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## Town of Old Orchard Beach

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**Human Resources**  
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### **April 2018 Monthly Update from the Human Resource Office**

#### **Human Resource Manager:**

April was a month full of interviews and preparing for the return of seasonal employees. On April 24<sup>th</sup>, as part of the Community Friendly Connection presentation, our new promotional video was debuted. The video has been posted on our website, Facebook, LinkedIn & YouTube. As of the end of April we reached 503 people, it has been viewed 209 times and shared by 4 people.

#### **Union Contracts:**

- On 4/23/18 we signed the contract with the Teamsters unit. This will be retroactive to 7/1/17.

#### **Hiring:**

We advertised for the following positions:

- Per Diem Firefighters
- Reserve Police Officers
- Lifeguards
- Call Fire
- Ballpark Event Staff
- Parking Enforcement
- Code Enforcement Officer
- Public Works Seasonal Laborer
- Waste Water Seasonal Laborer

#### **Wellness/Safety:**

We received the new MMA questionnaire for the changes in the LEADER program. We will be reviewing the questions and work with the departments to meet the new requirements to the best of our abilities.

#### **Upcoming:**

- Updating Personnel Policy
- Updating employee evaluation form
- Looking into Supervisor training programs

Respectfully,

Fran Beaulieu, Human Resource Manager