 Old Orchard Street, Acoustic Blues – 8:00 p.m. to 12:00 a.m. - Inside; Michael Harris – Sandy Bottom Investment Group, Inc. dba/Myst Restaurant (306-1-2-I), 1 East Grand Avenue, Amplified & Acoustic Music – 12:00 p.m. to 1:00 a.m. – Inside and Outside; William Marshall dba/The Whaler Bar & Restaurant (206-31-17), 20 Staples Street, Acoustic Music – 8:30 p.m. to 12:30 a.m. - Inside; Jane Orne dba/Weekend at Bernie’s Beach Club (307-3-1-B), 8B West Grand Avenue, Live and Recorded Music – 12:00 p.m. to 1:00 a.m. – Inside; and Demetrios & Chrysanthe Dikos dba/Chrys’s Restaurant (306-5-1-E), 6 East Grand Avenue - Music from 8:00 p.m. to 12:00 a.m. - Inside.

CHAIR: The Chair closed the Public Hearing at 7:25 p.m.

Discussion did involve the Kelley & Robert Greenlaw dba/GFB Scottish Pub, LLC (205-3-1-B), 32 Old Orchard Street, Acoustic/Amplified and Karaoke from 12:00 p.m. to 12:30 a.m. – with the condition that should there be one official and substantiated complaint, including exceeding the Noise Ordinance, that the License will come back to the Town Council for consideration – Inside. The owner spoke and asked that the conditions be removed but the Council felt they should remain, acknowledging that there has been a real effort by the establishment to see that issues were being addressed. The Council felt that the stipulations were not negative and should remain. There was also discussion about keeping the door closed and maintaining the noise element within the establishment but Chief Kelley indicated that this is difficult particularly in a very hot summer night when air conditioning isn’t effective.

MOTION: Councilor Kelley motioned and Vice Chair O’Neill seconded to Approve the Amusement Permits as read.

VOTE: Unanimous.

PUBLIC HEARING LIQUOR LICENCE PERMITS AND APPROVAL:

CHAIR: I open this Public Hearing at 7:25 p.m.

Paula Yetman & Thomas Leonard dba/Tom’s Place Restaurant (306-4-4), 15 East Grand Avenue, m-v in a Restaurant; and Demetrios & Chrysanthe Dikos dba/Chrys’s Restaurant (306-5-1-E), 6 East Grand Avenue, m-s-v in a Restaurant/Lounge (adding Spirituous to the License).

CHAIR: I close the Public Hearing at 7:26 p.m.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the New Liquor Licenses as read.

VOTE: Unanimous.

TOWN MANAGER'S REPORT:

The Town is working with the Maine Department of Transportation staff and engineers and with the Bicycle Coalition of Maine on a demonstration project at the Halfway intersection to introduce temporary changes to the traffic lanes and pedestrian crossings with the goal of slowing speeds of traffic lanes and pedestrian crossings with the goal of slowing speeds of traffic at this challenging Rt. 5 intersection with Temple Avenue, Old Salt Road and Old Orchard Road. The changes will be made in early June using bollards and road striping so that should the new configuration prove successful it can be incorporated into MDOT's Saco Avenue/Rt. 5 Road Project in September. The Town Manager noted that we will have General William Begert, a four-star General, as the Master of Ceremony at the Memorial Day Celebration. He reminded everyone to vote on the June 11th election when the High School will be open from 8:00 a.m. to 8:00 p.m.. He understood that there was a \$200,000 amount added to the School Budget at the Regional Budget meeting last week. This money was not requested by the Superintendent who specifically stated that the administrative staff did not support adding these funds to the School Budget this year. That would add eleven cents to the tax rate in FY20. He encouraged all Town residents to turn out and vote next Tuesday. A yes vote would add \$200,000 and 11 cents to the tax rate. A no vote would support the budget that the Superintendent and School Committee had agreed on for FY20. The Legislature passed a bill that will allow Old Orchard Beach voters, if they so choose, to dissolve the RSU and restore in its place a municipal school district, the same structure that existed ten years ago before the RSU was created. We are facing a shortage of lifeguard staff this summer. Last year we were able to have five or six guard towers. We will continue our efforts over the weeks ahead to recruit additional qualified lifeguards. Once again this year we will need to curtail the cleaning of many areas of the beach because of the presence of piping plovers, which are protected under Federal law. The Town will work closely with State IFW officials with regard to what areas will be permitted to use our beach cleaning equipment on and how close we may work in proximity to nesting areas. He wanted to remind the residents and visitors that there will be parts of the beach that will have seaweed or other debris present because of limits placed on the Town's cleaning personnel to operate motorized equipment. He asked for patience and understanding by all.

NEW BUSINESS:

7380 Discussion with Action: Appoint Douglas LeClair as a Regular Member of the Ballpark Commission, term to expire 12/31/2021.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Appoint Douglas LeClair as a Regular Member of the Ballpark Commission, term to expire 12/31/2021.

VOTE: Unanimous.

7381 Discussion with Action: Set the Public Hearing date of June 4, 2019 to Amend the Town of Old Orchard Beach Code of Ordinances as follows: Amendment to Chapter 78 - Zoning, Article VII – Conditional Uses, Division 2 – Conditions, and Section 78-1272 – Accessory Dwelling Unit.

BACKGROUND:

Due to the recent influx in Accessory Dwelling Unit (ADU) proposals the Planning Board asked that Staff look into ADU ordinance amendments. The primary concern is ADU's created a loophole in ordinances that allowed what would normally be considered a two-family to be permitted where it may not normally be permissible. The advantage of ADU's over two-family's is ADU's are not considered a unit for density purposes (lot square footage/unit) while each unit of a two-family must use the lot square footage/ unit calculation.

For example, someone has a lot size of 7,500 sq. ft. and they want to create a second unit attached to their single-family home. Their lot is located in a district that requires 5,000 sq. ft./ unit. To create a two-family their lot size would require a minimum of 10,000 sq. ft. (two units at 5,000 sq. ft./unit = 10,000 sq. ft.). With a density of 5,000/unit, a two-family would not be allowed because their lot size is 7,500 sq. ft. Knowing a two-family is not allowed because of the sq. ft./unit requirement, the person can propose an ADU because ADU's are not considered a unit for density purposes and the 5,000/unit does not apply. Now that density is no longer an issue, the ADU essentially turns something that was not permissible into an allowed use.

ADU's do have some limitations that two-families do not; although, one of the most common ADU limitations does not exist- use of the ADU by family members only. Because an ADU's use is not restricted to family member occupancy the second unit can be rented to anyone. And it is that, along with the lack of a density calculation, which makes the ADU an attractive use to get a higher density on marginalized lots where it would not normally be allowed.

Amendment Highlights:

- **Performance Standard (a) – This is a new standard that requires the lot owner to live in either the principal structure or the ADU and that neither the principal structure nor the ADU can be rented.**
- **Performance Standard (b) – This is a new standard that requires the ADU occupant be a relative.**
- **Performance Standard (c) – This is a new standard that requires the Applicant to provide and record in the Registry a Covenant that the ADU will comply with the standards in the ordinance. Planning Staff will provide the applicant with a standard “Declaration of Accessory Dwelling Unit Covenant” form to complete and record.**

- Performance Standard (d) – This standard already existed, however, we changed the language regarding the primary and “subordinate” entrances into the ADU.
- Performance Standard (e) – This is a new standard that briefly touches upon the aesthetics of the ADU. This language was already in the existing ordinance in some capacity but we thought it could be its own standalone standard.
- Performance Standard (f) – This standard already existed, however, we added in the piece about the ADU’s being a maximum of 1,000SF and that they cannot have more than two bedrooms.
- Performance Standard (g) – This is a new standard that requires off-street parking and language regarding curb cuts or wider driveway width.
- Performance Standard (h) – This standard already existed, however, we added language about a single water service as well.
- Performance Standard (i) – This is a new standard regarding septic systems. The PB already requires septic system designs and this provides the regulatory support.
- Performance Standard (j) – This standard already existed, we changed “main residence” to primary dwelling to be consistent.
- Performance Standard (k) – This standard already existed, however, we made the standard clearer by removing the second part that discusses nonconforming uses.
- This is a new section which includes definitions that apply strictly to the ADU ordinance.

Current ADU Ordinance:

78-1272 – Accessory Dwelling Unit

The purpose of the sections concerning accessory dwelling units is to provide a diversity of housing for residents while protecting the single-family character of residential neighborhoods. Accessory dwelling units are allowed as conditional uses in all residential districts and shall comply with the following conditions:

(1)The accessory dwelling unit shall be accessed via the living area of the primary structure, and all other entrances to the accessory dwelling unit shall appear subordinate to the main entrance. Any proposed additions to the main structure or accessory structures shall be designed to be subordinate in scale and mass to that of the main structure and compatible with the architectural style and quality of the main structure.

(2)The accessory dwelling unit shall have at least 500 square feet of floor area but shall not exceed 50 percent of the floor area of the main dwelling unit. Floor area measurements shall not include unfinished attic, basement or cellar spaces nor public hallways or other common areas.

(3)The dwelling shall be served by a single electrical service.

(4) Only one accessory apartment shall be permitted per lot. It shall be made part of the main residence.

(5) Accessory apartments shall not be permitted for any nonconforming structure or use, where nonconformity is due to the use of the premises, as opposed to nonconforming dimensional requirements.

Where ADU's Are Allowed:

- Residential 1
- Residential 3
- Residential 5
- Neighborhood Commercial 1
- Neighborhood Commercial 2
- Neighborhood Commercial 3
- Neighborhood Commercial 4
- Rural District
- Beachfront Resort District
- Residential Beachfront District

Planning Board Action:

The PB considered ADU's during several meetings earlier this year. PB consideration included several draft ordinances and a public hearing. During the April meeting the PB voted 5-0 to recommend the Council adopt the proposed amendments to the ADU ordinance.

**AMENDMENT TO CHAPTER 78, SEC. 78-1272 (ACCESSORY DWELLING UNIT)
Town Council - 21 May 2019**

New language is blue underscore. Ordinance deletions are ~~struck~~.

Sec. 78-1272. – Accessory Dwelling Unit

(1) **Purpose.** The purpose of the sections concerning Accessory Dwelling Units is to provide a diversity of housing for residents while protecting the single-family character of residential neighborhoods. Accessory Dwelling Units are permissible as conditional uses ~~in all residential districts and shall comply with the following conditions:~~ provided they meet the performance standards described in this section.

(2) **Performance Standards.**

(a) **The Owner of the lot on which the principal structure is located must reside in the principal structure or the Accessory Dwelling Unit, either of which residence may be seasonal. An Accessory Dwelling Unit may be located on a lot which the owner occupies as a seasonal residence.**

however, neither the Accessory Dwelling Unit nor the single-family dwelling shall be rented.

- (b) The person occupying the Accessory Dwelling Unit shall be a first, second, or third degree relation (parent, child, stepchild, sibling, aunt, uncle, niece, nephew, or grandparent) of the principal occupant of the single family dwelling by blood or by marriage and the burden of proof of this relationship shall be on the homeowner.
- (c) To ensure continued compliance by current and subsequent owners, the applicant shall provide and record in the York County Registry of Deeds a covenant in a form acceptable to the Town that the existence of the Accessory Dwelling Unit is predicated upon the occupancy of either the Accessory Dwelling Unit or principal dwelling by a person who owns the property. It is also required that any owner of the property must notify a prospective buyer of the limitations of this section. Violations of the terms of this covenant shall result in the loss of the Accessory Dwelling Unit permit. Said covenant shall be provided to the Town prior to the issuance of an occupancy permit for the Accessory Dwelling Unit.
- (d) ~~The primary entrance into the accessory dwelling unit shall be accessed via the living area of the primary structure. and all other entrances to the accessory dwelling unit shall appear subordinate to the main entrance. Any proposed additions to the main structure or accessory structures shall be designed to be subordinate in scale and mass to that of the main structure and compatible with the architectural style and quality of the main structure.~~ A secondary entrance may be permitted to the Accessory Dwelling Unit provided it is not visible from the street view of the principal or accessory dwelling. The Accessory Dwelling Units stairways shall not be constructed on the front or side of the principal or accessory dwelling unit.
- (e) To improve compatibility with single-family neighborhoods, new Accessory Dwelling Units shall be built with an orientation, scale, and architectural style that reflects the predominant pattern existing in the neighborhood, preserves privacy for neighbors and for the occupants of the primary and accessory dwelling units.
- (f) ~~The accessory dwelling unit shall have at least 500 square feet of floor area but shall not exceed 50 percent of the floor area of the main dwelling unit. Floor area measurements shall not include unfinished attic, basement or cellar spaces nor public hallways or other common areas.~~ The floor area of the Accessory Dwelling Unit shall not exceed 1,000 square feet and the unit shall not contain more than two bedrooms. Total floor area of an Accessory Dwelling Unit shall be measured from the interior faces of the inside walls.

- (g) Provisions for one additional off-street parking space shall be made, however, no additional curb cuts or driveways may be created to facilitate the creation of the Accessory Dwelling Unit. Any expanded driveway entrance curb cut on the property shall not exceed 24 feet in width.
 - (h) The dwelling shall be served by a single electrical and water service meter, if served by public water.
 - (i) All Accessory Dwelling Units on properties with private sewer shall comply with the State of Maine Subsurface Wastewater Disposal Rules for new or expanded systems, as applicable.
 - (j) Only one ~~a~~Accessory apartment Dwelling Unit shall be permitted per lot. It shall be made part of the ~~main residence~~ primary dwelling.
 - (k) ~~Accessory apartments~~ Dwelling Units shall not be permitted for any nonconforming ~~structure or use. where nonconformity is due to the use of the premises, as opposed to nonconforming dimensional requirements.~~
- (3) Definitions. As used in this Section, the terms listed below have meanings set forth below, whether or not such terms are otherwise defined elsewhere in this chapter. Terms not listed below have the same meanings as Section 78-1 of this chapter.
- (a) Accessory Dwelling Unit means a separate dwelling unit which is contained entirely within the confines of a building which otherwise retains the design and appearance of a detached, single-family home. The Accessory Dwelling unit shall have separate living, sleeping, sanitary and kitchen facilities for the exclusive use of the unit occupants. The Accessory Dwelling Unit shall not be rented.
 - (b) Living Area means the interior habitable area of a dwelling unit including finished basements but does not include a garage or any accessory structure.
 - (c) Owner-Occupied means that either the principal dwelling unit or the Accessory Dwelling Unit is occupied by a person who has the primary or residuary title to property.
 - (d) Seasonal use means any three consecutive months during a twelve month period.

MOTION: Vice Chair O'Neill motioned and Councilor Tousignant seconded to Set the Public Hearing date of June 4, 2019 to Amend the Town of Old Orchard Beach Code of Ordinances as follows: Amendment to Chapter 78 – Zoning, Article VII – Conditional Uses, Division 2 – Conditions, and Section 78-1272 – Accessory Dwelling Unit.

VOTE: Unanimous.

7382 Discussion with Action: Set a Public Hearing Date of June 4, 2019 to Amend the Town of Old Orchard Beach Code of Ordinances as follows: Amendment to Chapter 78 Zoning, Article VI – Districts, Division 10 – Neighborhood Commercial Districts (NCD), Section 78-869 – Conditional Uses, (b) (2) – Multifamily Dwellings.

BACKGROUND:

SUBJECT: NC3 District Ordinance Amendments

This ordinance amendment proposal was submitted to the PB by the owner of 20 Washington Avenue, DEC Investments LLC. This amendment was brought to the PB after the owners found they could not place a dwelling unit at the sidewalk level of their multifamily building.

20 Washington Ave. is located in the NC3 zoning district. The NC3 is a small “Neighborhood Commercial” zoning district that includes properties with frontage along Washington Ave between Evergreen and Central Park (total of nine lots). This district does not allow multifamily uses to have dwelling units on the sidewalk level. It was probably written this way several years ago when the Washington Ave neighborhood was a more active commercial area and the Town wanted to ensure commercial space remained available.

Amendment Highlights:

Currently, Sec. 78-869 (2) states multifamily dwellings on any floor except at sidewalk level are allowed as Conditional Uses in the NC3 zoning district. The proposed amendment removes the restriction that does not allow sidewalk level dwelling units for multifamily buildings. If this amendment is approved, sidewalk level dwelling units will be allowed in multifamily buildings as a Conditional Use (Planning Board approval).

It is important to note that multifamily dwellings are still required to be reviewed by the PB as a Conditional Use so the PB will continue to have control over them. Also, this amendment will not change permitted and Conditional Uses- the NC3 district will continue to allow the same commercial uses as it does now. The only change is this will allow is multifamily dwelling units to exist on the sidewalk level.

Planning Board Action:

The PB considered the applicants proposal during the first few months of this year. PB consideration included review of a brief study discussing viability of the commercial space and how land uses in the NC3 are primarily residential. During the April meeting the PB voted 4-1 to recommend the Council adopt the proposed amendments. The reason for the dissenting was the PB member thought parking ordinance standards should be amended too.

**AMENDMENT TO CHAPTER 78,
SEC. 78-869 (b) (2) NC3 (Sidewalk Level Dwelling Units)
Town Council – 21 May 2019
Ordinance deletions are struck.**

**Sec. 78-869. – Conditional uses *NC-3 district conditional uses*. The planning board may authorize the following conditional uses within the NC-3 district:
(2) Multifamily dwellings. ~~on any floor except at sidewalk level.~~**

MOTION: Vice Chair O’Neill motioned and Councilor Tousignant seconded to Set a Public Hearing Date of June 4, 2019 to Amend the Town of Old Orchard Beach Code of Ordinances as follows: Amendment to Chapter 78 – Zoning, Article VI – Districts, Division 10 – Neighborhood Commercial Districts (NCD), Section 78-869 – Conditional Uses, (b) (2) – Multifamily Dwellings.

VOTE: Unanimous.

7383 Discussion with Action: Accept the quote from Dirigo Safety, LLC, in the amount of \$6,000, for the Review and Update of Standard Operating Procedures and Annual Mandatory Training by Dirigo Safety, LLC, from Account Number 20131-50251 – Training Conferences, with a balance of \$19,131.

BACKGROUND:

In 2017 Maine adopted the Maine Law Enforcement Accreditation Program (MLEAP). The Police Chief would like to apply to have the Police Department accredited. In order to be considered for accreditation the Department has to meet a set of twelve standards. One of the standards requires a complete update of all of the Department’s Policies, Training Records, General Orders and Standard Operating Procedures. Dirigo Safety LLC will Review, Update and Amend all of our Policies as set forth by the Maine Criminal Justice Academy. Included with this request is a quote from Dirigo Safety LLC that explains exactly what services they will provide for this fee. Completion of this process is the first step in the process of becoming accredited. Being an Accredited Department can result in lower liability insurance rates and possibly reduce the Town’s liability in any potential law suit.

MOTION: Councilor Kelley motioned and Vice Chair O’Neill seconded to Accept the quote from Dirigo Safety, LLC, in the amount of \$6,000, for the Review and Update of Standard Operating Procedures and Annual Mandatory Training by Dirigo Safety, LLC, from Account Number 20131-50251 – Training Conferences, with a balance of \$19,131.

VOTE: Unanimous.

Mandatory Training Proposal Package

Package ONE: Mandatory *Plus* Standard Operating Procedures

Dirigo Safety, LLC agrees to provide the following:

1. Review and update all **MANDATORY** policies set forth by the Maine Criminal Justice Academy specific to the target department.
2. Review and update additional policies up to a total of 36 that are not mandatory. These policies are selected by the subscribing department from the list is Appendix A. These policies will be generated specific to the subscribing department.
3. In the event any new mandatory policies are required or have been updated by the Maine Criminal Justice Academy within three years, Dirigo will update the subscribing department's policy.

Package TWO: Mandatory *Plus* Standard Operating Procedures; and Annual Mandatory Training

Dirigo Safety, LLC agrees to provide the following:

1. Review and update all 13 mandatory policies set forth by the Maine Criminal Justice Academy specific to the target department.
2. Review and update additional policies up to a total of 36 that are not mandatory. These policies are selected by the target department from the list is Appendix A. These policies will be generated specific to the target department.
3. Annual update and review of all policies during the contract period. The annual review date is one year from the date of the completion of the SOP review under contract.
4. Annual MCJA, Bureau of Labor and Sexual Harassment mandatory training uploaded into the Target Department's Power DMS which will include;
 - a. Review training topic objectives for all mandatory training established by the Maine Criminal Justice Academy, Maine Bureau of Labor and other required trainings such as Sexual Harassment for Employees and Sexual Harassment for Supervisors.
 - b. Conduct research for the development of a lesson plan for all mandatory training topics.
 - c. Develop a lesson plan using multiple media formats that will include but not limited to PowerPoint, Videos, and other resource documents.
 - d. Develop an exam that will evaluate the staff members (sworn/unsworn) knowledge of the lesson plan presented to them.
 - e. Upload all lesson plan documents, video, and exam to paying customers PowerDMS. Account, and assign the training to all individuals required to participate in this training.

- f. Each year Dirigo Safety LLC. will archive all MCJA Mandatory Training for the subscribing customer.
- g. Dirigo Safety LLC. will provide a contact person for any technical related questions or problems specific to the training course uploaded by Dirigo Safety LLC.
- h. In the event a particular paid subscriber would like specialized courses, Dirigo Safety will conduct research, development of a completed lesson plan with the above items, and administer all functions of the requested class.

Project Cost

1. **Package ONE**
\$6,000 (includes three years of SOP review, and updated or new MCJA Mandatory Policies)
2. **Package TWO**
\$5,500 (includes three years of SOP review, and updated or new MCJA Mandatory Policies)
\$ 30 per officer annually for Mandatory Training

All Packages Contain the Following:

1. All completed policies are provided in "WORD" file for future review and updating by the target department. Once released to the target department, Dirigo will amend the policies as necessary for approval from the Chief Law Enforcement Officer during the contract.
2. Any selected policy that has a Maine Law Enforcement Accreditation Program (MLEAP) Standard shall be highlighted in the policy for agencies that wish or intend to attain Accreditation through MLEAP.
3. All completed and CLEO approved policies will be uploaded into PowerDMS and assigned to the appropriate personnel for review and signature.
4. The development of (5) knowledge-based test to be attached to high liability policies that have been uploaded previously. These knowledge-based test will ensure each reader fully understands the policy they signed for.

The Subscribing Department Agrees to Provide the Following:

1. Command level individual to be the contact person regarding any questions regarding the policies to be reviewed and updated.
2. Copies of all CURRENT policies being reviewed and updated.
3. Master Administrative Level access to PowerDMS.
4. SOP completion date within six months of contract signing.

Appendix #1

ADMINISTRATIVE		OPERATIONS	
Policy #	Policy Title	Policy #	Policy Title
A-1	Code of Conduct (MLEAP)	O-1	Sobriety Check Point
A-2	Complaints Against Law Enforcement Personnel (M) (MLEAP)	O-2	Use of Force (M) (MLEAP)
A-3	Giglio Information	O-3	Preliminary Investigations (MLEAP)
A-4	Agency Firearms (MLEAP)	O-4	Recording of Suspects In Serious Crimes & Prevention of Notes & Records (M)
A-5	Public Access To Records (M) (MLEAP)	O-5	Ride Along Program
A-6	Performance Evaluation System	O-6	Property & Evidence Control (MLEAP)
A-7	Hazard Communications Program (BOL)	O-7	Transporting Prisoners (MLEAP)
A-8	Emergency Action Plan (BOL)	O-8	Blood Borne Pathogens (BOL)
A-9	Personal Protective Equipment (BOL)	O-9	Barricaded / Hostage Situation (M) (MLEAP)
A-10	Uniform and Appearance (MLEAP)	O-10	Domestic Violence Investigations (M) (MLEAP)
A-11	Serious Illness/Injury or Line of Duty Death	O-11	Operations of Police Vehicles (M) (MLEAP)
A-12	Deputy Involved Shooting	O-12	Response to Mental Illness & Involuntary Commitment (M)
A-13	Critical Incident Stress Management	O-13	Sexual Offender Community Notification (M)
A-14	Chain of Command (MLEAP)	O-14	Death Investigations (M)
A-15	Maintenance & Accountability of Property & Equipment	O-15	Missing Person (MLEAP)
A-16	Confidentiality	O-16	Use of TASER (M)
A-17	Hiring & Selection of Personnel (MLEAP)	O-17	Warrantless Search & Seizure (MLEAP)
A-18	Department Equipment Inventory	O-18	Response to an Active Shooter
A-19	Secondary Employment	O-19	Patrol Vehicle Audio / Video Recording (MLEAP)

A-20	Reserve Program (MLEAP)	O-20	Hate Bias Crimes (M)
A-21	Law Enforcement Role and Authority (MLEAP)	O-21	Use of Nasal Naloxone
A-22	Employee Harassment (MLEAP)	O-22	Traffic Law Enforcement (MLEAP)
A-23	Awards and Recognition	O-23	Eyewitness Identification (MLEAP)
A-24	Written Directives (MLEAP)	O-24	Search Warrants (MLEAP)
A-25	Fiscal Management (MLEAP)	O-25	Traffic Accident Investigation (MLEAP)
A-26	Department Equipment Inventory	O-26	Bomb Incident Management: Threats, Explosive Devices, Detonations & Suspicious Packages
A-27	Arrest Authority and Procedures (MLEAP)	O-27	Cooperating Individuals / Informants (MLEAP)
A-28	Field Training & Evaluation Program (MLEAP)	O-28	Intelligence Policy
A-29	News Media Access (MLEAP)	O-29	Phlebotomy Technicians For Impaired Driving
A-30	Critical Incident Stress Management	O-30	Use Of Mobile Electronic Communication Devices
A-31	Social Networking	O-31	Unmanned Aerial Vehicle Use For Law Enforcement (M)
		O-32	Response to Bank Alarms
		O-33	Body Worn Camera Use (MLEAP)
(M) (BOL) (MLEAP)	Mandatory Policy Bureau of Labor Policy Maine Law Enforcement Accreditation Program		

7384 Discussion with Action: Approve the Liquor License Renewals for Ahmed Rizk dba/Cobblestone Grille (206-27-13-E), 8 Heath Street, m-v- in a Restaurant; James Albert – JTG Hospitality Inc. dba/Ballpark Beer (207-3-6X), 7 Ballpark Way, m- in Outdoor Stadium; Kelley & Robert Greenlaw dba/GFB Scottish Pub LLC (205-3-1-B), 32 Old Orchard Street, m-s-v in a Restaurant; William Newman – Last Call, Inc. dba/Last Call Sports Bar (206-31-19-A), 4 First Street, m-s-v in a Class A Lounge; Keith O’Leary – Pun Saloon, LLC dba/Uptown O’Leary’s Public House (206-31-9-A), 41 Old Orchard Street, m-s-v in a Restaurant; Michael Harris – Sandy Bottom Investment Group, Inc. dba/Myst Restaurant (306-1-2-1), m-s-v in a Restaurant/Lounge; Venetia Kouzounas – Venetia LLC dba/Venetia’s Restaurant (313-4-3), 93 West Grand Avenue, m-v- in a Restaurant; William Marshall dba/The Whaler Bar & Restaurant

(206-31-17), 20 Staples Street, m-s-v in a Restaurant; and Jane Orne dba/Weekend at Bernie's Beach Club (307-3-1-B), 8B West Grand Avenue, m-s-v in a Class A Lounge.

MOTION: Vice Chair O'Neill motioned and Councilor Tousignant seconded to Approve the Liquor License Renewals as read.

VOTE: Unanimous.

7385 Discussion with Action: Approve the Special Event Permit Application for the Old Orchard Beach Recreation Department to hold Round Robin Basketball Games at the Memorial Park Basketball Courts on Saturday, July 20th, 2019, with a rain date of Sunday, July 21st, 2019, from 8 a.m. to 8 p.m.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the Special Event Permit as read.

VOTE: Unanimous.

7386 Discussion with Action: Discussion with Action: Approve the Special Event Permit Application for Palace Playland and the Pier to hold Fireworks displays every Thursday at 9:45 p.m. on the beach in front of Palace Playland, June 27th to August 22nd, 20j19, to also include July 5th, 2019. Approval by the State Fire Marshall's Office to be provided to the Town Clerk's Office at least one week prior to the first display. No fee as this event is co-sponsored by the Town.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the Special Event Permit as read.

VOTE: Unanimous.

7387 Discussion with Action: Approve the Special Event Permit application for the OOB Recreation Department to hold "Concerts in the Park" Thursday nights on July 11th; July 18th; July 25th; and August 1st in Memorial Park/August 8th; August 15th; August 22nd and August 29th, 2019 in the Ballpark. Performances in both locations are from 6:30 p.m. to 8 p.m.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Special Event Permit as read.

VOTE: Unanimous.

7388 Discussion with Action: Authorize the closing of Town Hall on Tuesday, December 24, 2019 with Town Hall employees taking either ½ vacation day or ½ floating holiday.

MOTION: Vice Chair O'Neill motioned and Councilor Kelley seconded to Authorize the closing of Town Hall on Tuesday, December 24, 2019 with Town Hall employees taking either ½ vacation day or ½ floating holiday.

VOTE: Unanimous.

7389 Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Add Agenda Item Number 7389 – Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

VOTE: Unanimous.

7390 Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Agenda Item Number 7390 following Agenda Item 7389– Discussion with Action: Approve the transfer of the Defendant in Rem, or any portion thereof, pursuant to 15 M.R.S.A., Section 5824(3) and Section 5826(6) and accept the seizure money should it be awarded by the Courts.

VOTE: Unanimous.

ADJOURNMENT:

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to adjourn the Town Council Meeting.

VOTE: Unanimous.

Respectfully Submitted,

**V. Louise Reid
Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of twenty (20) pages is a copy of the original Minutes of the Town Council Meeting of May 21, 2019.

V. Louise Reid

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL WORKSHOP
Tuesday, May 21, 2019,
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Budget Workshop of the Old Orchard Beach Town Council was held on Tuesday, May 21, 2019 following the Town Council Meeting. Chair Thornton opened the meeting at 8:10p.m.

The following were in attendance:

**Chair Joseph Thornton
Vice Chair Shawn O'Neill
Councilor Jay Kelley
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid
Finance Director Diana Asanza**

Absent: Councilor Kenneth Blow

The Workshop this evening was to revisit items from previously discussed at Budget meetings.

PUBLIC WORKS:

Saco Pathfinders – Public Works Director to recommend this program since it is based on money we get for registering snow mobiles.

SERVICE GROUPS:

OOB Food Pantry – A suggested \$5,000 donation this year with the understanding that it is not a guarantee next year.

Vietnam Vets of America – Information to be secured to share with the Council.

POLICE DEPARTMENT:

Police Department Building Maintenance – concern reducing this line too much would result in building not being maintained.

Police Department Investigative Supplies – Is there an Annual Fee for Cellebrite Software.

PLANNING AND CODE:

Code Enforcement – Request for additional cost to business license mailings- perhaps requesting \$1,400 or \$300 more.

EDITH BELLE MEMORIAL LIBRARY:

Library – Look into bringing Health insurance under the Town Plan but Anne Wright of MMA said this is not possible since the Library is a separate entity.

ADMINISTRATION:

Town Manager – more discussion requested on sharing with the RSU; would we want to be in control of our own IT resource? Town Manager requested \$100 more and he would look further into and RFP.

Legal Services – Council would like us in the Fall to go out to bid for these sources and report back to Council.

General Liability Insurance - \$5,000 – add Cyber Security Protection for one million dollars.

Solid Waste Tipping – Revisit the Recycling program because of new fee structure for recycling tipping fee.

Contingency – being postponed till the end of the budget discussion.

RECREATION:

Recreation – new Bus – CIP – Recreation Director having a difficult time getting value for trading in the old Bus – he is thinking it will only be about \$2,000.

PUBLIC WORKS:

Public Works – New Street Scan Software – request for a presentation to Council and this has been arranged.

Public Works – CIP - \$75,000 – Joe to review whether this will be enough for Portland Avenue.

What was finalized was:

Full time Fire Fighter which was originally recommended. In discussion of the part time and full time employees, the Chair indicated that his preference was fully time employees. Vice Chair O'Neill said he would not support it if it is a Union position. All of the Council were in agreement with this. If we do hire a Fire Inspector, Councilor Kelley wants the person to be dedicated to inspections and no on duty. Vice Chair O'Neill asked if there is enough work for a full time Fire Fighter (Inspector). The answer was yes, more than enough work. The request was made for solid information on what an inspector would be doing.

All of the Council was in agreement with a business license - \$75 application fee and based on type – plus license for two years - majority of licenses are rental units. Not talking about having rentals inspected – we are talking about commercial and multi-family, lodging units that we don't visit annually. Vice Chair O'Neill recommended that we raise the license fees. Councilor Kelley indicated that we need to talk about this after the budget season because it will take additional discussion. Very concerned with something negative taking place because properties are not properly inspected. Councilor Tousignant asked that we again address license fees and get a breakdown of the fees. He even suggested a Workshop on License Fees.

OOB Food Pantry – Councilor Tousignant would like to keep it at \$5,000.

Vietnam Vets – the Town Manager will be securing more information for the June meeting about this group.

CIP DISCUSSION:

Discussion this evening was on the summary of Capital Projects and funding related to it.

Town Hall

It was recommended that \$50,000 be held in the CIP Reserve Fund as in previously years.

The project related to the repair of the Town Hall Tower has the amount of \$200,000 held in CIP funding. \$15,000 was placed for repair of the Town Hall Roof.

It was recommended that \$25,000 be set aside for the Code/Planning Vehicle to replace the 2004 Jeep.

The Historical Society driveway is in critical need of repaving at a suggested amount of \$17,500.

The Total CIP budget for the Town Hall is \$307,500 recommended by the Town Manager and \$282,500 by the Finance Committee. The Finance Committee did not allocated money for the Code/Planning Vehicle.

Recreation

The amount of \$65,000 was in the CIP budget for the purchase of a Recreational Bus.

Ballpark

There was no amount set aside in the CIP budget for the Ballpark this year.

Fire Department

Replacement of the 2010 Ambulance (\$247,000) through a Lease program is part of the CIP request.

Turnout Gear in the amount of \$20,000.

Fire Station Rehab and Repairs - \$50,000.

Replacement of the 2011 ATV – Lifeguards – 7 year old Polaris at \$7,900.

The total amount for the Fire Department CIP is at \$117,900 recommended by the Town Manager and the Finance Committee.

Projected Lease Purchase – Fire Department

Replace 2010 Ambulance - \$271,500 – 9 years old - \$59,000.

Police Department

The purchase of one Police Cruiser and associated equipment at \$62,250.

15 Ballistic vests at the cost of \$12,000.

Building and Maintenance repairs at \$17,000.

Ballistic Panels for Cruiser Doors at \$14,000.

Parking Enforcement Golf Cart at \$8000.

Building Maintenance Repairs – Flooring at \$23,000.

Upgrade Off-site Camera at \$8,000.

Ten Double Parking Meters at \$9,850.

The total amount for the Fire Department CIP is \$154,100.

Waste Water Department

Waste Water has not requested CIP money this year as resolute of the Referendum for a bond for the new building.

Public Works - Stormwater

Dry Basins Bay/Roussin/Morrison - \$15,000.

Catch Basin Repairs - \$15,000.

Outfall Cleaning - \$50,000.

Balsam Lane (Saco End) - \$139,000 – The Finance Committee did not recommend this.

The total amount for the Stormwater CIP is \$219,000.

Public Works - Sidewalks

Portland Avenue - \$75,000.

Old Orchard Street (North Side 800 feet) - \$100,000.

The total amount for the Sidewalks is \$175,000.

Public Works – Sewer

Westland Avenue - \$232,000.

Carlton Avenue (Saco – Westland) – \$167,000.

The total amount for the Sewer is \$399,000.

Public Works – Road Maintenance

Saco Avenue (PACTS Project – Route 5) - \$100,000.

Miles – (Cascade – Portland Avenue) – \$20,000.

Longwood Avenue - \$55,000.

Portland Avenue (Cascade-Walnut) – Grind and Base - \$80,500.

Seacliff - \$16,500.

Ross Road - \$43,000.

Park Avenue - \$47,000.

Cleaves - \$12,000.

Aldine - \$15,000.

Patoine - \$39,000.

The total amount for the Road Maintenance CIP is \$428,000.

Public Works – Equipment

FY220 equipment is leased:

6 Wheel Plow/Dump Truck (replace 16) – Lease

1 Ton Plow Truck (replace 22) – Lease

¾ Ton Ford 250 Plow Truck (replace 10) – Lease

Beach Rake (replaces beach rake) - \$61,000 – Lease

New Holland Tractor (replace 18 year old New Holland - \$65,000 – Lease

Excavator Tractor/Loader/Backhoe - \$152,000 - Lease

Public Works – Improvement

No CIP funding for FY20.

Public Works - Projected Lease Purchase

6 Wheel Plow/Dump Truck (replace 16) - \$220,000 – 13 years old - \$49,280.

1 Ton Truck - \$70,000 – 13 years old - \$15,200.

¾ Ton Pick Up Truck - \$53,000 – 14 years old - \$11,500.

Surf Beach Rake - \$61,000 – 14 years old - \$14,000.

New Holland Tractor - \$72,000 – 17 years old - \$16,125.

Excavator/Tractor/Loader/Backhoe - \$82,000 – net of trade – 9 years old - \$18,614.

Memorial Park

Installation of new Playground Equipment - \$50,000.

Conservation Commission

\$25,000 CIP funding has been allocated for Invasive Phragmites Control.

CIP Budget

The total CIP budget is \$1,940,500 recommended by Management and \$1,716,650 recommended by the Finance Committee.

The total amount for Leases is \$183,719.

Totals by Department:

<u>Department</u>	<u>Department Request</u>	<u>Finance Committee Request</u>
Administration	\$ 307,500	\$ 282,500
Recreation	65,000	65,000
Ballpark	----	---
Police	154,100	144,250
Fire	117,900	117,900
Waste Water	----	---
Public Works	1,221,000	1,082,000
Memorial Park	50,000	---
Conservation	<u>25,000</u>	<u>25,000</u>
Total CIP	\$ 1,940,500	1,716,650

At the Regional Budget Meeting the Special Education Budget was increased by amendment in the amount of \$210,000. This amended cost center increases the total School budget to \$15,019,337 which is a 6.6% increase from last year. The impact on the taxpayer has increased from 3% to 4.5% over last year.

The 2019-2020 proposed School Budget has not increased from \$720,879 to \$930,879 and will cost taxpayers \$28 rather than the original \$18 on a \$200,000 home.

The Workshop ended at 9:30 p.m.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of eight (8) pages is a copy of the original Minutes of the Town Council Budget Workshop of May 21, 2019.

V. Louise Reid