

**Old Orchard Beach Design Review Committee Workshop Meeting
Monday, February 13, 2012 at 6:00 pm in Town Council Chambers**

Call to Order at 6:05 pm	Call to Order
<p>Roll Call: Ray DeLeo, Kim Schwickrath, Chair Don Comoletti. Absent: Shirley Holt. Planning Board Members: Win Winch, Mark Koenigs. Staff: Code Enforcement Officer, Jeffrey Hinderliter, Town Planner and Valdine Helstrom, Administrative Assistant.</p>	
<p>ELECTION OF OFFICERS: Kim Schwickrath nominates Don Comoletti for the Chairperson on the Design Review Committee, and Ray DeLeo Second Chair, seconded by Ray Deleo. All in favor.</p>	ELECTION OF OFFICERS
<p>It was agreed to table the minutes of the last meeting because there was not a quorum.</p>	MINUTES
<p><u>ITEM 1:</u> The Board then discussed the information that Jeffrey prepared for the meeting.</p> <p>Jeffrey Hinderliter stated that he thought there would have been more single family dwellings than what is represented on the map. It would be really hard to adjust the district boundaries with this layout.</p> <p>He also mentioned that there is no real good pattern to a single family, other than that they are kind of spread out and also mentioned that if you begin to deregulate the single families, it could affect the integrity.</p> <p>Don Comoletti suggested having a sliding scale that is based upon what they are spending for their renovation with a maximum limit rather than deregulate the zones. The DRC (with a full design review) is currently \$300.00 Don suggested that leaving a \$300.00 maximum, but have a sliding scale (building permit scale).</p> <p>Mark Koenigs suggested that we also want people to improve their homes/properties with the best value and to do it the right way.</p> <p>Don Comoletti asked how would we propose this to the the council.</p> <p>Jeffrey Hinderliter stated that he could try to develop some sort of scale or some language and then look at it and see how it would apply to proposals that we had done in the past as examples and present this to the council.</p> <p>Don Comoletti thanked the Planning Board members attending the DRC meeting and stated that the DRC is looking for guidance from them in terms of what we can do in the future and what would be the best for them as well.</p> <p>Don Comoletti asked Jeffrey if he could explain the two tables. Jeffrey informed the board</p>	<u>ITEM 1</u>

that these tables are associated with our assessing data base which was transferred over to this worksheet.

Don Comoletti agreed that this map is a value to us as we sit down and think about what we do as the DRC. This really helps us to envision what it is that we are doing.

He also mentioned that that as people come in to get building permits, we really need to see where it is located in the district. Jeffrey mentioned that the only area he would consider adjusting would be the Francis Street area or maybe Milliken in the back. But also agreed that all areas are important to the esthetics of the town.

Don Comoletti suggested that the Board take these maps home and study them for the next meeting. All agreed.

Jeffrey informed the Board members that he was looking into a project called “Museum in the Streets”. This is a program to promote the historic buildings in our town which would include tours or information panels to inform the public on the town’s history.

Jeffrey mentioned that he was thinking about incorporating the information panels with QC Codes (Quick Response Codes) so that people can use their phone to bring up the history, whether it be a picture or a short video of the historic buildings in Old Orchard Beach. It would be great to tell a story about “what was” with these old historic buildings in Old Orchard Beach and to create a historic walking tour map to keep visitors in town and show them another asset that we have in Old Orchard Beach.

This would be another way to promote Old Orchard Beach. It is a good idea to promote and explore and if the Board Members would like Jeffrey to explore this more, he would be more than willing to get more information.

Kim asked if there is any money in the budget for this.

Jeffrey informed the members that Belfast paid for this primarily through voluntary contributions. They set up their own citizens group and coordinated the whole thing themselves. There is a cost to it but it is definitely possible.

Jeffrey will find out more and look more into the QR Codes.

Don Comoletti stated that it is definitely worth looking into.

Win Winch informed the board members that there are 800 visits to the museum for the whole summer.

GOOD AND WELFARE:

Don Comoletti informed the Board that “Bucks Nuts” is going across from Beach Bagel.

Jeffrey also mentioned that Amatos is also coming in to Old Orchard Beach by Big Licks Ice Cream.

Romas Pizza is also coming and will be located by Beachology.

Jeffrey mentioned that he will get what was going to be proposed by the Ordinance Review Committee and send it out again with the highlighted changes then we can look at their

<p>proposed changes to see if we think that any of this is valid.</p> <p>Kim Schwickrath stated that we have always had issues with color, vinyl siding, lighting and awnings.</p> <p>Ray Deleo mentioned that there were no ordinances for things like frialator chimney stacks, etc. There are no requirements for things like that.</p> <p>Don Comoletti stated that we may want to look at those types of things: chimney vent stacks, etc.</p> <p>Kim Schwickrath stated that maybe the Board should require that the vent stacks are hidden.</p> <p>Don Comoletti asked if s there any fee for the Planning Board fee application</p> <p>Jeffrey Hinderliter informed the Board that a subdivision review is a flat \$400.00 and \$30.00 per lot.</p> <p>Jeffrey Hinderliter questioned whether they should charge a fee at all.</p> <ol style="list-style-type: none">1. They would be much more willing to come in.2. They could use that extra money for their project. <p>Kim Schwickrath mentioned that maybe we could charge them just get an application processing fee, like \$25.00 or something like that.</p> <p>Ray DeLeo suggested that maybe they should charge a % of what their project is.</p>	
Meeting adjourned at 7:00 pm	Adjournment

I, Valdine Helstrom, Secretary to the Design Review Committee of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of Three (3) is a true copy of the original minutes of the Design Review Committee Meeting of February 13, 2012.

Valdine Helstrom