

# 2/27/20 Finance Committee Meeting



Thursday, February 27, 2020 5:00 PM

**Meeting Subject:** Finance Committee Meeting - 2/27/2020

**Meeting Date:** 2/27/2020 5:30 PM

**Location:** Police Dept Community Room

## Participants

-  [Diana Asanza](#) (Meeting Organizer)
-  [Pat Griffin](#)
-  [Terry Block](#)
-  [Todd Bassett](#)
-  Joe Cooper
-  Chris White

## Minutes:

1. Chair Griffin called the meeting to order at 5:30 pm.
2. The minutes from the 2/20 meeting were unanimously approved.
3. Waste Water Treatment Facility - Superintendent Chris White reviewed the Wastewater CIP items, including the following:
  - A second Huber screw press at an estimated cost of \$325,000, is requested for redundancy with the previously purchased screw press. This is for a pre-purchase of the press in anticipation of a larger upgrade project, the funding for which will go before the voters in November. This request does not include installation.
  - A replacement F550 truck and crane for an existing F550 crane truck is being requested to replace an existing unit. This would be a heavy chassis with a diesel engine. There might be a potential savings of about \$20,000 if the existing crane can be re-used and fitted on the new truck. The existing truck is 15 years old. This is anticipated to be a leased vehicle, funded through the Operating Budget.
  - A portable standby generator is requested for the Administration Building. This would likely be replaced with a permanent generator in the larger project. This generator would then be retained as a fourth portable generator for the Department.
  - The fine bubble diffusers are being removed from this year's budget request.
  - The request for a mezzanine is because the original construction project did not include a mezzanine. This would be installed by our own personnel.
  - There are several options for the comfort station roof: 1) replace just the roofing on the cupola (\$4400), 2) replace all of the roofing (\$26,000), 3) extend the cupola and replace all of the roofing (estimated at \$36,000), or extend the cupola and replace the roofing on the cupola only (estimated at \$10,000).
4. Public Works - DPW Director Joe Cooper reviewed the Public Works CIP requests, including the following:
  - a. Culvert replacement - Old Orchard Road between the car dealership and the trailer park - \$300,000. The culvert is pretty well deteriorated. This will require DEP permitting and may require development of a fish passage.
  - b. Outfall cleaning - The FY21 request is to add to the fund currently established. This work is anticipated to occur this week.
  - c. Sidewalks:
    - Old Orchard Street Square - this request is to replace the existing bricks, potentially with stamped concrete.

- Wild Dunes Way - This is for approximately 4100 feet of asphalt sidewalk extending from Dirigo Road to Ross Road. A petition from residents along this road led to this request. \$106 per foot is the estimated cost of asphalt sidewalk.
  - Portland Avenue - This request is for a continuation of work started last fall on this roadway.
  - Staples Street from Saco to 1st Ave - This request will be for servicing the Library and the park.
  - Sewer (\$300/foot for sewer pipe):
  - Lawn Ave and Walden - This is for new pipe and laterals to replace a system of interconnected laterals (in the neighborhood across from Café 64).
  - Shady Lane - (behind Café 64)
  - d. Paving:
    - Seacliff, Ross Road, Park Ave, Cleaves, Aldine, Patoine were budgeted for FY20, but that funding was used for the Evergreen Ave improvements project in 2019.
  - e. Cookman, Pavia, Atlantic, Fern Park, Connecticut, Cascade, Dube, Reggio Ave are all new requests for FY21.
  - f. The Committee discussed the approach to recommending moneys for paving, sewer, and sidewalk projects (discretionary lump sum amount vs project-by-project). Whereas all other CIP requests result in segregated accounts, paving, sewer and sidewalk monies end up in consolidated accounts that are not specifically earmarked for the projects that are identified to establish the annual funding. Further discussion to follow at subsequent meetings.
  - g. Equipment:
    - 1/2 ton truck - priority #1
    - Hydraulic sanders - priority #2
    - 1 ton truck - priority #3 (lease)
    - Skid Steer - priority #4 (lease)
5. Memorial Park - the FY21 request is to continue funding the overall park project.
  6. The next meeting will be held on March 5th at 5:30 PM and will review the FD and Lifeguard CIP requests.
  7. The meeting adjourned at 7:15 PM.