

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL MEETING
Tuesday, March 19, 2019
TOWN HALL CHAMBERS
6:30 p.m.**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Tuesday, March 19, 2019. Chair Thornton opened the meeting at 6:32 p.m.

The following were in attendance:

**Chair Joseph Thornton
Vice Chair Shawn O'Neill
Councilor Kenneth Blow
Councilor Michael Tousignant
Town Manager Larry Mead
Assistant Town Manager V. Louise Reid**

Absent: Councilor Jay Kelley

ACCEPTANCE OF MINUTES: Town Council Meeting Minutes of March 5, 2019.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Accept the Minutes as read.

VOTE: Unanimous.

GOOD AND WELFARE:

**PRESENTATION OF THE ANNUAL REPORT
Dedicated to: The Salvation Army Seaside Pavilion**

CHAIR THORNTON:

Built in 1998 in the location where, since 1885, The Salvation Army Camp Meetings have been conducted, the Seaside Pavilion is surrounded by stately white pine trees and nestled in the middle of what is now known as the "Old Camp Meeting Grounds Neighborhood."

The grounds, with its natural Amphitheater, was discovered by three ministers of the Methodist Church in 1873 and then purchased by the Methodist Association. Several groups held meetings through the years in the "Grove" including the Women's Christian Temperance Union and the Christian Missionary and Alliance Church. By the 1950's The Salvation Army was the only group holding meetings and purchased the property.

Commissioner Ronald G. Irwin wrote "The Grove has echoed to the sounds of joyful singing, dynamic preaching, and fervent worship through the years with Old Orchard Beach evoking fond memories of a unique fellowship of refreshment and Christian warmth. With the passing of years, the stately pines have exceeded their life span, and one by one have been lost to winter storms. The old benches showed their age and required replacement. A hard look at the future had to be made and the result was the spacious Pavilion."

The current Assistant Town Manager, V. Louise Reid, was hired by the Army to administer the building project and first five years of operation, along with Al Stickland, an Old Orchard resident, who served as Facilities Manager. Upon the completion of her five year contract, Ms. Reid left for a position as Executive Assistant to the Mayor and City Manager of Saco. Another resident, Cheryl Pouloupoulos, assumed the position and her leadership has been outstanding and recognized not only by the Army leadership but by the Town Council and residents of the community.

Dedicated by Commissioner Ronald Irwin in 1998, with special guests President George H. W. Bush and First Lady Barbara Bush, the Seaside Pavilion continues to hold The Salvation Army's Annual Camp Meetings, meaningful Christian Concerts, and wholesome entertainment for the entire family. There's not a bad seat in the house with their state-of-the-art sound system, covered Pavilion, stadium seating, and unobstructed views. Enjoy a concert accented by cool ocean breezes and the scent of Maine pine trees; a place where you can truly experience the arts, naturally.

The Seaside Pavilion has hosted numerous artists and speakers since 1998, including Steven Curtis Chapman, Francesca Battistelli, Matthew West, Tenth Avenue North, Sandi Patty, Portland Symphony Orchestra, Ricky Skaggs, Mark Schultz, Point of Grace, Michael W Smith, Natalie Grant, Building 429, Scotty McCreery, Kix Brooks, Laura Story and many more.

PUBLIC HEARING: Imperial Street & Seavey Street – Two-hour Parking

Shall We Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, amending parking on Imperial Street and Seavey Street by designating two-hour parking?

**NOTICE OF PUBLIC HEARING
MUNICIPAL OFFICERS OF THE TOWN OF
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on March 19th, 2019 at 6:30 p.m. to consider the following:

Shall the Town Council of the Town of Old Orchard Beach amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, amending Section 54-187, Restrictions and Prohibitions, amending Seavey Street and Imperial Street, by adopting the underscored language and deleting the strikethrough as follows:

Imperial Street. No parking shall be allowed on the right side (facing the ocean) of Imperial Street from Portland Avenue to Milliken Street. Two-hour Pparking shall be allowed on the left side (facing the ocean) of Imperial Street only from Veteran's Square to Francis Street.

Seavey Street. Seavey Street is designated as "one way." Vehicles are allowed to enter Seavey Street from Old Orchard Street and proceed in a northerly direction. Two-hour Pparking shall be allowed on the left side of Seavey Street.

PUBLIC HEARING BUSINESS LICENSES AND APPROVAL:

CHAIR: I open this Public Hearing at 6:45 p.m.

Barbara Quinn (205-19-18-12A), 47 Milliken Street, #12A, one year round Condo rental; Ryan Saucier (305-3-1-10), 1 Boisvert Street, Unit 10, one seasonal Condo rental; James & Marilisa Dowling (207-2-13-316), 161 Saco Avenue, #316 – Jameson Woods, one year round Condo rental; and Earle Enterprises; Andrew Earle (210-2-16), 4 Smithwheel Road, one year round Single Family Home rental.

CHAIR: I close this Public Hearing at 6:45 p.m.

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Approve the Business Licenses as read.

VOTE: Unanimous.

PUBLIC HEARING: AMUSEMENT PERMITS AND APPROVAL

CHAIR: I open this Public Hearing at 6:46 p.m.

Jeanne LaChance dba/JJ's Eatery Too (306-5-1), 12B Old Orchard Street, Acoustic—outside and inside—6:30 p.m. to 9:30 p.m., to run concurrently with the liquor license renewal that was approved 3/5/19; and James Albert-Dimitri, Inc. dba/Jimmy the Greeks (211-9-1), 215 Saco Avenue, Bands, DJ's, Comedy & More – Amplified – Outside and Inside – 12:00 p.m. – 1:00 a.m.

CHAIR: I close this Public Hearing at 6:46 p.m.

MOTION: Councilor Blow motioned and Councilor Tousignant seconded to Approve the Amusement Permits as read.

VOTE: Unanimous.

NEW BUSINESS:

7340

PRESENTATION OF THE 2020 FISCAL BUDGET TOWN MANAGER LARRY MEAD

The Council's budget guidance for FY19 was to limit increases in property taxes while continuing to deliver effective services and address the Town's infrastructure needs.

My responsibility as Town Manager is to develop a budget that maintains and improves municipal services, police, fire, public works, wastewater, recreation, planning, and code enforcement. It is to develop a budget that includes investments in the Town's infrastructure and other capital improvement needs such as roads, sewer, stormwater management, sidewalks, building improvements, plow trucks, ambulances and police vehicles. At the same time I have the responsibility to balance demand for improved or additional municipal services with the desire of this council to limit growth in taxes so that the Town's residents and property owners are not unduly burdened, and so that we continue to attract to Old Orchard Beach new residents and new private investment in homes and businesses.. I know that as the Council engages in the process of budget review over the next two months there will be difficult choices ahead as you determine what the final FY20 budget will be. You simply won't be able to fund all that you may wish to or fund all that others will ask you to.

TAX COMMITMENT

The property tax commitment is made up of the municipal budget commitment, the school assessment, and the county assessment. With the budget that I present to you this evening the combined tax commitment for FY20 is consistent with the Councils budget guidance based on the following assumptions:

- The Council adopts a municipal budget, including both operating and capital budgets, that remains within the total expenditures and revenues contained in the Town Manager's budget recommendation,
- On the education side the adopted RSU budget is consistent with the Superintendent's proposed budget currently before the RSU Board.
- The adopted York County budget is consistent with the budget estimate provided to the Town Manager by the County Administrator.
- The Town's property valuation increases by at least 16 million (9 tenths of a percent). This assumption is based on the experience of new growth in the past three budget years. Last year there was \$23.5 million in new growth. Where the final valuation lands is, of course, significant, because the greater the increase in value the lower the demand on the tax rate. 1% growth represents about 16 cents on the tax rate.

These assumptions will unfold as the budget development process proceeds, and certainly prior to final budget adoption by the Council. We will also need to track developments in the State Legislature as it affects municipal and education funding assistance from the State.

SIGNIFICANT FEATURES

At this time I would like to take just a few minutes to highlight four components in this budget:

Pressure on wages:

This issue was noteworthy a year ago and has only become more problematic. The labor shortage in Maine hasn't improved much in the last 12 months. There is continuing pressure on wages for both year round and seasonal employment.

Increases to the state's minimum wage is a factor. The increase from \$9/hr to \$12/hr over three years amounts to 33%. This significant change affects not just those making minimum wage but also puts upward pressure on the wages of employees who earn close to minimum wage.

Historically low unemployment, under 2% in the Portland labor market, is making it necessary to raise wage rates for all positions, both in order to retain people and to attract people to open positions. The Town must pay a competitive wage or deal with the unwanted consequences of unfilled vacancies and the lost of experienced, qualified staff.

A shrinking labor pool: In addition to low unemployment Maine's demographics create a shrinking pool of available workers. It is highly competitive right now. People looking for work, whether seasonal, part-time or full time, have a lot of choices. The effect of these market conditions on our workforce and this budget is higher hourly rates for seasonal help in recreation, police, parking control and lifeguard positions, higher hourly rates for year round part time staff working as per diems in the fire department, and wage increases for full time non-union employees.

Upgrade Equipment

The budget proposes to finance through a lease purchase program public works vehicles and equipment as well as the scheduled replacement of the 2010 ambulance in the Fire Department. This budget is not looking to add more vehicles or equipment but rather to replace that which is either getting beyond its useful life or is incurring significant maintenance cost. Within Public Works I would classify as urgent the need for a dump truck with plow, and the beach rake and tractor that is used daily in the summer months for beach cleaning. The Recreation Department is looking to replace the 14 passenger bus that is the mainstay of its programming.

Wastewater Treatment Facility Upgrades

The most significant capital project that the Council will address during this year's budget process is much needed upgrades to the Wastewater Treatment facility. Wright Pierce Engineering is in the process of finalizing an update to the Wastewater facilities capital plan. Council will make a decision on the size and scope of the project to be put before voters in November, likely in the range of \$12 to \$15 million. This potential project, if approved by voters, would not have any effect on the FY20 budget due to the amount of time required for project planning, engineering and bond issuance.

Solid Waste and Recycling

Many of our residents participate each week in the Town's recycling program by separating recycling materials from general trash materials for curbside pick-up. For 9 years this has been a good deal for the town in two ways: one is that we are doing our part for the environment by reducing the volume of trash that is land-filled or burned; and two is that while each ton of trash costs about \$75 to dispose of our recycled materials were picked up at no cost to the Town. Unfortunately that "free-ride" is over. The market for many recycled materials has collapsed. As a result instead of EcoMaine earning money from recycled materials, it is now paying for processing. Beginning in late April EcoMaine will charge Old Orchard Beach the cost per ton for processing recycled waste. That cost is constantly changing with the market but based on recent experience I have assumed a per ton cost of \$90 for FY20, which based on the Town's annual tonnage of recycled materials equals \$60,000. The Council will be discussing during its budget deliberations what changes, if any, the Town should make in the recycling program.

THE THREE MAJOR ELEMENTS THAT COMPRISE THE MUNICIPAL TAX COMMITMENT ARE:

OPERATING BUDGET

The FY19 proposed operating budget of slightly over \$17 million increases by \$606,084, or 3.7% above the FY19 budget. As proposed the operating budget comprises 90% of total municipal expenditures, and includes funding for day-to-day operations of municipal departments, as well as funding for debt service, the Libby Library, solid waste disposal, and contributions to the transit district. The most significant drivers of increased cost in the operating budget include the following:

CAPITAL BUDGET

The capital budget funds improvements that are beyond the scope of day-to-day operations. Usually the improvements have a useful life of 10 years, or over 5 years in the case of equipment, and typically have a cost in excess of \$20,000, although there are certain circumstances when the cost can be less.

Under the Town's charter the Finance Committee is charged with proposing a capital improvement budget to the Town Council for its consideration. The Finance Committee met in February and March to review Department CIP requests and is recommending to the Council a total capital budget of \$1.7 million, which is essentially equivalent to the FY19 CIP appropriation. You have in your budget materials the Finance Committee report that provides a prioritized listing by Department of capital improvement requests.

The budget I submit to you this evening also recommends a capital budget totaling \$1.7 million. The capital improvement requests include \$200,000 to address much needed repairs to both Town Hall tower structures, \$1.2 million for public works infrastructure, including sewers, stormwater, road improvements and sidewalks, and \$65,000 to replace the Recreation Department's 14 passenger bus.

NON-PROPERTY TAX REVENUES

Non-property tax revenues include all sources of funding other than the property tax, including fees for services, permits and licenses, revenue from other governmental entities, excise taxes on motor vehicles, rescue service revenues, and transfers from fund balance.

As proposed non-property tax revenues total \$5,069,505, essentially unchanged from FY19.

The Southern Maine economy remains strong and should once again sustain revenue activity driven by consumer spending, including auto excise taxes, building permits, and parking revenues. While I am not projecting revenue growth for FY20 I feel confident that these revenues should remain strong. Staff will discuss with Council during the budget workshops whether to increase fees for residential and commercial building permits.

\$200,000 HOME'S TAX BILL WOULD INCREASE \$68

Operating expenditures, capital expenditures, and non-property tax revenues combined comprise the municipal budget commitment to be funded by property taxes. As presented for consideration by the Council the municipal commitment increases \$434,565, or 3.2% over FY19. Adding the School and County tax assessments to the municipal budget would result in an overall tax rate increase of 2.2%. For a resident whose home is valued at \$200,000 this would result in a tax increase of \$68.

I would like to thank each of the Department Heads, Assistant Town Manager Louise Reid, and especially Finance Director Diana Asanza for their work in developing the FY20 budget. I look forward to working with Council, staff, and the Finance Committee in the weeks ahead, with the goal of finalizing the budget at the first Council meeting in June.



TOWN OF OLD ORCHARD BEACH

FISCAL YEAR 2020 BUDGET PRESENTATION

Budget Directives and Assumptions

- The Council adopts a municipal budget that remains within the budget recommendations of the Town Manager,
- The RSU School Board adopts the School Superintendent's proposed budget,
- The adopted York County Commission budget is consistent with the budget recommendation provided by the County Administrator,
- The Town's property valuation increases by at least \$16 million (9 tenths of a percent)

BUDGET OVERVIEW

Municipal Operating Budget

Capital Improvement Program

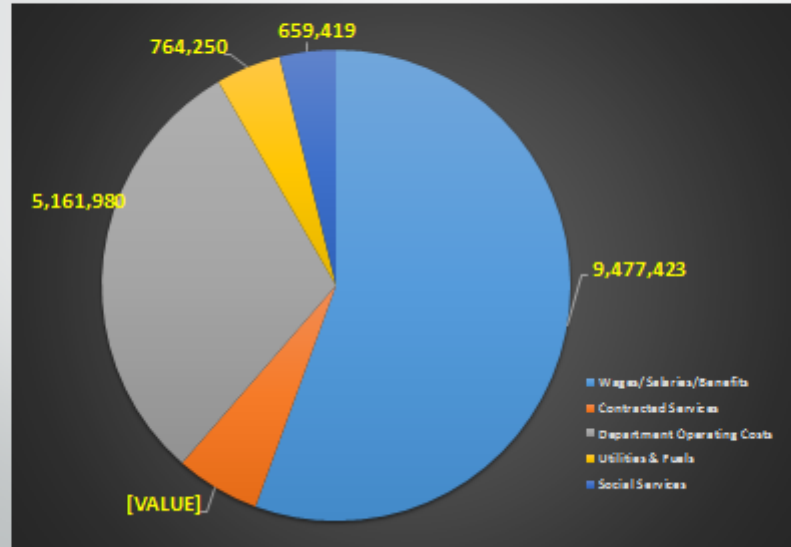
Non Property Tax Revenue

- ◆ PRESSURE ON WAGES
- ◆ UPGRADE EQUIPMENT
- ◆ WASTEWATER TREATMENT FACILITY
- ◆ SOLID WASTE/RECYCLING

MUNICIPAL OPERATING BUDGET

- FY 20: \$17,053,722
- Increase of: \$606,801
- Or: 3.7% Increase

Operating Budget by Categories



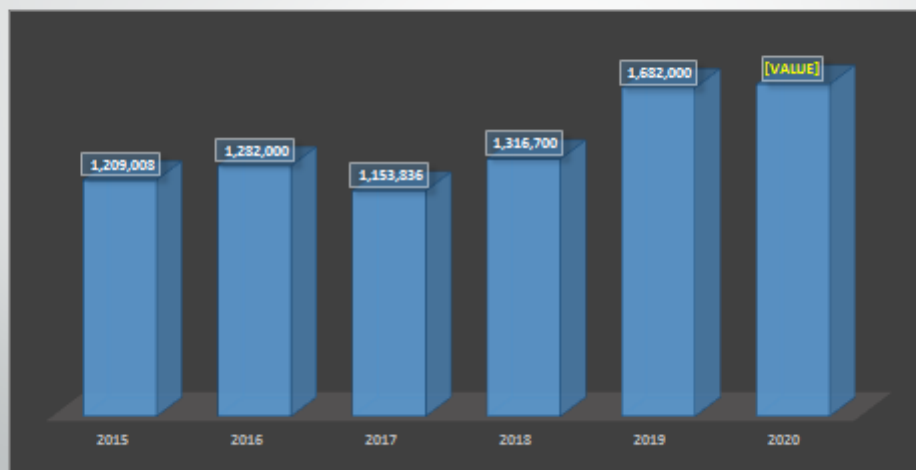
Budget Drivers

<u>Category</u>	<u>Amount</u>	<u>% +/-</u>
• Wages, including OT	\$225,824	3.5%
• Benefits/Insurance	\$121,250	4.2%
• Fire Dept	\$78,665	3.7%
• Debt Service	\$77,285	4.4%
• Police Dept	\$67,000	2.5%
• Waste Water	\$45,759	4.3%
• Shuttlebus	\$25,000	17.8%
• Solid Waste	\$24,500	3.4%

TOTAL BUDGET DRIVERS

\$665,283

Capital Improvements Program 2015 – 2020

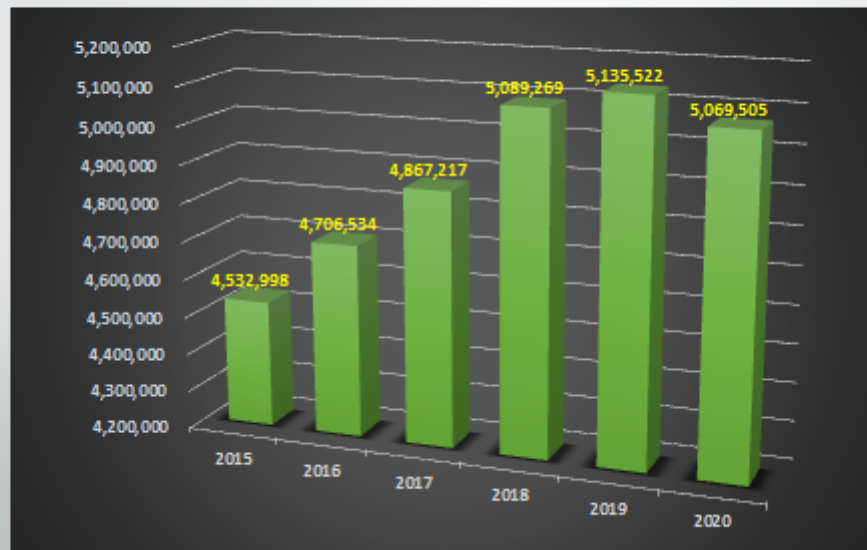


NON PROPERTY TAX REVENUE

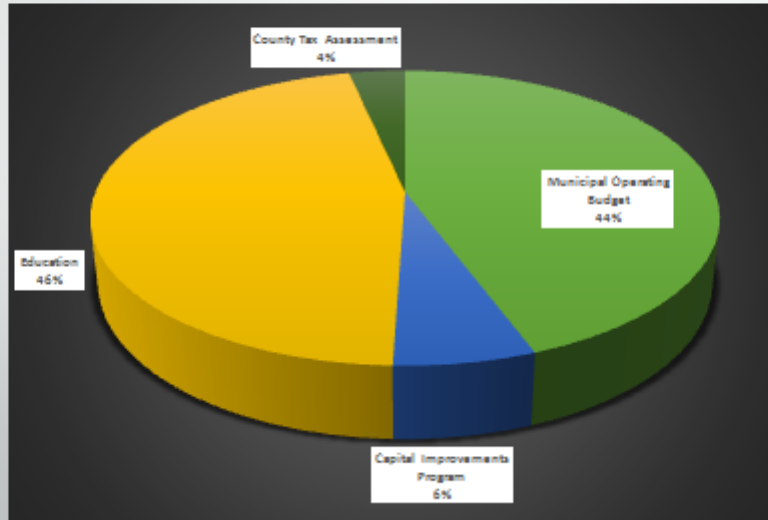
- FY 20: \$5,069,505
- Decrease of \$20,354
- -0.38%

Non-property tax revenues reduces the tax rate by \$2.90

Non-Property Tax Revenue 2015-2020



Breakdown of Property Tax Bill



Preliminary Combined Tax Levy

	FY 19 Budget	FY 20 Proposed Budget	\$ Change + / -	% Change + / -
Town	13,391,935	13,826,500	434,565	3.2%
School	12,244,148	12,611,471	367,323	3.0%
County	906,100	934,000	27,900	3.0%
Total	26,542,183	27,371,971	829,788	3.1%
Taxable Valuation	1,734,485,500	1,750,500,000	16,018,500	0.9%
Mill Rate	15.30	15.64	0.34	2.2%

What Is The Effect On Homowners?

\$200,000 Home

\$400,000 Home

\$68

\$136

FY 20 PROPOSED OLD ORCHARD BEACH MUNICIPAL BUDGET



7341 Discussion with Action: Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, amending parking on First Street by removing the four 15-minute parking spaces in front of the Chamber of Commerce, and changing a word from “excepting” to “except”.

The Chamber of Commerce has asked the Police Chief to review a proposal they have been working on, that would add eight parking spots, four of which would have charging stations for electric vehicles, on property they own. The property is adjacent to the northern side of the Chamber building, and abuts the railroad tracks. Currently, there are four (4) Town owned, Pay to Park spaces on First Street that run parallel to the location where they want to create the additional parking. In order for them to have access to the eight new spots, the four paid spaces would have to be removed. In exchange for the Town agreeing to remove the four paid spaces, the Chamber would be willing to relinquish the four 15 minute parking spaces, that are currently located in front of the Chamber. They were originally provided to allow dedicated parking spaces for those needing to conduct business with the Chamber. The Chambers proposal would include a new sidewalk, plantings, and paving of an area that is currently somewhat of an eyesore. They are working with Planning on getting the project approved. I do not believe there is any downside for the Town with their proposal, and would ask that the Council consider scheduling a Public Hearing to consider removal of the four 15 minute spaces on First Street.

MOTION: Councilor Blow motioned and Vice Chair O’Neill seconded to Amend the Town of Old Orchard Beach Code of Ordinances, Section 54-187, Restrictions and Prohibitions, amending parking on First Street by removing the four 15-minute parking spaces in front of the Chamber of Commerce, and changing a word from “excepting” to “except”.

VOTE: Unanimous.

**NOTICE OF PUBLIC HEARING
MUNICIPAL OFFICERS OF THE TOWN OF
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on March 5th, 2019 at 6:30 p.m. to consider the following:

Shall the Town Council of the Town of Old Orchard Beach amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, amending Section 54-187, Restrictions and Prohibitions, amending First Street, by adopting the underscored language and deleting the strikethrough as follows:

First Street. No parking on First Street on either side from Union Avenue to Heath Street, excepting parking shall be allowed on the side abutting the railroad tracks from Union Avenue to Atlantic Avenue. No vehicle shall be parked on First Street from Old Orchard Street to Staples Street. Angle parking only is allowed from Staples Street to Heath Street, except for bus stop, drop off area, two handicap spaces, and taxi stands located on the ocean side of the street in front of the municipal passenger railroad platform. ~~Four 15-minute parking spaces shall be located in front of the entrance to the chamber~~

~~of commerce building, which will not include parking meters.~~ Two handicap spaces will be located to the left of the chamber of commerce building.

7342 Discussion with Action: Authorize the Town Manager to Enter into a Contract with Dearborn Construction in the amount of \$618,000 for Sewer Work on Evergreen Avenue; from Account Number 50002-50508- Public Works Sewer Maintenance Capital Account, with a balance of \$703,606.46.

BACKGROUND:

The Request for Proposal (RFP) was provided to the following firms:

Grondin & Sons Construction	Gorham, Maine
Shawn Brothers	Gorham, Maine
Gorham Sand & Gravel	Buxton, Maine
Dearborn Brothers Construction	Buxton, Maine

Only one bid was received from Dearborn Brothers Construction.

MOTION: Councilor Blow motioned and Councilor Tousignant seconded to Authorize the Town Manager to Enter into a Contract with Dearborn Construction in the amount of \$618,000 for Sewer Work on Evergreen Avenue; from Account Number 50002-50508- Public Works Sewer Maintenance Capital Account, with a balance of \$703,606.46.

VOTE: Unanimous.

March 11, 2019
W-P Project No. 14000A

Mr. Larry Mead, Town Manager
Town of Old Orchard Beach
One Portland Ave
Old Orchard Beach, Maine

Subject: Evergreen Area Sewer Replacement
Review and Evaluation of Bids

Dear Mr. Mead:

On February 28, 2019, public bids were received by the Town of Old Orchard Beach for the Evergreen Area Sewer Replacement project. One bid was received from Dearborn Brothers Construction, Inc of Buxton, Maine.

The project was bid with three potential phases, the Base Bid, Bid Alternate #1 and Bid Alternate #2.

- Base bid which included Fort Hill Avenue, Evergreen Avenue, 11th Street and a portion of Washington Avenue (from Evergreen Avenue to Atlantic Avenue)
- Bid Alternate #1: Pine Avenue
- Bid Alternate #2: 8th Street and 9th Street

While the primary driver of the project was sewer replacement and upgrade, the bids included some roadway rehabilitation along with the installation of the sidewalk extending along the recently constructed Dollar General.

The bid received was evaluated with the Town and Wright-Pierce. Given the current bidding climate and economy, the bid noted a base bid in excess of the Town's available budget of \$700,000. Further coordination was made between the Town, Wright-Pierce and Dearborn to discuss a reduced project scope to address the two key sewers of concern: Fort Hill Avenue and Evergreen Avenue. The contract price for this reduced scope of work, based on unit prices prepared during the bid with a review and coordination on lump sum items, is \$611,210. The reduced scope project includes:

- Replacement/relocation of the sewer along Fort Hill Avenue;
- Installation of the sidewalk along the new Dollar General along Fort Hill Avenue;
- Replacement of the sewer along 11th Street;
- Replacement of the sewer along Evergreen Avenue from 14th Street to 7th Street;
- Restoration of the above project area will be trench patch repair.

Mr. Larry Mead, Town Manager
March 11, 2019
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Wright-Pierce has worked with Dearborn on many past projects with satisfactory results. Dearborn's list of past and present projects includes several other projects that are similar in nature including site development and utility work. Based on our experience with Dearborn, Wright-Pierce is not aware of any reason why this contract with the reduced scope and fee should not be awarded to Dearborn Brothers Construction Inc. as the lowest responsible and responsive bidder.

Sincerely,
WRIGHT-PIERCE

for *Christine T.M. Prickett*
Stephanie Hubbard, PE
Project Manager
stephanie.hubbard@wright-pierce.com

Enclosures

cc: Joseph Cooper, Director of Public Works.



Engineering a Better Environment

11 Howland Street, Suite 100, Topsham, ME, USA 04106
Tel: 207-756-9211 Fax: 207-759-9414

EVERGREEN AREA SEWER REPLACEMENT
OLD ORCHARD BEACH, ME
14000A

REVIEW OF HIB & EVERGREEN

BID QUANTITIES			Dearborn Construction	
Item	Qty.	UNIT	UNIT AMT	BID
BID				
Mobilization/Demobilization	1	LS	\$4,000.00	\$4,000.00
Traffic Control and Regulation	1	LS	\$9,420.00	\$9,420.00
Erosion and Sedimentation Control, Site Preparation and Restoration	1	LS	\$17,700.00	\$17,700.00
4-foot Diameter Sewer Manholes	70	VF	\$800.00	\$56,000.00
4-foot Diameter Sewer Manholes	0	VF	\$1,720.00	\$0.00
Sewer Service Connections	750	LF	\$179.00	\$133,350.00
4-inch PVC Gravity Sewer Pipe	20	LF	\$116.00	\$2,320.00
12-inch PVC Gravity Sewer Pipe	0	LF	\$240.00	\$0.00
Manhole Drop Connection with Drop Bowl	5	VF	\$200.00	\$1,000.00
Pipe Trench Installation	105	LF	\$8.00	\$840.00
Test Pit Excavation and Backfill	4	EA	\$1,300.00	\$5,200.00
Existing Water Main Relocation*	20	CV	\$405.00	\$8,100.00
Excavation Below Grade and Replacement Backfill*	10	LF	\$515.00	\$5,150.00
Aggregate Concrete Pipe Removal and Disposal*	4275	LF	\$15.00	\$64,125.00
Excavation Below Grade and Replacement Backfill*	20	CV	\$48.00	\$960.00
Application of Unsuitable Material Above Pipe Bedding and Initial Backfill*	20	CV	\$20.00	\$400.00
Sidewalk Repair in Lake Material	40	SY	\$155.00	\$6,200.00
New Concrete Sidewalk on Fort Hill Avenue	0	SY	\$155.00	\$0.00
Abandon Sewer Pipe and Structures	1	LS	\$1,725.00	\$1,725.00
Continuous Pavement - 12.5 mm Surface Course	60	TON	\$150.00	\$9,000.00
Continuous Pavement - 19 mm Binder Course	120	TON	\$150.00	\$18,000.00
Aggregate Type "B"	340	CV	\$52.00	\$17,680.00
Separ. Adjacent Paver or Brick Walkways and Drives in Lake Material	0	SF	\$20.00	\$0.00
				\$327,880.00

**EVERGREEN AREA SEWER REPLACEMENT
OLD ORCHARD BEACH, ME**
14000A

REVIEW OF FORT HILL ONLY				Denborn Construction	
BID QUANTITIES	Item	Qty.	UNIT	UNIT AMT	BID
BID					
	Mobilization/Demobilization	1	LS	\$20,000.00	\$20,000.00
	Traffic Control and Regulation	1	LS	\$18,000.00	\$18,000.00
	Erosion and Sedimentation Control, Site Preparation and Restoration	1	LS	\$15,625.00	\$15,625.00
	4-foot Diameter Sewer Manholes	60	VF	\$800.00	\$48,000.00
	5-foot Diameter Sewer Manholes	10	VF	\$1,700.00	\$17,000.00
	Sewer Service Connections	205	LF	\$170.00	\$36,695.00
	8-inch PVC Gravity Sewer Pipe	545	LF	\$103.00	\$56,135.00
	12-inch PVC Gravity Sewer Pipe	0	LF	\$116.00	\$0.00
	Manhole Drop Connection with Drop Box	2	VF	\$240.00	\$2,400.00
	Pipe Trench Excavation	0	LF	\$200.00	\$400.00
	Top PE Excavation and Backfill	4	EA	\$8.00	\$0.00
	ledge Excavation	20	CY	\$1,300.00	\$5,200.00
	Excavation	0	CY	\$405.00	\$8,100.00
	Excavation Below Grade and Replacement Backfill*	20	LF	\$515.00	\$0.00
	Excavation Below Grade and Replacement Backfill*	20	LF	\$15.00	\$300.00
	Replacement of Unsuitable Material Above Pipe Bedding and Intrap Backfill*	20	CY	\$48.00	\$960.00
	Subgrade Repair in Like Material	20	CY	\$20.00	\$400.00
	New Concrete Subgrade on Fort Hill Avenue	50	SY	\$155.00	\$7,750.00
	Abandon Sewer Pipe and Structures	1	LS	\$7,575.00	\$7,575.00
	Bituminous Pavement - 12.5 mm Surface Course	45	TON	\$150.00	\$6,750.00
	Bituminous Pavement - 19 mm Binder Course	90	TON	\$150.00	\$13,500.00
	Aggregate, Type "B"	270	CY	\$52.00	\$11,540.00
	Repair Adjacent Paver or Block Walkways and Drives in Like Material	0	SF	\$20.00	\$0.00
					\$283,330.00

**EVERGREEN AREA SEWER REPLACEMENT
 OLD ORCHARD BEACH, ME
 14000A**

BID QUANTITIES		Deerborn Construction	
Item	Qty.	UNIT	BID
Mobilization/Demobilization	1	L.S.	\$70,000.00
Traffic Control and Regulation	1	L.S.	\$18,000.00
Excavation and Site Preparation and Restoration	1	L.S.	\$15,625.00
6" Solid Concrete Sewer Manholes	60	MF	\$800.00
5' Solid Concrete Sewer Manholes	10	MF	\$1,700.00
Sewer Service Connections	205	LF	\$170.00
4-inch PVC Gravity Sewer Pipe	545	LF	\$170.00
12-inch PVC Gravity Sewer Pipe	10	LF	\$100.00
Manhole Drop Connection with Drop Box	1	MF	\$200.00
Pipe Trench Installation	4	LF	\$8,000.00
12" Concrete Manhole and Baffle	4	E/A	\$1,300.00
12" Concrete Manhole	20	CV	\$400.00
Excavate, Water Main Relocation*	9	LF	\$515.00
Excavation, Cement Pipe Removal and Disposal*	20	LF	\$15.00
Excavation Below Grade and Replacement Baffle*	20	CV	\$48.00
Replacement of Unusable Material Above Pipe Bedding and Initial Backfill*	20	CV	\$20.00
Sidewalk Repair at Lake Material	90	SV	\$155.00
New Concrete Sidewalk on Iron Hill Avenue	10	L.S.	\$7375.00
Abandon Sewer Pipe and Structures	45	TON	\$150.00
Remove and Replace 12" x 24" Manhole Course	90	TON	\$150.00
Remove and Replace 12" x 24" Manhole Course	220	CV	\$52.00
Aggregate Type B	11	SF	\$20.00
Repair Adjacent Paver or Brick Walkways and Drives in Lake Material			\$283,130.00

7343 Discussion with Action: Authorize the Town Manager to Enter into a Contract with Woodard & Curran Engineering regarding the Wastewater Administration Building, in the amount of \$110,000, from Account Number 30181-50300 – Sewer Reserve Fund Professional/Engineering Services, with a balance of \$1,081,630.46.

BACKGROUND:

Wright Pierce was responsible for providing the Request for Proposal to firms interested in such a project and it was also advertised on our web site. Only one bid was received and that was from Woodard & Curran Engineering.

MOTION: Vice Chair O'Neill motioned and Councilor Tousignant seconded to Repeal Order #7299 and to Approve Order #7343 to Authorize the Town Manager to Enter into a Contract with Woodard & Curran Engineering to provide engineering services for the new Wastewater Administration Building, in the amount of \$110,000, from Account Number 30181-50300 – Sewer Reserve Fund Professional/Engineering Services, with a balance of \$1,081,630.46.

VOTE: Unanimous.



COMMITMENT & INTEGRITY DRIVE RESULTS
woodardcurran.com

Design Engineering Services

Wastewater Treatment Facility
New Administration Building



Town of Old Orchard Beach, ME
March 7, 2019

**COMMITMENT & INTEGRITY
DRIVE RESULTS**

41 Hutchins Drive
Portland, Maine 04102
www.woodardcurran.com

T 800.426.4262
T 207.774.2112
F 207.774.6635

March 8, 2019



Larry Mead, Town Manager
Town of Old Orchard Beach
1 Portland Avenue
Old Orchard Beach, ME 04064

Dear Larry:

Thank you for the opportunity to work with you and the Town of Old Orchard Beach on developing the most cost-effective and useable solution to replace your current wastewater treatment facility (WWTF) administration building. Your project is of the size and familiarity that we can get done fairly quickly with our experienced team and a well thought through, but short, planning effort in partnership with you, Chris White, and the WWTF staff.

Chris met with us on March 4 and gave us a great understanding of what your vision is for the project and we went over some ideas with him on layout and fit and finish that seemed to be in line with the Town's vision and budget.

Based on our discussions, it seems that what is most important for our team to focus on is:

- determine the best site for the building to meet current and future needs, and to have it fit seamlessly with any future upgrades;
- pay attention to the budget so you can maximize the investment;
- listen carefully to the operators so that the space can be efficiently utilized with no wasted space;
- determine if we can provide some bid alternates if competitive pricing allows for potentially more space to meet future needs; and.
- suggest options for building components or framing, where appropriate, to reduce costs.

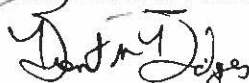
We will actively engage you and Chris in every step of the design process to make sure that you spend your money wisely and choose the best overall solution. Continuous communication during the design process with biweekly updates to keep you informed of not only the progress but the decisions that need to be made. We know that this project represents a significant investment in the community and you want a consultant that understands and cares about the outcome. That's why we have selected a strong team with past experience in WWTF administration buildings to work for you.

In this package we have included our project understanding, schedule and budget; example projects that include work we have performed at WWTFs of similar size; references; and a sample status report.

Lastly, we truly enjoy this type of project which is the springboard for your future work at the WWTF and understand how carefully it needs to be planned. Please feel free to contact me at 207-558-3807 or bbbridges@woodardcurran.com if you have any questions. Thank you for considering us for this work.

Sincerely,

WOODARD & CURRAN


Brent M. Bridges, PE
Senior Principal

REFERENCES

Woodard & Curran is proud of the excellent reputation, which we have earned with our clients, contractors, and business associates. This reputation includes exceptional technical staff and a history of meeting schedule and budget requirements. We urge you to contact the following references.

CONTACT/POSITION	CLIENT	PROJECT	PHONE	EMAIL
Michele Beal Former City Manager	City of Ellsworth	WWTF/Collection	207.992.2357	mbeal@rudmanwinchell.com
Tammy Mote Deputy City Manager	City of Ellsworth	WWTF/Collection	207.669.6602	tmote@ellsworthmaine.gov
Mike Harris, Superintendent	City of Ellsworth	Ellsworth WWTF/ Winter Harbor WWTF	207.667.7315	mharris@ellsworthmaine.gov
Michael Chammings, former Town Manager	Town of Oxford	WWTF/Collection	207.333.6601 X 121	mchammings@auburnmaine.gov
Zhenya Shevchenko WWTF Superintendent	Town of Oxford	WWTF/Collection	207.539.5181	zshevchenko@oxfordmaine.org
Andre Gendreau Operator	Town of St. Agatha/ Frenchville	WWTF	207.436.0375	andre_h2o@yahoo.com
Mark Madore WWTF Superintendent	Town of Madawaska	WWTF/Collection	207.728.3608	mmadore@madawaska.me
Gary Picard Town Manager	Town of Madawaska	WWTF/Collection	207.728.6351 X104	machiastownmanager@gmail.com
Suzie Paradis Town Manager	Town of Madawaska/ Town of Fort Kent	WWTF/Collection	207.834.3090	sparadis@fortkent.org
Bob Peabody, Town Manager	Town of Bridgton	WWTF/Collection	207.647.8786	rpeabody@bridgtonmaine.org
Paul Lippman Chair	Lincolnvile Sewer District	WWTF/Collection	207.789.5464	terrapi@tidewater.net
Peter Drinkwater Chair	Winter Harbor Utilities District	WWTF	207.460.1458	wh5n10@myfairpoint.net



CITY OF ELLSWORTH MAINE

REPLACING A WWTF AND IMPLEMENTING COLLECTION SYSTEM UPGRADES WITH NEW ADMINISTRATION BUILDING AND LAB

The City of Ellsworth, one of Maine's fastest growing cities and economic regions, is the service center for the Downeast region of Maine, which connects the Blue Hill, Mount Desert Island, and Washington County areas and serves more than 30,000 residents. To meet its current and growing demands, the City sought to improve its sewer service. The City hired Woodard & Curran to provide planning, design, and construction administration services to address a number of challenges.

Ellsworth's existing wastewater treatment facility (WWTF), located in the downtown waterfront area, was built in 1978 and operating at its maximum licensed capacity of .85 MGD. Its outdated technology and equipment required constant repair and replacement. During wet weather events, stormwater inflow and infiltration in the collection system caused overflows of untreated sewage directly to the Union River. These overflows created negative impacts and resulted in citations for environmental violations.

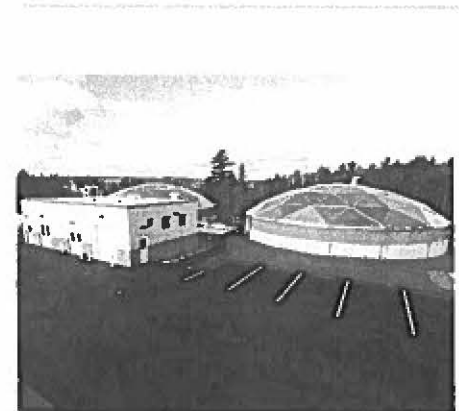
Woodard & Curran worked closely with City officials and plant staff to identify their options. It was determined that the City could reuse the existing site and upgrade the facility or build a new facility at an off-site location. The City decided to build a new treatment facility at an offsite location that provided adequate buffer from nearby abutters and sufficient space for each unit process. A new main pumping station was also designed and built at the existing WWTF site to transport flow to the new facility.

New infrastructure supports growth and efficiency

Woodard & Curran provided engineering design, final construction documents, construction administration, oversight, and startup assistance services to the City and assisted in securing the \$20.5 million of funding through a combination of CDBG grants, USDA Rural Development grants and loans, State of Maine grants and loans, and federal earmarks. We also worked with the Maine DEP to obtain a new NPDES discharge permit for the new facility.

Woodard & Curran evaluated a variety of treatment process alternatives with the City and focused on improving energy efficiency and system performance at the new facility. The project team implemented new preliminary treatment systems such as fine screening and grit removal. In addition, a plug flow activated sludge treatment process with anoxic selectors was selected, which provides high effluent quality, improved flexibility in process control to accommodate current and future needs, and the operational flexibility to accommodate large variations in flows and loads, especially during the initial years of facility operation as well as during wet weather events. Other new features include: secondary clarifiers with return and waste sludge pumping systems, a chlorine contact tank to facilitate disinfection, centrifuge sludge dewatering and solids processing systems, and a state-of-the-art SCADA system for the new WWTF and remote collection system

When Ellsworth's wastewater treatment facility had reached its the end of its functional lifespan, Woodard & Curran provided engineering design and construction oversight for a new facility that would solve the City's problem of frequent overflows during wet weather events.



ACEC

AMERICAN COUNCIL OF ENGINEERING COMPANIES

100 Years of Excellence

This project won the 2014 Grand Conceptor Engineering Excellence Award from the Maine ACEC—the organization's highest honor.



TOWN OF OXFORD MAINE

NEW WASTEWATER COLLECTION AND TREATMENT FACILITIES SPUR TOWN GROWTH INCLUDING NEW ADMINISTRATION BUILDING AND LAB

The Town of Oxford, Maine has been undergoing an extended period of commercial development; however, until recently, the Town did not have centralized wastewater collection, treatment, or disposal facilities. Oxford understood that the Town needed to provide for public wastewater treatment in order to accommodate its residents and businesses, maintain the integrity of the surrounding environment, and protect water quality. Woodard & Curran worked with the Town to secure project funding and permits and provide design and construction management services for a new wastewater treatment facility (WWTF) and a new collection system.

As part of the design process and alternatives analysis, Woodard & Curran found that a new centralized collection system and WWTF would be the most economical approach to meet the Town's long-term objective of accommodating existing development while also allowing for the growth. Other alternatives, such as regionalization and connection to adjacent local towns, were also explored as part of the process.

Details of the new treatment and collection system

The project used out-of-the-ordinary technology and ingenuity in the pre-selection and design process to deliver the best facility to the Town. Due to limited land area, a variable user base, and advanced effluent limits to be met, a Membrane Bioreactor (MBR) treatment process was chosen for the Oxford Wastewater Treatment Facility. Oxford's facility is the first (MBR) treatment process employed at a municipal treatment facility in the history of the state of Maine. A pre-procurement process and evaluated bid were used in advance of design and construction to select the treatment system manufacturer for the Oxford WWTF. While not common, this alternative delivery process assured the Town of Oxford would get the best MBR system for the long-term.

The design of the treatment facility handled concerns that went beyond the Town's wastewater capacity. The WWTF includes a new outfall system in the Little Androscoggin River. Woodard & Curran worked with the Maine DEP to obtain a new NPDES discharge permit for the new facility. Energy efficiency was also a key component of the building construction with the WWTF and the Town will realize these energy cost-savings benefits from the outset.

The project is an economical and cost-effective solution for the Town. The total project cost is approximately \$28,000,000. Woodard & Curran helped the Town obtain funding for the project entirely through USDA Rural Development, which included a 45% grant package. Oxford's new collection system meets the current and future needs of the Town and provided safe, efficient, and environmentally responsible way to manage wastewater for 297 residents and 383 total users by the first full year.

The Town of Oxford's new collection system includes five sanitary pump stations, approximately 32,000 linear feet of gravity piping and 17,000 linear feet of force main pressure pipe. The WWTF is the first MBR treatment process employed at a municipal treatment facility in the history of the state.



ACEC

AMERICAN COUNCIL OF ENGINEERING COMPANIES

100 Years of Excellence

This project won the 2017 Grand Conceptor Engineering Excellence Award from the Maine ACEC—the organization's highest honor.

It was also featured in the September 2017 issue of WET&T Magazine



UPPER MONTGOMERY JOINT AUTH. PENNSYLVANIA

FACILITY PLAN AND UPGRADES AT WWTP INCLUDING UPGRADE TO ADMINISTRATION BUILDING

The Upper Montgomery Joint Authority (UMJA) provides sanitary sewer collection and treatment for the Boroughs of Red Hill, East Greenville, and Pennsburg, Pennsylvania. UMJA owns and operates a Wastewater Treatment Plant (WWTP) designed to treat an annual average daily flow of 2 million gallons per day (MGD), but flows to the WWTP increase significantly during rain events, exceeding its capacity. During these events, excess flows would bypass primary and secondary treatment. The WWTP's NPDES permit required a capital improvement plan to eliminate the wet weather bypasses and provide biological treatment to all flow entering the plant. Woodard & Curran was retained to provide the planning and design of these permit-driven upgrades.

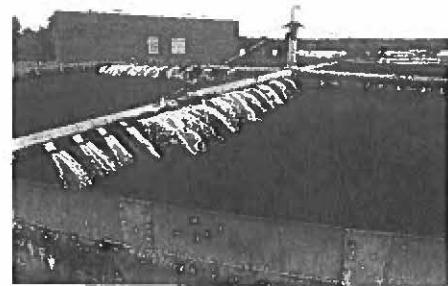
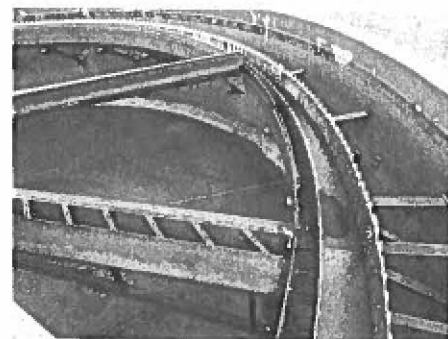
Facility planning and design services

A comprehensive facility plan was first developed to present several conceptual alternatives for achieving the project's goals. Capital and operational costs of each alternative were carefully reviewed with UMJA to assist decision makers in selecting the appropriate path forward. Upon completing the plan and selecting a preferred alternative and project scope, Woodard & Curran was kept on to complete the design of the selected upgrades, which included plant influent pump station, secondary sludge, and instrumentation & controls improvements, a tertiary treatment system, and the following:

- Influent screening improvements, including design of an activated carbon odor control system for the new screening building and influent meter vault, reducing odor concerns for nearby residential and commercial properties.
- Secondary treatment improvements consisting of a variable operating mode biological nutrient removal process. The new aeration process includes an innovative approach to odor control for the system's fermentation pretreatment zones. Air is drawn from the headspace of these zones and discharged through diffusers in the oxic zone, providing additional aeration and eliminating the need for an additional odor control system.
- Gas chlorination upgrades, which entail maintaining the existing system (four one-ton chlorine cylinders providing chlorine to the storm basins and chlorine contact tanks) while replacing existing piping, adding new ejectors and an automatic control valve, and constructing new chlorine contact tanks to provide the required contact time. The new configuration will provide improved redundancy and the operational flexibility to provide continued chlorination for disinfection of plant effluent and to the sludge lines as needed.

Design and permitting of this project is nearly complete, with bidding expected in Summer 2017. Woodard & Curran is responsible for the design of the full scope of improvements. Woodard & Curran is also worked closely with UMJA to secure the necessary project funding through USDA Rural Utilities Development financing. Construction is scheduled to begin in late 2017.

These upgrades will not only eliminate flow bypassing primary and secondary treatment during wet weather events, but will also address operational challenges and improve WWTP effluent, allowing UMJA to achieve more stringent discharge limits, which are likely to be imposed in the future.



7344 Discussion with Action: Approve a Line Item Transfer for the Waste Water Department, in the amount of \$25,000 from Account Number 20161-50400 – Electricity Expense, with a balance of \$87,283.13; to Account Number 20161-50330 – Equipment Replacement Expense, with a balance of (\$7,610.33.)

MOTION: Approve a Line Item Transfer for the Waste Water Department, in the amount of \$25,000 from Account Number 20161-50400 – Electricity Expense, with a balance of \$87,283.13; to Account Number 20161-50330 – Equipment Replacement Expense, with a balance of (\$7,610.33.)

VOTE: Unanimous.

7345 Discussion with Action: Approve the proposal from Mechanical Solutions to purchase a Replacement Pump for the Waste Water Transfer Facility Plant Water System, in the amount of \$6,609; from Account Number 20161-50330 – Waste Water Equipment Replacement, with a balance of \$(7,610.33)

BACKGROUND:

Subject: Replace WWTF Plant Water Pump #1

The small water pump (pump #3) used to supply water to the entire Facility has failed. This pump operates 24/7 for twelve months and has been in operation since 2012. Due to the longevity of the existing pump and the fact that no control panel or piping modifications will be necessary I am recommending an exact replacement. In addition I am requesting that we a premium efficiency motor that will provide longer service and greater energy savings.



Mechanical Solutions Inc.

130-6 Utopia Road ~ Manchester, CT. 06042
 P.O. Box 848
 (860) 290-1564 ~ Fax (860) 290-1825

www.msipump.com

"SBE - Small Business Enterprise" - CT Certified

Town of Old Orchard Beach
 c/o Waste Water Dept
 1 Portland Ave
 Old Orchard Beach Maine 04064
 Attn: Michael Hersey

Thursday, March 14, 2019

Reference: Replacement Water Booster Pump for SealWater

Dear Michael,

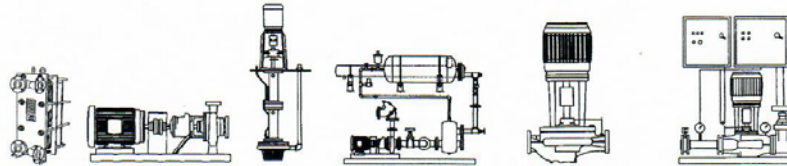
We propose to furnish the following equipment for your consideration:

Item	Qty	Description	Cost
A	1	A-C model 600 Size 1-1/2 x 1-1/2 x 9 2000 series pump of cast iron / bronze fitted construction, Impeller trimmed to a diameter - 7.8". equipped with a mechanical seal and close coupled to a U.S./ Nidec, 10 HP, 3600 RPM, TEFC-PE, 3/60/460 volt, 215JP frame motor (Should be a close match to your picture).	\$5549.00 each
Optional Adder			
B	1	We can offer a duplicate pump with a premium efficiency motor that has a cast iron body with cooling fins and is totally enclosed fan cooled (TEFC) with a lower full load amperage rating at 460 volts than the motor shown in the photo (11.6 fla vs. 11.9 fla). They say you should see better performance and longer life from the motor.	\$760 each \$300.00 Freight \$6609

Note: Quote Valid for 30 days.
 Freight: FOB Factory, freight cost is Not included in the pricing.
 Shipment: 3 Weeks from time of release of order.
 Terms: Net 30 Days.

If you have any questions, please do not hesitate to call me at any time.

Thank you,
 Michelle x 106



7346 Discussion with Action: Approve the Liquor License Renewal for James Albert Dimitri, Inc. dba/Jimmy the Greeks (211-9-1), 215 Saco Avenue, m-s-v in a Restaurant/Lounge.

MOTION: Councilor Tousignant motioned and Councilor O'Neill seconded to Approve the Liquor License Renewal as read.

VOTE: Unanimous.

ADJOURNMENT

MOTION: Councilor Blow motioned and Vice Chair O'Neill seconded to Adjourn the Town Council Meeting.

VOTE: Unanimous.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of thirty (30) pages is a copy of the original Minutes of the Town Council Meeting of March 19, 2019.