

**Town of Old Orchard Beach
Finance Committee Meeting Minutes
Wednesday, July 25 at 6:30 PM
Town Hall - Town Council Chambers**

Present: Michael Gray, Larry Littlefield, James Duclos

Absent: Reza Namin, John Bird (excused), Neal Weinstein, Jerome Plante

1. Review of Minutes from Previous Meeting

None.

2. Discussion: Capital Improvement Plan Process

We spent a good deal of time looking at the draft CIP Process submitted by Michael Gray. We went over various sections and still had a lot of questions about many different components and how they work in practice. It was also brought to light that Kittery (where the blueprint for our draft was written) has been under their plan for a few years. Larry Littlefield mentioned that Gary Beers – the original author and Town Councilor from Kittery – would be willing to come and talk to the committee about the plan and how Kittery is working with it.

Specific comments included:

- Is the \$25,000 threshold appropriate?*
- What is our current limit?*
- We may need to add text about the voting process within the committee and also our specific process in OOB.*

The committee asked Larry Littlefield to reach out to Gary Beers and see if he could make our next meeting.

3. Other concerns

It was noted that Catherine Saltz, our Finance Director for OOB, gave her notice and will be done on August 10.

4. Adjourn

Next meeting will be held Wednesday, August 15 at 6:30. Tentative location will be the Town Council Chambers.



Michael Gray, Chair