

**Old Orchard Beach Design Review Committee Meeting  
August 13, 2012 at 6:00 pm in Town Council Chambers**

<b>Call to Order at 6:05 pm</b>	<b>Call to Order</b>
<p><b>Roll Call:</b> Chair Don Comoletti. Ray DeLeo, Kim Schwickrath, Shirley Holt. <b>Staff:</b> Jeffrey Hinderliter, Town Planner and Valdine Helstrom, Administrative Assistant Also present: Mark Pearson, Town Manager.</p>	
<b>Pledge to the flag</b>	
<p><b><u>ITEM 1:</u></b> Acceptance of meeting minutes for June 11, 2012.</p> <p>Ray DeLeo made a motion to accept the June 11, 2012 meeting minutes. Seconded by Shirley Holt.</p> <p>Unanimous.</p>	<p style="text-align: center;"><b><u>ITEM 1</u></b></p> <p style="text-align: center;"><b>MOTION VOTE (4-0)</b></p>
<p><b><u>ITEM 2</u></b></p> <p><b>Proposal:</b>     <b>Design Review Certificate: Install framed in wooden door in entryway</b>  <b>Action:</b>       <b>Review application and determine Design Review Certificate recommendation</b>  <b>Owner:</b>        <b>Thomas Dube. William O'Donnell (applicant)</b>  <b>Location:</b>     <b>50 Old Orchard St., MBL: 205-3-4, DD1 Zone</b></p> <p>Don Comoletti wanted the committee to have an opportunity to look at this application and consider this proposal.</p> <p>William O'Donnell introduced himself to the Board Members. Mr. O'Donnell stated that this building was the former internet café and in addition to the photography and the art studio, they also sell handmade bags and jewelry as well. So he had hung a few bags inside the entryway and was told by Will Watson, from code enforcement, that he couldn't hang anything up outside because the actual doorway was 8' back. So Mr. O'Donnell had come in and talked with the building inspector and the ordinance says that the bags have to be behind the door. So Mr. O'Donnell came up with the design to frame the door then he could put his bags behind the screen so he would be inside that entryway. He stated that they will be open year round and he would take the door off in the wintertime. Mr. O'Donnell stated that the real reason he is doing this is to try and get more people to see what they have to sell without hanging it in front of the building. This door widens to 5' 3" at the sidewalk.</p> <p>Shirley Holt stated that she would prefer to see something solid out there, but she doesn't see anything in the ordinance that prohibits it as is.</p> <p>Chair Comoletti added that his only concern with the styling that he is suggesting, doesn't match the styling around it.</p> <p>Kim expressed her concern that she would like to see something more solid being put in instead of a screen door.</p>	<p style="text-align: center;"><b><u>ITEM 2</u></b></p>



<p><b><u>Good and Welfare:</u></b></p> <p>Mr. Hinderliter mentioned that the Design Review Committee has been meeting on the second Monday of the month, but we are originally were supposed to be scheduled for the first Monday of the month. However, the first Monday of September falls on Labor Day. So it was the consensus of the DRC to meet on Wednesday, September 5, 2012 at 6:00 pm. for the September meeting, but the future DRC meetings will go back to the first Monday of the month. All agreed.</p> <p>Chair Comoletti stated that he is concerned about the bar on the sidewalk at Soho’s and he knows that it has been administratively approved but questioned if they fully realized what the establishment was going to do when it was submitted because that just does not fit in to the character of anything that the DRC would like to promote.</p> <p>Mr. Hinderliter did review the permit and what he recalled is that Soho’s design didn’t look like anything that had been proposed on the permit but this would be more of a code enforcement issue.</p> <p>Chair Comoletti mentioned that we would need to go back to whether or not it meets the intent of the design that they submitted at this point.</p> <p>Jeffrey stated that he will look into this further for the next meeting and he will also bring in a copy of the permit so they will have a copy of what was approved.</p> <p>There were other code enforcement issues that the Board was concerned with and had asked Jeffrey about these. Mr. Hinderliter stated that these issues should be directed to the code enforcement officer, as Jeffrey was hired as the Town Planner and there is a limit to what he can do when it comes to code enforcement issues. He stated that our office has been extremely busy this summer and he has informed the Committee that he has got to focus on the Comprehensive Plan.</p> <p>Chair Comoletti expressed concern that this committee wants to be fair and consistent. The fact is that that when they do what they were supposed to do, it doesn’t always get done that way. This committee has no means of going back to them. As a committee we are doing our best to keep the town looking the way the committee feels it should look and that is our job.</p> <p>Ray DeLeo made a motion to move to adjourn, seconded by Shirley Holt.</p> <p>Unanimous.</p>	
Meeting adjourned at 7:00 pm	<b>Adjournment</b>

*I, Valdine Helstrom, Secretary to the Design Review Committee of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of Three (3) is a true copy of the original minutes of the Design Review Committee Meeting of August 13, 2012.*

*Valdine L. Helstrom*