



Town of Old Orchard Beach

Human Resources
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December 2018 Monthly Update from the Human Resource Office

Human Resource Manager:

In December, we start to finalize all year-end items, prepare budgets and take time to celebrate the season with our work family. We take time to recognize employees who have reached various milestones with the Town and this year we celebrated the retirement of Roger Stevens. 2019 will bring with it the start of the summer hiring season. We will be looking to fill a variety of positions this year.



Union Contracts:

- We are in negotiations for the Waste Water contract.

Hiring:

We advertised for the following positions:

- Per Diem Firefighters
- Call Fire
- Gull Care counselors (After School Care)
- Patrol Officer
- Deputy Fire Chief
- Firefighter/EMT
- Summer Camp Counselor
- Parking Enforcement
- Reserve Police Officers
- Lifeguards
- Laborers

Wellness/Safety:

We are purchasing safety t-shirts for employees who would like one. The Safety Committee and Town Manager approved the design to recognize the team effort it takes to keep everyone safe.



Upcoming:

- Updating Personnel Policy
- Updating employee evaluation form
- Holding training for employees
- Look into holding a job fair in March for summer hiring

Respectfully,



Fran Beaulieu, Human Resource Manager