



Town of Old Orchard Beach

Human Resources
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July 2017 Monthly Update from the Human Resource Office

Human Resource Manager:

As we reach the midpoint of summer, it is time to start preparing for the fall. This means the transitioning of summer staff back to our base staff levels. We begin to see Reserve Officers and Lifeguards leaving us to return to college, the Recreation Department looking towards children leaving camp and the after school care program beginning.

Union Contracts:

We are in negotiations with 2 of our Unions:

- Teamsters Local 340 (Town Hall Clerical & Maintenance)-mediation
- AFSCME Council 93 Local 481 (Public Works)

Hiring:

We advertised for the following positions:

- Per Diem Firefighters
- Ballpark Help
- Lifeguards
- International Student Workers Resource Coordinator
- Deputy Fire Chief
- Gull Care Counselors

We hired Carol "CB" Crowell as our International Student Workers Resource Coordinator. She brings years of experience working with young adults and children in many camp settings. She is excited to help shape this position to best serve the J-1 students and the Town.

Wellness/Safety:

We had MMA come in to teach us how to Meal Plan. It was very informative and gave us many tools on prepping and how to put in more time on the prep means time saved during the week!

Upcoming:

- Updating Personnel Policy
- Updating employee evaluation form

Respectfully,

Fran Beaulieu
Human Resource Manager