

**Town of Old Orchard Beach  
Finance Committee Meeting Minutes  
Wednesday, July 11 at 6:30 PM  
Town Hall - Town Council Chambers**

Present: Michael Gray, Larry Littlefield, James Duclos

Absent: Reza Namin, John Bird (excused), Neal Weinstein, Jerome Plante

1. Review of Minutes from Previous Meeting

- *Last meeting did not have a quorum*

2. Discussion with Action: FY12-13 Budget Process

*Comments from committee members regarding the budget process:*

- *Seven councilors is bound to increase dialogue, making the meetings even longer*
- *Could we move to the “Biddeford” model where the budget is debated in committee (with Council and Administration representation) and presented to the Council for an up or down vote*
- *We need more time to do “real” work rather than talking about “other” issues unrelated to the proposed budget*
- *The Finance Director did a nice job*
- *The Finance Committee members want all of the documents themselves rather than one copy for the full committee*
- *Could we get documents in advance so that we can look at them before the meeting?*
- *There are concerns over the amount of input from the public and how meetings can devolve into personal issues rather than fiscal ones*
- *Even though it is a meeting IN the public, it does not need to be a meeting OF the public. The Chair of the Council has the authority to limit input – even in a workshop*
- *More structure is needed in the entire process*

Larry Littlefield volunteered to meet with individual Councilors and key Administrators to survey them on what the process looked like for them and to get some ideas on what could be changed going forward.

3. Discussion: Capital Improvement Plan Process

*There is strong agreement that we need to address a Capital plan process more than a list of capital needs. Various members were asked to bring in ideas from other municipalities that have good working CIP programs. We looked at plans from Saco and Kittery.*

*It was decided that we would use Kittery’s plan as a blueprint for our own. Michael Gray volunteered to do a working draft for the next meeting.*

4. Other concerns  
*None*

5. Adjourn

Next meeting was set for Wednesday, July 25, 2012. Tentative location will be the Town Council Chambers.

A handwritten signature in black ink, appearing to read "Michael J. Gray". The signature is stylized and cursive.

Michael Gray, Chair