

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL WORKSHOP
Tuesday, May 16, 2018
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, May 16, 2018. Chair Thornton opened the meeting at 6:30 p.m.

The following were in attendance:

Chair Joseph Thornton
Councilor Kenneth Blow
Councilor Jay Kelley
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid

Absent: Councilor Shawn O'Neill

This evening the Town Council concentrated on the CIP budget and any items to be revisited.

Contingency Account

Agreed to keep it at \$170,000 and the Council was agreeable to using some of the contingency make wage adjustments above the 2% COLA that is built in and this would be sometime in September but retroactive to July 1, 2018.

Service Agencies:

It was agreed that funding would be at \$12,500 which was the same last year and to the same agencies even though there were some that had asked for more. It is hoped that the public will consider enhancing their donations to these agencies.

Town Manager

Computer support was given an additional \$30,000 mainly to assist the Police Department and the Fire Department. We will also look at Scarborough for Public Safety considerations. There was discussion about whether it would be better to have a full time computer person on staff but the Town Manager did not feel that this was a good time because it is hard to retain and find someone good and the current situation is working out adequately. Assessment on our present situation was considered good. It was suggested by Councilor Kelley that perhaps next year we might consider partnering with the High School after seeing how FY19 looks.

Operating Budget total changes = \$35,525

CIP

Roof is less than \$150,000 in FY 20.

Town Hall Tower best done in Fall. With the current balance in the Building Reserve at \$73,000, it was suggested that we use some for engineering work that would allow us to go out to bid in FY 20.

Ballpark

The Council is not recommending CIP funds this year and use what we have on hand.

WWTF Admin Building Bond Issue

\$1,000,000 at 10 years...

Memorial Park

The Council was satisfied with the \$170,000.

Ballpark

Councilor Tousignant said that based on the labor changes we will have to look at the Ballpark more in the future.

3/12/2018

**FY19 Department
Description, Goals
& Justifications**



Town Manager

The Town Manager is the Chief Executive Officer of the Town and is appointed by the Town Council.

The Town Manager appoints the Department Heads for each Town departments (except the Town Clerk who is elected by the citizens), subject to Council approval, and is responsible for assuring the Town's services are performed well and in accordance with the state and federal laws, the Town charter, ordinances and policies.

Line Item Justifications

20102 50101 – Department Head Salary	\$120,995
The account funds the salary of the Town Manager.	
20102 50106 – Full Time Employee Wages	\$190,614
This account funds salaries for the following staff: Asst. Town Manager Town Custodian Town Custodian Human Resource Mgr	
20102-50107 – Part Time Wages	\$20,000
This is to fund the J-1 Coordinator	
20102-50111 – Overtime Wages	\$1,500
20102-50123 – Car Allowance	\$2,840
Town Manager Car Allowance	
20102 50251 – Conferences/Training	\$4,500
Cumberland County Workshops	

3/12/2018

MMA Conferences
ICMA Annual Conference
MTCMA Conferences/Workshops
Human Resource Conferences/Workshops

20102 50252 – Travel/Food/Lodging **\$3,000**

This account funds costs associated with conferences, training and professional meetings.

20102 50256 – Dues/Memberships/Licenses **\$15,850**

1. Southern Maine Reg Planning \$3900- Annual Dues
2. Eastern Trail Mgmt Fee \$5000 – Annual Dues
3. Sea Level Action Work Group (SLAWG) \$3100 – Annual Dues administered by the SMRP
4. PACTS ANNUAL \$1900
5. Chamber of Commerce \$240
6. Sam's Club Corp Membership \$235
7. HR Association Membership \$150
8. ICMA annual Town Manager membership \$1000
9. ME Town and City Manager Annual Membership \$175
10. York County Advocacy \$150

20102-50258 – Employment Testing **\$18,000**

This account funds all pre-employment testing for the Town and vaccines for employees
InforME
Southern Maine Medical
International Public Management

20102 50300 – Professional/Engineering **\$12,000**

This account funds professional and engineering services that may be required:
Wright Pierce
Ransom Engineering
Maine Sea Grant – Beach Monitoring

20102- 50301 General Legal Services **\$125,000**

This account funds the legal services for the Town

20102 50310 – Service Contracts **\$13,500**

3/12/2018

This account funds various service contracts including:
\$3,240 Pitney Bowes Postage maching \$810 qtrly 60 Month Lease through August 2019
\$3,875 Group Dynamics FSA plan \$300 monthly plus annual fee of \$875
\$685 FORMAX - annual maintenance fee for the check folding machine in Finance.
\$5700 Virtual Town Hall Web Hosting

20102 – 50315 User License

\$52,000

This account funds:

Tyler Technologies (Munis) \$42,000 annual support for current system
Boston and Maine, \$2700 This is for the easement fees for the sewer and drainage pipes going under the Boston and Maine Railroad tracks.
Vision – CAMA annual software license for V6 up to 10 seats at \$7200

20102 50320 – Advertising

\$10,000

With the voter approved Charter amendment in November 2016, we no longer advertise most agendas, or committee meetings, however there are times when committee or council agendas will be advertised. We continue to advertise for employment recruitment, public hearings as well as RFP's for the Town.

Beacon Press \$7500
Jobs in ME \$1,650
Chamber of Commerce Advertising \$850

**20102 50325 – Postage/Shipping
7,000**

\$17,000

This account funds all postage for Town Hall, Recreation and Public Works, Waste Water and Police and Fire.

20102 50402 – Phone/Cellular/Paging

\$16,000

This account funds:
Town wide VOIP phone system (voice over internet phone), fax lines, alarm system and elevator phones
GWI Landlines \$9400
BCN Fax/Alarms \$3000
Cell phones for: Town Manager, Asst. Town Manager, 2 Custodian phones \$2100
Misc Phone Repair/Replacement \$1500

3/12/2018

20102-50404 – Network/Internet	\$3,720
This account funds:	
Fairpoint Internet at \$2880 annually	
Town Manager internet reimbursement per contract \$840	
20102 50454 – Computer Support	\$55,000
This account funds technical support required to keep the entire Town's computer networks up and running.	
IT Consulting Services - Bill Botting avg 350-400 hours @\$100 hourly.	
Towerwall – Sophos Endpoint \$4,100	
Towerwall – Annual Web Protection \$2,300	
IWorQs – Community Development Package for Code Enforcement \$6,700	
20102 50500 – Admin/Office Supplies/Equipment	\$7,000
This account funds general office supplies including paper, pens, binders, folders, office furniture/equipment, etc.	
20102 50502 – Printing & Copying	\$5,500
This account funds the cost of copy paper and the costs of copies.	
20102-50525 - Video Taping Expense	\$10,000
This account will fund the expenses associated with Channel 3:	
- Fee for taping meetings: Cons Comm (8), Planning (12), ZBA (8), Council WS/Special (15) @ 4.0 hr min X \$20 hourly total = \$3,440	
- Equipment and repairs, and DVD's and cases, total = \$2,200	
- Access AV (Leightronix support) \$1000	
- ASCAP (American Society of Composers, Authors and Publishers) to play music on Channel 3 \$360	
20102-50530 –Bank Fees	\$1,400
Bank Courier Service Fees	
Courier Service 7 months Fall/Winter/Spring (Oct to Apr) – 1 pick-up per week @ \$15 per pick up	
5 months Summer (May to Sept) – 2 pick-ups per week @ \$15 per pick up	
20102-50549 – Misc Expense	\$10,000
Fire Dept Halloween Party to be taken from this account \$750	
20102-50722 – July 4th Fireworks expense	\$10,000
20102-50809 – GIS Program Expense	\$36,350

3/12/2018

GIS Mapping and Analysis (Tom Burns) \$30,000
GIS Webhosting (Cartographic Associates) \$3,600
ESRI (Environmental System Research, Inc.) \$2750

20102-50856 - Computer System Upgrade

\$17,900

This will fund any hardware upgrades as recommended by Bill Botting:
Misc. IT expenses for repair or replacement
Public Safety Server Replacement \$9,000
Desktop replacement schedule now appears in CIP

3/12/2018

**FY19 Department
Description, Goals
& Justifications**



Town Hall Maintenance

This includes the costs of maintaining the Town Hall Building and various other Town expenditures as listed below.

Line Item Justifications

20115 50310 – Service Contracts

\$12,650

This account funds the following service contracts:

- Simplex Grinnell quarterly inspection for sprinkler system – annual cost = \$1100
- Simplex Grinnell Fire Alarm Annual Inspection – annual cost = \$1125.00
- Pine State Elevator quarterly inspections \$150 quarterly – annual cost = \$600
- HVAC Heating and AC \$2700 (\$675 quarterly)
- Orkin annual cost = \$1100
- Cintas Mats \$1800 and First Aid Kit \$600
- Action Security Systems \$500
- Drinking Water – Nestle Water \$850
- State of Maine Elevator Inspection annually - \$75
- Portland Pump Co – Annual underground tank inspection \$300
- Offsite storage (\$175 monthly – Iron Mountain) \$2100

20115 50400 Electricity Expense

\$22,600

Town Hall electricity expense.

20115 50401 Water Expense

\$ 650

3/12/2018

20115 50405 Heating Fuel Expense	\$15,000
Town Hall heating fuel expense – Oil average gallons annually = 6600 – 7000 at 1.93 per gallon Contract until June 30, 2018	
20115 50450 Building Repair/Maint	\$27,000
This account funds all repairs for Town Hall Sprinkler / Fire Alarm repairs Heating/AC annual repairs and the need to replace first floor water heater Misc Unexpected/Emergency Repairs	
20115 50453 Vehicle Repair/Tires/Op	\$1,000
This account maintains the Town Hall truck that is used by the custodian	
20115 50501 – Operating Supplies/Equipment	\$6,000
This account funds all the supplies needed for Town Hall maintenance – trash bags, paper goods, cleaning supplies and equipment, as well as equipment to maintain Town Hall grounds.	
20115 50510 Vehicle Fuel Expense	\$500
This account funds the fuel for the Town Hall vehicles used by the custodian(s).	

3/10/20173/12/2018

FY198 Department
Description, Goals
& Justifications



Town Council

Line Item Justifications

20101-50121 – Annual Stipend Expense	\$5,200
The account funds the stipend for Town Council Members \$1000 annually and \$1200 for Council Chair	
20101 50251 – Conferences/Training	\$500
MMA Conferences for Elected Officials	
20102 50256 – Dues/Memberships/Licenses	\$12,200
Maine Municipal Association Annual Dues for the Town	
20101 50303 – Annual Audit Services	\$18,000 <u>20,000</u>
Annual Audit – <u>will be going out to bid for audit services for FY 18 annual audit</u>	
20101-50310 – Service Contracts	\$3,300
Annual Service Agreement for <u>viewing meetings on town website through</u> Town Hall Streams at \$275 monthly	
20101-50404 – Network/Internet	\$1,620
This account funds the data plan for Council Member iPads \$135 monthly total	
20101 50500 – Admin/Office Supplies/Equipment	\$1,000
Various office supplies and equipment for Town Council	
20101 50502 – Printing & Copying	\$1,500 <u>2,800</u>
This account funds the cost of printing the Town Annual Report.	

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Final Comm FY19
TOWN HALL	FY 16	1	Town Building CIP Reserve Fund	120,000	-	50,000	50,000	5
	FY 17		Repair Town Hall Tower		-			
	FY 17		Replace Town Hall Roof					
	FY 17	2	IT Replacement Plan		15,000	15,000	25,200	2
	FY 18		Electronic Town Sign			30,000		
	FY 18		Small PU for Town Hall - USED			15,000		
HISTORICAL SOC	FY 18	3	GIS Planimetric Mapping				34,000	
	FY 18		Historical Society - Harmon Museum - Replace Furnace			10,000		
			Total Town Hall	120,000	15,000	120,000	109,200	7
RECREATION	FY16		Crack Repair and Coating Loranger Tennis Courts (pickle	20,000				
	FY 17	1	Skateboard Park Completion		20,000	20,000		
			Total Recreation Dept.	20,000	20,000	20,000	-	
BALLPARK	FY 17		Comprehensive Structural Plan		20,000			
	FY 18	1	Engineer's Recommended Structural Repairs			50,000	50,000	5
	FY 18		Equipment - Kubota Tractor/Loader/Grader/Backhoe			18,500		
	FY 18		Fencing - Around Bullpens			5,000		
	FY 19	2	Fencing and Gate Repair/Replacement				6,250	1
	FY 18	3	Lighting - Field, Lawn and Parking Lot areas				17,500	17
	FY 19	4	Repair 2nd Set of Bathrooms				10,000	
			Total Ballpark	-	20,000	73,500	83,750	73
FIRE DEPT	FY 15		Surf Rescue Jet Ski and Sand trailer	13,000				
	FY 16		Replace 2000 PU with 2016 Ford SUV	30,000				
	FY 16		Engine 72 - 2007 Pumper Rehab (2027)	-	-			
	FY 16		Cardiac monitor - Life Pak 15	31,000		31,500		
	FY 16		Radio System upgrade - "Voter"	8,000	8,000			
	FY 16		Replace 1/3 of SCBA (air-packs) -82 units	50,000	50,000	-		
	FY18	1	4X4 Pick Up Truck (Replace 1998 PU Truck 107K Miles)				40,000	40
	FY 16	2	Fire Station Rehab and Repairs	80,000	50,000	75,000	80,000	30
	FY 16	3	Turnout Gear	-	9,000	25,000	20,000	20
	FY 18	4	Replace Extrication Tool				12,900	
	FY 19	5	Deputy SUV				45,000	
	FY 16		Ambulance Stretcher	-		17,000		
	FY 16		Thermal Imaging Camera	-				
	FY 18		Replace 2010 Ambulance					
	FY 18		Remount 2015 Ambulance					
	FY 18		Remount 2017 Ambulance					
	FY 18		Replace 2015 4X4 Pick Up Truck					
	FY 18		New Fire Truck Pumper (replace 2009 Seagrave)					
	FY 18		Replace Generator					
	FY 19		Two UTV's					
	FY19		Fire Station Heating System					
	FY 19		Replace 2011 ATV - Lifeguard					
	FY 18		Jet Ski					
FY 19		Lifeguard Garage						
FY19		Replace 2015 Ambulance						
			Total Fire Dept.	212,000	117,000	148,500	197,900	90
POLICE DEPT	FY 16		One Police cruiser and associated equipment	42,918				
	FY 16		One used animal control van and equipment	15,000				
	FY 16		6 Cale pay and display parking machines	55,800				
	FY 16		Two Police cruisers and associated equipment		85,836			
	FY 18		Five Police Vehicle Lease Plan			LEASE		
	FY 18	1	One Police cruiser and associated equipment				49,000	49
	FY 18	2	Side by Side ATV				11,300	
	FY 18	3	14 Single Spaced Parking Meters				14,000	14
FY 18	4	15 Body Camera's				19,000		

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Final Comm FY1
	FY 18	5	Upgrade Off Site Camera's				50,000	
	FY 19		22 Double Spaced Parking Meters					
	FY 19		Parking Enforcement Vehicle					
			Total Police Dept.	113,718	85,836	-	143,300	6
WWTF	FY 16		Replace Generators at DG100 and DG200	30,000				
	FY 16		Replace 1997 F-350 w/ 2016 F350 1 ton diesel		45,000			
	FY 16		Replace 1996 Case Loader					
	FY 16		Replace 1989 John Deere 855					
	FY 16		Replace 2006 F-250					
	FY 18	1	Construct New Admin Building			-	See Bond Issue	
	FY 09		Compact Wheel Loader (replaces Bobcat and Case Front Loader)					
	FY 09		Demolish Old ESB and Backfill Old Clarifier(only funded ESB)			50,000		
	FY 18		Process Building Odor Mitigation			245,000		
	FY 18	2	Plant Water System Upgrade				266,000	266,000
	FY 19	3	Upgrade PLC Hardware and Software					
	FY 19	4	Replace West Grand PS Grinder				60,000	
	FY 18	5	Mezzanine for ESB			-	20,000	
	FY 18	6	Pave Paths at WWTF			-	30,000	
	FY 18	7	Replace Halfway PS Grinder and Pump				55,000	55,000
	FY 18		Replace 1992 Comfort Station PS Generator					
	FY 18		Replace 1996 Effluent PS Pump					
	FY 19		Replace 1996 Effluent PS Generator					
	FY 18		Replace 2006 F-550 chassis & crane					
	FY 18		Replace 2006 F-250					
	FY 18		Replace Halfway PS Generator					
	FY 18		Replace 2005 Portable Generator					
	FY 18		Primary Clarifier Wear Parts (5 total)					
	FY 18		Replace Blower					
			Total Waste Water Facility	30,000	45,000	295,000	431,000	321
PW STORMWATER	FY16		St. Johns (Saco - End)	34,360				
	FY16		Outfall Cleaning	28,000				
	FY16		Allantic Outfall - Slipline	27,000				
	FY16		W. Old Orchard St. (1st - 3rd)	69,938				
	FY 17		Comprehensive Drainage Plan		40,000			
	FY16		1st (Atlantic - Union)		70,000			
	FY16		Evergreen (Atlantic - Washington - Pine) (In House)		25,000			
	FY 18		Portland Ave Culvert			55,000		
	FY 18		Forthill Ave (Heath - Westland)			40,000		
	FY 18		Williams (In House)			-		
	FY 18		Reggio Ave (W. Grand - Beach)			20,000		
	FY 18		Carlton Ave (Saco - Westland) (In House)			-		
	FY 18	1	Temple and Saco Ave (Halfway)				90,000	90,000
	FY 18	2	West Grand (Seal Box Culvert)				40,000	40,000
	FY 18	3	Ocean Park Area (replace catch basins)				30,000	
	FY 18	4	Outfall Cleaning				50,000	50,000
	FY 18		Washington and Central Park Ave					
	FY 18		Cedar Ave (1st - 3rd)					
	FY 18		Fern Ave (1st - 2nd)					
	FY 18		Balsam Ln (Saco - End) (In House)					
	FY 18		Shady Ln					
	FY 18		Central Park Ave (1st - Hillcrest) (In House)					
	FY 18		Bay Ave (In House)					
	FY 18		Pearl Ave (In House)					
	FY 18		Hillcrest Ave (Longwood - Central)					
	FY 18		Francis St					
	FY 18		Wild Dunes Way at Ross Rd					
	FY 18		Wild Dunes Way at Dirigo Ext					
	FY 18		Miscellaneous Various					

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Final Comm FY
	FY 18		Miscellaneous Various					
	FY 18		Saco Ave at Heath					
	FY 18		Old Orchard Road (Box Culvert split with Saco)					
	FY 18		Portland Road (Improvements)					
			Total Public Works - Stormwater	159,298	135,000	115,000	210,000	11
PW SIDEWALKS	FY16		Various	75,000				
	FY16		Various * DPW will provide listing of streets for FY 17		50,000			
	FY 18		Atlantic Ave			40,000		
	FY16		Various			35,000		
	FY 19	1	Saco Ave (Halfway)				30,000	3
	FY 19	2	Old Orchard Street (South Side 800')				200,000	10
	FY 19	3	Union (Repairs)				30,000	3
	FY 19	4	Seavey Street				15,000	
	FY 19		Old Orchard Street (North Side 800')					
	FY 19		Old Orchard Street (Square)					
	FY 19		Washington					
	FY 19		Various					
			Total Public Works - Sidewalk	75,000	50,000	75,000	275,000	16
PW SEWER	FY16		W. Old Orchard St (1st - 3rd)	45,113				
	FY16		Idlewild (Fern Park -School) Sipline	45,000				
	FY16		Fern Ave (1st - Washington)	59,282				
	FY16		Cedar (1st - 3rd) (In House)		25,000			
	FY16		Colby (Free - Clover)		127,000			
	FY16		Evergreen			45,000		
	FY16		2nd St (W. Old Orchard - Fern) will be part of the CDBG			25,000		
	FY16		Atlantic (Manhole)			10,000		
	FY 19	1	9th Street (175')				45,000	4
	FY 19	2	Forthill Ave (Saco Ave - Westland) (500')				87,000	8
	FY 19	3	8th Street (250')				44,000	4
	FY 19	4	11th Street from (Evergreen to Xcountry) (300')				50,000	
	FY 19	5	Old Salt Rd (Spot Repair)				10,000	
	FY 19	6	West Grand Ave (Seal 8 SMH's)				10,000	
	FY16		Forthill Ave (Heath - Westland)					
	FY16		Walden (Like Pavia)					
	FY 17		Carlton Ave (Saco - Westland)					
	FY16		Central Park Ave (1st @ Westland - Washington)					
	FY16		Westland Ave (Short + Short & Avon)					
	FY16		Grove St (Ivy to Girard) (In House)					
	FY16		Shady Ln (Saco - End)					
	FY16		Fern Park Ave (Saco - Norway)					
	FY16		Hillcrest Ave (Longwood - Central)					
	FY16		Laurene Dr (At Fern Park)					
	FY16		Shady Ln (Fern Park - End)					
	FY16		Eden Ln (Pine - Fern Park)					

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Final Comm FY
	FY16		Wildwood Ave (Fern - 50' South)					
	FY16		Massachusetts Ave (Bridge - Free)					
	FY16		Temple Ave (Beach Section Slipline)					
	FY 18		Wintergreen St (Hoffman - Berdette)					
	FY 18		Adelaide Ave					
	FY 18		Scollard Rd (E. Grand - Beach)					
	FY 18		Morrison St (E. Grand - Beach)					
			Total Public Works - Sewer	149,395	152,000	80,000	246,000	17
PW - ROAD MAIN	FY16		Rock Crushing	25,000				
	FY16		Hobson and Center - funding used for State project	69,564				
	FY16		Smith, Lewis, Miles - funding used for State project	63,420				
	FY16		Fre (Temple - Southerly)	23,463				
	FY16		Usen Lane	9,180				
	FY16		Ross Rd (Portland - Scarborough)	79,723				
	FY16		Ross Rd (Concrete at Culverts)	72,222				
	FY16		Ocean (Dead End Section)	6,017				
	FY16		1st St (Heath - Atlantic)		59,000			
	FY16		Old Orchard St (Saco - Square) (State - PACTS)		120,000			
	FY18		Casco Bay Rd (Rose Rd - Portland Ave.)		161,500			
	FY 18		Atlantic Ave (3rd - Seab)			55,000		
	FY 18		Ocean Ave			18,000		
	FY 18		Carlton Ave (Saco - Westland)			-		
	FY 18		Willow, Grandview & Birch			63,000		
	FY 18		Washington Ave (Short & Avon)			10,000		
	FY 18		Williams (rebuild)			15,000		
	FY 18		Lake St.			5,500		
	FY 18		Longwood Ave			19,000		

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Final Comm FY
	FY 18		Forthill Ave (Heath - Westland)			-		
	FY 18		Runnals Street			40,000		
	FY 19	1	Lewis the work may change to Miles or Smith				30,000	
	FY 19	2	Patoine				60,000	
	FY 19	3	Monison	Jay recommends to put all this money			30,000	
	FY 19	4	West Boggs will be done this spring	towards sidewalk on Portland Ave.			30,000	
	FY 19	5	Seavey St. This will go hand in hand with sidewalk	what is the cost to do the whole thing.			30,000	
	FY 19	6	West Grand AVE Temple - Town line				100,000	
	FY 18		Forthill Ave (Heath - Westland)					
	FY 18		Ocean Park Rd (195- Rotary)					
	FY 18		Carlton					
	FY 18		Walden					
	FY 18		Reggio Ave (W. Grand - Beach)					
	FY 18		Saco Ave (Rotary - EE Cummings)					
	FY 18		West Grand Ave Union to Temple					
	FY 18		Manor, Maine, Massachusetts & Connecticut					
	FY 18		Reggio Ave (W. Grand - Beach)					
	FY 18		Royal Ave (Randall - Massachusetts)					
	FY 18		Evergreen, Washington and Central Park Ave					
	FY 18		Hobson & Center					
	FY 18		Rock Crushing					
	FY 18		Westland Ave (Short + Short & Avon)					
	FY 18		Washington St (Central Park - Union)					
	FY 18		Park Ave					
	FY 18		Rock Crushing					
	FY 18		Portland Ave (Ross - Cascade)					
	FY 18		Central Ave (Seaview - Cookman)					
	FY 18		Stone Village Area					
	FY 18		Wilbur, Meion, Dewey & Jennette					
	FY 18		Beach Roads of E. Grand					
	FY 18		Wavelet St					
	FY 18		Rock Crushing					
	FY 18		Beach Roads (W. Grand, Staples & Pearl)					
	FY 18		Wild Dunes Way (Southside) Long Cove & Oakmont					
	FY 18		Rock Crushing					
	FY 18		E. Grand					
	FY 18		Smithwheel Road					
	FY 18		Ross Road					
	FY 18		Union Ave					
			Total Public Works - Roads Maintenance	348,589	340,500	225,500	280,000	150
PW EQUIP.	FY16		1 Ton Plow Dump Truck Package (note: trade/sell back)	54,000				
	FY 17		Tri Community Camera Truck		35,000			
	FY 17		Stainless Steel Body & refurbish Replace Truck 9		16,000			
	FY 17		Ford F550 Truck - Rack Body (replace Truck 7)		55,000			
	FY 17		Brine System		10,000			
	FY 16		John Deere commercial mower/tractor		12,500			
	FY 18		Plow for Loader 2			17,200		
	FY 18		Body Replacement for Truck 12 and Truck 15			25,000		
	FY 18		Pick Up Truck 3/4 Ton (Truck 10) USED			32,000		
	FY 18		Landscape Trailer Dump (Replacement For old Trailer)					
	FY 19	1	Curb Machine				15,000	15
	FY 19	2	Ribbon Snow Blower open faced large snow blower				18,500	18
	FY 19	3	Push Camera for Small Sewer Lines				15,000	15
	FY 18		Body and Plow Replacement for Truck 14					
	FY 18		Refurbish Vector					
	FY 18		Loader					
	FY 18		Pick Up Truck (New Truck)					
	FY 18		Bobcat Track Machine					

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Final Comm FY
	FY 18		Mower					
	FY 18		Refurbish Sweeper					
	FY 18		Road Grader Used					
	FY 18		1 Ton Truck with Plow Package (Truck 9)					
	FY 18		Pick Up Truck (New Truck)					
	FY 18		1 Ton Truck Crew Cab					
	FY 18		Mini Excavator					
	FY 18		Trailer 6 Ton					
	FY 18		Sewer Service Truck with plow					
	FY 18		Stake Body Truck (New Truck)					
	FY 18		Pick Up					
			Total Public Works Equipment	54,000	128,500	74,200	48,500	4
PW BLDG IMPR.	FY 17		Updating Garage Doors (7)		20,000			
	FY 17		Bathroom Renovation		15,000			
	FY 18		Safety Upgrades per Fire Dept Inspection			30,000		
	FY 18		Outdoor solar lighting (recycling cans)					
	FY 19	3	Oil / Utility Room				100,000	6
	FY 19	2	Back Building Repairs Roof/Siding Metal Roof				35,000	3
	FY 19	1	Electrical Panel for Truck Heaters				10,000	1
	FY 18		Replace Doors (Main, Transfer and Salt Storage					
	FY 18		Roof Salt Storage and Transfer					
	FY 18		Garage Floors					
	FY 18		Covered Vehicle Parking					
	FY 18		Paint Buildings					
	FY 18		Heating					
	FY 18		Inside upgrade of petroleum storage					
	FY 18		Office Upgrade					
	FY 18		Fuel Island					
	FY 18		Paving					
	FY 18		Retaining Wall Transfer Station					
			Total Public Works - Other		35,000	30,000	145,000	9
MEMORIAL PARK	FY 17		Master Plan - Memorial Reflection Walkway & Panels		10,000			
	FY 17		Master Plan - Memorial Reflection Walkway & Panels			60,000		
	FY 19	1	Master Plan - Memorial Reflection Walkway & Panels				150,000	150
	FY 19		Memorial Park Bathroom Update					
	FY 19		Install New Playground Equipment					
	FY 19		Concrete Walkways					
			Total Veterans Memorial Park		10,000	60,000	150,000	150
CONS COMM			Total Conservation Commission					
Total Projects - Taxation				1,282,000	1,153,836	1,316,700	2,319,650	1,582

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Department	Orig Year Requested	Dept. Priority	Project/Equipment Title	Adopted Budget FY16	Adopted Budget FY 17	Adopted Budget FY18	Department Request FY19	Finan Comm FY1
------------	---------------------	----------------	-------------------------	---------------------	----------------------	---------------------	-------------------------	----------------

Projected Bond Issue								Department Request	Finan Comm
Department	Original Year Requested		Project/Equipment Title	PROJECT TOTAL			FY19	FY1	
WWTF	FY 09	1	WWTF Replace Admin Building	\$1,600,000			40,000	4	
	FY 09	2	WWTF Phase 1/2 Upgrade	\$18,410,000					
	FY 09	3	WWTF Phase 1/2 Upgrade	\$8,040,000					
Total Projects - Bond Issue				28,050,000			40,000	40	

Projected Lease Purchase								Department Request	Finan Comm
Department	Projected Lease Year		Project/Equipment Title	TOTAL PRICE			FY19	FY1	
Public Works - Equipment	FY 19	1	Replace Truck 4 add Plow, Clam Shell, Sander	240,000			57,600	5	
	FY 19	2	Sidewalk Plow	185,000			44,400	4	
	FY 20		Replace Truck 11 (Lease)	165,000					
	FY 21		Replace Truck 16 (Lease)	165,000					
	FY 21		Replace Loader 1 (Lease)	180,000					
	FY 22		Replace New Holland (Lease)	156,000					
	FY 23		Replace Truck 12 (Lease)	192,000					
	FY 24		Replace Vac Truck	250,000					
	FY 25		Replace Truck 15 (Lease)	175,000					
	FY 26		Replace Excavator (Lease)	140,000					
	FY 27		Catch Basin Cleaning Truck (Lease)	120,000					
	FY 28		Replace Truck 17	165,000					
Police Dept	FY 23		Five Vehicle Lease Plan (includes equipment)	250,000					
	FY 28		Five Vehicle Lease Plan (includes equipment)	250,000					
Fire Dept	FY 20		Replace 2010 Ambulance	260,000					
	FY 27		Replace 2015 Ambulance	260,000					
	FY 27		New Fire Truck Pumper (replace 2009 Seagrave)	500,000					
Total Projects - Leasing				3,653,000			102,000	102	

Department Request	Finan Comm
FY 19	FY 1
2,319,650	1,580,000
40,000	40,000
102,000	102,000

Taxation	Administration	Recreation	Ballpark	Police	Fire	WWTF	PW	Memorial Park	Conservation	TOTAL Dept Req.	TOTAL Finan Comm
	109,200	-	83,750	143,300	197,900	431,000	1,204,500	150,000	-	2,319,650	1,580,000
TOTAL CIP											

Prepared by: Diana H. Asanza, Treasurer-Finance Director

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of eighteen (18) pages is a copy of the original Minutes of the Town Council Workshop of May 16, 2018.

V. Louise Reid