

**THE OLD ORCHARD BEACH TOWN COUNCIL
INAUGURAL MEETING
TOWN HALL CHAMBERS
Monday, November 15, 2010**

An Inaugural Meeting of the Town Council of Old Orchard Beach was held on Monday, November 15, 2010 at 7:30 p.m. at the Town Hall in the Chamber.

TOWN MANAGER: We welcome each of you to this important Inauguration meeting and offer our congratulations to all those elected to their positions on the Town Council, and for which we are here tonight to honor. I will now ask the Town Clerk to provide the Oath of Office.

TOWN MANAGER: We will now have the swearing in of reelected Councilors Robin Dayton and Michael Tousignant and newly elected Councilor Robert Quinn.

Town Council Members:

I, _____, do solemnly swear that I will in all respects observe the provisions of the Town Charter and ordinances of the Town of Old Orchard Beach and that I will support the Constitution and will obey the laws of the United States and of this State so long as I shall continue a citizen thereof, so help me God. I, _____, do solemnly swear that I will faithfully discharge all the duties incumbent upon me as a Town Councilor according to the Constitution and laws of the State, so help me God.

TOWN COUNCIL TAKES SEATS:

**Councilor Robin Dayton
Councilor Michael Tousignant
Councilor Robert Quinn**

TOWN MANAGER: I will now ask for a Motion to elect a Chair.

ELECTION MOTION: Councilor Tousignant motioned to elect Robert Quinn as Chair of the Town Council.

ELECTION MOTION: Councilor Dayton motioned to elect Shawn O'Neill as Chair.

TOWN MANAGER: We will take them in the order of the nominations.

MOTION: Councilor Tousignant motioned and Councilor MacDonald seconded to elect Councilor Bob Quinn as Chair.

VOTE: Yea: Councilors Tousignant, MacDonald, Quinn
Nea: Councilors O'Neill and Dayton.

TOWN MANAGER: The motions passed electing Bob Quinn as Chair of the Town Council, I will now call for a motion for the election of the Vice Chair position.

MOTION: Councilor MacDonald motioned for the election of Michael Tousignant as Vice Chair.

VOTE: Unanimous.

TOWN MANAGER: I will now ask the new Chair, Bob Quinn, to continue with our meeting.

CHAIR QUINN: It is with great appreciation that I accept the responsibility of Chair of the Town Council and I look forward to working with our fellow Councilors in a year in which we will move forward for the progress of the community. It is my goal to have open communication, working together for the benefit of the community.

CHAIR QUINN: I will now establish the seating of the Council from my right to my left. I will now ask the Council to take their seats at the table.

CHAIR QUINN: We are now asked to Reaffirm the Rules and Procedures of the Town Council. I would like to make one change in the Rules and Procedures as follows: Section 2-54 – “All requests for the consideration of a subject ~~other than from Council members~~ shall be in writing, stating the purpose for the discussion, the parties to be present, and as much information as possible to permit Council review in advance of the meeting. All such requests other than those submitted by Council Members must be approved by the Chairperson of the Town Council for inclusion on the agenda of a Council meeting.”

MOTION: Chair Quinn made the motion, seconded by Councilor O’Neill for the following change: Section 2-54 – “All requests for the consideration of a subject ~~other than from Council members~~ shall be in writing, stating the purpose for the discussion, the parties to be present, and as much information as possible to permit Council review in advance of the meeting. All such requests other than those submitted by Council Members must be approved by the Chairperson of the Town Council for inclusion on the agenda of a Council meeting.”

VOTE: Unanimous.

MOTION: Vice Chair Tousignant and Councilor O’Neill to reaffirm the Amended Rules and Procedures of the Town Council with the change reflected in previous motion.

VOTE: Unanimous.

CHAIR QUINN: I will ask for a Motion to Accept the Code of Ethics – Standard of Conduct for Town of Old Orchard Beach Officials and Employees, also to be gender neutral.

CODE OF ETHICS
Standard of Conduct for Town of Old Orchard Beach
Officials and Employees

- 1. It is the obligation of every public official and employee to support the Constitution of the United States and the Constitution of the State of Maine.**
- 2. Every citizen, where entitled to a hearing, shall receive a fair and impartial hearing on any matter coming before the Town Council, it's appointed agencies or any employee of the Town. No public official or employee shall make any promise or pledge to any person concerning any matter to be heard before a public official or employee except upon fair, impartial and final hearing thereof.**
- 3. The conduct of public business shall be free of any hidden personal or financial interest of any public official or employee. No public official or employee shall advocate in any public meeting or private discussion any matter in which he/she has a personal or financial interest except upon full and timely disclosure of the interest.**
- 4. It is the obligation of every public official to faithfully discharge the duties of his/her office. In the conduct of public business, no public official shall be excused from voting except on matters involving consideration of his/her own official conduct, or where his/her financial interests are involved. Every public official shall make full and timely disclosure of any personal or financial interest, or where other interests of the official impair the official's ability to act fairly and impartially which he has in any matter of public business to be transacted before him/her.**
- 5. The conduct of public business shall be free of any influence arising from gifts, favors or special privileges. It is the obligation of every public official and employee to refuse personal gifts, favors or special privileges in every instance where such public official or employee reasonably believes such gift, favor or special privilege would not have been extended but for the position of such public official or employee, or where there exists a reasonable belief that the giver's interests are likely to be affected by the actions of the public official or employee, or where the gift is or may reasonably be considered to be designed to influence the actions of the public official or employee. No public official or employee shall seek personal or financial advantage by means of his/her public office, appointment or employment.**
- 6. The use of public trust for private gain is in conflict with good government. No public official or employee shall violate the provisions of Maine State Statutes. No public official or employee shall use confidential or advance information obtained by virtue of public office, appointment or employment for personal or financial advantage.**
- 7. It is the obligation of every public official and employee to carry out the lawful orders and policies of the Town Council. No public official or employee shall knowingly take any action inconsistent with the lawful orders or policies established by the Town Council. No public official or employee shall knowingly take any action which would be detrimental to the best interests of the Town.**

**MOTION: Councilor MacDonald motioned and Councilor O'Neill seconded to
Accept the Code of Ethics.**

VOTE: Unanimous.

CHAIR QUINN: The Chair called for the Establishment of Place and Time for the holding of regular meetings of the Council.

MOTION: Vice Chair Tousignant motioned and Councilor MacDonald seconded to establish the Town Council Chambers at 7:00 p.m. on the first and third Tuesday's of the Month as the regular meeting of the Council.

VOTE: Unanimous.

ACKNOWLEDGEMENT:

ASSISTANT TOWN MANAGER: Public Service is more than just getting elected. On our Maine Public Servants, Margaret Chase Smith, said it best: "enjoy your time in public service; it may well be one of the most interesting and challenging times of your life. But Public Service is more than doing a job efficiently and honestly. It must be a complete dedication to the people, with full recognition that every human being is entitled to courtesy and consideration; that constructive criticism is not only to be expected but sought; and that honor is to be earned and not bought." We thank the former Council for their hard work over the year. To Councilors Bolduc, Dayton and O'Neill and Vice Chair Tousignant and to our Chair Sharri MacDonald who has served diligently in her position, our sincere appreciation is extended. We would like to present this to the former Chair as a token of our appreciation with the hope that each time you look at it; it will remind you of the community in which you have served.

MOTION: Councilor O'Neill motioned and Councilor Dayton seconded to Adjourn the meeting at 8:15 p.m.

VOTE: Unanimous.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, do hereby certify the foregoing document consisting of four (4) pages is a true copy of the original Minutes of the Special Town Council Inaugural Meeting on November 15, 2010.

V. Louise Reid