

**Town of Old Orchard Beach  
Finance Committee Workshop Minutes  
Thursday, February 4, 2016 5:30 pm  
Location: Police Department Community Room**

**Present:** Diana Asanza, Larry Mead, Jay Reynolds, Jim Duclos, Reza Namin, Todd Bassett, Jerome Begert

**Absent:** John Gallos

1. Vote to Elect the Chair. Reza Namin was elected as Chair. Voted Unanimously.
2. Diana distributed the FY16 and Proposed FY17 CIP budget documents to all members. The main responsibility of the finance committee is to serve as the Capital Improvement Program Committee. The finance committee shall serve as the formal capital improvement program (CIP) for the community. It shall review the capital improvement program list and develop a priority for submission to the town council.
3. The Finance Committee would like to meet with each department to review CIP requests for FY 2017 on the following dates:

Tuesday 2/9/16 @ 5:30 P.M.	Public Works	Police Department Community Room
Tuesday 2/16/16 @ 5:30 P.M.	Police and Fire	Police Department Community Room
Tuesday 2/23/16 @ 5:30 P.M.	Recreation, Administration	Police Department Community Room
Tuesday 3/1/16 @ 5:30 P.M.	Waste Water	Police Department Community Room

The Finance Committee has the goal of reviewing all the revisit budget items on March 1, 2016. The final FY 2017 CIP budget draft document will show the line item support of the committee as whole. The FY 2017 CIP Draft to be submitted on March 15, 2016 to the Council.

4. Adjourned at 6:30 P.M.