

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Tuesday, March 20, 2018
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, May 20, 2018. Chair Thornton opened the meeting at 6:32 p.m.

The following were in attendance:

Chair Joseph Thornton
Vice Chair Shawn O'Neill
Councilor Jay Kelley
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid

Absent: Councilor Kenneth Blow

EMERGENCY ITEM:

CHAIR: May I have a motion to add to the Agenda, Agenda # 7131, per Section 404.1 of the Town Charter, following Agenda Item # 7130.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Convey foreclosed property identified as 35 Grove Avenue, Parcel Number 206-12-1, to owners of record Brown, Kent O., for a total of \$8,827.67 in outstanding taxes and accumulated interest, due on the effective date of conveyance, plus any legal costs incurred by the Town of Old Orchard Beach.

VOTE: Unanimous.

ACKNOWLEDGEMENT:

GOOD & WELFARE:

Patricia Brown: Louise, Helene and I want to be sure to make every attempt possible to reach everyone who filled out one of the Community Friendly Connection yellow surveys. We received of 639 responses. Let me put that in perspective. A much larger Town than we are mailed out their surveys to 1000 residents and then did everything we did to get them into the community – such as having them at the polls; going door to door; putting them in eight popular locations around Town. That Town got 397 responses – we got 639. That is almost 40% more. The CFC received a grant from AARP which enabled us to hire an experienced outside consulting firm to analyze the responses and they are going to present their results to everyone on April 24th. So if you took the time to fill out one of these surveys – please take the time to be here on April 24th to find out not only the results but the plan for bringing those results into reality.

ACCEPTANCE OF MINUTES: Acceptance of Town Council Minutes of March 6, 2018.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Accept the Town Council Minutes of March 6, 2018.

VOTE: Unanimous.

**The Town Council Chair will make a presentation to
PATRICIA BROWN AND HELENE WHITTAKER**

**PRESENTATION OF THE ANNUAL REPORT
In honor of Pat Brown and Helene Whittaker**

PATRICIA BROWN

Pat Brown is well known around Old Orchard Beach – and for good reason. She volunteers – working with a multitude of groups to improve what may benefit from improvement and to preserve what’s best about our Town. Where she grew up and how her family shaped her skills and values is the product of who she is.

She grew up in Revere, Massachusetts, a town very much like Old Orchard Beach – right down to the beach and the amusement park. Her parents were not only “self-starters”, but more like dynamos. Her Mom ran a machine shop at a time when woman-owned businesses were virtually non-existent. Her Dad was a self-taught Registered Professional Engineer working with the NASA Aerospace Program. Music, management, entrepreneurship and organization apparently “ran in the family”. Her eldest sister even sang professionally at our very own Town Pier. Pat missed only the “music” gene.

Pat has had much variety in her working careers from creating a National award winning program to improve the understanding of Medicare, implementing a \$1.5M video facility to create videos including the multi-award winning “Everything’s Fine”, a poignant video starring Ed Asner about Adult Children of Alcoholics, serving as President of the International Television Association (ITVA) Boston Chapter, to her most significant shift, working with her husband, James, in his formerly solo owned demolition company.

Operating Boston Demolition, Inc. required learning a great deal very quickly. After Pat achieved the necessary licenses, she and James became a dynamic duo, working side-by-side with their laborers to gut out a 13-story building in Downtown Boston. They dismantle structures all over the East coast and as far away as Montana. She still operates a Bobcat with the best of ‘em!

Meanwhile, the Browns fell in love with Old Orchard Beach. In 1998, they moved here with Pat’s beloved sister, Rosie. Their sons, Jimmy and Jaron, now bring their own families to enjoy the Town amenities and people, the beach and Palace Playland. The cycle continues.

Pat’s passions show through her volunteer work. Early on, Pat says a very wise person told her to “be careful not to change the essence of Old Orchard Beach”. That advice, and a real care about people, still directs her efforts. She was part of a team to revitalize the J-1 Work & Travel program and has been a continuing strong advocate for anti-bullying

programs. She devotes her time and energy to the Community Food Pantry, Community Animal Watch, MAPS, Museum in The Streets, The Historical Society, Rev 3/Ironman, the Ball Park, and various scholarship fundraisers. Pat serves as Vice President of the Community Watch Council, Co-Facilitator for OOB Community Friendly Connection and works with the Volunteers in Police Services (VIPS). It is not surprising that she was honored as “Co-Volunteer of the Year” by the Chamber of Commerce. Pat’s work and accomplishments are many, but perhaps she is best known and respected as a loyal and good friend. Her word is truly her bond. The Town Council recognizes her contribution and so glad that she chose Old Orchard Beach as her home.

PATRICIA BROWN: This acknowledgement means so very much to me. I’m both honored and humbled. AND I’m a nervous wreck! It’s easy to speak about things that I feel passionate about, but this is very different.

Recognition of this type forces a person to self-evaluate what they’ve done to deserve it. AND What I know for sure is that I have never accomplished anything alone. Every person I know should be standing up here with me for, without all of you, I am nothing.

So I want to start out by thanking each and every person who has put their own blood, sweat and sometimes tears into the projects we’ve done together.

I’d like to also thank Town Council, Larry, Louise and every person throughout Town Hall, the Fire and Police Department who are always ready to help. You have all proven over and over that every voice is important.

I also want to thank my wonderful husband and my family, who are here tonight, for their amazing support, understanding when I’ve missed family gatherings and for their continual encouragement and inspiration.

Only a couple of people here in Town personally know my lifelong friend, Wendy Greenfield. She’s watching tonight from over 5,000mi away. Wendy, for all you’ve done for our Town over the past 22 years, Thank you!

I’ve gotten so much more than I’ve given—my best friends, wonderful relationships, working alongside people I respect so much--THESE are my greatest rewards.

And now, I get to be involved in the greatest opportunity of all—the Community Friendly Connection—or CFC for short! Everything I’ve done up to now has led up to being part of this group. It is so inspiring to feel the energy generated by the over 50 people committed to bringing the dreams reflected in all those surveys into reality.

Remember, Anything is possible when we all connect!

If you want to have your heart filled every day with wonderful experiences, come join the CFC! Trust me, the rewards are endless.

Thank you so much for this honor!

The Town Council Chair made his presentation to Helene Whittaker.

HELENE WHITTAKER

Helene Whittaker has been an active volunteer in the community ever since she made Ocean Park, Maine her permanent home more than 20 years ago. Helene has a unique perspective because she has been coming to Old Orchard Beach since birth. As a child she was a vacationer from Montreal, Canada. As a teen she met her future husband, Carter, on the beach in Ocean Park. Decades later she has the perspective of kids today when her four grandchildren visit during the summer.

Helene is not your typical retiree. When Helene gets involved in something, her passion shows and her enthusiasm is contagious. She takes charge when there is a need and she is steadfast about holding people accountable for what they say they are going to do. She believes pride in the community is so important because when we are proud of the place we live, good things happen.

Her contributions through the years include serving on Ocean Park and Old Orchard Beach Committees; being a volunteer for VIPS Volunteers-In-Police-Service, and CERT. She has enjoyed being involved with the Police Department initiatives and Chief Dana Kelley cannot speak more highly of all her projects and accomplishments for the benefit of the Old Orchard Beach Police Department.

She proves daily that it takes team work to bring successes to community efforts and some of these are:

- Helping to raise awareness for the dire need of a new Police building through a video which has been used by many other Maine Police Departments;
- Partnering for four years working hard to solve many issues for the J1 International Student Program; and
- Working with the Police Department to form the CWC Board to oversee Neighborhood Watch. She has been President since 2006. We now have an energetic Community Neighborhood Watch as well as a Business Watch which was established to help deter crime.

Helene appreciates and is thankful for what she has gained through all the volunteer opportunities and cherishes the friendships she has made through the years. She feels that when you volunteer you grow, serve, help, and connect with the people in your community. The Town Council recognizes with great appreciation her valuable service to our community.

HELENE WHITTAKER: She expressed with humility her thanks for this honor which has come to her and her thankfulness for the opportunity to serve her community in which they live and give back for that which has been given to her. She referred to her love of Old Orchard Beach and of her husband, Carter.

PUBLIC HEARING: Amending Washington Avenue Extension

CHAIR: I open this Pubic Hearing at 6:47 pm.

Shall We Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, amending Washington Avenue and adding Washington Avenue Extension?

BACKGROUND:

After receiving a complaint about illegally parked vehicles on Washington Avenue, Chief Dana Kelley reviewed Section 54-187 of our Parking Ordinance as it relates to Washington Avenue. The area of concern is located between the intersection of Sixth Street and Washington Avenue Extension. The current Ordinance prohibits parking on the northwesterly side and also states that the upper section of Washington Avenue between Washington Avenue Extension, and Sixth Street, is made a one-way street in the direction of and intersecting with Fifth Street. The way this section of the Ordinance is written is incorrect and a little confusing. It should read: "the upper portion of Washington Avenue is made a one-way Street in the direction of and intersecting with Sixth Street not Fifth Street." It is not currently posted as one-way and Chief Kelley did not recall that it ever was. After looking at the area, the Chief felt that the section being designated as one-way, in any way improves on traffic flow or congestion. It could be that this section of Washington Avenue was designated as one-way to better accommodate some of the additional traffic generated during the summer Campground Meetings but he does not believe that it is necessary or of any added benefit to do so going forward. In order to clarify and clean up the language for this section of Washington Avenue, the Chief is recommending that we eliminate the one-way designation and because it is a narrow Street prohibit parking on either side of this section of Washington Avenue.

Chief Dana M. Kelley

NOTICE OF PUBLIC HEARING MUNICIPAL OFFICERS OF THE TOWN OF OLD ORCHARD BEACH

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on March 20th, 2018 at 6:30 p.m. to consider the following:

Shall the Town Council of the Town of Old Orchard Beach amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, amending Section 54-187, Restrictions and Prohibitions, Washington Avenue, by deleting the strikethrough language and adopting the underscored language, as follows:

Washington Avenue. No vehicle shall be parked on the northwesterly side (right side going toward Union) of Washington Avenue from Saco Avenue to Washington Avenue extension. No vehicle shall be parked on either side of Washington Avenue from Washington Avenue extension to Sixth Street. Loading and unloading only will be allowed at designated business locations. No left-hand turn shall be allowed at the intersection of Washington Avenue and Saco Avenue from Washington Avenue.
Washington Avenue Extension. No vehicle shall be parked on the northwesterly side (right side going toward Union) of Washington Avenue extension from Highland Avenue to Union Avenue.

~~Washington Avenue. No vehicle shall be parked on the northwesterly side (right side going toward Union) of Washington Avenue from Saco Avenue to Union Avenue. Loading and unloading only will be allowed at designated business locations. The upper~~

portion of Washington Avenue is made a one-way street in the direction of and intersecting with Fifth Street. No lefthand turn shall be allowed at the intersection of Washington Avenue and Saco Avenue from Washington Avenue.

CHAIR: I close the Public Hearing at 6:49 p.m.

PUBLIC HEARING: BUSINESS LICENSES AND APPROVAL:

CHAIR: I open this Public Hearing at 6:49 p.m.

Nouria Energy Retail Maine, Inc. dba/Old Orchard Beach Golden Nozzle Car Wash #01035 (211-9-13), 217 Saco Avenue, Car Wash, one (1) Vending Machine; Thomas Quinlivan (302-6-7-3), 165 East Grand Avenue, #3, one seasonal rental; Bret Kilcollins dba/Shelly Sandwich Shop (311-2-10), 113 Saco Avenue, Victualers with Preparation, with Beer, Wine and/or Liquor – Off Premise; Scott & Odina Darling (311-15-2), 28 Prospect Street, one seasonal rental; and JCK Coaching LLC/Jacey Keller dba/JCK Coaching (312-5-14), 106 First Street, Apartment G., Personal Consulting (via Phone).

CHAIR: I close this Public Hearing at 6:51 p.m.

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to Approve the business licenses as read.

VOTE: Unanimous.

PUBLIC HEARING: AMUSEMENT PERMITS AND APPROVAL

CHAIR: I open this Public Hearing at 6:52 p.m.

New England Restaurant Group dba/Pirates Patio & Galley (304-2-9), 2 Walnut Street, Amplified Music, Dancing, and Karaoke – Outside and Inside – 12:00 p.m. – 8:00 p.m.; and HFY Enterprises/Jaime LaCasse/Thomas LaCasse dba/Sunset Bar & Grill (307-1-6), 4 Fernald Street, Live Music – Outside and Inside – 2:00 p.m. – 10:00 p.m.

CHAIR: I close this Public Hearing at 6:52 p.m.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the Amusement Permits as read.

VOTE: Unanimous.

PUBLIC HEARING LIQUOR LICENSES AND APPROVAL – NEW

CHAIR: I open this Public Hearing at 6:53

HFY Enterprises/Jaime LaCasse/Thomas LaCasse dba/Sunset Bar & Grill (307-1-6), m-s-v in a Restaurant.

CHAIR: I close this Public Hearing at 6:53.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Liquor License as read.

VOTE: Unanimous.

TOWN MANAGER'S REPORT

The Town Manager indicated that his report would be short this evening but he did want to acknowledge that the 2018 Dr. Bill Eckhart Young Professional of the Year award was given to Tyler Stewart of our Recreation Department and the Council will be recognizing this in April. We are very proud of Tyler and the work that he has done and just hope that this outstanding award will not mean that someone will steal him away from us. He also acknowledge the great work of the Public Works Director, Joseph Cooper, his staff and Office Manager, Melissa Hutchins, during the winter season and keeping the costs as low as possible considering many other municipalities have gone way over their budgets for the purchase of salt and sand.

NEW BUSINESS:

7124 Presentation of the 2019 Fiscal Year Budget.



* OPERATING BUDGET

* CAPITAL BUDGET

* NON-PROPERTY TAX REVENUES

3

OPERATING BUDGET

* FY19: \$16,381,649

* Up \$795,016

* 5.1% increase

4

BUDGET DRIVERS EXPENDITURES

5

<u>CATEGORY</u>	<u>AMOUNT</u>	<u>% INC or DEC</u>
Benefits/Insurance	\$154,256	5.6%
Fire Dept	\$140,006	6.9%
Police Dept	\$108,248	4.3%
Public Works	\$102,606	6.6%
Debt Service	\$69,077	4.1%
Tax Abatements	\$35,000	140.0%
TOTAL BUDGET DRIVERS	\$609,193	

6

CAPITAL BUDGET

*FY19: \$1,650,000

*Increase \$333,300

*25.31% Increase

7

NON-PROPERTY TAX REVENUES & Transfers

*\$5,030,354

*Down \$58,915

* - 1.2%

* Non-property tax revenues reduces the tax rate by \$3.11

8

Major Revenue Drivers

Vehicle Excise	\$1,400,000
Use of Unassigned Fund Balance	\$ 550,000
Use of Rescue Fees Fund Balance	\$ 500,000
State Revenue Sharing	\$ 367,500
Parking Fees	\$ 350,000
Homestead Reimbursement	\$ 336,000
Business Licenses	\$ 220,000
Building Permits	\$ 211,000
Cable Franchise Fee	\$ 200,000
Interest on Taxes/Investments	\$ 185,000
Parking Violations	\$ 140,000

9

PRESSURE ON WAGES

INCREASES IN MINIMUM WAGE

LOW UNEMPLOYMENT

SHRINKING LABOR POOL

10

INCREASE CAPITAL FUNDING

DIRECT TO PAVING AND/OR SIDEWALKS

ONE YEAR COMMITMENT

RE-EVALUATE IN FY20

11

WASTEWATER ADMIN BUILDING

NECESSARY FIRST STEP FOR CAPITAL PLAN

BULK CHEMICAL STORAGE/PUMP STATION

BORROW \$1.3 Million

VOTER APPROVAL NEEDED

12

TAX RELIEF FOR SENIORS

TARGETED RELIEF BASED ON INCOME

70 PLUS

10 YEARS RESIDENT

UP TO \$300 CREDIT

13

MUNICIPAL COMMITMENT

*FY19: \$13,001,295

*Up \$1,187,231

*10% increase

14

* Preliminary Combined Tax Levy

	FY 18 Budget	FY 19 Proposed Budget	\$ change +/-	% change +/-
Town	12,090,471	13,129,168	1,038,697	8.59%
School	12,170,868	12,170,868	0	0.00%
County	961,670	906,100	-55,570	-5.78%
Total	25,223,009	26,206,136	983,127	3.90%
*Taxable Valuation	1,606,561,020	1,619,600,000	13,038,980	0.8%
Mill Rate	15.70	16.18	.48	3.06%

15

EFFECT ON HOMEOWNER

\$200,000 Home \$400,000 Home

❖ Tax Increase \$ 96 \$192


16

FY19 PROPOSED OLD ORCHARD BEACH MUNICIPAL BUDGET

17

TOWN OF OLD ORCHARD BEACH
Memorandum

March 20, 2019

TO: Members of the Old Orchard Beach Town Council
FROM: Larry S. Mead, Town Manager 

RE: INTRODUCTION TO THE FY19 MUNICIPAL BUDGET

The Council's budget guidance for FY19 was to limit increases in property taxes while continuing to deliver effective services and address the Town's infrastructure needs.

It is always challenging to develop a budget that balances meeting need and service demand with the responsibility to limit growth in taxes so that the Town's residents and property owners are not unduly burdened. I know that as the Council engages in the process of budget review over the next two months there will be difficult choices ahead as you determine what the final FY19 budget will be. You simply won't be able to fund all that you may wish to or fund all that others will ask you to. With that being said I do believe that there is an opportunity in the year ahead to stretch a bit further on capital needs than has been the case in the past five years should you as Council determine that circumstances are right next year to do that.

Projected Tax Increase of 3%

The property tax commitment is made up of the municipal budget commitment, the school assessment, and the county assessment. Under the budget that I present to you this evening the combined tax commitment increase for FY19 anticipates an increase of 3% **based on the following assumptions:**

- The Council adopts a municipal budget, including both operating and capital budgets, that remains within the total expenditures and revenues contained in the Town Manager's budget recommendation,
- On the education side the adopted RSU budget is consistent with the budget estimate provided to the Town Manager by the School Superintendent. The Superintendent intends to submit a budget to the School Board that calls for flat funding with respect to the RSU assessment.
- The adopted York County budget is consistent with the budget estimate provided to the Town Manager by the County Administrator.

- The Town's property valuation increases by at least 13 million (8 tenths of a percent). This assumption is a conservative projection. In the last two fiscal years valuation has increased by 2.5% and 2.8%. In the two fiscal years prior to that valuation has increased by about 1% in each year. Where the final valuation lands is, of course, significant, because the greater the increase in value the lower the demand on the tax rate. 1% growth represents about 16 cents on the tax rate.

These assumptions will unfold as the budget development process proceeds, and certainly prior to final budget adoption by the Council. We will also need to track developments in the State Legislature as it affects municipal and education funding assistance from the State.

Operating Budget

As proposed the operating budget comprises 91% of total municipal expenditures, and includes funding for day-to-day operations of municipal departments, as well as funding for debt service, the Libby Library, solid waste disposal, and contributions to the transit district. The FY19 proposed operating budget of \$16,381,649 increases by \$796,016, or 5.1% above the FY18 budget. I have included in your budget materials a listing of the most significant drivers of increased cost in the operating budget.

Capital Budget

The capital budget funds improvements that are beyond the scope of day-to-day operations. Usually the improvements have a useful life of 10 years, or over 5 years in the case of equipment, and typically have a cost in excess of \$20,000, although there are certain circumstances when the cost can be less.

For FY19 I am proposing total capital expenditures of \$1,650,000, an increase of \$333,300 (25%).

Under the Town's charter the Finance Committee is charged with proposing a capital improvement budget to the Town Council for its consideration. The Finance Committee has been meeting in February and March to review Department requests and will complete its work prior to the Council's budget workshops beginning so that the Council will have the benefit of the Finance Committees input and recommendations. As the Council reviews departmental budgets at workshop sessions the capital requests will be addressed at that time in addition to the operating budget requests.

Non-Property Tax Revenues and Transfers

Non-property tax revenues and transfers include all sources of funding other than the property tax, including fees for services, permits and licenses, revenue from other governmental entities, excise taxes on motor vehicles, rescue service revenues, and transfers from fund balance.

The Southern Maine economy remains strong and should once again sustain revenue activity driven by consumer spending, including auto excise taxes, building permits, and parking revenues. While I am not projecting revenue growth for FY19 I feel confident that revenues should remain strong. In recent years the Council has approved fee increases in building permits, business licenses, and ambulance fees. I am recommending holding the line on fee levels for FY19 because we are in general competitive with other area municipalities.

As proposed in FY19 these revenues total \$5,030,354, a decrease of \$58,915, or 1.1%.

SIGNIFICANT FEATURES

At this time I would like to take just a few minutes to highlight four significant components in this budget:

Pressure on wages:

There are systemic forces present in Maine and the US that are creating pressure on wages for both full and part time employees.

The required **increases in the state minimum wage** is having an effect. This year the minimum wage is \$10 per hour. It will rise to \$11 in 2019 and \$12 in 2020. This significant change affects not just those making minimum wage but also puts upward pressure on those working who were already making \$11 or \$12 per hour.

Historically low unemployment, under 2% in the Portland labor market, is making it necessary to raise wage rates for part time and seasonal positions, both in order to retain people and to attract people to open positions.

A shrinking labor pool: In addition to low unemployment Maine's demographics create a shrinking pool of available workers. It is highly competitive right now. People looking for work, especially part time work, have a lot of choices. The impact on our workforce and this budget is the need to increase hourly rates for summer help in recreation, police and parking control, and increase the hourly rates for year round part time staff working as per diems in the fire department.

Increased Capital Funding

There is seemingly never enough funding to address the town's infrastructure needs. Lord knows that there are plenty of roads, sidewalks and sewers that are badly in need of updates. The Town has just applied for state grant funding that would provide some help in the Washington Avenue area. But even if we are successful with that grant its not enough and there is need in just about every neighborhood. I am proposing that the capital budget increase by \$330,000 from the current year's funding. I believe that there is enough room overall in this year's proposed tax commitment to stretch just a bit from recent appropriations. One good thing about increases to capital funding is that it is somewhat easier with the capital budget as compared with the operating budget to decrease funding next year if need be.

Wastewater Administrative Building

In conjunction with capital investment proposals I am proposing for FY19 to borrow \$1.3 million to build an administration building for the Wastewater Department. This project is a necessary initial step to make needed capital improvements in our wastewater facility. Currently the administrative offices are part of a conglomerate building that also includes a pump station, bulk storage of chemicals, motor control centers and two garage bays. This building needs to be replaced in its entirety. Relocating the administrative offices, including the lab facility, needs to happen before the existing building can be addressed as part of the long term capital plan, and other facility upgrades move forward. This project would require voter approval.

Tax Relief for Seniors

I am proposing with this budget a targeted property tax relief program for those seniors in Old Orchard Beach who are struggling with tight budgets and limited income. This program will benefit those long time older residents who want to stay right here in OOB in their home, but who are finding it tough to manage. For while the economy is in many respects booming; housing starts up, wages growing, consumer confidence is high and the stock market climbing; for those on a fixed income all of that good economic news doesn't help very much. This proposed program would provide up to \$300 in property tax relief to Old Orchard Beach residents who are 70 or older, who have lived year round in OOB for at least the past 10 years, and who have limited economic means. Programs much like this one are working successfully in many Southern Maine communities, including Cumberland, Kennebunkport and Scarborough. The budget for the program as proposed is \$35,000.

Average Homeowner's Tax Bill Would Increase \$96

Operating expenditures, capital expenditures, and non-property tax revenues combined comprise the municipal budget commitment to be funded by property taxes. As presented for consideration by the Council the municipal commitment increases \$1,187,231, or 10% over FY18. Adding the School and County tax assessments to the municipal budget would result in an overall tax rate increase of 3%. **For an average resident whose home is valued at \$200,000 this would result in a tax increase of \$96.**

I would like to thank each of the Department Heads, Assistant Town Manager Louise Reid, and especially Finance Director Diana Asanza for their work in developing the FY19 budget. I look forward to working with Council, staff, and the Finance Committee in the weeks ahead, with the goal of finalizing the budget at the first Council meeting in June.

The Council expressed their appreciation to the Town Manager for his excellent presentation and fiduciary responsibility.

7125 Discussion with Action: Appoint Jeffrey Hinderliter as Code Enforcement Officer, term to expire 07/01/2018.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Appoint Jeffrey Hinderliter as Code Enforcement Officer, term to expire 07/01/2018.

VOTE: Unanimous.

7126 Discussion with Action: Approve the Special Event Permit applications for the Chamber of Commerce to hold their Annual Car Show on the following dates: Friday and Saturday, September 14th and 15th, 2018; Friday and Saturday, September 13th and 14th, 2019; Friday and Saturday, September 11th and 12th, 2020. Request to close Old Orchard Street (to Milliken), the Square, Seavey St, and Milliken St (to Imperial), and parking of vehicles on Francis St and Imperial St. on each Friday from 10 a.m. to 8:00 p.m. Parade to follow. On each Saturday, request to use Memorial Park from 6 a.m. to 7 p.m., request to close First St. (Staples St to Heath St) and to use the Milliken Street parking lot. Request for a banner to be hung in the Gazebo in Memorial Park and in the Square two weeks prior to event. Tents/canopies with BBQ grills, fryers, or other cooking appliances should have a portable fire extinguisher available during operation. Insurance, listing the Town of Old Orchard Beach as additionally insured, to be provided to the Town Clerk's Office at least one month prior to each event.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the Special Event Application as read.

VOTE: Unanimous.

7127 Discussion with Action: Approve the Special Event Permit application for the Veteran's Memorial Park Flag Raising Committee to hold their annual "Veterans Flag Raising" at 6:00 p.m., nightly, seven days a week, from May 30th to September 3rd, 2018; and at 6:00 p.m. on September 11th and 21st, 2018; 11:00 a.m. on November 11, 2018; and 7:50 a.m. on December 7, 2018.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Special Event Application as read.

VOTE: Unanimous.

7128 Discussion with Action: Approve the Democrat and Republican Ballot Clerks, terms to expire May 1st, 2020.

BACKGROUND:

**REPUBLICAN BALLOT CLERKS APPROVED AT THE 02/24/2018
CAUCUS**

LAST NAME	FIRST NAME	MAILING ADDRESS	PHONE	
Bassett	Warren "Todd"	5 Forest Avenue	934-6236	
Bayles	Margaret	22 Fern Park Avenue	934-4665	
Bayles	Richard	22 Fern Park Avenue	934-4665	
Budicky	Kaitlyn	20 Foote Street	337-3259	NEW
Conlan	Martha	24 Long Cove Drive	934-0567	
Conlan	William	24 Long Cove Drive	934-0567	
Cormier	Elaine	6 School St, #110	937-8029	
Evans	Howard	8 Kavanaugh Road	934-9838	
Flathers	Sheila	8 Brook Drive	934-1693	
Gombar	Laurie-Jean	1 Dewey Avenue	934-6078	
Gombar	William	1 Dewey Avenue	934-6078	
Huntington	David	22 Long Cove Drive	934-0386	
Hurst	Judith	1 Tunis Avenue	934-0571	NEW
Hurst	Wesley "Bud"	1 Tunis Avenue	934-0571	NEW
Jenkins	Alice	2 Charles Avenue	934-4097	
Kelley	Nancy	41 Cascade Road	934-2360	
Larkin	Catherine	131 Temple Ave, Unit #8	934-5313	
Lavenbein	Janet	16 Hillcrest Avenue	934-1129	
Lavenbein	Michael	16 Hillcrest Avenue	934-1129	
LoPresti	Charlene	87 Cascade Road	286-5486	
Maheu	Donald	14 Lucette Avenue/new address 169 Saco Ave, #59	934-5729	
Maheu	Geraldine	14 Lucette Avenue/new address 169 Saco Ave, #59	934-5729	
Mailhot	Linda	4 Millbrook Drive	934-3517	
McNally	Eileen	22 Fern Avenue	934-5043	
Michaels	Margaret	146 W. Grand Ave, #80	934-3048	
Mills	Elizabeth	25 Kavanaugh Road	934-0657	
Pelkey	Debra	33 Atlantic Avenue	602-9898	
Quinlan	Susan	2 New Colony Dr, #38	939-4151	
Williams	Velma	5 Cascade Road	934-2729	

DEMOCRAT BALLOT CLERKS APPROVED AT THE 03/04/2018
CAUCUS

LAST NAME	FIRST NAME	MAILING ADDRESS	PHONE	
Anderson	Pamela	1 Wild Dunes Way, #77	653-8065	NEW
Brown	Patricia	1 Fourth Avenue	781-799-7010	
Clark	Jo Ellen	P.O. Box 7002, Ocean Park	934-0318	
Cooley	Eleanor	66 Washington Ave, #3	423-8350	
Darling	Jo	17 Center Street		NEW
DeVaney	Barbara	1 Maplewood Avenue	234-600-4750	NEW
Doherty	Janet	111 Ocean Avenue	934-2228	
Dresser	Andrea	30 Highland Avenue	347-0500	
Dube	Robin	1 Ocean Park Road	934-7100	
Eramo	Anthony	45 Milliken Mills Road	934-4242	
Fontaine	Guy	12 Old Salt Road	710-7025	
Gorsun (Dunton)	Nicole	16 Smithwheel Rd, #10	703-6661	
Gorsun	Joseph	16 Smithwheel Rd, #10	752-3587	
Graf	Gretel	8 Benoit Avenue	602-8228	
Hanson	Arlene	14 Laurene Drive	934-9391	
Harkins	Sharon	15 Pearl Avenue	934-4880/590-0705	
Henry	Jeanette	12 Cookman Avenue	934-2326	
Johnson	Cris	8 Walden Avenue	841-1951	
King	Patricia	1 Seacliff Ave, #D3/new address 1 Wild Dunes Way, #28	284-2986	
Labrecque	Charlene	16 Kavanaugh Road	934-3938	
Lacasse	Joan	196 Saco Avenue	934-5445	
Marshall	Kathleen	20 Lucette Avenue/new address 63 Portland Avenue	283-8650	
Marshall	Stephanie	P.O. Box 7197, Ocean Park	934-9719	
McCallum	Marie	19 Old Orchard Road	934-4437/468-6092	
Newell	Ralph	7 Gables Way	274-1635	NEW
Patt	Mary	59 Fern Park Avenue	385-8230	
Tetzel	Roslyn	135 Portland Avenue, #806	266-6758	NEW
Ultsch	Barbara	8 Marshview Road	934-2354	

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Approve the Democrat and Republican Ballot Clerks, terms to expire May 1st, 2020.

VOTE: Unanimous.

7129 Discussion with Action: Approve the Liquor License Renewal for New England Restaurant Group dba/Pirates Patio & Galley (304-2-9), 2 Walnut Street, m-s-v in a Restaurant.

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Approve the Liquor License as read.

VOTE: Unanimous.

7130 Discussion with Action: Set the Public Hearing of April 3rd, 2018 to Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, amending Old Orchard Street and Temple Avenue by adding handicap parking spots.

BACKGROUND:

**NOTICE OF PUBLIC HEARING
MUNICIPAL OFFICERS OF THE TOWN OF
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on April 3rd, 2018 at 6:30 p.m. to consider the following:

Shall the Town Council of the Town of Old Orchard Beach amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, amending Section 54-187, Restrictions and Prohibitions, Old Orchard Street and Temple Avenue, by adopting the underscored language, as follows:

Old Orchard Street. Two-hour parking only shall be allowed on both sides of Old Orchard Street. There shall be one handicap parking space between Milliken Street and the railroad tracks on the left side (facing the ocean).

Temple Avenue. No vehicle shall remain parked on Temple Avenue between West Grand Avenue and Seaside Avenue for a period of time longer than one hour. There shall be one handicap parking space located on the left side (facing the ocean) between Seaside Avenue and West Grand Avenue. There shall be one handicap parking space between Seaside Avenue and the ocean, on the right side (facing the ocean). Parallel parking shall be allowed on the left side (facing the ocean) of Temple Avenue from Seaside Avenue to the seawall; diagonal parking shall be allowed on the right side (facing the ocean) of Temple Avenue from Seaside Avenue to the seawall, except that three consecutive parking spaces shall be designated by the chief of police and shall have a two-hour limit from 7:00 a.m. to 7:00 p.m. No vehicle shall be parked on the right side (facing the Ocean) of Temple Ave. from Free St. to West Grand Ave. and two handicap spaces will be located in front of the Temple on Temple Ave.

MOTION: Councilor Tousignant motioned and Vice Chair O'Neill seconded to Set the Public Hearing of April 3rd, 2018 to Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, amending Old Orchard Street and Temple Avenue by adding handicap parking spots.

VOTE: Unanimous.

7131 Discussion with Action: Convey foreclosed property identified as 35 Grove Avenue, Parcel Number 206-12-1, to owners of record Brown, Kent O., for a total of \$8,827.67 in outstanding taxes and accumulated interest, due on the effective date of conveyance, plus any legal costs incurred by the Town of Old Orchard Beach.

MOTION: Councilor Kelley motioned and Councilor Tousignant seconded to Convey foreclosed property identified as 35 Grove Avenue, Parcel Number 206-12-1, to owners of record Brown, Kent O., for a total of \$8,827.67 in outstanding taxes and accumulated interest, due on the effective date of conveyance, plus any legal costs incurred by the Town of Old Orchard Beach.

VOTE: Unanimous.

ADJOURNMENT:

MOTION: Councilor Tousignant motioned and Councilor Kelley seconded to Adjourn the Town Council Meeting at 8:30 p.m.

VOTE: Unanimous.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of twenty-five (25) pages is a copy of the original Minutes of the Town Council Meeting of March 20, 2018.

V. Louise Reid