



Town of Old Orchard Beach

Human Resources
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January 2016 Monthly Update from the Human Resource Office

Human Resource Manager:

We are currently in contract negotiations with The OOBWWEA.

Hiring:

In December, we hired:

- 1 Per Diem Firefighter/EMT

We advertised for the following positions:

- Recreation Gull Care Counselors
- Summer Camp Maintenance
- Summer Camp Junior Counselor
- Summer Camp Counselor
- Summer Camp Coordinator
- Summer Camp Bus Driver
- Full Time Patrol Officer
- Summer Reserve Officers

Affordable Care Act (ACA):

Eligible employees have received a 1095-C from the Town. We have been working with MMEHT to inform employees when they should expect to receive the 1095-B forms. At this time the forms are expected to be mailed by mid-February.

Training:

Departments are working diligently to complete all the necessary training.

Safety:

We reported our action plans to by the Department of Labor.

The Safety Committee has begun meeting and working to address any issues going forward.

The Committee is preparing for MMA's re-evaluation safety tour in late February.

Wellness:

A Wellness Committee has been formed and will begin meeting in February. We have applied for the available grant funding from MMEHT to create fun programs and incentives for Town employees.

Upcoming:

- Hiring seasonal staff
- Updating Personnel Policy
- Updating employee evaluation form

Respectfully,

Fran Beaulieu

Human Resource Manager