



Town of Old Orchard Beach

Human Resources
OOB Town Hall
1 Portland Avenue
OOB, ME 04064

Fran Beaulieu
Telephone: (207) 934-5714 Ext. 1532
Fax: (207) 934-0755
Email: fbeaulieu@oobmaine.com

July 8, 2016

June 2016 Monthly Update from the Human Resource Office

Human Resource Manager:

We are continuing to work on the OOB Police Patrolmen's Association contract. We are resuming talks with the IAFF on the Firefighter's contract. We have met with some non-union clerical and maintenance staff regarding the possibility of a new union. Fiscal year end changes were completed and ready for the July 1, 2016 payroll.

Hiring:

In June, we hired:

- Lifeguards
- Per Diem Firefighters

We advertised for the following positions:

- Police Dept. Part time Clerk
- Lifeguards
- Fire Chief
- Public Works Seasonal Laborer
- Per Diem Firefighters
- Public Works Equipment Operator Grade 1

Training:

Departments are working diligently to complete all the necessary training.

Wellness:

Monthly wellness tips are sent to all employees and cover various topics from cancer to healthy eating to sleep patterns.

Upcoming:

- Updating Personnel Policy
- Updating employee evaluation form
- Preparing for the changes to the overtime laws effective December 1, 2016
- Open enrollment for Group Dynamic Flex Spending account begins
- Looking at possibly changing the flex spending year from September-August to either July-June or January-December

Respectfully,

Fran Beaulieu

Human Resource Manager