



CFC Meeting Minutes
06/28/2022
Council Chambers, 1 Portland Avenue

1. Call to order 5PM
2. Attendees: Cathy Chiasson, Lee Keonings, Judy O'Brien, Holly Korda, Larry Mead, Pat Wright, Brenda MacDonald, Jennifer Hayes, Mary Pat & Tim Donnellon, Heidi Almy
3. Approval of Minutes: No minutes were collected at last CFC meeting in April.
4. General Business:
 - A. *Meeting Dates:* Co-Chair Cathy Chiasson raised the possibility of making meetings the last Tuesday of every month rather than the 4th Tuesday of each month. After confirming no ongoing scheduling issues with Jen Hayes a unanimous show of hands.
 - B. *Secretary:* Co-Chair Lee Keonings reminded the group we are still in need of a secretary. At the very least we are in need of someone to take notes at the monthly meetings to be used for the minutes. There was no volunteer at the meeting. After adjournment Pat Wright emailed that she would take notes at the meetings.
5. New Business:
 - A. *Memorial Park Presentation:* Larry Mead gave a video presentation on the history of Memorial Park and the updates that the Committee is hoping to make. The 4 improvement areas are; Veterans Hill, lighting, walkways and the Gazebo. Mr. Mead discussed grant funding as well as Town and private funding to accomplish these improvements to the park.
 - B. *Yellow Tulip Project:* Judy O'Brien and Pat Wright discussed reaching out to the HS guidance Department as well as the Town. Jen Hayes confirmed the Town Manager was onboard and would be meeting with Department Heads shortly to create a plan. Cathy Chiasson told the group that the CFC had committed to purchasing 500 bulbs that could be shared with the school if need be.
6. Updates:
 - A. *Fall Fest:* Holly Korda updated the group on plans for the September 24, 2022 festival in Memorial Park. She discussed food and entertainment plans that were being developed and included the OOB 365 food truck as well as waiting on several groups who would perform throughout the day.
 - B. *Pollinator Garden* - Theo Ciampa, who is administering this project, was unable to attend. Heidi Almy, a water/weed volunteer, gave a brief update on the garden plot at the Community Garden location.
6. Adjournment 6PM
7. Next meeting: Tuesday, July 26, 2022