

**TOWN OF OLD ORCHARD BEACH  
TOWN HALL CHAMBERS  
TOWN COUNCIL MEETING  
THURSDAY, APRIL 9, 2020**

A Town Council Meeting of the Old Orchard Beach Town Council was held on Thursday, April 9, 2020. Chair Thornton opened the meeting at 6:32 p.m.

The following were in attendance:

Chair Joseph Thornton  
Vice Chair Shawn O'Neill  
Councilor Kenneth Blow  
Councilor Jay Kelley  
Councilor Michael Tousignant  
Town Manager Larry Mead  
Assistant Town Manager V. Louise Reid – by Phone

Absent:

It should be noted that

DUE TO COVID-19, THE PUBLIC WILL NOT BE ABLE TO ATTEND THIS MEETING IN PERSON. THEY COULD WATCH THE MEETING ON SPECTRUM 1301, OR GO ON-LINE TO [WWW.OOBMAINE.COM](http://WWW.OOBMAINE.COM) AND CLICK ON "MEETING VIDEOS" AND WATCH THE MEETING LIVE, AND IT WILL BE ARCHIVED TO WATCH AT A FUTURE DATE.

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Pledge to the Flag  
Roll Call

**ACCEPTANCE OF MINUTES:** Acceptance of Town Council Minutes of March 17, 2020

**MOTION:** Councilor Tousignant motioned and Councilor Blow seconded to Accept the Town Council Minutes of March 17, 2020.

**VOTE:** Unanimous.

## **TOWN MANAGER'S REPORT:**

The Workshop that follows this meeting will be discussion of budget items. It is clear that this time of disruption has and will affect our budget considerations. During the next few weeks we will be having Workshops to discuss and formulate the budget for the next budget season.

Whereas the Governor has proclaimed a State of Emergency for the State of Maine to restrict certain social gatherings and certain use of restaurants and bars, we have strongly recommended the use of social distancing to reduce the transmission of COVID-19, which is highly contagious. As a result the Town of Old Orchard Beach has declared a civil emergency through April 30, 2020. With that in mind no lodging establishment within the Town may allow any new occupancy beginning April 3 through April 20, 2020. The prohibition does not apply to any individual(s) who are already occupants prior to April 3. This action is taken to safeguard the health and welfare of our residents. I want you to know that dedicated Town employees, Police, Fire, Public Works, Wastewater, Recreation and Town Hall are working to keep Old Orchard Beach safe as we adapt to life under the threat of the COVID-19 virus. Each of us who call Old Orchard Beach home, whether year-round or seasonal, love this Town. Right now we need everyone to do their part to contain the spread of the virus. If you are a part-time or summer resident living out of state, I'm asking you not to travel to or visit your property in Town while there are travel advisories in place for the Northeast or New England. The US Center of Disease Control and Prevention has put out a travel advisory for New York, New Jersey and Connecticut because of the level of community spread in those States. I also asked our seasonal residence from Massachusetts and other States to delay coming to your properties in Old Orchard Beach including our friends who summer in the Campgrounds. Just last week Maine Governor Janet Mills asked people considering non-essential travel to Maine to postpone their trips. I would like to echo her words – "If you are safe where you are, stay where you are." We each have a responsibility to do what we can to limit the spread of the virus. For those that are here in Old Orchard Beach, I understand staying in place is hard, being cooped up inside for days can be frustrating and disheartening. Exercise and fresh air can help our bodies and our spirits. We are blessed to have a beach resource that is miles long and quite wide. Currently because of its spaciousness, our beach is open to responsible use. If you need to get out for a walk or a run along the water, know you can do that. Please keep at least six feet apart and avoid gathering in groups on the beach-entrances or in the parking lots. We are monitoring the use of the beach on a daily basis so please follow the guidelines for the benefit of all. By adhering to the recommended travel advisories and by practicing social distancing when you are exercising or otherwise outside of your home, you are doing your part to shorten the duration of this pandemic so we can return to normalcy and enjoy the summer ahead of us. Town Hall itself is closed, but we're still available to you through phone, e-mail and 0-0-b maine.com. You can also visit the Town's Facebook page for updates. Thank you for doing your part to help keep members of our community safe. We are thinking about all of you and wish you and yours good health.

**FIRE CHIEF LAMONTAGNE:** As we continue to navigate the current health crisis affecting us all we have been diligent working on your behalf. The safety of our citizens, especially the seniors in our community and those residents with underlying health issues which make them particularly vulnerable to illness are a priority to us. Our first responders continue to serve and protect the community. We are urging everyone to follow and practice at home and at work the healthy practices of regular and thorough hand washing, use of hand sanitizer and frequent sanitizing of surfaces. We encourage people to implement "social distancing" involving limited mass gatherings, not congregating in large groups and maintaining distance from others to limit the ability of the virus to spread.

An excellent Video was played – presented to remind people that our Police and Fire employees are prepared for the crisis that has been presented. Our equipment is well in place to respond. Our Paramedics are trained and able to address the anxiety and health issues that may be presented. We have an Emergency Plan in place and the services of our Health Officer Anita Anderson has been amazing and appreciated. The Hot Line is 934-0860 for those who need information

**CHAIR:** We thank the Administration, Public Works, Waste Water, Recreation, the Fire and Police and the Town Hall employees for what they are doing and accomplishing during this difficult time.

**CHAIR:** I ask for a Motion to add Agenda Item Number 7204 following Agenda Item 7203 – Discussion with Action: Approval of work to be done by Landry Son’s Acoustics and to expend \$8,045 for Ceiling Replacement at the Fire Department, from Account Number 52002-50813 – Public Safety CIP – Facility Improvement, with a balance of \$18,565.45.

**MOTION:** Councilor Tousignant motioned and Councilor Kelley seconded to add Agenda Item Number 7204 following Agenda Item 7203 – Discussion with Action: Approval of work to be done by Landry Son’s Acoustics and to expend \$8,045 for Ceiling Replacement at the Fire Department, from Account Number 52002-50813 – Public Safety CIP – Facility Improvement, with a balance of \$18,565.45.

**VOTE:** Unanimous.

**NEW BUSINESS:**

# 7199 Discussion with Action: Approve the three (3) year Contract with Defining Lines Landscaping for the annual Veterans Memorial Park Ground Maintenance including weed control and fertilization, in the amount of \$19,240 for FY21; \$19,395 for FY22; and \$21,664 for FY23; from Account Number 20152-50310 – Veterans Memorial Park Service Contract Expense with the approval of the FY21 projected Veterans Memorial Park Operating Budget with a projected balance of \$26,485; and with the approval of the FY22, and FY23 projected operating budgets.

**MOTION:** Councilor Blow motioned and Councilor Kelley seconded to Approve the three (3) year Contract with Defining Lines Landscaping for the annual Veterans Memorial Park Ground Maintenance including weed control and fertilization, in the amount of \$19,240 for FY21; \$19,395 for FY22; and \$21,664 for FY23; from Account Number 20152-50310 – Veterans Memorial Park Service Contract Expense with the approval of the FY21 projected Veterans Memorial Park Operating Budget with a projected balance of \$26,485; and with the approval of the FY22, and FY23 projected operating budgets.

**VOTE:** Unanimous.

# 7200 Discussion with Action: Discussion with Action: Approve Liquor License Renewals for HFY Engerprises Inc./Jaime Lacasse & Thomas LaCasse dba/Sunset Bar & Grill (307-1-6), 6 Fernald Street, m-s-v in a Restaurant; and Big Daddy’s Bar & Grill Inc. dba/Big Daddy’s Bar & Grill (307-3-4), 13 Old Orchard Street, m-s-v in a Restaurant.

**MOTION: Councilor Blow motioned and Councilor Kelley seconded to Approve Liquor License Renewals for HFY Engerprises Inc./Jaime Lacasse & Thomas LaCasse dba/Sunset Bar & Grill (307-1-6), 6 Fernald Street, m-s-v in a Restaurant; and Big Daddy's Bar & Grill Inc. dba/Big Daddy's Bar & Grill (307-3-4), 13 Old Orchard Street, m-s-v in a Restaurant.**

**VOTE: Unanimous.**

**# 7201 Discussion with Action: Set the Public Hearing date of May 5, 2020 to Amend Section 54-114, Milliken Street Parking Lot, and Section 54-115, Memorial Park Parking Lot, to match Section 54-154--no parking between the hours of 2 a.m. and 6 a.m. are in effect year-round.**

**MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Set the Public Hearing date of May 5, 2020 to Amend Section 54-114, Milliken Street Parking Lot, and Section 54-115, Memorial Park Parking Lot, to match Section 54-154--no parking between the hours of 2 a.m. and 6 a.m. are in effect year-round.**

**VOTE: Unanimous.**

**NOTICE OF PUBLIC HEARING  
MUNICIPAL OFFICERS OF THE TOWN OF  
OLD ORCHARD BEACH**

The Municipal Officers of the Town of Old Orchard Beach, Maine hereby give Public Notice that there will be a Public Hearing held at the Town Hall, Council Chambers, on April 21<sup>st</sup>, 2020 at 6:30 p.m. to consider the following:

Shall the Town Council of the Town of Old Orchard Beach amend the Code of Ordinances, Chapter 54, Traffic and Vehicles, amending Section 54-114, Milliken Street parking lot and Section 54-115, Memorial Park parking lot, amending the overnight parking to coincide with Section 54-154, by adopting the underscored language as follows:

Sec. 54-114. - Milliken Street parking lot

- (a) No vehicle shall park in the Milliken Street parking lot without first obtaining a valid parking slip from a pay station or by obtaining a resident or non-resident parking permit from the town clerk. The parking slip shall be displayed on the dashboard of the vehicle for the allotted time that was paid for, and the valid parking slip obtained at the pay station in the Milliken Street parking lot shall be valid only for the Milliken Street parking lot. This section will be enforced between the Friday before Memorial Day and Labor Day, except for sub-section (b), that is in effect year-round.
- (b) No parking shall be allowed in this lot between the hours of 2:00 a.m. and 6:00 a.m. unless authorized by Town of OOB Police Department.
- (c) Any vehicle in violation of subsection (a) of this section, the owner or operator shall be subject to a fine as described in section 54-37, Penalty.
- (d) Any vehicle in violation of subsection (b) of this section, the owner or operator shall be subject to a fine as described in section 54-37, Penalty.

- (e) Parking fee to be determined by the chief of police or his/her authorized representative at not more than \$20.00 per day or an hourly rate of \$2.00 per hour.
- (f) The provisions of subsection (a) in this section shall not apply on legal federal holidays to any motor vehicle that has a valid license plate signifying that the vehicle is registered to a veteran of the United States Armed Forces or registered to a Gold Star family member of a veteran.

Sec. 54-115. - Memorial Park parking lot.

- (a) No vehicle shall park in the Memorial Park parking lot without first obtaining a valid parking slip from a pay station or by obtaining a resident parking permit from the town clerk. The parking slip shall be displayed on the dashboard of the vehicle for the allotted time that was paid for, and the valid parking slip obtained at the pay station in the Memorial Park parking lot shall be valid only for the Memorial Park parking lot. This ordinance will be enforced between the Friday before Memorial Day and Labor Day, **except sub-section (d), which is in effect year-round.**
- (b) Memorial Park parking lot will have two designated handicap spaces.
- (c) Memorial Park parking lot will have five free one-hour parking spaces for use of visitors to Memorial Park and the Dog park only.
- (d) No parking shall be allowed between the hours of 2:00 a.m. and 6:00 a.m. unless authorized by Town of OOB Police Department.
- (e) Any vehicle in violation of subsection (a) of this section, the owner or operator shall be subject to a fine as described in section 54-37, Penalty.
- (f) Any vehicle in violation of subsection (d) of this section, the owner or operator shall be subject to a fine as described in section 54-37, Penalty.
- (g) Any vehicle in violation of subsection (c) of this section, the owner or operator shall be subject to a fine as described in section 54-37, Penalty.
- (h) Parking fee to be determined by the chief of police or his/her authorized representative at not more than \$20.00 per day or an hourly rate of \$2.00 per hour.
- (i) The provisions of subsection (a) in this section shall not apply on legal federal holidays to any motor vehicle that has a valid license plate signifying that the vehicle is registered to a veteran of the United States Armed Forces or registered to a Gold Star family member of a veteran.

**# 7202 Discussion with Action: Application for REV3 to host an Ironman Triathlon in Old Orchard Beach—Permit is for 2020, 2021 and 2022; first year is from Tuesday, August 25<sup>th</sup>, 2020 through Sunday, August 30<sup>th</sup>, 2020; year two is from Tuesday, August 24<sup>th</sup> through Sunday, August 29<sup>th</sup>, 2021; year three is from Tuesday, August 23<sup>rd</sup> through Sunday, August 28<sup>th</sup>, 2022—each year, a request to close First Street from Staples to Heath Street, the use of the Memorial Park Parking Lot and Memorial Park and the Milliken Street parking lot; possible use of Ballpark for parking, but prior permission from the Ballpark Commission will be required; Insurance listing the Town of Old Orchard Beach as additionally insured to be provided to the Town Clerk’s office at least one month prior to each year’s event.**

**MOTION: Councilor Blow motioned and Vice Chair O’Neill seconded to Approve the Application for REV3 to host an Ironman Triathlon in Old Orchard Beach—Permit is for 2020, 2021 and 2022; first year is from Tuesday, August 25<sup>th</sup>, 2020 through Sunday, August 30<sup>th</sup>, 2020; year two is from Tuesday, August 24<sup>th</sup> through Sunday, August 29<sup>th</sup>, 2021; year three is from Tuesday, August 23<sup>rd</sup> through Sunday, August 28<sup>th</sup>, 2022—each year, a request to close First Street from Staples to Heath Street, the use of the Memorial Park Parking Lot and Memorial Park and the Milliken Street parking lot; possible use of Ballpark for parking, but prior permission from the Ballpark Commission will be required;**

**Insurance listing the Town of Old Orchard Beach as additionally insured to be provided to the Town Clerk's office at least one month prior to each year's event.**

**VOTE: Unanimous.**

**# 7203 Discussion with Action: Accept the quote of \$17,300 from Ted Berry Company LLC, for the Spring 2020 Wastewater Pump Station Maintenance Proposal from Account Number 20161-50342 – Waste Pumping Expense, with a balance of \$21,903.30.**

**MOTION: Councilor Kelley motioned and Councilor Blow seconded to Accept the quote of \$17,300 from Ted Berry Company LLC, for the Spring 2020 Wastewater Pump Station Maintenance Proposal from Account Number 20161-50342 – Waste Pumping Expense, with a balance of \$1,903.30.**

**VOTE: Unanimous.**

# Proposal

## Landry & Sons Acoustics, Inc.

141 Spring Street  
Lewiston, ME 04240  
(207) 783-1269  
Fax (207) 783-2411

Proposal Submitted To: **Town of Old Orchard Beach** Phone \_\_\_\_\_ Date **2/14/20**

Street \_\_\_\_\_ Job Name **Vestibule, Back Stairwell & large office**

City, State and Zip Code \_\_\_\_\_ Job Location **Fire Station Old Orchard Beach**

Architect \_\_\_\_\_ Date Of Plans \_\_\_\_\_ Job Phone \_\_\_\_\_

We hereby submit specifications and estimates for: **Acoustical ceilings**

**We hereby agree to remove existing ceilings in one vestibule and the back stairwell and dispose of in our dumpster. We will then supply and install all new ceilings in these areas using the same Certainteed SHM-154 tile and matching grid. We will also install a ceiling in the back vestibule/ old office in the back that was already demoed.**

*We Propose* hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

**Two thousand four hundred 00/100 \$ 2,400.00**

Payment to be made as follows:

Progress

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 15 days.

*Acceptance of Proposal* - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

# Proposal

**Landry & Sons Acoustics, Inc.**

141 Spring Street  
Lewiston, ME 04240  
(207) 783-1269  
Fax (207) 783-2411

Proposal Submitted To: <b>City of Old Orchard Beach</b>	Phone	Date <b>2/13/20</b>
Street	Job Name <b>Truck bay &amp; Apparatus room</b>	
City, State and Zip Code	Job Location <b>Fire Station Old Orchard Beach</b>	
Architect	Date Of Plans	Job Phone

We hereby submit specifications and estimates for:

## Acoustical ceilings

**We hereby agree to remove existing ceilings in the training room according to walk through on site and dispose of in our dumpster. We will then supply and install a Certainteed Sand Micro 2' x 2' Tegular edge tile #SHM-154 and 15/16 matching grid to match the newer ceiling tiles at the station. This is approx 976 sq.ft. Price does not include any HVAC or electrical work**

**Base Bid \$ 3,650.00**

**add deputy's office same as above \$ 600.00**

**add Training office same as above \$ 540.00**

**add the two bathrooms same as above \$ 855.00**

*We Propose* hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

Progress

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature

Note: This proposal may be withdrawn by us if not accepted within

15 days

*Acceptance of Proposal* - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature

Date of Acceptance:



**ADJOURNMENT:**

**MOTION: Councilor Tousignant motioned and Councilor Blow seconded to Adjourn the Town Council Meeting at 7:30 and go into a Budget Workshop on the Fire Department Lifeguards and Fire Department CIP.**

**VOTE: Unanimous.**

**Respectfully Submitted,**

**V. Louise Reid  
Town Council Secretary**

**I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of nine (9) pages is a copy of the original Minutes of the Town Council Meeting of April 9, 2020.  
V. Louise Reid**