



Town of Old Orchard Beach

Human Resources
OOB Town Hall
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July 11, 2017

June 2017 Monthly Update from the Human Resource Office

Human Resource Manager:

We still have openings in our Ballpark to help with all the events happening this summer.

Our Facebook page is growing with likes and views. Information from the departments will be posted here. We will post job openings, Election results, street paving notices, and more. You can find the page at <https://www.facebook.com/TownOOB/>.

With the majority of summer hiring completed, we will be taking a look at ways to improve the process for next year.

Union Contracts:

We are in negotiations with 2 of our Unions:

- Teamsters Local 340 (Town Hall Clerical & Maintenance)-mediation
- AFSCME Council 93 Local 481 (Public Works)

We have finalized the contract for July 2016- June 2019

Hiring:

We advertised for the following positions:

- Per Diem Firefighters
- Ballpark Help
- Public Works Seasonal Laborer
- Lifeguards
- International Student Workers Resource Coordinator

We have added 3 new Per Diem Firefighters/EMT and 4 new lifeguards.

We would also like to welcome Kathy Sprague to the Town. She is our new Planning/Code Assistant. We also promoted David Stewart II, a Call Fire employee to Police Department Maintenance.

Wellness/Safety:

The Cancer Center came in and had a very informative class on Sun Safety. Those attending had the option of having their face screened for sun damage.

We had our second quarter safety meeting. We reviewed a few items for the Fire Department and the accidents from the quarter. We are working on finding ways to have more interdepartmental trainings.

Upcoming:

- Updating Personnel Policy
- Updating employee evaluation form

Respectfully,

A handwritten signature in black ink that reads "Fran Beaulieu". The signature is written in a cursive, flowing style.

Fran Beaulieu
Human Resource Manager