

**TOWN OF OLD ORCHARD BEACH  
TOWN COUNCIL MEETING  
Tuesday, May 15, 2018  
TOWN HALL CHAMBERS  
6:30 p.m.**

**A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, July 15, 2018. Chair Thornton opened the meeting at 6:30 p.m.**

**The following were in attendance:**

**Chair Joseph Thornton  
Vice Chair Shawn O'Neill  
Councilor Kenneth Blow  
Councilor Jay Kelley  
Councilor Michael Tousignant  
Town Manager Larry Mead  
Assistant Town Manager V. Louise Reid**

**ACCEPTANCE OF MINUTES:**

**Accept the Town Council Workshop Minutes of April 24, 2018; the Town Council Meeting Minutes of May 1, 2018; and Town Council Budget Workshop Minutes of May 9, 2018.**

**MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Accept the Minutes as read.**

**VOTE: Unanimous.**

**ACKNOWLEDGEMENTS: The Assistant Town Manager encouraged everyone to attend the Wurlitzer Organ recital this Sunday at the Loranger School.**

**GOOD AND WELFARE:**

**BRIDGETTE MENARD: My name is Brigitte Menard. My husband, Lou Galetto, our daughter Isabelle and I live at 103 East Grand Ave. I have lived here since October of 1996, so for almost 22 years. Some of you know me and some of you do not. Through the years we have donated our time to various committees and events, and have enjoyed living in OOB for all this time. We find ourselves in need of some help and at least some answers. On Tuesday, May 1, 2018 when I went to retrieve our 2 garbage cans at the end of our driveway, an orange note was left on my trash can that said "last pick up, comm. bus". I took the note to Kim at town hall and asked her what this meant. She said my trash was no longer being picked up because my house is considered a business. I have lived here since 1996 and my trash has always been picked up, so for 22 years I was not considered a commercial property. I asked the Town Clerk if there was a new ordinance and she said no, that the interpretation of the ordinance was different and that she was told that they were cracking down on people who live in their business. On Thursday, May 3, 2018, my husband and I got a call from Kenneth Blow which was not a very pleasant experience. He asked us several questions about our house and what we did here. He made us feel very uncomfortable with his words and tone of voice. He was disrespectful to us, quite rude and at one point told us that he would go through our trash to confirm that we were**

running a business. We interpreted that statement as somewhat of a threat and so I have to ask you all what has changed? My house is a 2 family dwelling. My family and I live on the first floor year round and we choose to rent the upstairs out for about 10 weeks or so. Last year, we had 9 weeks booked and I have our tax returns to show that. I have always chosen to do the right thing and have gotten a "business license" which I thought was the correct permit I needed to rent my upstairs. If I rented the upstairs as a year round apartment, would my renters not be allowed to put trash cans out for pick up? Do I need to get a different license for that and if so, then I will do it in order to satisfy the criteria for trash pickup according to the ordinance. In other words, what is the difference if I rent my apartment for 9 weeks or a whole year? Does every landlord who rents their apartment dwelling not have the right to put out 2 cans for their tenants? I know of dozens of properties that rent to tenants who put out their 2 cans. When I read the ordinance for trash, it says a commercial property is considered 5 units or more. This is not a commercial property and has been "interpreted" that way for 22 years and so my trash has always been picked up since I bought this house. My husband asked Mr. Blow if our trash would not be picked up only during the summer and then be picked up after Labor Day. He said no, that for the past 22 years our trash should never have been picked up to begin with. Why is he unilaterally making a major decision like this and who gave him the power to interpret the ordinance in a different way? He is a town councilor and owns a garbage company. Is that not a conflict of interest? I would argue that it is and if I seek legal counsel for this issue, I believe the argument could be made that he is definitely too close to this issue and should abstain from any decisions relating to trash. I believe the trash ordinance is poorly written and needs to be revised at the very least. What constitutes a business and what constitutes an apartment dwelling. I think it is poorly written because in one sense it says a commercial property is five units or more but it is unclear about owner occupied dwellings. Is an apartment being rented considered a business? I think if a person owns a duplex which is in essence what my property is, then trash should be picked up because it is a 2 family property and is under 5 units. I would also argue that if the ordinance has been interpreted one way for the last 22 years, then it is the equivalent of being "grandfathered" in a sense. We pay \$6,248.60 in taxes. We don't have our daughter in the school system here and the sidewalks on East Grand Ave do not get plowed in the winter. So if I want to take a walk down East Grand Ave in the winter time, I have to walk on the street itself. Please don't take away the biggest benefit I get from paying my taxes, trash pickup for my family. We put out 2 cans at the most and have never put out more. Please consider my plea for help with this matter. I don't understand what has happened and why suddenly a town ordinance is so open for different interpretations? I would also ask respectfully that my trash still get picked up while this whole situation remains under investigation and until a conclusion has been made.

**ERIC SANTOS:** On behalf of the Skateboards who could not attend this evening, I would like to extend our deepest thanks for the approval of Phase 2 of the Old Orchard Beach Skatepark. I only wish we had been informed of the last meeting so that we could have packed the house to show our gratitude. The Skatepark has been a dream come true for all who worked for over ten years to see a beautiful concrete landscape take form. There are so many kids who use the park to ride their boards and better themselves physically, creatively and emotionally. As a matter of fact, people of all ages have benefitted greatly by having access to a world-class Skatepark in Old Orchard Beach. When the park first opened it was opened to any form of extreme sport. This included bikes and scooters and shortly thereafter damage was noticed throughout the park in the form of craters made by different parts of the scooters and bikes being driven into the concrete. Skateboards on the other hand are designed to take the damage instead of the park. The scooters and biker were then banned, and on the sigh we are encouraged to call the non-emergency police number when they are present. Unfortunately their names are not taken down and

they do not receive written warnings or anything to deter them from returning. They are back at the park within an hour or two. As this has been happening more and more damage is becoming evident. This is incredibly disheartening, seeing as how much time and effort was put into working for the park of our dreams. With the next phase on the horizon, bikes and scooters are being considered allowed back at the park. I urge you to protect our park. As it took more than a decade for skateboarders to get a park of their own, what message would it send to those who scooter or bike to grant them access to a park they are damaging? Are there any kids who scooter or bike willing to volunteer time and effort for a park of their own? By allowing them at our skatepark, it would do them a great disservice by denying them the feeling of accomplishment that comes with giving back to their community as the skateboarders have. From the beginning this park was designed for skateboarders, for skateboarders. Ending on a positive note, I would like to reiterate how thankful we as skateboards are for your continued support in making our dream park come true. Thank you.

#### **PUBLIC HEARING: BUSINESS LICENSES**

**CHAIR:** I open this Public Hearing at 6:43 p.m.

David Goyet, Christine Goyet, Lauryn Goyet & Jay Sutton (203-1-13), 103 Portland Avenue, one (1) seasonal rental; LM Real Estate LLC/Joel Golder (205-5-6), 76 Milliken Street, twenty-five (25) seasonal rentals; Enchi Chen & Lingzia Yin (205-16-1-10), 10 Seaglass Terrace, one (1) year round rental; WINHA, LLC/Zhenai Xu (206-26-4-D), 34D Saco Avenue, Massage Therapist; Bambi Morgan Delattre (206-27-5-6), 5 Sunset Drive, #6, one (1) seasonal rental; Sea the Sun Inc./Galit Berebi dba/At Your Convenience (206-31-1), 17 C Old Orchard Street, Retail Victualers without Preparation; and No Alcohol Sales; Ocean Park Donuts, LLC dba/Dunkin' Donuts Restaurant (210-1-6), 14 Ocean Park Road, Victualers with Preparation and No Alcohol Sales; Eric Dupee (206-36-2), 114 Saco Avenue, two (2) year round rentals; Beach Paradise Inc./Lucy Bereby dba/Beach Paradise (306-1-2-E), 1 East Grand Avenue, Unit E, Retail; 15 East Grand LLC/Robert Kelly & Lori Gramlich dba/Rise Up Cafe (306-4-4), 15 East Grand Avenue, Victuals with Preparation with Beer, Wine and/or Liquor on Premise; MK Enterprises/ Karen & Michael Ramunno dba/Mini Donuts (307-2-1-D), 1 Old Orchard Street – Palace Playland, Victualers with Preparation and No Alcohol Sales; Supaca LLC/Patrick & Susan Martin (310-4-2), 5 Fourth Avenue, one (1) year round rental; David Lavoie (311-19-8), 42 Evergreen Avenue, one (1) year round rental; Edward & Lorie Mackinnon (312-11-4), 31 Atlantic Avenue, one seasonal rental; and Richard Rogers (316-13-9), 20 Union Avenue, three (3) year round rentals.

**CHAIR:** I close this Public Hearing at 6:45 p.m.

**MOTION:** Councilor Blow motioned and Councilor Tousignant seconded to Approve the business licenses as read.

**VOTE:** Unanimous.

#### **AMUSEMENT PERMITS AND APPROVAL:**

**CHAIR:** I open this Public Hearing at 6:45 p.m.

The Strike Zone Restaurant & Pub Inc. dba/Strike Zone Restaurant & Pub (205-4-1-C), 20 Old Orchard Street, Live Music Amplified, Acoustics, Outside and Inside – 11:00 a.m. – 12:00 a.m. The Whaler Inc. dba/The Whaler Bar & Restaurant (206-31-17), 20 Staples Street, Acoustic Inside – 8:30 p.m. – 12:30 a.m.; Last Call Inc. dba/Call Sports Bar (206-31-19-A),

4 First Street, Live Bands Amplified, Inside – 11:a.m. – 1:00 a.m.; Sandy Bottom Investment Group, Inc. dba/Myst Restaurant (306-1-2-I), 1 East Grand Avenue, Acoustical & Amplified Music – Inside & Outside – 12:00 p.m. – 1:00 a.m.; 15 East Grand LLC/Robert Kelly & Lori Gramlich dba/Rise Up Café (306-4-4), 15 East Grand Avenue, Acoustic Music – 3 p.m. – 10:00 p.m.; BBC LLC/Jane C. Orne dba/Weekend at Bernie’s Beach Club (307-3-1-B), 8B West Grand Avenue, DJ/Band – Amplified Music, Inside – 12 p.m. – 1:00 a.m. and Joseph’s by the Sea LLC dba/Joseph’s by the Sea (310-3-3), 55 West Grand Avenue, DJ & Wedding Music, Inside & Outside – 12:00 p.m. – 11:00 p.m.

CHAIR: I close this Public Hearing at 6:47 p.m.

MOTION: Councilor Blow motioned and Councilor Kelley seconded to Approve the Amusement Permits as read.

VOTE: Unanimous.

#### PUBLIC HEARING: LIQUOR LICENSES

CHAIR: I open this Public Hearing at 6:47 p.m.

Sandy Bottom Investment Group, Inc./dba Myst Restaurant (306-1-2-I), 1 East Grand Avenue, m-s-v in a Restaurant/Lounge; and 15 East Grand LLC/Robert Kelly & Lori Gramlich dba/Rise Up Café (306-4-4). 15 East Grand Avenue, m-v in a Restaurant.

CHAIR: I close this Public Hearing at 6:48 p.m.

MOTION: Councilor Kelley motioned and Vice Chair O’Neill seconded to Approve the Liquor Licenses as read.

VOTE: Unanimous.

#### TOWN MANAGER’S REPORT:

Signs of summer are with us and the Downtown maintenance contractor has begun their first weekend in May. This also means that the Town’s public restrooms are open for the season at Memorial Park, Milliken Street Parking Lot and the West Grand Comfort Station. Another summer indicator is the hiring of our summer police officers. Assistant Town Manager and the Town Manager visited the Police Department and welcomed fifteen (15) new recruits on Monday on their first day of training. It was an impressive group of young people who will in a few short weeks be in uniformed service. The Finance Department has issues a Request for Proposal for Legal Services and proposals are due on May 25<sup>th</sup>. Wright Pierce Engineering is working on an analysis of our sewer and pump station capacity in the Dunegrass area. Together with Planning, Waste Water and Public Works staff I met last week to review work to date. The Dunegrass development poses unique challenges with sewer infrastructure because of the combination of public and private pump stations, as well as the changes to the original plan as development has taken place. The study will provide a more complete picture of capacity to assist staff, Council and the Planning Board in making future decisions concerning development in and around Dunegrass. Town Hall staff participated in a training last week to help us be better prepared to respond to unsafe incidents or actions in or near Town Hall including what steps to take if there is an active shooter or other threatening individual on site. The training was led by Officer Damon Ramsey and supported by other public safety staff. It was sobering but instructive assistance and we will periodically update what we learned

last week. Many of our residents participate each week in the Town's recycling efforts by separating recycling materials from general trash materials for curbside pick-up. This has for a long time been a good deal for the Town in two ways: one is that we are doing our part for the environment by reducing the volume of trash that is land-filled or burned; and two is that while each ton of trash costs about \$75 to dispose of our recycled materials were picked up at no cost to the Town. Unfortunately that "free ride" is about to end. The market for many recycled materials has collapsed. As a result instead of EcoMaine earning money from recycled materials, they are now having to pay to process them. As a result EcoMaine is going to charge Old Orchard Beach and other municipalities for "contaminated" loads of recycled materials. That means if people are mixing in general trash with recycling, or including things like plastic bags, wood, pipes, diapers or Styrofoam, EcoMaine will be charging the Town up to \$60 a ton for this material. So we need everyone who puts out recycling to pay close attention to what they include in that recycling bin. You can go on-line to the Town's website or go to the EcoMaine website for information on what you can and what you can't recycle. Museum in the Streets is up and running. You will notice signs are going up throughout the downtown in preparation for the finished information panels that will be ready for this summer season. It will be a very nice additions for visitors and residents.

#### **NEW BUSINESS:**

**# 7153      Discussion with Action: Authorize the Finance Director to expend up to \$15,000 for the purchase of a used vehicle for the primary use of the custodial staff at Town Hall and the Police Department from Account Number 51002-50908 – CIP Town Hall Vehicle, with a balance of \$15,000.**

**MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to Authorize the Finance Director to expend up to \$15,000 for the purchase of a used vehicle for the primary use of the custodial staff at Town Hall and the Police Department from Account Number 51002-50908 – CIP Town Hall Vehicle, with a balance of \$15,000.**

**VOTE: Unanimous.**

**# 7154      Discussion with Action: Accept the bid from Business Equipment Unlimited for six (6) new Xerox Altalink Copiers; two (2) new Versalink Printers; and four (4) new Mobile Printers; through a Lease Purchase Agreement payable in five (5) annual installments, in the amount of \$8,477 annually, from Account Number 20197-50330 – Debt Service Lease Expense, with a balance of \$37,693.42.**

**MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Accept the bid from Business Equipment Unlimited for six (6) new Xerox Altalink Copiers; two (2) new Versalink Printers; and four (4) new Mobile Printers; through a Lease Purchase Agreement payable in five (5) annual installments, in the amount of \$8,477 annually, from Account Number 20197-50330 – Debt Service Lease Expense, with a balance of \$37,693.42.**

**VOTE: Unanimous.**



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## Town of Old Orchard Beach

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**Treasurer - Finance Director**  
OOB Town Hall  
1 Portland Avenue  
OOB, ME 04064

**Diana H. Asanza**  
Telephone: (207) 937-5622  
Fax: (207) 937-5722  
Email: [dasanza@oobmaine.com](mailto:dasanza@oobmaine.com)

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April 30, 2018

TO: Larry S. Mead, Town Manager  
FROM: Diana H. Asanza, Treasurer – Finance Director  
RE: New Copier / Print Management Services

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Larry,

The majority of the multi-functional copiers that were purchased through a lease purchase agreement in 2013 are at the end of their life cycle, and the print management contract we currently have with Budget Document Technologies expires June 30, 2018. These copiers were procured through a cooperative purchasing bid through Specialized Purchasing Consultants (SPC). The Town has partnered with SPC for over 13 years. In an effort to review other options for the Town, I contacted Business Equipment Unlimited (BEU), 275 Read St, Portland ME 04103, and asked for an assessment of our copiers and printers. BEU is a subsidiary of Xerox, Inc., and also participate in a cooperative purchasing program through National IPA/The Cooperative Purchasing Network (TCPN). Cities/Municipalities, Counties and Schools are eligible to use National IPA/TCPN, and Xerox was awarded contracts for copiers and printers (Contract #R150302) and for managed print solutions (Contract #R171406).

I visited each department with the BEU sales representatives, where we met with department heads and clerical staff to discuss how they use the copiers and printers and also asked about copier and printer pain points. What I discovered is there are additional copier functions that we were not utilizing because of a lack of training. BEU will not only install the copiers but they will also train employees on the functionality that could streamline and simplify our print and copy needs. The new copiers will also be equipped with new workflow software that will provide solutions to various time consuming issues employees encounter. An example is a solution that will enable users to scan a document to Word or Excel, and a redacting program for confidential documents where currently it is done manually through a two- step process.

The recommended solution included in the attached document is labeled “Solution Recommendation #1”. This includes five (5) new Xerox Altalink color copiers and

one (1) new Xerox Altalink black and white copier. BEU recommends refurbishing three (3) Konika Minolta copiers that we now own, and deploying them to three departments where usage is not as high as other departments. They will warranty these copiers for the same five (5) year term as the new Xerox copiers.

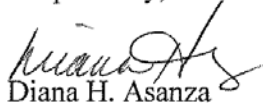
In addition the proposal is for two new (2) Versalink printers: one for the Assessing department and the other for the Police department where the current printers can no longer be serviced, and four new (4) mobile printers for the Fire department apparatuses, that will replace older costly inkjet printers.

The lease payment for the new equipment and refurbished equipment that BEU has proposed, will not exceed \$8,476 annually for a term of five (5) years. This is \$2,315.24 less than the previous annual lease payments through SPC. In addition SPC's fee for participating in the cooperative bid process is 11% of the principal amount for equipment purchases. BEU does not charge a fee since it is free for public agencies, such as its parent company Xerox, to participate in the National IPA cooperative purchasing program.

For print management services, the price per page offered through BEU will save the Town approximately \$2,300 annually over what we currently pay through our print management contract with Budget Document Technologies. This pricing is good for three (3) years and on years four (4) and five (5), I have confirmed that it will not increase more than 5%. Print management services will cover all toner cartridges and service repairs for all copiers and printers of the Town. We will no longer have copiers or printers that cannot be supported and part of the service agreement. I have included an attachment that provides the cost per copy, annual projected costs and annual projected savings.

Through my research and multiple meetings with BEU, I feel the proposal they have offered for copiers, printers and print management services to be in the best interest of the Town, and recommend Solution #1 and the print management service proposal attached.

Respectfully,



Diana H. Asanza

Treasurer – Finance Director

**Solution Recommendation #1**

<b>#</b>	<b>Location</b>	<b>Manufacturer</b>	<b>Model</b>	<b>Condition</b>	<b>Function</b>
1	Assistant Town Manager	Xerox	Altalink C8045	New	Color MFP
2	Codes & Planning	Xerox	Altalink C8045	New	Color MFP
3	Clerk's Office	Xerox	Altalink C8045	New	Color MFP
4	Police Department #1	Xerox	Altalink C8045	New	Color MFP
5	Recreation	Xerox	Altalink C8045	New	Color MFP
6	Police Department #2	Konica Minolta	Bizhub C454	Used	Color MFP
7	Public Works	Konica Minolta	Bizhub C454	Used	Color MFP
8	Fire Department	Konica Minolta	Bizhub C454	Used	Color MFP
9	Town Hall Main Office	Xerox	Altalink B8045	New	Black MFP
10	Codes & Planning	Xerox	Versalink C400	New	Color Printer
11	Police Admin	Xerox	Versalink B405	New	Black MFP
12	Fire Department (Mobile)	Xerox	Phaser 3330	New	Black Printer
13	Fire Department (Mobile)	Xerox	Phaser 3330	New	Black Printer
14	Fire Department (Mobile)	Xerox	Phaser 3330	New	Black Printer
15	Fire Department (Mobile)	Xerox	Phaser 3330	New	Black Printer

**# Solutions**

- (9) RFID Card Readers
- (1) Workflow software suite with integration

**# 5 Annual Payments**

\$8,476

\*Software pricing contingent on confirmation of all technology infrastructure variables and professional services required. Final quote and scope of work will be provided after assessment.



Current Spend/Billing Structure through SPC/Budget Document Technologies				
Vendor	Equipment Type	Annual Volume	2017-2018 Cost/Copy	Projected Cost
Budget Document Technologies	Black Laser MFP	6039	\$0.01266	\$76.45
Budget Document Technologies	Black Laser MFP	103556	\$0.01939	\$2,007.95
Budget Document Technologies	Black Network Printer	159253	\$0.01266	\$2,016.14
Budget Document Technologies	Black Network Printer	5213	\$0.01939	\$101.08
Budget Document Technologies	Black Photocopier	107551	\$0.00422	\$453.87
Budget Document Technologies	Black Photocopier	38198	\$0.00464	\$177.24
Budget Document Technologies	Color Network Printer	235	\$0.01266	\$2.98
Budget Document Technologies	Color Photocopier	197690	\$0.00475	\$939.03
Budget Document Technologies	Color Network Printer	1462	\$0.10302	\$150.62
Budget Document Technologies	Color Photocopier	120099	\$0.04574	\$5,493.33
<b>TOTALS</b>		<b>739296</b>		<b>\$11,418.68</b>

Proposed Spend/Billing Structure with BEU				
Vendor	Equipment Type	Annual Volume	2017-2018 Cost/Copy	Projected Cost
Business Equipment Unlimited	Black Impressions (Console)	343439	\$0.0037	\$1,270.72
Business Equipment Unlimited	Color Impressions (Console)	120099	\$0.039	\$4,683.86
Business Equipment Unlimited	Black Impressions (Desktop)	274296	\$0.011	\$3,017.26
Business Equipment Unlimited	Color Impressions (Desktop)	1462	\$0.098	\$143.28
<b>TOTALS</b>		<b>739296</b>		<b>\$9,115.12</b>

Annual Service Savings	
<b>\$2,303.56</b>	
5 Year Service Savings	
<b>\$11,517.80</b>	

**# 7155      Discussion with Action: Accept the bid from Poirier Guidelines for road striping, in the amount of \$30,575.11, from Account Number 20151-50506 – Public Works Road Maintenance, with a balance of \$47,978.19.**

**BACKGROUND:**

**The Public Works Department joined with the Southern Maine Planning and Development Commission for bids striping. The 2018 COG Bids received were:**

**Poirier Guidelines  
Markings, Inc.**

**The Public Works Director is recommending accepting the bid of \$30,575.11 from Poirier Guidelines.**

**MOTION: Councilor Kelley motioned and Councilor Blow seconded to Accept the bid from Poirier Guidelines for road striping, in the amount of \$30,575.11, from Account Number 20151-50506 – Public Works Road Maintenance, with a balance of \$47,978.19.**

**VOTE: Unanimous.**

2018 PAVEMENT MARKING BID RESULTS					
	Poirier Guidelines 1-978-249-7652		Markings, Inc. 1-781-826-5171		
	Standard Paint with Glass Beads	All Weather Paint	Standard Paint with Glass Beads	All Weather Paint	
<b>Center Line &amp; Edge Line Markings</b>					
4" Single Yellow (Linear Foot)	.039		.045		.049
4" Double Yellow (Linear Foot)	.077		.09		.099
4" Single White Edge (Linear Foot)	.039		.045		.049
4" Single White w/skip (Linear Foot)	.039		.045		.049
4" White or Yellow (Linear Foot)	.039		.045		.049
8" White (Linear Foot)	.32		.28		.35
12" Yellow (Linear Foot)					
12" White (Linear Foot)	.40		.48		.58
24" White (Linear Foot)	.80		.95		1.07
Other:					
<b>Curbs, Crosswalks, etc.</b>					
Curbs (Linear Foot)	.45		.48		.65
6" Crosswalk - White (LF)	.24		.35		.45
8" Crosswalk - White	.32		.45		.55
12" Crosswalks, White or Yellow (LF)	.40		.46		.56
24" Crosswalk White or Yellow (LF)	.80		.91		1.01
12" Stop Lines, White or Yellow (LF)	.40		.46		.56
24" STOP Bars (LF)	.80		.91		1.01
Parking Stalls, White or Yellow (Per)	4.00		11.50		13.00
Islands, White or Yellow (Sq. Ft)	.40		.45		.55
Handicap Symbols (Each)	15.00		45.00		55.00
Directional Arrows (Each)	16.00		25.25		35.25
Letters (Each)	8.00		8.50		9.50

2018 PAVEMENT MARKING BID RESULTS					
	Poirier Guidelines 1-978-249-7652		Markings, Inc. 1-781-826-5171		
	Standard Paint with Glass Beads	All Weather Paint	Standard Paint with Glass Beads	All Weather Paint	
BIKE (Each)	15.00		25.00		28.00
PERSON WALKING (Each)	25.00		25.00		28.00
YIELD (Each)	25.00		35.00		38.00
RAILROAD CROSSING (Each)	75.00		75.00		79.00
6' White ONLY	32.00		45.00		48.00
6' SCHOOL AHEAD"	88.00		65.00		69.00
6' GATE AHEAD	72.00		45.00		69.00
6' STOP	32.00		45.00		45.00
6" MPH	40.00		35.00		45.00
BLACK OUT	1.00	SQ.FT	35.00	Each	45.00
6' AHD	24.00		35.00		45.00
6' STOP	32.00		35.00		45.00
2' STOP	20.00		25.00		35.00
Grade of Paint:	Wet Fast				
Supplier:	Sherwin-Williams		Franklin Paint Company		
Comments:					

Poirier Guidelines

**Invoice**

1216 West Royalston Rd  
 Athol MA 01331  
 Phone #- (978)-249-7652  
 Fax #- (978)-249-6093

Date	Invoice #
4/24/2018	Quote

Bill To
Town of Old Orchard Portland Ave Old Orchard, ME 04064

P.O. No.

Quantity	Description	Unit	Rate	Amount
	Quote			
104,493	4 " Double Yellow Centerline	lf	0.077	8,045.96
114,814	4 " White Edge Line	lf	0.039	4,477.75
1,200	4 " White	lf	0.16	192.00
25	20 " Letter	ea	3.00	75.00
150	Parking Stall	ea	4.00	600.00
3	Handicap Symbol	ea	15.00	45.00
5	Handicap Symbol w / Blue	ea	35.00	175.00
			<b>Total</b>	<b>\$13,610.71</b>

Poirier Guidelines

1216 West Royalston Rd  
 Athol MA 01331  
 Phone #- (978)-249-7652  
 Fax #- (978)-249-6093

**Invoice**

Date	Invoice #
4/24/2018	Quote

Bill To
Town of Old Orchard Portland Ave Old Orchard, ME 04064

P.O. No.

Quantity	Description	Unit	Rate	Amount
	Quote			
104,493	4 " Double Yellow Centerline	lf	0.077	8,045.96
114,814	4 " White Edge Line	lf	0.039	4,477.75
1,200	4 " White	lf	0.16	192.00
25	20 " Letter	ea	3.00	75.00
150	Parking Stall	ea	4.00	600.00
3	Handicap Symbol	ea	15.00	45.00
5	Handicap Symbol w / Blue	ea	35.00	175.00
			<b>Total</b>	<b>\$13,610.71</b>

Poirier Guidelines

**Invoice**

1216 West Royalston Rd  
 Athol MA 01331  
 Phone #- (978)-249-7652  
 Fax #- (978)-249-6093

Date	Invoice #
4/24/2018	1803

Bill To
Town of Old Orchard Portland Ave Old Orchard, ME 04064

P.O. No.

Quantity	Description	Unit	Rate	Amount
8,883	24 " White	lf	0.80	7,106.40
3,593	12 " White	lf	0.40	1,437.20
4,267	4 " White	lf	0.16	682.72
3,985	4 " Yellow	lf	0.16	637.60
489	5 " Black	lf	0.42	205.38
60	Black	sq ft	1.00	60.00
498	Curbing	lf	0.45	224.10
100	Directional Arrow	ea	16.00	1,600.00
19	Bicycle Symbol	ea	15.00	285.00
19	Pedestrian Symbol	ea	25.00	475.00
5	8' " ONLY "	ea	42.00	210.00
6	6' " STOP "	ea	32.00	192.00
4	6' " AHD "	ea	24.00	96.00
185	20 " Letter	ea	3.00	555.00
8	Railroad Crossing	ea	75.00	600.00
437	Parking Stall	ea	4.00	1,748.00
3	Handicap Symbol	ea	15.00	45.00
23	Handicap Symbol w / Blue	ea	35.00	805.00
			<b>Total</b>	<b>\$16,964.40</b>

**# 7156 Discussion with Action: Approve the purchase of twenty (20) Ballistic Vests for the Fire Department in accordance with a grant Awarded by Firehouse Subs Public Safety Foundation, in the amount of \$23,957, from Account Number 30195-50501 - Fire Department Grant Operating Equipment Expense, with a balance of \$23,957.20; and accepted by the Town Council on February 6, 2018.**

**BACKGROUND:**

**Old Orchard Beach Fire Department**  
**Ballistic Vest Grant**

**This grant request and ultimately the award by Firehouse Subs Public Safety Foundation, began after it was recognized that our department and departments around the state, were increasingly responding and arriving on calls that posed a personal safety risk to fire-EMS department employees. It is also recognized that in a perfect scenario, the police department, while doing their best, may not always be readily available to provide immediate protection. The town of Old Orchard Beach has not been immune to the increase in drug related emergency medical calls, domestic violence, mental health related situations, as well as many other potentially volatile situations.**

**Fire-EMS departments around the state, including our closest mutual aid partners have already made the investment in ballistic and stab resistive vests. Learning this trend, our full-time crews worked together to seek grant opportunities to acquire similar vests as our mutual aid partners.**

**The grant is 100% funded for the amount of \$23,957.20 and requires no matching funds from the Town of Old Orchard Beach. The money is designated by a Memorandum of Understanding with Firehouse Subs Public Safety Foundation, to purchase 20 ballistic vests that will stand up to knife threats as well as firearm threats. The 20 vests represent;**

- 1/ea. Fulltime Fire-EMS employees (16 Total)**
- 2 additional that will be utilized by on-duty part-time Fire EMS Staff**
- 2 additional that will be utilized by Chief and Deputy Chief.**

**It should be noted; full-time staff will be properly fit to their individual vest and will maintain them similarly to how they do their firefighting protective clothing. The four additional vests will be used by part time employees, and the Fire Chief and Deputy fire Chief. These will be shared as they are partially adjustable for common sizes.**

**Each vest will be Navy in color and worn over their uniform shirts when department SOPs dictate. The vest will cover vital organs in the front and back. The vest will also have the words, FIRE/RESCUE printed in red on the front and back.**

**MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Approve the purchase of twenty (20) Ballistic Vests for the Fire Department in accordance with a grant Awarded by Firehouse Subs Public Safety Foundation, in the amount of \$23,957, from Account Number 30195-50501 - Fire Department Grant Operating Equipment Expense, with a balance of \$23,957.20; and accepted by the Town Council on February 6, 2018.**

**VOTE: Unanimous.**





**Witmer Public Safety Group**

104 Independence Way  
Coatesville PA 19320

Phone: (800) 852-6088  
Fax: (888) 335-9800

Quote ID: 313668  
Date: 10/5/2017  
Sales Person: DONNA B

**Proposal To:**

Old Orchard Beach Fire Department  
136 Saco Avenue  
Old Orchard Beach, ME 04064

Proposal ID 313668  
Date 10/5/2017  
Sales Person DONNA B

Phone: (207) 934-4911  
Fax: (207) 934-1750

Quantity	Item ID	Description	Unit	Amount
<b>Point Blank vest (FAS-CIIIA) w/ speed/blade plates</b>				
20.00	MISC	FUTC33CSOD, Point Blank Federal Armor Systems TC, (CIIIA ballistic package)	965.00	19,300.00
40.00	PB-PLT39600S0	Point Blank 10 x 12 Blade Plate	58.12	2,324.80
20.00	PB-PLT452SC	Point Blank Steel Plate 555 10x12 SC Lever III+ Stand Alone	116.62	2,332.40

ATTN: FF Bill Young

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Proposal is valid until November 04, 2017

Signature \_\_\_\_\_

Date \_\_\_\_\_

Subtotal 23,957.20

Tax 0.00

Total 23,957.20



**Richard Kindelan**

---

**From:** Michael Baker  
**Sent:** Tuesday, January 2, 2018 1:17 PM  
**To:** Richard Kindelan; Ed Dube  
**Subject:** Fwd: APPROVED: Firehouse Subs Public Safety Foundation Grant  
**Attachments:** Foundation Logo .jpg-RGB.jpg; ATT00001.htm; Foundation Logo-VectorCMYK.ai; ATT00002.htm; Foundation Logo-VectorCMYK.eps; ATT00003.htm

Michael R Baker

Begin forwarded message:

**From:** "Firehouse Subs Public Safety Foundation" <[foundation@firehousesubs.com](mailto:foundation@firehousesubs.com)>  
**To:** "Michael Baker" <[mbaker@oobmaine.com](mailto:mbaker@oobmaine.com)>  
**Cc:** "Robert Baldacci" <[robert.baldacci@firehousesubs.com](mailto:robert.baldacci@firehousesubs.com)>, "Michael Koman" <[michael.koman@firehousesubs.com](mailto:michael.koman@firehousesubs.com)>, "foundationteam" <[foundationteam@firehousesubs.com](mailto:foundationteam@firehousesubs.com)>, "Sheri Kohler" <[skohler@firehousesubs.com](mailto:skohler@firehousesubs.com)>, "Ty Lowry" <[ty.lowry@firehousesubs.com](mailto:ty.lowry@firehousesubs.com)>  
**Subject:** **APPROVED: Firehouse Subs Public Safety Foundation Grant**

Dear Michael,

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **Old Orchard Beach Fire Department** the requested **Body armor & accessories** valued at up to **\$23,957.20**.

Please read carefully and print this email for ongoing instructions of the procurement/purchasing process. Failure to follow these instructions can jeopardize your grant award.

**The fulfillment of your grant award will be executed by one of the processes below, to be determined by our Foundation:**

- 1) Our Foundation Team will purchase directly based on your submitted quote
  - a. The vendor will ship the equipment directly to your organization
  - b. **PROOF OF DELIVERY REQUIRED:** upon delivery, you will need to send a signed and dated copy of the packing slip to our Foundation via email ([procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com)) or fax (904)886-

2111 (Please note: our accounting department requires this documentation prior to paying invoices)

OR...

2) Our Foundation Team will draft a Memo of Understanding (MOU) for both parties to sign. Once signed and returned, the Foundation will send your organization a check directly

**a. PROOF OF DELIVERY/PAYMENT REQUIRED:** Once you purchase the granted items, you will be required to send us all invoice copies, proof of payment and signed and dated packing slips via email ([procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com)) or fax (904)886-2111 (Please note: this documentation is required for auditing purposes)

NOTE: Our Foundation will determine which fulfillment option will be used. Our Foundation will be contacting you within six weeks to begin the procurement/fulfillment process. If you do not hear from our team by February 15, 2018, please email [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com).

ADDITIONAL NOTES:

- Any immediate media announcements from your organization regarding the grant award are optional. If you choose to draft a press release, it must be released within one month of notification and approved by our Foundation. Please draft a media announcement and send it to [FirehouseSubs@Zimmerman.com](mailto:FirehouseSubs@Zimmerman.com) cc [Foundation@firehousesubs.com](mailto:Foundation@firehousesubs.com) for approval
- Our Foundation may schedule a dedication/press event of the grant award. A Firehouse Subs or Foundation representative will be in touch should we begin planning a future event in your area. Please note that the event may acknowledge multiple grant recipients and may take place at a Firehouse Subs or venue outside your jurisdiction.
- We request that your organization acknowledges the grant by displaying our Foundation logo on granted items/equipment whenever possible. Our foundation logo is attached for your convenience. Please note that the final artwork will need to be approved by our Foundation before being displayed.

We are very excited to assist your organization and ultimately improve the life-saving capabilities of your community.

Warmest Regards,

**Firehouse Subs Public Safety Foundation**  
[foundation@firehousesubs.com](mailto:foundation@firehousesubs.com)

[FirehouseSubsFoundation.org](http://FirehouseSubsFoundation.org)

[Twitter](#)   [Facebook](#)

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**Firehouse Subs Public Safety Foundation, Inc.**

12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

**MEMO OF UNDERSTANDING- FUNDING AGREEMENT**  
**January 15, 2018**

**Firehouse Subs Public Safety Foundation Responsibilities**

- Firehouse Subs Public Safety Foundation will award a check to **Old Orchard Beach Fire Department** for **\$23,957.20** to be used toward the direct purchase of **body armor & accessories**.
- **All purchases must match the quantities and equipment approved in the original grant request. Failure to do so will put the grant in jeopardy.**

**Old Orchard Beach Fire Department Responsibilities**

1. A check will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request. If there is a change in either information, you must submit a W-9
2. If the mailing address where the check needs to be sent differs from the address on the submitted grant application, please email the Foundation with the correct mailing address
3. Confirm check has been received by emailing Firehouse Subs Public Safety Foundation at [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com)
4. Purchase the approved equipment
5. Verify purchase by providing Firehouse Subs Public Safety Foundation with one of the following:
  - o Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s)
  - o A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
6. Provide Firehouse Subs Public Safety Foundation with all **SIGNED** packing slips confirming receipt of equipment
7. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
  - o Please email [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com) with notification of excess funds within 30 days of purchase
  - o Excess funds will need to be returned to Firehouse Subs Public Safety Foundation within 90 days of purchase
8. If purchases exceed funding, **Old Orchard Beach Fire Department** is responsible for the additional amount

**VERY IMPORTANT:** Deadline for submitted documentation is September 1, 2018.

\_\_\_\_\_  
Firehouse Subs Public Safety Foundation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Old Orchard Beach Fire Department Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Old Orchard Beach Fire Department Representative Name (Print)

\_\_\_\_\_  
Date

# GEN2

## Taking Performance

### To The Edge...

... means not only delivering maximum protection but pushing the limits beyond what you thought was possible in a tactical vest. The Dragon Fire™ features Point Blank's exclusive Self Suspending Ballistic Technology, Rapid Release System and multiple sizing points for exceptional adjustability. This performance driven, side opening tactical armor system combines ultimate coverage and maneuverability with its ergonomically designed Critical Contour Cut while providing split-second adaptability - when you need it most.



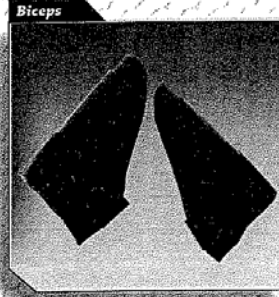
Enhanced Adjustability  
for All Sizes

Side Plate Pockets

Back



Throat and Collar



Biceps



Groin

### Dragon Fire™ 0101.06 Ballistic Options

Available with NIJ  
.06 Level IIIA Ballistic  
Systems

Available with  
ThorShield  
Available Option



42

1.800.413.5155 [www.pointblankenterprises.com](http://www.pointblankenterprises.com)

# 7157 Discussion with Action: Set a Public Hearing date of June 5<sup>th</sup>, 2018 to Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, adding a handicap parking spot in front of 12 Pine Avenue.

**BACKGROUND:**

**NOTICE OF PUBLIC HEARING  
MUNICIPAL OFFICERS OF THE TOWN OF  
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on June 5<sup>th</sup>, 2018 at 6:30 p.m. to consider the following:

Shall the Town Council of the Town of Old Orchard Beach amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, amending Section 54-187, Restrictions and Prohibitions, adding Pine Avenue, by adopting the underscored language as follows:

Pine Avenue. There shall be one handicap parking space in front of 12 Pine Avenue (308-1-15).

**MOTION:** Councilor Blow motioned and Councilor Kelley seconded to Set a Public Hearing date of June 5<sup>th</sup>, 2018 to Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, adding a handicap parking spot in front of 12 Pine Avenue.

**VOTE:** Unanimous.

# 7158 Discussion with Action: Approve a five (5) year Lease Purchase Agreement with Axon Enterprises, Inc., for the purchase of twenty-two (22) Tasers and Cartridges with an initial payment of \$8,866 from Account Number 20131-50501 – Operating Supplies/Equipment – Non Capital, with a balance of \$14,188.86; and subsequent Lease payments in the amount of \$7,282 annually beginning FY19 upon approval of the FY19 Municipal Budget, from Account Number 20131-50501- Operating Supplies/Equipment – Non Capital, with a projected budget in the amount of \$60,000.

**BACKGROUND:**

In the 2018-2019 fiscal year budget a request was made to purchase eighteen (18) new Tasers at a cost of \$34,850. Since that request was made the company that manufactures the Tazer AXON has made us aware of a lease purchase program that they offer. Their proposal is a five year lease purchase plan. The first years lease payment would be \$8,886 which is currently in the budget line 20131-50501 which would cover this fiscal year's payment. The remaining four annual payments would be \$7,282 per year for five years for a total of \$37,994. This would require us to budget \$7,282 over the next four fiscal years to cover the remaining lease payments. The original request for eighteen (18) Tasers was based on providing a Tazer to every patrol person. In our original request we did not ask for Tasers for command staff as we were trying to keep the overall cost down. However, since the original request was made, we now have 19 Patrol Officers (vacant position was filled) and because command staff personnel act as back up, work weekend nights during the summer months, and occasionally respond to calls for service, we are requesting that

a Tazer be available for all personnel. In the event of a Tazer failure, command staff Tazers would be used as spares.

**MOTION:** Councilor Blow motioned and Councilor Kelley seconded to Approve a five (5) year Lease Purchase Agreement with Axon Enterprises, Inc., for the purchase of twenty-two (22) Tasers and Cartridges with an initial payment of \$8,866 from Account Number 20131-50501 – Operating Supplies/Equipment – Non Capital, with a balance of \$14,188.86; and subsequent Lease payments in the amount of \$7,282 annually beginning FY19 upon approval of the FY19 Municipal Budget, from Account Number 20131-50501- Operating Supplies/Equipment – Non Capital, with a projected budget in the amount of \$60,000.

**VOTE:** Unanimous.





Axon Enterprise, Inc.  
Protect Life.  
17800 N 85th St.  
Scottsdale, Arizona, 85255  
United States  
Phone: (800) 978-2737

QUOTE: Q-99720-43124.761JL

Issue Date: 01/24/2018

Quote Expiration: 02/23/2018

Account Number: 750760

Start Date: 01/24/2018

Payment Terms: Net 30

Delivery Method: Fedex - Ground

**Sales Representative:**

Jeremy Lebovitz  
480-463-2204  
jlebovitz@taser.com

**Primary Contact:**

Damon Ramsay  
(207) 450-3501  
dramsay@oobmaine.com

**BILL TO:**

OLD ORCHARD BEACH POLICE DEPT.  
16 E EMERSON CUMMINGS BLVD  
OLD ORCHARD BEACH, ME 04064  
US

**SHIP TO:**

Damon Ramsay  
OLD ORCHARD BEACH POLICE DEPT.  
16 E EMERSON CUMMINGS BLVD  
OLD ORCHARD BEACH, ME 04064  
US

**Year 1**

Item	Description	Quantity	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>				
85176	TASER 60 YEAR 1 PAYMENT: X2 BASIC	22	331.00	7,282.00
<b>Hardware</b>				
85175	TASER 60 X2	22	0.00	0.00
22003	HANDLE, YELLOW, CLASS III, X2	22	0.00	0.00
22501	HOLSTER, BLACKHAWK, RIGHT, X2, 44HT01BK-R-B	22	0.00	0.00
22010	PPM, BATTERY PACK, STANDARD, X2/X26P	22	0.00	0.00
22150	CARTRIDGE, PERFORMANCE, SMART, 15'	44	0.00	0.00
22151	CARTRIDGE, PERFORMANCE, SMART, 25'	44	36.00	1,584.00
22013	KIT, DATAPORT DOWNLOAD, USB, X2/X26P	1	0.00	0.00
Subtotal				8,866.00
Estimated Shipping				0.00
Taxes				0.00
Total				8,866.00

**Year 2**

Item	Description	Quantity	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>				
85177	TASER 60 YEAR 2 PAYMENT: X2 BASIC	22	331.00	7,282.00
Subtotal				7,282.00
Taxes				0.00
Total				7,282.00

**Year 3**

Item	Description	Quantity	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>				
85178	TASER 60 YEAR 3 PAYMENT: X2 BASIC	22	331.00	7,282.00
Subtotal				7,282.00
Taxes				0.00
Total				7,282.00

Q-99720-43124.761JL



OLD ORCHARD BEACH POLICE DEPT. -  
ME

1/24/2018

Q-99720-43124.7611L

1

Axon Sales Representative  
Jeremy Lebovitz  
480-463-2204  
jlebovitz@taser.com

**Year 4**

Item	Description	Quantity	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>				
85179	TASER 60 YEAR 4 PAYMENT: X2 BASIC	22	331.00	7,282.00
			Subtotal	7,282.00
			Taxes	0.00
			Total	7,282.00

**Year 5**

Item	Description	Quantity	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>				
85180	TASER 60 YEAR 5 PAYMENT: X2 BASIC	22	331.00	7,282.00
			Subtotal	7,282.00
			Taxes	0.00
			Total	7,282.00

<b>Grand Total</b>	<b>37,994.00</b>
--------------------	------------------

Q-99720-43124.7611L



### Discounts (USD)

Quote Expiration: 02/23/2018

List Amount	38,182.00
Discounts	188.00
<b>Total</b>	<b>37,994.00</b>

*\*Total excludes applicable taxes and shipping*

### Summary of Payments

Payment	Amount (USD)
Year 1	8,866.00
Year 2	7,282.00
Year 3	7,282.00
Year 4	7,282.00
Year 5	7,282.00
<b>Grand Total</b>	<b>37,994.00</b>

Q-99720-43124.761JL

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TASER60 Terms and Conditions: This quote contains a purchase under the TASER 60 Plan. If your purchase only includes the TASER 60 Plan, CEWs, and CEW accessories, then this purchase is solely governed by the TASER 60 Terms and Conditions posted at: <http://www.axon.com/legal>, and the terms and conditions of Axon's Master Services and Purchasing Agreement do not apply to this order. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

**Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at <https://www.axon.com/legal/sales-terms-and-conditions>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_  
PO# (or write N/A): \_\_\_\_\_

Quote: Q-99720-43124.761JL

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Q-99720-43124.761JL

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**# 7159 Discussion with Action: Approve the purchase of 150 cases of Trash Bags from Waste Zero, Inc. in the amount of \$5,814.00 from Account Number 10011-10302 - Inventory – Trash Bags, with a balance of \$39,062.50.**

**MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Approve the purchase of 150 cases of Trash Bags from Waste Zero, Inc. in the amount of \$5,814.00 from Account Number 10011-10302 - Inventory – Trash Bags, with a balance of \$39,062.50.**

**VOTE: Unanimous.**



Save Money. Reduce Waste.

www.wastezero.com 800-866-3954

Town of Old Orchard Beach ME

**BILL TO:** Town of Old Orchard Beach  
1 Portland Ave  
Old Orchard Beach, ME 04064  
Contact Name: Diana Asanza  
Contact Phone: 207-937-5622  
Email: dasanza@oobmaine.com

**SHIP TO:** Public Works Department  
103 Smithwheel Rd  
Old Orchard Beach, ME 04064  
Contact Name: Mike Perrone  
Contact Phone: 207-934-2260  
Email:

**QUOTATION**  
Date 5/10/2018  
Quote #: QUO-13896-M2B2M4  
Quote valid until: 6/9/2018  
Prepared by: Cari Blandford  
cblandford@wastezero.com  
Phone: (843) 933-4148  
Fax: (843) 933-4200

Thank you for the opportunity to provide a quote for your order. To process the order as quoted, please (A) sign and date below in "Acceptance Signature," (B) provide PO number (or signature, printed name, title, date), and (C) fax (or scan and email) one or both pages to sales rep. By signing below, you are agreeing to the terms and conditions included. I look forward to hearing back and answering any questions you may have.

Item #: OrchardC		New Item? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Description: Town of Orchard Beach - Commercial		
Dimensions	39.00" x 41.00"	
Closure type	Drawstring - White	Price per bag (rounded)
Seal type	Side Seal	\$0.3876
Bag Color	Blue Dark - Recycled Content	
Printing	1/1 Yellow	Case quantity
Dispensing Method	Roll	150
Packaging	No Inner Packaging	Price per case
Bags per package	25	\$38.76
Packages per case	4	
<b>TOTAL</b>		<b>\$5,814.00</b>
<b>QUOTE TOTAL</b>		<b>\$5,814.00</b>

**Terms and Conditions**

- Standard delivery is included.
- Artwork and printing is included.
- Overages up to 10% may occur unless indicated on next page.
- Payment is required per contract or within 30 days of invoice.
- Multiple invoices may apply.

**Additional Approval**

- Artwork or verbiage approval will be required for all new items (as applicable).
- Orders over \$5,000, without a PO, may require additional approval.

Please update shipping/billing/delivery information on the next page.  
 No changes necessary

Acceptance name (printed)	Title	Date	Purchase order #:
Acceptance signature			
Requested delivery date	(Please note: While we make every effort to meet your requested date, ship dates can average 6 to 8 weeks and can depend on how quickly we receive required artwork).		
Indicate payment method <input type="checkbox"/> Check. Remit to WasteZero, 8540 Colonnade Center Dr., Suite 210, Raleigh, NC 27615. <input type="checkbox"/> Credit card. To pay by credit card, or for payment questions, please call WasteZero Payment at 800-866-3954 or email wzaccountsreceivables@wastezero.com. We accept Visa, MasterCard, American Express, and Discover.			
<b>PLEASE FORWARD TO WASTEZERO</b> <input type="checkbox"/> Artwork and/or verbiage for your bag. Please e-mail artwork to customerservice@wastezero.com in .jpeg, .pdf, or .tif files. Artwork can contain instructions, municipal seals, and more; samples are included for your convenience. <input type="checkbox"/> Insert artwork and/or verbiage. Please e-mail insert content to customerservice@wastezero.com. For your convenience, we're including sample inserts and are happy to provide assistance if necessary.			

**# 7160 Discussion with Action: Approve the Special Event Permit application for the Veterans Memorial Park Sub-Committee to hold “Luminary Night” in Memorial Park on Sunday, May 27<sup>th</sup>, 2018, rain date Monday, May 28<sup>th</sup>, 2018, from 3 p.m. to 9 p.m.**

**MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Approve the Special Event Permit as read.**

**VOTE: Unanimous.**

**# 7161 Discussion with Action: Approve the Liquor Licenses Renewals for The Strike Zone Restaurant & Pub Inc. dba/Strike Zone Restaurant & Pub (205-4-1-C), 20 Old Orchard Street, m-s-v in a Restaurant/Lounge; The Whaler Inc. dba/The Whaler Bar & Restaurant (206-31-17), 20 Staples Street, m-s-v in a Class A Lounge; Last Call Inc. dba/Last Call Sports Bar (206-31-19-A), 4 First Street, m-s-v in a Class A Lounge; 27 West Grand LLC dba/The Shack (307-1-3), 27 West Grand Avenue, m-s-v in a Restaurant; BBC LLC/Jane C. Orne dba/Weekend at Bernie’s Beach Club (307-3-1-B), 8B West Grand Avenue, m-s-v in a Class A. Lounge; and Joseph’s by the Sea LLC dba/Joseph’s by the Sea (301-3-3), 55 West Grand Avenue, m-s-v in a Restaurant.**

**MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Liquor Licenses Renewals as read.**

**VOTE: Unanimous.**

**# 7162 Discussion with Action: Amend the Special Event Permit approved on September 5<sup>th</sup>, 2017 for the Town of Old Orchard Beach to hold a “Community Friendly Connection - Age Friendly Community Day” on Saturday, June 16<sup>th</sup>, 2018; rain date Sunday, June 17<sup>th</sup>, 2018; by adding additional hours of closing Old Orchard Street and the Square to include 2 a.m. to 5 p.m.; and to add the front and rear Town Hall parking lots and Seavey Street; authorize signage throughout Town advertising for the event, and directional signs for the event, including a banner in the Square at least two weeks prior to the event; and allowing free parking in the Milliken Street parking lot and the Ballpark.**

**MOTION: Councilor Kelley motioned and Councilor Blow seconded to Approve the Special Event Permit as read.**

**VOTE: Unanimous.**

#### **ADJOURNMENT**

**MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Adjourn the Town Council Meeting at 7:30 p.m.**

**VOTE: Unanimous.**



**Respectfully Submitted,**

**V. Louise Reid  
Town Council Secretary**

**I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of thirty-three (33) pages is a copy of the original Minutes of the Town Council Meeting of May 15, 2018.**

**V. Louise Reid**

**TOWN OF OLD ORCHARD BEACH  
TOWN COUNCIL WORKSHOP  
Tuesday, May 15, 2018  
TOWN HALL CHAMBERS**

A Town Council Workshop of the Old Orchard Beach Town Council was held on Tuesday, May 15, 2018 following the Town Council Meeting. Chair Thornton opened the Workshop at 7:45 p.m.

The following were in attendance:

Chair Joseph Thornton  
Vice Chair Shawn O'Neill  
Councilor Kenneth Blow  
Councilor Jay Kelley  
Councilor Michael Tousignant  
Town Manager Larry Mead  
Assistant Town Manager V. Louise Reid  
Guy Fontaine – Ballpark Director  
Diana Asanza – Finance Director  
John Gallo – Ballpark Committee Member  
Edward Dube – Fire Chief  
Richard Kindelan – Deputy Fire Chief  
Dana Kelley – Chief of Police  
Joseph Cooper – Public Works Director

Discussion this evening is relative to the Ballpark Budget considerations.

**Ballpark**

The Ballpark has requested \$83,700 in CIP funding to cover:

Engineer Summary – Structural Repairs	\$50,000
Equipment – Kubota Tractor/Loader/Back Hoe/Grader	18,500
Fencing around Bullpens	5,000

Between Fiscal Year 2019 and Fiscal Year 2029 there is a request for \$190,000 in CIP funds. Consideration will be determined at tomorrow night's CIP Discussion. One of the greatest concerns appeared to be the concrete issues and the lack of businesses willing to take on the project as a result of the smallness of the amount that can be expended. It was thought that with the additional \$50,000 would bring the amount projected to \$110,000 and that someone might be willing to accept the contract.

It was noted that the facility's popularity has grown and the events have become larger and larger. The increase shown is mostly in salary and was affected by the change noted by Department of Labor where stipends were not acceptable and salary was noted. As noted in the attachment below increases in salary particularly for the Operations Manager and the Field Manager were responsible for the increase but necessary for the operation of the Ballpark. The only change was to transfer in from the General Fund from \$20,000 to \$48,000. The Council agreed with the general budget. As a result of further discussions this evening the following will most likely be discussed at the May 16<sup>th</sup> budget workshop during discussions of CIP.

## Public Works – CIP

10 wheel truck \$200K - Councilor Blow asked what will the 2001 trade-in value be on this truck and do we keep the current 10 wheel truck. The repairs have been minimal but the body is o.k. and we could get two to three more years on it. We also haul seaweed and keeping it we would be able to use it for that and not use a new truck which would rust quickly. It was also suggested that we put the 2001 truck out to bid to see what we could get and make our decision after that toe trade of keep in addition to the new truck. The question was asked if we go with the \$200,000 lease will it change the lease payments for FY19. The Council was good with the \$200,000 and we will come back to them for sale of the 2001 truck if we choose to sell.

Total amount of CIP funds between FY19 and FY29 is \$3,381,920. The FY2019 budget reflects the replacing of a truck and plow, clam shell, and sander in the amount of \$57,600; and a sidewalk plow in the lease commitment of \$44,400.

Desire to Lease the Plow Truck – will have the clam shell attachment. At the original budget meeting Councilor Blow was not sold on this. If you can get away with a six wheeler than a ten wheeler why can't buy a smaller dump truck? How many hours on the Vactor truck and what is the life expectancy? Issues that we are facing are that we are under the gun to do a lot more cleaning and inspections of manholes per DEP. Have to do half every other year and Ocean Park has to do every year. The question was asked if this could be contracted out and what the cost would be. It was suggested that we revisit the truck issue. They were all good with the Sidewalk Plow.

This item was brought up again under revisit and discussion continued on the subject.

### Other Changes:

It was suggested that we add new Copier Lease to debt service - \$8,500 annually for five years.

Public Works changed pricing for curb machine from \$15,000 to \$10,000 and Pus Camera from \$15,000 to \$12,000.

## Police

Cameras – DD allows camera on top of the building. 7-11 also allows it on one of their polls, and we would also have one on Ross Road and Cascade Road and the pole there is owned by the Town so we can put camera there. The power is there. Those 3 locations are what he is proposing. The price by Exactitude will be \$14,000 plus the ongoing internet connection \$80 monthly X3 annually = \$3,000. For a total price and installation of cameras is \$18,000 and adding \$3,000 to the operating budget. It was asked how much a night cameral for cost and it was noted that they are normally twice the cost.

ATV – No roof or enclosed, no windshield, can't carry anyone, haul equipment. Parking enforcement also uses it sometimes. The cost is approximately \$11,300. That will give us three but not all are functional. They don't do well with the sale and sand. Council Blow asked if there are other methods out there for coastal communities on how to retain their Joe - Are there other methods out there for coastal communities on how to retain their ATV and prolong life.

CALE – It was asked if we could better pricing if we bought two and the answer was no. But we are getting them at ½ price with same warranty. Purchase has already been approved.

Council good with ATV and Cameras at new pricing.

### Fire Department Revisit

During the budget presentation for the Fire Department, several requests were made from the Town Council to Chief Dube in the providing of additional information. One of the questions was about the estimate of cost provided by contractors for the various work projects related to the continuing renovation and updates of the building. While there is only one estimate for each work element for the purposes of budget request, should the funding be approved the Department will have to obtain at least three quotes for each job over \$1,000 and will have to secure Town Council approval for jobs over \$5,000. Obtaining one estimate for budgeting purposes is the norm unless that estimate appears way out of line. In this case the Department did obtain a second quote for plumbing work associated with the bathrooms because of the high bid that was received.

The second request was for turnout gear funding and includes an inventory of existing equipment as well as a rational for having two sets for our full time firefighters.

Supply Full Time Staff a second set of Turnout Gear – Saco – Biddeford – Westbrook

Not complete but in their future CIP plans: South Portland (10 year plan due to 70 full time firefighters ;) and Scarborough (3-5 year Plan.)

Gear – took full inventory of all on backs and shelves. There were some that were 1997 but he used 2008 as starting point. 2<sup>nd</sup> set is not required. However if the 1<sup>st</sup> set is part of a fire and has carcinogens on gear have to immediately get them cleaned. See list of towns that have 2<sup>nd</sup> set of gear. Wish to have 5 additional sets in FY 19 and 6 in FY 20. This would be about \$15,000 – 18,000 and we always want to have a buffer for new employees. We currently have per diems bring in their gear but it is okay now but it will not last forever. Price sheet is based on last 12 months of purchases. Councilor Blow went online to look at pricing and saw vendors that are cheaper. Everyone has the brush fire coats now with FY 18 CIP Budget. Council is all set with Gear.

Fire Station Rehab – this will complete the Fire Department renovation. Left to do would be the apparatus floor drain is lifted up.

Pickup Truck – Lifeguards replace 170K miles. Pass the 2 year old 4x4 crew cab truck to lifeguards. Councilor Blow suggested that the Police Department bought used truck for parking and they use it a lot more. Lifeguards don't need a big truck. They can get extended cab with four doors. They need maybe a ½ ton truck used for about \$20K.

The Fire Department is looking at \$30,000 for ½ ton with lights and radio.

**Town of Old Orchard Beach - Ballpark Fund 214  
FY 2019 BUDGET PROJECTIONS**

3/19/2018

**Revenues:**

		<u>FY 18 Budget</u>		<u>FY 19 Budget</u>	
		<u>Appropriation</u>	<u>FY 18 Actual</u>	<u>Projection</u>	<u>% Inc/Dec</u>
Misc. Revenue	40510	500.00	1,632.40	2,500.00	326.48%
Telco Site Revenue-CMP	40519	4,000.00	2,865.68	4,200.00	71.64%
Advertising Revenue	40520	-	-	-	0.00%
Transfer in from General Fund	40600	12,000.00	-	20,000.00	-
Ballpark Donations Revenue	40802	3,000.00	3,763.80	4,000.00	125.46%
Ballpark Concession Revenue	40808	15,000.00	13,630.25	18,000.00	90.87%
Ballpark Gate Receipts	40809	1,000.00	4,984.66	12,000.00	0.00%
Ballpark Field Rentals	40810	8,100.00	4,950.00	10,000.00	61.11%
Ballpark Souvenir Revenue	40811	1,100.00	-	1,000.00	0.00%
Men's League Donation	40816	10,000.00	4,000.00	9,000.00	40.00%
Special Events/Rentals	40817	6,700.00	8,476.00	5,000.00	125.51%
OOB Surge	40818	22,000.00	-	18,000.00	0.00%
Surge Concession	40821	20,000.00	11,806.16	12,000.00	-
Sponsorship Revenue	40823	7,500.00	5,100.00	10,000.00	68.00%
<b>Total Revenues</b>		<b>110,900.00</b>	<b>61,208.95</b>	<b>125,700.00</b>	<b>55.19%</b>

**Expenses:**

		<u>FY 18 Budget</u>		<u>Encumbrance</u>	<u>FY 18 Available</u>	
		<u>Appropriation</u>	<u>FY 18 Actual</u>		<u>Budget</u>	<u>% Used</u>
Seasonal Employee Wage	50108	25,800.00	18,403.75	-	25,800.00	71.33%
Annual Stipend	50121	14,000.00	8,720.00	-	14,000.00	62.29%
FICA/Medicare ER Share	50201	3,200.00	1,837.82	-	3,000.00	57.43%
Workers Compensation	50214	-	-	-	-	0.00%
Professional Engineering	50300	-	-	-	-	0.00%
General Legal Services	50301	1,000.00	-	-	-	0.00%
Service Contract Expense	50310	1,500.00	-	-	1,000.00	0.00%
Advertising Expense(Sponsorship Expense)	50320	3,000.00	3,199.84	-	3,000.00	106.66%
Electricity Expense	50400	19,000.00	18,436.25	-	25,000.00	97.03%
Water Expense	50401	2,000.00	1,791.21	-	2,900.00	89.56%
Phone/Cellular/Paging	50402	800.00	436.21	-	800.00	54.53%
Networking/Internet Expense	50404	1,200.00	655.75	-	1,250.00	54.65%
Heating Fuel Expense	50405	-	-	-	-	0.00%
Building Repair/Maintenance Exp	50450	2,500.00	370.38	-	2,500.00	14.82%
Operating Equipment Repair	50452	1,500.00	-	-	1,000.00	0.00%
Admin/Office Supp/Equipment	50500	600.00	80.91	-	600.00	13.49%
Oper Supplies/Equipment, Non-Capital	50501	1,200.00	555.16	-	1,000.00	46.26%
Other Facilities Maintenance Exp	50509	1,000.00	52.25	-	1,000.00	5.23%
Vehicle Fuel Expense	50510	350.00	196.77	-	350.00	0.00%
Grounds Maint/Improvement Expense	50511	10,500.00	6,369.04	4,963.38	17,500.00	60.66%
Concession Supplies	50522	17,500.00	7,120.58	-	15,000.00	40.69%
Special Events Expense	50526	-	12,881.50	-	10,000.00	-
Debit Card fees	50540	100.00	-	-	-	0.00%
Ballpark Improvements	50804	-	-	-	-	0.00%
<b>Total Expenses</b>		<b>106,750.00</b>	<b>81,107.42</b>	<b>4,963.38</b>	<b>125,700.00</b>	<b>75.98%</b>

3/19/2018

FY 19 Ballpark  
Budget Descriptions  
& Justifications

Guy Fontaine  
Operations Mgr



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## Ballpark

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### Line Item Justifications

#### EXPENSES

30414-50108 – Seasonal Wages	\$25,800
This account funds the seasonal wages for the:	
Fields Manager \$10,000	
Asst Field Manager \$4500	
Concession Manager \$4000	
Concession Asst. Manager \$1800	
Concessions Help \$3000	
Event Help \$2500	
30414-50121 – Annual Stipend	\$14,000
This account funds the annual stipend of the Operations Manager	
30414-50201 FICA/Medicare expense	\$3,000
30414-50300 Professional Engineering	\$0.00
30414-50310 Service Contracts	\$1,000
Website Hosting \$300 annually	
Dumpsters and portable toilets	
30414-50320 Advertising Expense (Sponsorship Expense)	\$3,000

3/19/2018

This account will fund the expenses for sponsorship banners and pocket schedules which will result in a new revenue generating opportunities.

Special Event Advertising – Blues Fest, Farmers Market \$1,000

Pocket Schedules \$1500

Sponsorship banners \$500

**30414-50400 Electricity** **\$25,000**

**30414-50401 – Water**

Water based on previous history cost **\$2,900**

**30414-50402 – Phone/Cellular/Paging** **\$800**

Operations Manager Cell Phone 62.00 monthly

**30414-50404 – Networking / Internet** **\$1,250**

Spectrum Internet and phone bundle 103.50 monthly

**30414-50405 Heating Fuel Expense** **\$0.00**

**30414-50450 – Building Repair/Maintenance** **\$2,500**

This will fund the following repairs to Club House and Admin Offices:

Fire/smoke alarm for Club House

Security lighting Restroom Building and Storage Building

Install dividers in Public Men's Restroom

**30414 – 50452 Operating Equipment Repair** **\$1,000**

This will fund the following repairs:

Lighting repairs -\$500

Replace damaged gate \$1,000

**30414- 50500 Admin/Office Supplies/Equip** **\$600**

Paper, ink & toner

3/19/2018

**30414-50501 – Operating Supplies Expense** **\$1,000**

This will fund cleaning supplies, paper supplies for bathrooms and concession, Propane for stand-alone grills.

**30414-50509 Other Facilities Maintenance** **\$1,000**

Unanticipated Repairs to:

- Concession Stand
- Storage Shed/Garage
- Sky Box/Press Box
- Public Restrooms

**30414-50510 Vehicle Fuel** **\$350**

- Lawn mower and grounds maintenance equipment
- ATV

**30414 – 50511 Grounds Maintenance** **\$17,500**

This will fund:

- Boston Co. \$5000
- Marking paint (Site One formerly John Deere) \$1250
- Turface & Mound Clay (Site One formerly John Deere) \$5250
- Season Mosquito and Tick Control \$1,500
- Soil and sand to grade and repair areas of the field \$5,000

**30414 – 50522 Concession Expense** **\$15,000**

This will fund the concession supplies for retail sale. Based on 50% of projected revenues

**30414-50526 Special Events Expense** **\$10,000**

Expenses associated with Blues Fest Concert

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**TOTAL EXPENSES** **\$125,700**

**REVENUES**



3/19/2018

30424-40510 Misc Revenues Clynk account	\$2,500
30424 - 40600 Transfer in From General Fund	\$20,000
30424-40519 Telco Site Revenue	\$4,200
30424 - 40520 Advertising Revenue	\$0.00
30424 - 40802 Ballpark Donations Revenue	\$4,000
30424 - 40808 Ballpark Concession Revenue and Other Event sales	\$18,000
30424-40809 Ballpark Gate Receipts Increase for Blues Fest event	\$12,000
30424 - 40810 Ballpark Field Rentals Regular users include GNCBL (college league), Southern Maine River Rats	\$10,000
30424 - 40811 Ballpark Souvenir Revenue	\$1,000
30424 - 40816 Men's League Revenue	\$9,000
30424 - 40817 Special Events/Rentals This includes NEPR, BBQ contest, Concerts, Farmers Market	\$5,000
30424 - 40818 OOB Surge Inc.	\$18,000
30424-40821 Surge Concession	\$12,000
30424 - 40822 Sponsorship Revenue Sponsorship Revenue: <ul style="list-style-type: none"><li>• Pocket Calendar Sponsors</li><li>• Banners</li></ul>	\$10,000
<b>TOTAL REVENUES</b>	<b>\$125,700</b>



 E-MAILED

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**Old Orchard Beach Fire Department**  
136 Saco Avenue - Old Orchard Beach, ME 04064

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Edward Dube  
Fire Chief

Rich C. Kindelan  
Deputy Fire Chief

Phone: (207) 934-7790  
Fax: (207) 934-1750

April 25, 2018

To: Larry Mead, Diana Asanza, and OOB Town Council  
From: Chief Ed Dube, Deputy Chief Rich C. Kindelan  
Re: Firefighter Turnout Gear Replacement

During our capital improvement plan presentation on April 3, 2018, council members asked us to better justify our personal protective equipment replacement request of \$20,000 for FY19 as well as provide you with an inventory. Attached to this summary, you will find a price list of items that OOB Fire has purchased in the past year under its current replacement plan. It should be noted, these prices are from invoices over the past 12 months and may not be representative of the prices we may receive in the future under a competitive bid process.

The second document represents a current inventory of the most common personal protective equipment that is required by Maine Bureau of Labor, and NFPA, (National Fire Protection Association). As you may know, we have 18 Full-time members, 20 call-crew members, and approximately 25 part-time employees. We are responsible for provide the personal protective equipment for all of them to perform their duties. All firefighting gear has maximum 10 year shelf life according to NFPA 1851.

***"NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting, requires that structural turnout gear shall be retired when the garment is beyond repair and no longer able to pass an NFPA 1851 Advanced Inspection, or ten years from date of entering service"***

As it pertains to our full-time employees, the current plan is to outfit each of them with a second set of turnout gear. This is in order for them to remain ready to respond when care and maintenance is being performed (e.g. cleaning every 6 months, repairs from damage). A second set of gear has become increasingly more important with the documented growing risk of occupational cancer within our field. Our full time employees may have a major fire early in their shift and gear becomes significantly contaminated. The above listed standard also requires them to immediately launder their gear before using it again. If one of our firefighters is without their personal protective equipment, they would not be in service to respond. Using wet dirty gear is a significant risk to the health of our firefighters and this duplicate set of gear could help reduce the exposure to an occupational cancer claim against the town.

We have also began issuing gear to our active part-time fire-ems staff. In the past, and some currently, are required to use gear from other departments to which they belong. The courtesy of the chiefs allowing their expensive equipment to be used while working for Old Orchard is running thin. This does not mean we will supply every part-time staff member with brand new gear. For this project, we will concentrate on the long-time employees that have invested years into our department and are regular fixtures within our department.

The Call-crew members, including fire police are also included in this gear purchasing plan. The officers of this section of the department have done a great job at caring and maintaining records of inspection and inventories. Unfortunately, their diligence shined a light on the need for replacing gear that is about to age out.

In closing, it is wise for our department to have reasonably funded gear replacement program. The 10 year life span of gear/equipment is based on perfect conditions and following all the care and maintenance of the items to the letter. Spreading the purchasing out over multiple years should prevent a large fiscal hit all at once. It is our hope that you see our Turn out gear replacement plan takes health and safety at the forefront while balancing fiscal stewardship of our community's assets.

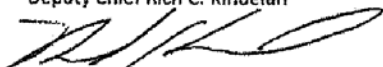
Thank you for your consideration. If you have further questions or require additional information, please contact us.

Respectfully submitted,



Chief Ed Dube

Deputy Chief Rich C. Kindelan



**OLD ORCHARD BEACH  
FIRE DEPARTMENT  
GEAR REPLACEMENT ESTIMATED COSTS**

The prices listed below are compiled using an average of from vendors used by OOB Fire Department over the last 24 months. It should be noted that final pricing could be slightly more or less based on the competitive bid process used by our department.

<i>FIREFIGHTER TURN-OUT COAT-</i>	<i>\$950</i>
<i>FIREFIGHTER TURN-OUT PANT-</i>	<i>\$800</i>
<i>FIREFIGHTING BOOTS</i>	<i>\$380</i>
<i>FIREFIGHTING HELMET</i>	<i>\$280</i>
<i>NOMEX PROTECTIVE HOOD</i>	<i>\$100</i>
<i>FIREFIGHTING GLOVE</i>	<i>\$80</i>
<i>TOTAL FOR A NEW FIREFIGHTER</i>	<i>\$2590</i>

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OTHER PERSONAL PROTECTIVE EQUIPMENT PURCHASED FROM THIS CAPITAL LINE:

<i>FIRE POLICE REFLECTIVE COATS</i>	<i>\$200</i>
<i>FIRE POLICE REFLECTIVE VESTS</i>	<i>\$50</i>
<i>FIRE POLICE HARD HATS</i>	<i>\$60</i>
<i>FIRE POLICE GLOVES</i>	<i>\$40</i>
<i>FOREST FIREFIGHTING HELMET</i>	<i>\$60</i>
<i>FOREST FIREFIGHTING COAT</i>	<i>\$180</i>

## CURRENT EQUIPMENT IN SERVICE

4/18/2018

YR/MFG	PANTS	COAT	BOOTS	HELMET	GLOVES	HOOD
2008	4	4	9	5	10	11
2009	2		4			
2010		1	1			
2011	1	1	1			
2012			1			
2013	2	3	5			
2014	6	9	3			
2015	3	2	3		5	7
2016	6	2	1			
2017	3	3	2	22	3	4

Maintaining our current replacement plan, it is our intention to provide a 2<sup>nd</sup> set of gear (coat/pants) for full time staff. Currently 5 FT staff members have primary and secondary sets that are within compliance. The numbers on this chart also only represent items that are in service (issued to employees, Call members). It is not a priority or recommended to replace items "on the shelf". Most if not all this gear is considered personalized and as long as vendor lead times remain positive, we can order what is needed only. This will reduce the chance of items aging on a shelf.

11 more Full-time members are in need of 2<sup>nd</sup> (coat/Pants) to achieve our goal of 2nd sets at a cost of approximately **\$19,420**.

Six of our Per-diem staff are also in need of 1<sup>st</sup> sets at a cost of approximately **\$12,000**

FY19 we propose purchasing 5 sets (Coat/Pants) for full time staff, and 3 sets of complete gear for regular Per-diem staff that work regularly and have been with us for several years.

- 5 Full-time Sets @ approx. \$1800/set **\$9000**
- 3 Per-Deim Sets @ approx. \$2000/set **\$6000**

As of this inventory, we have exceeded the industry standard for service life on; 4 coats, 4 pants, 9 pair of boots, 5 helmets, 10 pair of gloves, and 11 hoods. **Estimated cost \$17,000**. This represents Full-time, Part-Time, and Call Crew Firefighters. The remaining \$5000 in FY19 would begin to replace the remaining helmets, Boots, Gloves, Hoods, etc, and can also be used for contingency.

FY20 we propose purchasing 6 Sets (coat/pants) for full-time staff to complete the second set project. 3 additional sets for new per-diem or call crew staff. Again, remaining balance could be used to continue and/or stay ahead of replacing helmets, gloves, boots, hoods, etc.

- 6 Full-time Sets @ approx. \$1800/set **\$10,800**
- 3 additional Sets @ approx. \$2000/Set **\$6000**

It should also be noted that although there is no replacement standard for gear that is issued to Fire-Police Staff, it will need to be replaced when worn out. We currently have 12 members outfitted.

# FIRE BUILDING RENOVATIONS

		<u>Vendor</u>
Upgrade alerting system	\$5,900	RCM
Upgrade Wi-Fi	\$3,010	Tucker
Add two more exhaust systems	\$13,600	Air Cleaning
Remove four jail cells	\$11,000	PC Construction
Second floor bathroom Fixtures & labor	\$12,000	Gerard/Gadbout
First floor walls and ceiling insulation	\$3,670	Anderson
First & Second Floors Ceiling	\$5,138	Valente
First & Second floors Electrical	\$10,384	TRD
Lumber	\$872	B Builders Supply
Doors And Windows	\$1,709	Martins
Sheet Rock & Mud	\$2,850	Haleys
HVAC	\$8,425	Seacoast
Flooring	\$4,985	Keos
Mason Work EMS Door cut out	\$1,370	
Total	\$84,913	



# QUOTATION

Quote Number: M2695  
 Quote Date: Jan 22, 2018  
 Page: 1

Voice: 207-797-7503  
 Fax: 207-878-3521

<b>Quoted To:</b>
OLD ORCHARD BEACH FIRE DEPT. 136 SACO AVENUE OLD ORCHARD BEACH, ME 04064

Customer ID	Good Thru	Payment Terms	Sales Rep
OLD ORCHARD BEACH FI	2/21/18	Net 30 Days	SCOTT

Quantity	Item	Description	Unit Price	Amount
		Station Vocal Alarm System at Central Station.  -(25) new speakers with volume controls - JBL audio amplifier with (2) speaker zones, each zone having individual master volume control . - Custom audio alert tone (TBD)  Assumptions: - Existing speaker cabling can be reused - All new speakers are mounted in ceiling tiles - In the garage bay only connection of the mushroom speaker is included in this proposal. If the corner speakers are determined to be 70 volt compatible we will connect if wiring is correctly in place. - Equipment will be mounted in existing rack space in radio room  *** Additional detail included in email sent to Chief Dube 1/22/2018 ***		
1.00	TK-7180K	136-174 MHZ 30 W 512 CH MOBILE W/ KMC-35 MIC	498.10	498.10
Subtotal				Continued
Sales Tax				Continued
<b>TOTAL</b>				<b>Continued</b>



# QUOTATION

Quote Number: M2695  
 Quote Date: Jan 22, 2018  
 Page: 1

Voice: 207-797-7503  
 Fax: 207-878-3521

<b>Quoted To:</b>
OLD ORCHARD BEACH FIRE DEPT. 136 SACO AVENUE OLD ORCHARD BEACH, ME 04064

Customer ID	Good Thru	Payment Terms	Sales Rep
OLD ORCHARD BEACH FI	2/21/18	Net 30 Days	SCOTT

Quantity	Item	Description	Unit Price	Amount
		Station Vocal Alarm System at Central Station.  -(25) new speakers with volume controls - JBL audio amplifier with (2) speaker zones, each zone having individual master volume control . - Custom audio alert tone (TBD)  Assumptions: - Existing speaker cabling can be reused - All new speakers are mounted in ceiling tiles - In the garage bay only connection of the mushroom speaker is included in this proposal. If the corner speakers are determined to be 70 volt compatible we will connect if wiring is correctly in place. - Equipment will be mounted in existing rack space in radio room  *** Additional detail included in email sent to Chief Dube 1/22/2018 ***		
1.00	TK-7180K	136-174 MHZ 30 W 512 CH MOBILE W/ KMC-35 MIC	498.10	498.10
Subtotal				Continued
Sales Tax				Continued
<b>TOTAL</b>				<b>Continued</b>





# QUOTATION

Quote Number: M2895  
 Quote Date: Jan 22, 2018  
 Page: 2

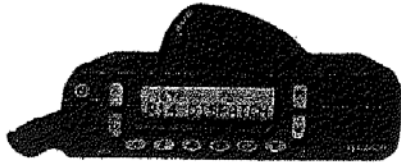
Voice: 207-797-7503  
 Fax: 207-878-3521

<b>Quoted To:</b>
OLD ORCHARD BEACH FIRE DEPT. 136 SACO AVENUE OLD ORCHARD BEACH, ME 04064

Customer ID	Good Thru	Payment Terms	Sales Rep
OLD ORCHARD BEACH FI	2/21/18	Net 30 Days	SCOTT

Quantity	Item	Description	Unit Price	Amount
1.00	BASE-KEN11	TK-7180/8180/7160/8160 HOOD	28.80	28.80
1.00	ICT12012-12AG	POWER SUPPLY FOR BASE-KEN11	130.50	130.50
1.00	KAP-2	160 SERIES HORN RELAY	50.40	50.40
25.00	MISC-ITEM	Speco Technologies G86TCG- SPEAKER, 8 INCH, WITH WHITE METAL GRILLE AND VOLUME CONTROL	37.50	937.50
25.00	MISC-ITEM	Speco Technologies Back Can for G86TCG Speakers	17.50	437.50
25.00	MISC-ITEM	#TS8 Speco Technologies Speaker Ceiling Support for G86TCG Speakers	10.85	271.25
1.00	MISC-ITEM	JBL CSA 240Z Audio Amplifier (2 x 40W)	439.00	439.00
1.00	MISC-ITEM	Eletech EM-21C Single-trigger Industrial MP3 Audio Player Message Repeater	173.50	173.50
1.00	SA-1749-BT	RACK SHELF 10" DEEP	55.55	55.55
1.00	UPS	Shipping Charge for equipment	125.00	125.00
8.00	TECHNICIAN - 27	TECHNICIAN LABOR - Set up and test at RCM	75.00	600.00
16.00	INSTALLATION CREW	INSTALLATION LABOR - 2 MEN - Install system and test at Old Orchard Beach Fire	120.00	1,920.00
3.00	TECHNICIAN-50	TECHNICIAN LABOR - Update dispatch console at Scarborough for new alert configuration	75.00	225.00
Subtotal				5,892.10
Sales Tax				
<b>TOTAL</b>				<b>5,892.10</b>

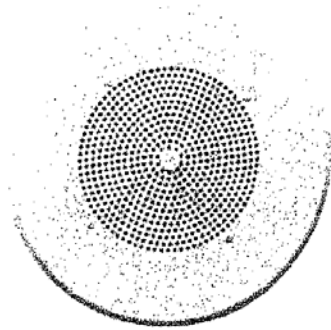
**Old Orchard Beach Fire VOC Alarm  
Major System Components**



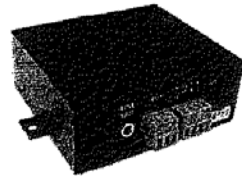
**Kenwood TK-7180 Radios  
(with relay module, power supply and hood)**



**JBL CSA 240Z  
Audio Amplifier (2 x 40W)**



**Speco Technologies G86TCG  
70 volt speaker with volume control  
(with back cans and tile mounts)**



**Eletech EM-21C  
Single-trigger Industrial MP3  
Audio Player Message Repeater**

**Ed Dube**

---

**From:** Scott Rivard (RCM) <srivard@rcm2way.com>  
**Sent:** Monday, January 22, 2018 5:56 PM  
**To:** Ed Dube  
**Cc:** 'Kermit Beaulieu (RCM)'; mgryskwicz@rcm2way.com  
**Subject:** RE: Speakers currently in use  
**Attachments:** Old Orchard Beach Fire VOC Alarm Major Components.pdf; VOC Alarm Quote # M2695 1-22-18.PDF

Chief,

Attached is a proposal to upgrade your VOC alarm system.

The proposed system:

- We are assuming all existing wiring can be reused. Initial evaluation appears this is good.
- We would replace all of your ceiling speakers with new 70 volt speakers with individual volume controls.
  - We would reuse only the big mushroom speaker in the garage which is already a 70 volt speaker.
  - The corner horn speakers are unknown if they are 70 volt and replacing them is not included in this pricing. If they are determined to be 70 volt speakers we could connect to the system if wiring is properly in place. This can easily be added later.
- Install a 2 channel, 70 volt speaker audio amplifier
  - One channel for speaker in garage bay with separate master volume control
  - One channel for office and bunk room speakers with a separate master volume control
- Install a Kenwood radio set up to trigger a custom alert tone when a signal is sent from dispatch.

General Operation:

- Dispatch will send a DTMF signal just prior to the pre-alert message. I have already discussed this with Scarborough.
- This signal will activate the radio relay
- The radio relay will trigger a custom audio alert signal in the station which is sent to the audio amp to the speakers. This may be 3-5 seconds (TBD).
- When the alert tone is complete the dispatch audio will sound over the speakers
- The radio can reset and mute audio after a predetermined time or stay open always and pass all radio traffic. This is easily changed to work either way.

Please review and let me know if you have any questions or would like any additional information.

Thank you,

Scott



**Scott Rivard**  
Radio Communications Management, Inc.  
58 Rand Rd.  
Ortland, ME 04102

(207) 797-7503

[www.rcm2way.com](http://www.rcm2way.com)

---

**From:** Ed Dube [<mailto:edube@oobmaine.com>]

**Sent:** Monday, January 22, 2018 2:57 PM

**To:** Scott Rivard (RCM)

**Subject:** RE: Speakers currently in use

10-4 \_

---

**From:** Scott Rivard (RCM) [<mailto:srivard@rcm2way.com>]

**Sent:** Monday, January 22, 2018 2:56 PM

**To:** Ed Dube

**Subject:** Speakers currently in use

Chief,

I am researching replacement speakers and found that the speakers I want to use are dual purpose meaning they can be used for the system I would propose to you as well as the system you currently use.

I am now suspicious that the speakers you have may also be dual purpose and could be reused with the new design. Would it be possible for you to have Mario send me a part number for the current speakers in use? I would also need a firm confirmation that they are all the same model.

This would save you quite a bit of money and labor.

Thank you,

Scott



Scott Rivard  
Radio Communications Management, Inc.  
158 Rand Rd.  
Portland, ME 04102  
(207) 797-7503  
[www.rcm2way.com](http://www.rcm2way.com)



Tucker & Tucker Associates  
 636 U.S. Route 1 - #11  
 Scarborough, ME 04074  
 (207) 885-0059

# ESTIMATE

DATE	ESTIMATE #
8/28/2017	3633

**Tucker&Tucker**  
 Audio and Video by Design

NAME / ADDRESS:
Old Orchard Beach Fire Department 136 Saco Ave Old Orchard Beach, ME 04064

SERVICE LOCATION:
Old Orchard Beach Fire Department 136 Saco Ave Old Orchard Beach, ME 04064

PROJECT		SITE ADDRESS			REP
					LS
ITEM	DESCRIPTION	ORDERED	U/M	RATE	AMOUNT
	SCOPE OF WORK: Install upgraded network for the offices, bay and crew quarters.				
Ubiquiti UniFi US-8-15...	Head-end Ubiquiti UniFi Switch US-8-150W - 8 Port Managed Switch (150 Watts)	1	ea	219.99	219.99T
Ubiquiti UniFi USG Un...	Ubiquiti UniFi USG Security Gateway with cloud control. (Router)	1	ea	199.99	199.99T
Miscellaneous Item(s)	Patch Cables, connectors and other part miscellaneous Battery Back-up	2		4.00	8.00T
Episode EP-400-UPS-8...	Episode EP-400-UPS-8PS-600 - Surge & Outlet Stand Alone UPS w/ RJ45/RJ11	1	ea	99.95	99.95T
Installation	Tucker & Tucker Installation / Programming - Estimate	2	hr	85.00	170.00
Programming	Tucker and Tucker Programming Labor	1	hr	99.00	99.00
Wirepath NST-CAT6-1...	Kitchen/Crew quarters access point **Scissor lift or scaffolding must be made available to run wire across bay** Wirepath NST-CAT6-1000-BLK - Cat 6 23/4 Solid CMG-Rated Wire - (Black) RoHS Compliant, UL Listed, FT4 Rated, CMG Rated	250	ft	0.22	55.00T
Miscellaneous Item(s)	Connectors, mounting hardware and wire management	1		10.00	10.00T
Ubiquiti UniFi UAP-A...	Ubiquiti UniFi UAP-AC-PRO - Wireless Access Point	1	ea	229.90	229.90T
Installation	Tucker & Tucker Installation / Programming - Estimate	6	hr	85.00	510.00
Wirepath NST-CAT6-1...	Bay Access point **Scissor lift or scaffolding must be made available to run wire across bay** Wirepath NST-CAT6-1000-BLK - Cat 6 23/4 Solid CMG-Rated Wire - (Black) RoHS Compliant, UL Listed, FT4 Rated, CMG Rated	100	ft	0.22	22.00T
Miscellaneous Item(s)	Connectors, mounting hardware and wire management	1		5.00	5.00T
Thank you for choosing Tucker and Tucker Associates, a division of Audio and Video by Design, LLC.		<b>SUBTOTAL:</b>			
		<b>SALES TAX: (5.5%)</b>			
		<b>TOTAL:</b>			



1525 Hanover Street  
 Hanover, MA 02339  
 Phone 781-826-9755  
 Fax 781-829-0240

www.aircleaningspecialistsne.com

of New England LLC

## PROPOSAL

DATE:	March 12, 2018				
TO:	Old Orchard Beach Fire Department 136 Saco Avenue Old Orchard, ME 04064				
ATTN:	Chief Edward Dube edube@oobmaine.com	Phone:	207-934-7790	FAX:	207-934-1750

*Addition to the existing Plymovent Source Capture  
 Emergency Vehicle Exhaust Fume Removal System*

**Equipment**

Add Two (2) Plymovent SBTA-21 Sliding Balancer Track source capture emergency vehicle exhaust system with an extruded aluminum track, 19' long. The track has a traveling trolley that moves on six ball bearing wheels. The system is complete with a 4" diameter four ply high temperature hose with wire helix, safety disconnect assembly, manual inflation/deflation valve, totally enclosed cast aluminum spring coil balancer with stainless steel cable, automatic pneumatic disconnect switch, regulator and pneumatic grabber nozzle that is constructed of high temperature polymer composite with Nomex inner lining. The pneumatic grabber nozzle provides a positive seal on the vehicle's tailpipe to prevent gases from escaping inside the fire station.

**Installation**

Installation includes proper location of the track and mounting to ceiling structure with support legs and cross braces. The hose connection for the ductwork is located and mounted to the track. The hose assembly with pneumatic nozzle is attached to the trolley and spring balancer. The pneumatic controls are connected to the airline from the existing compressor. The pressure sensor is installed in the proper location.

**Start-Up**

On site start up is provided by Factory Trained Personnel and includes adjustments of the pressure sensor. Adjustments are made to the hose length and release valve location to insure proper release of pneumatic nozzle from the vehicle exhaust tailpipe.

**Price**

**\$13,600.00**

Proposed By: Chris Roche  
 Sales Manager

Accepted By:

C:\Users\edube\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\5Q1ME1WM\Old Orchard Beach Fire-Add on 3-12-18.doc Page 1 of 1



**CONSTRUCTION**

AT PC WE GO ABOVE AND BEYOND ON EVERY JOB, PERIOD.

November 7, 2017

Edward Dube  
Fire Chief  
Old Orchard Beach Fire Department  
136 Saco Avenue  
00B, Maine 04064

RE: Elevated Slab & CMU Wall Removal

Dear Chief Dube,

We are pleased to provide you with our proposal to remove the elevated slab and dividing CMU walls from the old jail cell locations at the Old Orchard Beach Fire Department Building. Our proposal is based upon our site visit, and your verbal directions.

We propose to perform the work on a time and materials basis not to exceed \$11,025.

This would include the following:

- PC Supervision for the duration of the project
- Construction duration is 5 working days
- Demolition of an opening between the apparatus bay and the work location
- Removal of two doors and frames for access to one of the work areas
- Demolition, removal, and disposal of the 2 elevated concrete slabs
- Demolition, removal, and disposal of the CMU support walls and divider walls
- Demolition, removal and disposal of the 2 steel cell doors
- Daily clean-up of area
- Furnish and install of new door frames is excluded
- New masonry construction at the apparatus bay opening is excluded
- All electrical, mechanical, and sprinkler work is excluded

We would like to thank you, and look forward to reviewing the attached information with the team. Please do not hesitate to call me with questions at 874-2323 Ext. 1308.

Sincerely,  
PC Construction Company

*John Burrell, CPE*

John Burrell, CPE  
Estimator/Project Engineer  
Special Projects Group

PC Construction Company | 131 Presumpscot Street, Portland, ME 04103 | 207.874.2323 | [pcconstruction.com](http://pcconstruction.com)

100% EMPLOYEE OWNED

GIRARD PLUMBING & HEATING, INC.

4 Girard Avenue  
Old Orchard Beach, ME 04064  
Tel: 207-934-5838  
Fax: 207-934-4529  
Email: girardplumbingheating@yahoo.com

ESTIMATE #2018-009  
March 9, 2018

Town of Old Orchard Beach  
Fire Department  
136 Saco Avenue  
Old Orchard Beach, ME 04064  
Phone: 934-7790 Fax: 934-1750  
Email: edube@oobmaine.com

*Bath Room  
Fix Toile  
Labor  
\$12,000*

Job: Renovate second floor bathrooms

DESCRIPTION:

- A. Provide and install new rough-in plumbing water/waste/vent and fixture trim out for two lavatories, two toilets, showers, mop sink and stackable washer/dryer area.
- B. Provide and install new 48" long multi-piece shower for men's and women's restrooms with shower valves and brass body drains.
- C. Men's restroom shower to be located in current location of shower and Lav #2.
- D. Women's restroom shower to be located along in existing bedroom interior masonry wall and abutting men's restroom shower wall.
- E. Lav #2 to be removed in men's room. Lav #1 to remain.
- F. Modify men's restroom toilet rough-in, to suit the toilet location in rear left hand side of restroom. Toilet to be re-used.
- G. Urinal wall area to be upgraded with Fiber-Reinforced Plastic material (FRP).
- H. Provide and install new terrazzo mop sink with Fiat brand wall mounted faucet.
- I. Provide and install laundry washer valve box and drain/vent.
- J. Provide and install floor drain with trap primer for each bathroom.
- K. Women's restroom toilet and lavatory rough-in to be re-used and rotated 180 degrees for new restroom.

Materials:	\$3,500.00
Labor:	\$8,500.00
Estimated Cost:	\$12,000.00

NOTES:

1. This is an ESTIMATE only, not a fixed price. The actual job could be higher or lower depending on job conditions and time involved. Not included in this estimate are any unforeseen variables that can significantly affect the job cost.
2. All work will be performed by licensed mechanics in a neat and workmanlike manner according to the Maine State Plumbing Code, Maine Fuel Board standards, and accepted engineering standards and practices.

Schedule of payments:

1. 1/3 deposit (\$4,000.00) due upon acceptance of estimate.
2. Balance due upon job completion.

Payment terms: Due upon receipt of invoice. Unpaid balances will be subject to 1 1/2% interest charge per month. Any default in payment and the customer is responsible for collection costs. This estimate is valid for 30 days.

Acceptance of Estimate: The above prices, specifications and conditions are satisfactory and are hereby accepted. Work is authorized as specified above. Payment will be made as outlined above.

Date of Acceptance

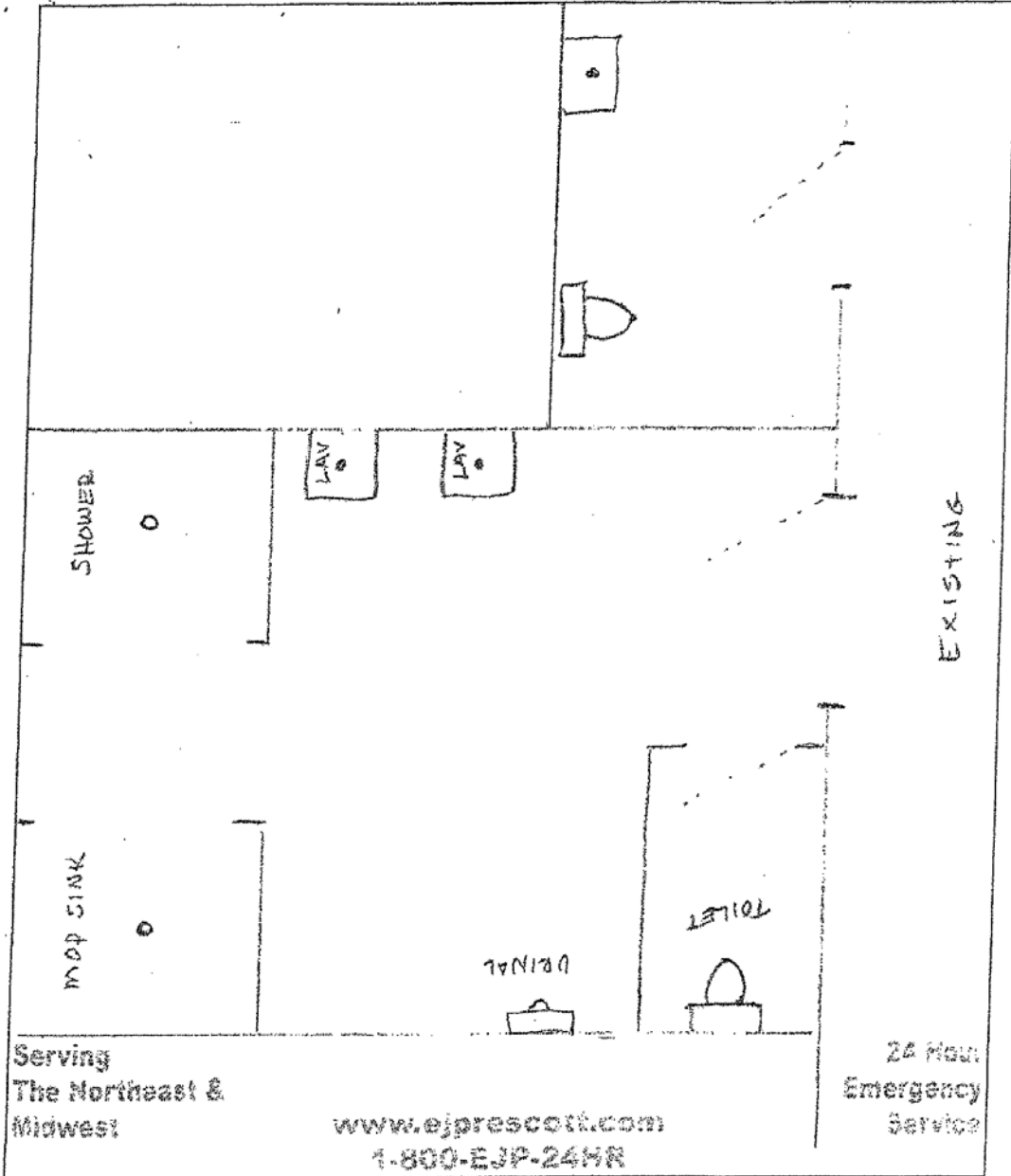
Signature





WATER • WASTEWATER • STORMWATER  
SOLUTIONS

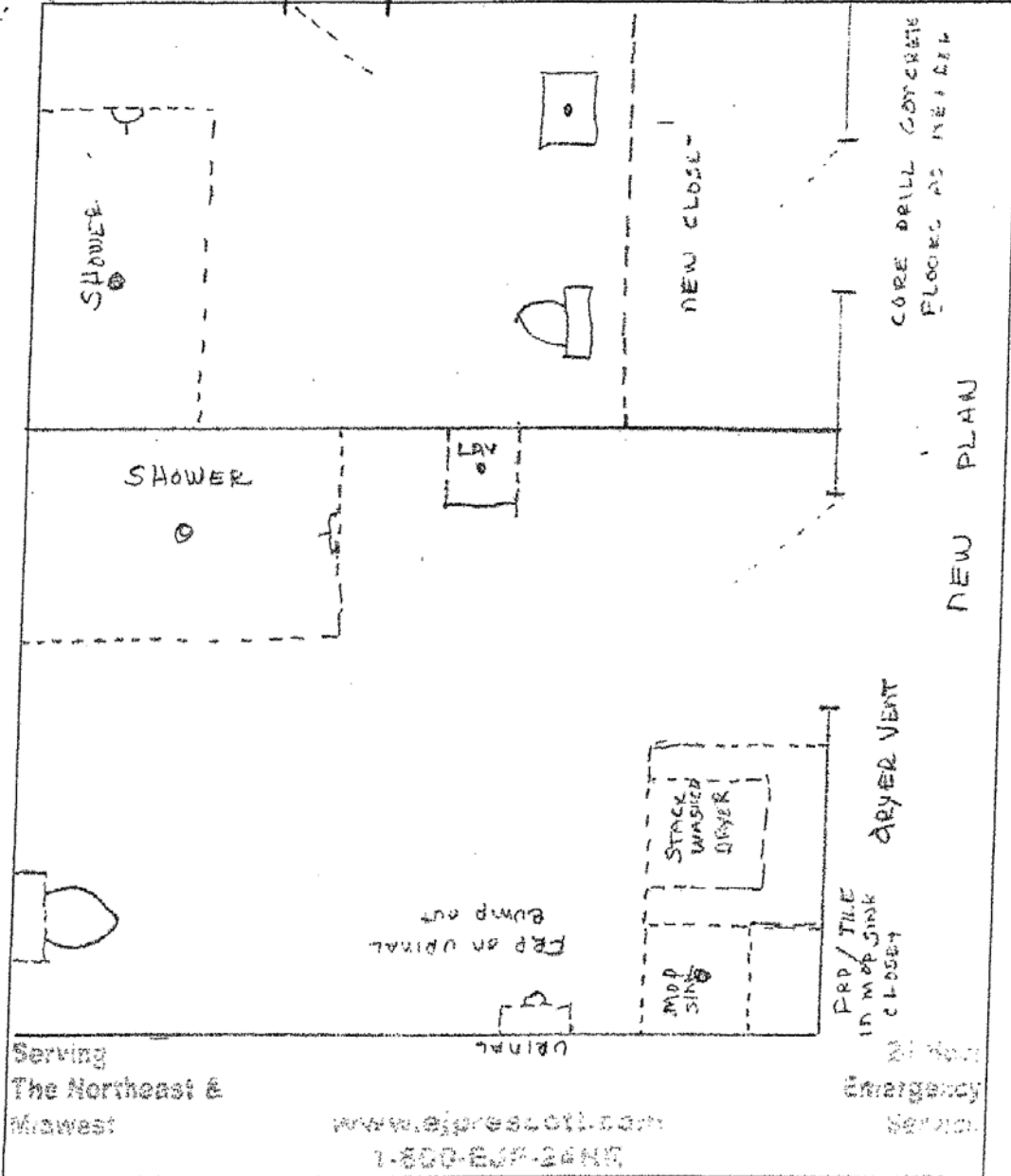
JOB 00P FIRE LED  
SHEET NO. 1 OF 2  
CALCULATED BY RAFA DATE 2/2/12  
SCALE NOT TO





WATER • WASTEWATER • STORMWATER SOLUTIONS

JOB 00 R FIRE DEPT  
SHEET NO. 2 OF 2  
CALCULATED BY RMR DATE 2/2/18  
SCALE not to



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The Northeast &  
Midwest

www.ejpsolutions.com  
1-800-EJP-2445

Emergency  
Service

Jim Godbout Plumbing & Heating Inc.  
P.O. Box 365  
48 Elm st.  
Biddeford, Maine 04005  
207-283-1200 fax 207-283-2739  
[www.jimgodbout.com](http://www.jimgodbout.com)

April 12, 2018

Old Orchard Beach Fire Department  
136 Saco Ave  
OOB, Maine 04064  
[edube@oobmaine.com](mailto:edube@oobmaine.com) Ed Dube 934-7790

**Proposal for Fire Station Baths Remodel**

We shall cut and cap plumbing lines to 2<sup>nd</sup> floor baths to allow for demo.  
Demo and disposal by others.  
Services into building from existing.  
Jack hammering and core drilling to get plumbing services to proper locations shall be done by us.

Install rough and finish plumbing for below:

**Men's Room-**

Install one mop basin with faucet and one washer box where existing water closet is located.  
We shall reinstall urinal with valve in same location----new FRP by others.  
We shall not touch the one wall mounted lavatory that is to remain.  
Furnish and install one 48" multi-piece shower with valve in same location as existing 36" shower.

**Women's Room (new)-**

*Existing wall between powder room and new women's room to be removed by others.*  
We shall reinstall existing powder room water closet in same location except turned 180 degrees to face into new bath.  
We shall reinstall existing powder room lavatory with faucet in same location except turned 180 degrees to face into new bath.  
Install one 48" multi-piece shower with valve in same location as existing 36" shower.

Install all rough and finish drainage, venting in sch. 40 PVC while cleaning up existing piping below slab.

All penetrations shall be fire caulked per code.

Jim Godbout Plumbing & Heating Inc.  
P.O. Box 365  
48 Elm st.  
Biddeford, Maine 04005  
207-283-1200 fax 207-283-2739  
[www.jimgodbout.com](http://www.jimgodbout.com)

April 12, 2018

Old Orchard Beach Fire Department  
136 Saco Ave  
OOB, Maine 04064  
[edube@oobmaine.com](mailto:edube@oobmaine.com) Ed Dube 934-7790

Work to conform to all state and local codes  
Price includes plumbing permit.  
**Grab bars and privacy partitions by others.**

**No heat work is part of this proposal.**

**Fixtures shall be chosen using allowance**

**Fixture Allowance \$3,000.00**  
**Total Plumbing with allowance- \$13,300.00**

(800) 472-1717  
(207) 653-0331  
Fax (207) 602-6185

# Anderson Insulation, Inc.

P.O. Box 30  
Saco, ME 04072  
www.andersoninsul.com

## PROPOSAL

Date: 1/25/2018

Job: 501099

Customer: Ed Dube

Job Address

Ed Dube  
Old Orchard Beach Fire Department  
Old Orchard Beach, ME 04064

OOB Fire Station - OOB, ME

Workarea	Inventory Item	
Phase: 1	Description: Ceiling & Exterior Walls At Renovated Rooms (Part 2)	
Main Ceiling	R-38 12 X 24 X 48 Kraft Faced Fiberglass Batts	
Exterior Walls	R-21, Icynene Closed Cell Spray Foam Insulation Pro Seal 3in	
Windows and Doors Foamed	EZ Flow Min Expansion Foam	
		\$2,985.00

ANDERSON INSULATION EXPECTS ALL WORK AREAS TO BE FREE OF DEBRIS AND/OR ANY ITEMS WHICH MIGHT INTERFERE WITH OUR INSTALLATIONS.

We propose hereby to furnish material & labor - complete in accordance with the above specifications, for the sum of : **\$2,985.00**

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Note: this proposal may be withdrawn by us if not accepted within 30 days. A \$25 fee will be added for each returned check. Late fees of 1.5% per month on all balances 30 days past due.

### \* ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

\* Terms: Payment Due Upon Completion

DATE: 1/25/2018

*Ryan Jeffe*

Sales Representative

DATE: \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
Customer

HIC Reg.# 101496

(800) 472-1717  
(207) 653-0331  
Fax (207) 602-6185

# Anderson Insulation, Inc.

P.O. Box 30  
Saco, ME 04072  
www.andersoninsul.com

## PROPOSAL

Date: 4/9/2018

Job: 501099

Customer: Ed Dube

Job Address

Ed Dube  
Old Orchard Beach Fire Department  
Old Orchard Beach, ME 04064

OOB Fire Station - OOB, ME

Workarea	Inventory Item	
<b>Phase: 1</b>	<b>Description:</b> Exterior Walls	
Exterior Walls	R-21 Icynene Closed Cell Spray Foam Insulation Pro Seal 3In	
Windows and Doors Foamed	EZ Flow Min Expansion Foam	
<b>Phase: 2</b>	<b>Description:</b> Ceiling Insulation	
Main Ceiling	R-38 12 X 24 X 48 Kraft Faced Fiberglass Batts	\$685.00

ANDERSON INSULATION EXPECTS ALL WORK AREAS TO BE FREE OF DEBRIS AND/OR ANY ITEMS WHICH MIGHT INTERFERE WITH OUR INSTALLATIONS.

We propose hereby to furnish material & labor - complete in accordance with the above specifications, for the sum of : **\$2,985.00**

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Note: this proposal may be withdrawn by us if not accepted within 30 days. A \$25 fee will be added for each returned check. Late fees of 1.5% per month on all balances 30 days past due.

**\* ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

\* Terms: Payment Due Upon Completion

DATE: 4/9/2018

Ryan Jeffe  
Sales Representative

DATE: \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
Customer

HIC Reg.# 101496

**Ed Dube**

---

**From:** Steve Valente <stevev207@gmail.com>  
**Sent:** Monday, March 26, 2018 7:01 PM  
**To:** Ed Dube  
**Subject:** Ceilings OOB fire department

Proposal to install new ceilings Per order of Chief Dube 2x2 USG Olympia tile Chicago Metallic Rockform grid. Lab price of \$5,138,00 complete. Thanks Steve

TRD Electrical Contractors Inc

10 Travers Street  
 Biddeford, Maine  
 04005  
 207-282-4015

**Quote**

	Estimate #
3/23/2018	2104

OOB Fire Station  
 C/O Edward Dube  
 136 Saco Avenue  
 OOB Maine 04064

"Your connection for all your wiring needs"  
 Industrial, Commercial, Residential  
 Generator installations, New construction  
 trenching, underground services

207-229-6618

tom\_danis@yahoo.com

P.O. No.	Terms
Misc Work	Net 15

Description	Qty	Rate	Total
This Quote includes the following , 1) Upgrade existing switches , outlets and GFI where needed total (35) 2) Replace 40 existing light fixtures with 2x2 LED Lithonia drop in fixtures 3) install a 30amp 240V dryer Circuit upstairs bath 50 hours x 2 technicians budgeted in this quote to install the above Total for above	1	10,384.00	10,384.00
Any questions ,call 229-6618		<b>Total</b>	\$10,384.00





Builder's Supply Inc.  
 593 Elm Street  
 PO Box 526  
 Biddeford, ME 04005  
 207 284-5569  
 Fax: 207 282-9837



**QUOTE**

1804-087822 R1 PAGE 1 OF 1

SOLD TO
TOWN OF OLD ORCHARD BEACH 1 PORTLAND AVE OLD ORCHARD ME 04064

JOB ADDRESS
TOWN OF OLD ORCHARD BEACH O.O.B. FIRE STATION O.O.B. ME 04064 207-934-5714

ACCOUNT	JOB
OL500	0
CREATED ON	04/06/2018
EXPIRES ON	04/20/2018
BRANCH	1000
CUSTOMER PO#	
STATION	B5
CASHIER	JM
SALESPERSON	JM
ORDER ENTRY	JM
MODIFIED BY	JM

Item	Description	D	Quantity	U/M	Price	Per	Amount
COMMENT	SLOCOMB WHITE VINYL WINDOW,LOW E/ARG,NO EXT JMBS,FULL SCREEN, NAIL FIN ONLY,NO GBG,EGRESS HNG,CASEMENT HL						
N7V	36"W X 38"T CASEMENT/EGRESS		2	EA	310.0000	EA	620.00
7D306PN6L	3068 6PAN/STLDOOR69/16LH908BNL		3	EA	255.0000	EA	765.00
7D306PN4L	3068 6PAN/STLDOOR49/16LH908BNL		1	EA	226.0000	EA	226.00
1T20416	2x4-16' NATURE WOOD		11	PC	11.4000	PC	125.40
1S204 R/L	2X4 KD SPRUCE R/L 10'-16'		170	LF	0.4800	LF	81.60
1S20408	2x4-8' KD SPRUCE		205	PC	3.2500	PC	666.25
9MPPLYLOCK	SCHLAGE PLYMOUTH KEYLOCK		3	EA	32.5000	EA	97.50
					Subtotal		2,581.75
					ME 5.50% EXE: EXEMPT NO?? Sales Tax		0.00
					Total		2,581.75

Buyer:

Signature

# Rick Martin Drywall

estimate

11 ocean park rd  
Saco me 04072

207-205-2161

SOLD TO:  
Chief Dube

INVOICE NUMBER  
INVOICE DATE May 7, 2018  
OUR ORDER NO.  
YOUR ORDER NO.  
TERMS  
SALES REP  
SHIPPED VIA  
F.O.B.  
PREPAID or COLLECT

SHIPPED TO:  
OOB Firestation

Sales Tax Rate:

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	install and finish drywall @ firestation		\$2,848.00
	TERMS 50% due upon install 50% due upon finish		
		SUBTOTAL	2,848.00
		TAX	
		FREIGHT	

**DIRECT ALL INQUIRIES TO:**  
Rick Martin  
207-205-2161  
[marti10@maine.rr.com](mailto:marti10@maine.rr.com)

**MAKE ALL CHECKS PAYABLE TO:**  
Rick Martin Drywall  
Attn: Accounts Receivable  
11 ocean park rd  
Saco me 04072

PAY THIS  
AMOUNT

THANK YOU FOR YOUR BUSINESS!



Haley's  
Metal Shop, Inc.  
"Since 1917"

539 Elm Street • Biddford, Maine 04005  
(207) 284-8571 • Fax (207) 284-9597



**TOTAL COMFORT**  
Division of Haley's Metal Shop, Inc. SERVICES

**DATE OF PROPOSAL**

April 2, 2018

**BUDGETARY PROPOSAL SUBMITTED TO:**

Old Orchard Beach Fire Department  
136 Saco Ave  
Old Orchard Beach, ME 04064  
Attn: Chief Edward Dube

We are pleased to submit our proposal to supply labor and materials to install and relocate duct work, replace a hydronic unit heater, rezoning the office area HVAC, and removing the hot water baseboard heating. The work will be performed at your fire station located at 136 Saco Ave in Old Orchard Beach.

**Sleepin Quarters' - Rear Stairwell Heat:**

- Fabricate and install new insulated 6" Ø ductwork and drop-ceiling grille to handle the rear stairwell with heating and cooling.
- This will be tied into the existing ductwork associated with the hallway + bathroom zone. This will not be enough air to be a primary heat source for this area.

**Total: \$560.00**

**Initial to accept:**

**Gear Room - Unit Heater Replacement:**

- Drain and remove the existing McQuay hydronic unit heater (UHH-022A-A) located in the Gear Room.
- Provide and install a new Modine hydronic unit heater (HSB-047) in the same location as the existing.
- Provide and install two new valves and a new thermostat. This will remain tied to the hot water circulation loop.

**Total: \$3,415.00**

**Initial to accept:**

**Chief's New Office Zoning:**

- Provide and install a new thermostat and control wiring to allow for a fourth zone in the office area. The new thermostat will be located in the Chief's new office. We will reuse the majority of the existing ductwork, 3 zone dampers, 3 thermostats, bypass damper, and zone panel.
- Provide and install additional ductwork to extend the existing ductwork in this area from the middle of the room.

**Total: \$930.00**

**Initial to accept:**

**Remove Office Hydronic Heating:**

- Drain, remove and cap all of the hydronic baseboard (secondary heating) and accessible copper piping associated with the office area.
- We will install valves and caps on all open pipes.
- We will test and operate the boiler systems before and after the demolition.

**Total: \$3,520.00**

**Initial to accept:**

**All work to include:**

- A one-year warranty on the work performed.
- Operational and testing of the systems.
- All work to be performed will occur during normal business hours.

*Celebrating 100 Years*  
www.haleysmetal.com



778 Portland Road  
Saco, ME 04072

Phone: 207-283-4400  
Fax: 207-283-0120

**SALES AGREEMENT**

Name: Old Orchard Beach Fire Dept. Date: 4/23/2018  
 Address: 136 Saco Ave. P.O. # \_\_\_\_\_  
Old Orchard Beach Phone: 934-7790  
 Job Name: \_\_\_\_\_ Job Phone: \_\_\_\_\_  
 Job Location: \_\_\_\_\_ Salesperson: Keith

MATERIALS & LABOR	AMOUNT
Supply and install Development Carpet tiles in the Downstairs 1,080 SF, Floors will be ready for Carpet Tiles By Others	\$3,852.88
Supply and install Development Carpet Tiles in the upstairs two Rooms 324 SF, Floors will be ready for Carpet tiles By Others	\$1,132.42
Includes Cove Base Where Needed	
<i>Total:</i>	<b>\$4,985.30</b>

**Payment Schedule:**

AMOUNT	DUE UPON	Date	Payment Type
	Acceptance		
\$4,985.30	Completion		

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*All material is guaranteed to be as specified. \*All work to be completed in a workmanlike manner according to standard practices. \* Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. \*All agreements contingent upon strikes, accidents or delays beyond our control. \*Owner to carry fire, tornado and other necessary insurance. \*Our workers are fully covered by Workman's Compensation Insurance.



**ADJOURNMENT:**

**Respectfully Submitted,**

**V. Louise Reid  
Town Council Secretary**

**I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of thirty-seven (37) pages is a copy of the original Minutes of the Town Council Workshop of May 15, 2018.**

**V. Louise Reid**