

3/5/20 Finance Committee Meeting








Thursday, March 5, 2020 4:55 PM

Meeting Subject: Finance Committee Meeting - 3/5/2020

Meeting Date: 3/5/2020 5:30 PM

Location: Police Dept Community Room

Participants

-  [Diana Asanza](#) (Meeting Organizer)
-  [Pat Griffin](#)
-  [Reza Namin](#)
-  [Terry Block](#)
-  [Todd Bassett](#)
-  [Larry Mead](#)
-  Fred Lamontagne
-  Robert Slaving

Minutes:

1. Chair Griffin called the meeting to order at 5:30 pm.
2. Fire Chief Lamontagne and Deputy Chief Slaving reviewed the FD CIP requests, including the following:
 - 6 Vehicle Repeaters. There are areas of no or little radio coverage in OOB for portable radios. The truck mounted repeaters is recommended to fix this issue for the next several years. This solution is only applicable to the FD.
 - Replacement SCBA (air-packs). 10 units are to be replaced for the front line bottles.
 - Protective Equipment (Turn Out Gear). 5 sets will continue the replacement program started previously.
 - Power Lift for Stretcher - Outfits 1 Ambulance. Our current stretcher is rated for 600 pounds and requires two people to load into the ambulance. This lifting device is intended to avoid potential back strains.
 - Fire Station Rehab and Repairs - This request is a continuation of the ongoing repairs at the Fire station and is intended to cover the remaining \$65,000 in funds needed for the project. As much of this work as possible will be completed by the firefighters themselves. This work is for the administrative side of the station.
 - Fire Station LED Lighting & Suspended Ceiling for the truck bay area. Half of the \$38,000 request is for the new ceiling and half is for lighting. The existing ceiling was removed because it was contaminated with diesel fumes.
 - Fire Station Roof. This request is for a complete replacement of the EPDM roofing system which is currently experiencing a number of leaks.
 - Fire Station Engineering/Design Study for Storage Space and Bay Floor Drainage. Floor drains inside the station are higher than the floor. The back parking lot is in need of paving and is pitching toward the station. This study would identify a plan for remediating both of these drainage issues. The CIP for the Lifeguard previously included a metal building for \$35,000. However, the cost for that metal building is currently estimated at over \$100K. This study will also review storage options that would have been originally been provided by that metal building.
 - There are no CIP requests for the Lifeguard program this year.
3. The Committee discussed the funding request for the Fern Ave/ W. Old Orchard Ave/ Washington Ave project. Town Manager Mead reviewed the history and scope of the project, indicating that this project would entail \$1MM in CDBG grants and \$1MM in CIP funds from OOB. \$500K has already been earmarked for this project by OOB and the CDBG grant has been approved. The

project includes new sewer, new water lines (funded separately by the water district), new paving, and new sidewalks. The Committee unanimously voted to recommend that this project be fully funded, subject to approval by the voters.

4. The minutes from the 2/27 meeting were unanimously approved.
5. Town Manager Mead suggested a target of \$2MM for a set of highest priorities in the CIP budget plus an additional \$500K for second priorities, in addition to the monies for the CDBG project discussed in item #3 above.
6. The Committee will meet next Thursday, May 12th, at 5:30 PM to discuss and develop its recommendations for the FY21 CIP requests.