



Town of Old Orchard Beach

Human Resources
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July-August 2019 Monthly Update from the Human Resource Office

Human Resource Manager:

We spent quite a bit of time hiring lifeguards and filling open positions in July. We hired 6 lifeguards, 4 Per Diem Firefighters, 1 Call Fire/Police, 1 camp counselor and 3 seasonal/temp help at Town Hall. We would like to welcome the following to the Town: Deputy Fire Chief Robert Slaving; Paul Melnik, Police Maintenance; Donna Richard, Payroll/ AP Clerk; Nicki Fowlie, Firefighter/Paramedic; and Susan Bellavance, Planning & Code Administrative Assistant. Congratulations to Cerra Hitchcock on her promotion to Recreation Programmer!

As we begin to approach Labor Day, we begin to transition out our summer staff. We would like to thank them all for the great work they did for the Town this season and wish them the best in the next season.

Union Contracts:

- We are in negotiations with the Police Union
- The IAFF has signed a 1 year contract extension

Hiring:

We advertised for the following positions:

- Per Diem Firefighters
- Call Fire
- Gull Care counselors (After School Care)
- Patrol Officer
- Firefighter/EMT
- Summer Camp Counselor
- Lifeguards
- Laborers
- Ballpark Event Helpers

Wellness/Safety:

We are planning upcoming meetings and Wellness classes.

Upcoming:

- Updating Personnel Policy
- Updating employee evaluation form
- Completion of mandatory training for employees

Respectfully,

Fran Beaulieu, Human Resource Manager