Town of Old Orchard Beach For Town use:

1 Portland Ave Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Old Orchard Beach ME 04064 Permit #:\_**D**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MBL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Fee Paid:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Driveway Permit Application Fee: $100**

Address For Work Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Owner Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone (daytime):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Owner Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone (daytime):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor Business Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please check what applies:**

1. Residential Driveway \_\_\_ Number of units using driveway \_\_\_\_
2. Commercial Driveway \_\_\_
3. New Driveway \_\_\_
4. Existing Driveway \_\_\_ Expansion \_\_\_ Alteration \_\_\_

**Minimum Requirements:**

A site sketch showing:

a) Location of existing and proposed driveway entrance, including

a. distance from property boundaries

b. distance from adjacent streets

c. street frontage

b) Width and length of existing and proposed driveway

c) Proposed grades if the driveway slope exceeds 5% within twenty feet of the right-of-way

d) Sidewalk, if applicable



If the project includes excavation anywhere within the limits of the Town right-of-way, inspections must be scheduled through the Department of Public Works as follows: 1. Initial startup; 2. Before fill in of utility (if applicable); 3. Upon completion

**As the Applicant/Owner, I hereby agree to the following:**

1. To construct driveway entrance(s) in accordance with the requirements set forth by the Town of Old Orchard Beach and any State Agency requirements that may apply.

2. To furnish, install, and maintain drainage structures to maintain drainage across driveway entrance(s).

3. To notify the Code Enforcement Office and Department of Public Works for inspection (when applicable) and upon completion of construction activities.

4. Pay the Driveway Permit fee in the amount of $100 payable to the Town of Old Orchard Beach.

5. Post a $1,000 Bond or Cash/Check payment in escrow with the Public Works Director.

Applicant/Owner Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant/Owner Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*PPermission to construct a driveway at the above-requested location, in accordance with Chapter 78, Article VIII, Division 4, Subdivisions II and III of the Town of Old Orchard Beach Code of Ordinances (attached) has been granted. Applicant must complete work within 1 year of the date of permit approval unless another date is approved by the Department of Public Works.

Director of Public Works or Designee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Code Enforcement Officer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_