

**TOWN OF OLD ORCHARD BEACH  
TOWN COUNCIL WORKSHOP  
WEDNESDAY, MAY 21, 2008  
TOWN HALL CHAMBERS**

**The Old Orchard Beach Town Council held a Workshop on Wednesday, May 21, 2008 at 7:15 p.m. to discuss the following budgets:**

**20174 – Service Agencies; 20175 – Library; 20176 – Transit District Subsidy; 20177 – OOB Historical Society; 20222 – Adult Education Allocation; 20196 – Abatements; 20173 – Conservation Commission; 20107 – Town Clerk; 20108 – Elections; 20109 – Registrar; 20171 – Recreation; 20110 – Planning; 20111 – Planning Board; 20112 – Design Review Committee; 20113 – Code Enforcement; 20114 – ZBA; any budgets that were unable to be discussed at the April 29, 2008 budget workshop.**

**Present were:**

**Councilor Robin Dayton  
Councilor Roxanne Frenette  
Chairman James Long  
Vice Chair Shawn O’Neill  
Councilor Sharri MacDonald**

**A number of service agencies supported in the past had presented requests for further assistance for the coming budget year. The Chairman reminded everyone of the difficult economic times in which we find ourselves and as such the municipality had to limit its participation to the degree that they wished they could participate. We have indicated to each agency that they would not be provided the time to present their budgets because of the number of requests and the limited amount of time available to cover the many issues in this budget process.**

**There were some comments made by Major Edward Rischawy of The Salvation Army, Helene Whittaker of Community Watch and discussions of issues such as donation for the Town’s Fourth of July fireworks were made by Alice Langdon. Extensive discussion with the Library Trustees, the Harmon Museum and with Andrea Berlin of the Conservation Commission.**

**Discussion regarding the Town Clerk’s request for an additional part-time individual was considered along with the Town Manager’s suggestion of a full time position with the understanding that the assignment of the agenda, commentaries and minute-taking of the Council meetings and workshops would be assigned to the Town Clerk’s office which is in most of the municipalities of the State. Consideration of this suggestion was to be continued at the next workshop.**

**Code Enforcement and Planning suggested budget changes included the elimination of the planner position when Caroline Segalla left. Move Jessica Wagner (present salary of \$34,320) into Caroline’s former salary of \$39,654 within same planning account #20110/50106. Justification...Jessica took over most of Caroline’s work with GIS and grant writing in addition to her Planning Board and Design Review Committee preparation. I do not want to lose her and I know she is grossly underpaid for what she is doing. Move the \$34,320 salary line discussed above**

from planning (20110/50106), increase by \$5680 to make an even \$40,000, and put in code enforcement account #20113/50106 to restore the full time assistant CEO...(still keeping part-time asst. CEO Alan Borg at 20 hours per week in his position.) This \$40,000 assistant CEO position with benefits will total approximately \$53,000 according to Jill...but will only require \$6731 in new tax appropriations for salary and benefits. Justification...Neither Mike Nugent nor I have been here long but we both see many facets of inspection work here that is not being done properly or done at all...(adequate time to conduct regular inspections of building permits, subdivisions and site plans and time to work with contractors to address them before they get “covered over” or forgotten.) Their record keeping and follow up is better than the stories heard from the late 1990’s...but improvement in the file content and quality of information. Their goal should be to have a file complete enough so a complete stranger could pick it up 10 years from now and reconstruct the timeline of development/construction.

**Changes to Proposed FY 2009 Budget**

**From Workshop of 4/22/08:**

**PUBLIC WORKS**

**Increase bottom line by \$90,000 as listed below:**

20151-50102	Regular Employee Salary	\$ 50,000	Increase of	\$50,000	
20151-50201	FICA & Medicare	\$ 55,359	Increase of	\$ 3,825	
20151-50203	ICMA	\$ 13,748	Increase of	\$ 2,500	
20151-50210	Health Insurance	\$120,225	Increase of	\$12,025	
20151-50211	Dental Insurance	\$ 5,621	Increase of	\$ 650	
20151-50212	IPP Insurance	\$ 5,791	Increase of	\$ 550	
20151-50230	Clothing Allowance	\$ 6,950	Increase of	\$ 450	
20151-50300	Professional Services	\$ 40,000	Increase of	\$20,000	
20151-50310	Service Contracts	\$100,000	Increase of	\$10,000	
20151-50452	Operating Equip Repair	\$ 7,000	Decrease of	\$ 5,000	
20151-50511	Grounds Maintenance	\$ 40,000	Decrease of	\$ 5,000	

Total Public Works Budget with Changes \$ 1,593,114

**From Workshop of 4/23/08:**

**WASTE WATER**

**Decrease bottom line by \$7,500 as listed below:**

20161-50336	Equipment Rental	\$ 2,500	Decrease of	\$ 2,500
20161-50501	Operating Supplies	\$ 55,000	Decrease of	\$ 5,000

Total WWTP Budget with Changes \$ 1,079,115

**From Workshop of 4/29/08:**

LIFEGUARDS

Increase bottom line by \$1,620 as listed below:

20137-50103	Seasonal Employee Salary	\$ 8,970	Increase of	\$ 1,120
20137-50452	Operating Equip Repair	\$ 2,500	Increase of	\$ 500

PUBLIC SAFETY COMPLEX

Increase bottom line by \$11,460 as listed below:

20136-50400	Electricity	\$30,000	Increase of	\$11,460
-------------	-------------	----------	-------------	----------

FIRE/RESCUE

Increase bottom line by \$16,000 as listed below:

20138-50106	Full Time Employee Wages	\$600,000	Increase of	\$50,000
20138-50107	Part Time Employee Wages	\$131,250	Decrease of	\$43,750
20138-50201	FICA & Medicare	\$ 81,325	Increase of	\$ 3,825
20138-50202	MSR	\$ 38,500	Increase of	\$ 2,000
20138-50210	Health Insurance	\$136,925	Increase of	\$ 3,925

POLICE DEPARTMENT

No change in bottom line. Transfer Animal Control, all lines except those associated with the shelter to Police Department.

New Police Bottom Line \$1,915,820

New Animal Shelter (formerly Animal Control) \$ 5,225

**From Workshop of 5/21/08:**

LIBRARY

Increase bottom line to Departments request \$227,773

HISTORICAL SOCIETY

Increase bottom line by \$756 as listed below:

20177-50405	Heating Fuel	\$4,756	Increase of	\$ 756
-------------	--------------	---------	-------------	--------

BOARD OF REGISTRATION

Increase bottom line by \$400 as listed below:

<b>20109-50500 Admin/Office Supplies</b>	<b>\$ 1,500</b>	<b>Increase of \$ 300</b>
<b>20109-50501 Operating Supplies</b>	<b>\$ 400</b>	<b>Increase of \$ 100</b>

RECREATION

Increase bottom line by \$2,500 as listed below:

<b>20171-50312 Scholarships</b>	<b>\$7,500</b>	<b>Increase of \$2,500</b>
---------------------------------	----------------	----------------------------

AGENCIES

Decrease bottom line by \$3,750 as per list below.

**Town of Old Orchard Beach  
Agency Requests FY2009**

	Agency Request	Approved Last Year	Council Proposed
American Red Cross	\$ 1,500	\$ 1,000	\$ 1,000
Biddeford Free Clinic	\$ 500	\$ 500	\$ 500
Caring Unlimited	\$ 1,870	\$ 1,500	\$ 1,500
Chamber of Commerce	\$ 2,675	\$ 2,675	\$ 2,675
Community Bicycle Center	\$ -		\$ -
Community Resolution board	\$ 500	\$ 500	\$ -
Community Watch Council	\$ 6,204	\$ 500	\$ 1,000
Eastern Trail Mangagement District dues	\$ 5,000	\$ 5,000	\$ 5,000
Firefighters Halloween Program	\$ 750	\$ 750	\$ 750
Fourth of July Fireworks	\$ 10,000	\$ 10,000	\$ 10,000
Home Health Visiting Nurses of Southern Maine (formerly Visiting Nurse Service)	\$ 2,000	\$ 1,000	\$ 1,000
Junior Achievement	\$ 1,000	\$ 500	\$ 1,000
Memorial Park Committee	\$ -	\$ 5,000	\$ -
Pine Tree Chapter Organ Society		\$ 4,500	\$ -
Salvation Army	\$ 3,500	\$ 2,000	\$ 3,500
Sexual Assault Response Services	\$ 1,000		\$ 1,000
SMMC Visiting Nurses	\$ 1,000		\$ -
Southern Maine Agency on Aging	\$ 5,722	\$ 2,150	\$ 2,150
Southern Maine Parent Awareness	\$ 250		\$ -
United Methodist Church Food Pantry	\$ 2,500	\$ 1,250	\$ 2,500
VNA Home Health Care	\$ 500		\$ -
Woodfords Family Services	\$ 600		\$ -
York County Child Abuse & Neglect Council, Inc.	\$ 1,050	\$ 1,000	\$ 1,000
York County Community Action	\$ 3,000	\$ 2,000	\$ 3,000
York County Shelters, Inc.	\$ 1,000	\$ 500	\$ 1,000
<b>Total requested</b>	<b>\$ 52,121</b>	<b>\$ 42,325</b>	<b>\$ 38,575</b>

TOWN CLERK, PLANNING AND CODE ENFORCEMENT

To be revisited on May 27, 2008

The Chairman adjourned the meeting at 9:20 p.m.

**ADJOURNMENT**

Respectfully Submitted,

V. Louise Reid  
Town Council Secretary

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of five (5) pages is a true copy of the original Minutes of the Town Council Meeting of May 21, 2008.

V. Louise Reid